FOR THE YEAR ENDED JUNE 30, 2009

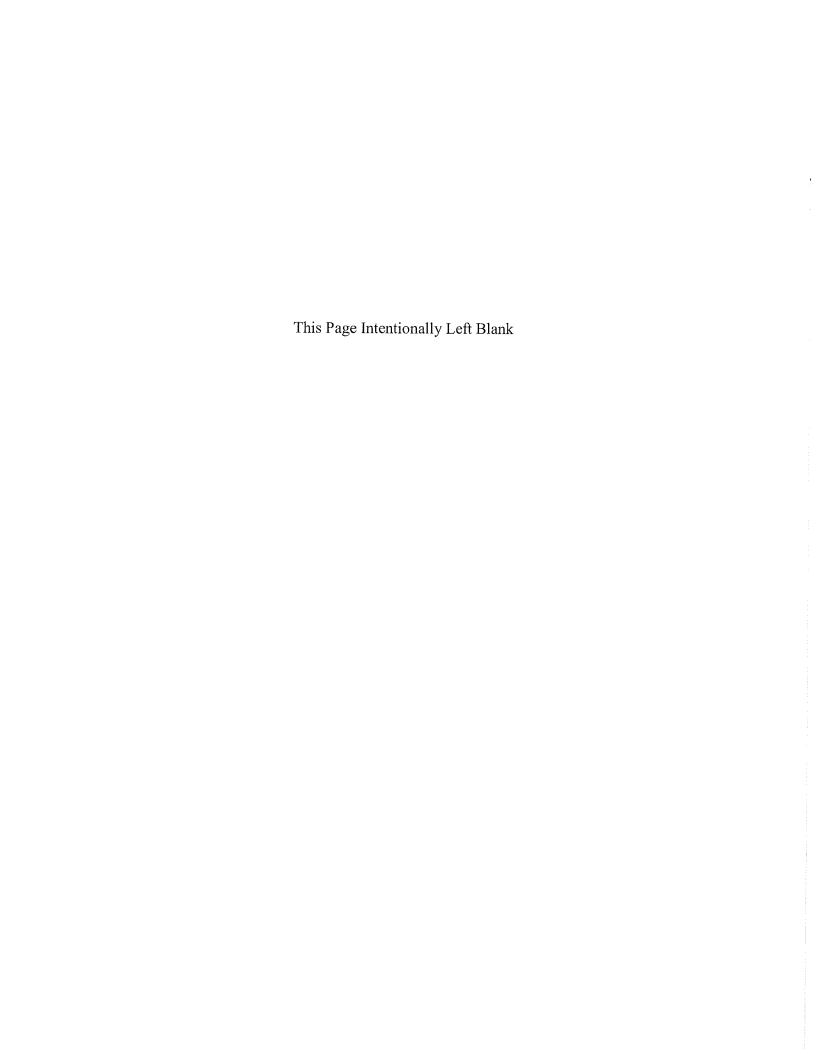


12700 SW 72<sup>nd</sup> Ave. Tigard, OR 97223

For the Year Ended June 30, 2009

**COMPONENT UNIT** 

ANNUAL FINANCIAL REPORT



## LIST OF COMMISSIONERS

Jeff Bertuleit, Chair

Richard Kilbride

Mark McConnell

Patricia Patrick-Joling

Lon Brusselback

Terry Obteshka

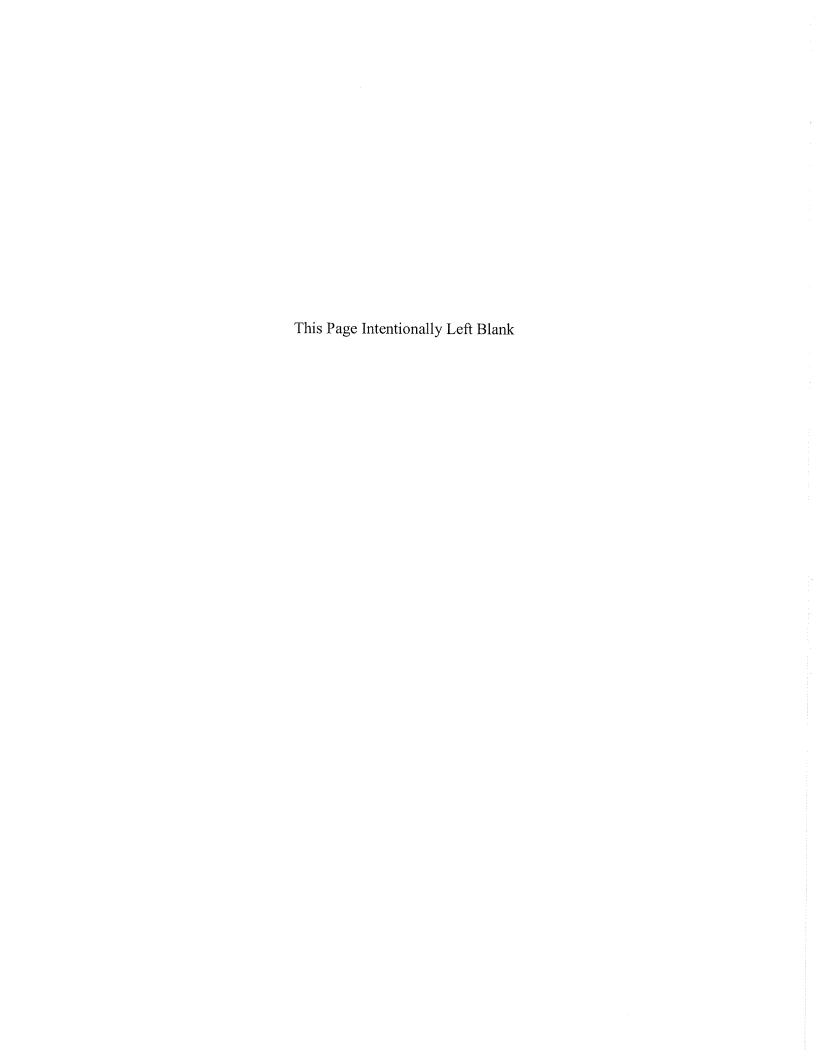
William Bain

All Commissioners receive mail at the address below.

## **AGENCY ADMINISTRATION**

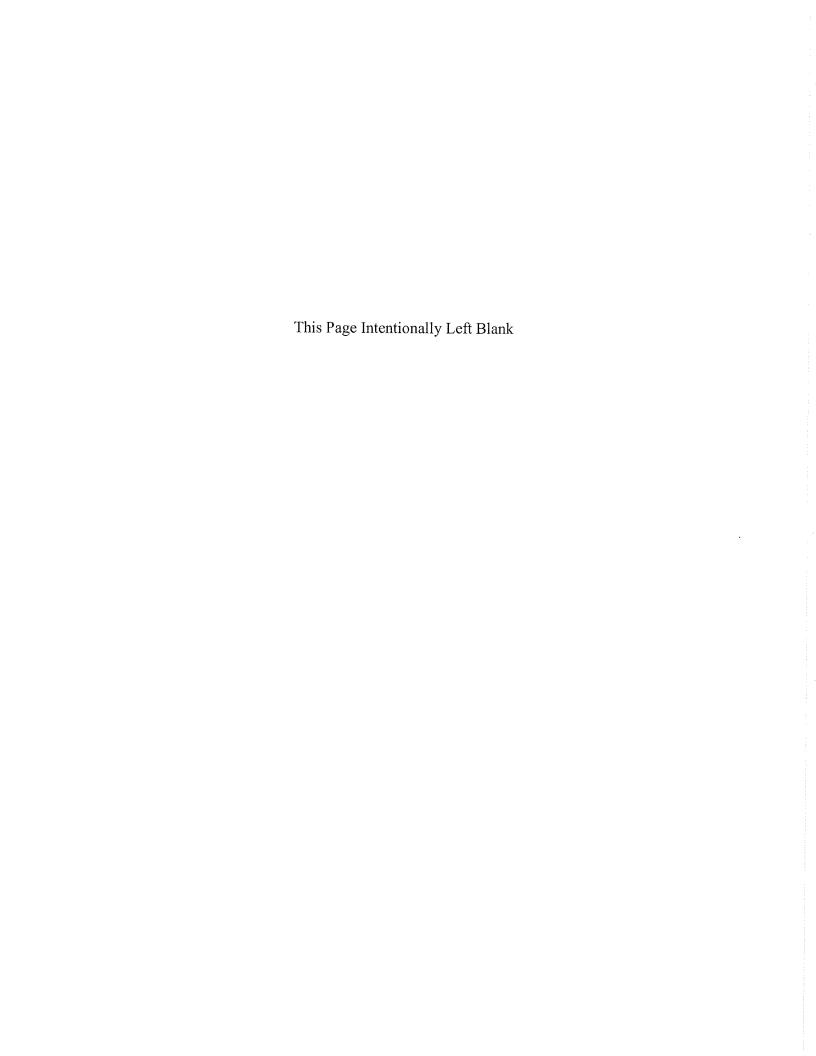
Jim Voetberg, Agency Manager Penelope McCarthy, Agency Attorney

> 169 SW Coast Hwy. Newport, Oregon 97365



## TABLE OF CONTENTS

	PAGE <u>NUMBER</u>
INDEPENDENT AUDITORS' REPORT	1
MANAGEMENT'S DISCUSSION AND ANALYSIS	2
BASIC FINANCIAL STATEMENTS:	
Government-wide Financial Statements:	
Statement of Net Assets Statement of Activities	8 9
Fund Financial Statements:	
Balance Sheet – Governmental Funds Reconciliation of Balance Sheet of Governmental Funds to	10
Statement of Net Assets Statement of Revenues, Expenditures and Changes in Fund Balances	11
Governmental Funds	12
Reconciliation of Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds to Statement of Activities	13
Notes to Component Unit Basic Financial Statements	14
SUPPLEMENTARY DATA:	
Schedule of Revenues, Expenditures and Changes in Fund Balances – Actual and Budget	
Urban Renewal Construction Fund	24
South Beach Urban Renewal Construction Fund	25
Schedule of Revenues, Expenditures and Changes in Fund Balances – Actual and Budget – Debt Service	
Urban Renewal Bond Redemption Fund	26 27
South Beach Urban Renewal Bond Redemption Fund	27
Schedule of Property Tax Transactions and Balances of Taxes Uncollected – North Side Schedule of Property Tax Transactions and Balances of Taxes Uncollected – South Side	28 29
Auditors' Comments and Disclosures Required by State Regulations	30



- 12700 SW 72ND AVENUE TIGARD, OREGON 97223
- (503) 620-2632 FAX (503) 684-7523

December 1, 2009

To the Agency Board Newport Urban Renewal Agency Newport, Oregon

#### INDEPENDENT AUDITORS' REPORT

We have audited the accompanying financial statements of the governmental activities and each major fund of the Newport Urban Renewal Agency, as of and for the year ended June 30, 2009 which collectively comprise the basic financial statements as listed in the table of contents. These component unit basic financial statements are the responsibility of the Agency's management. Our responsibility is to express opinions on these financial statements based on our audit.

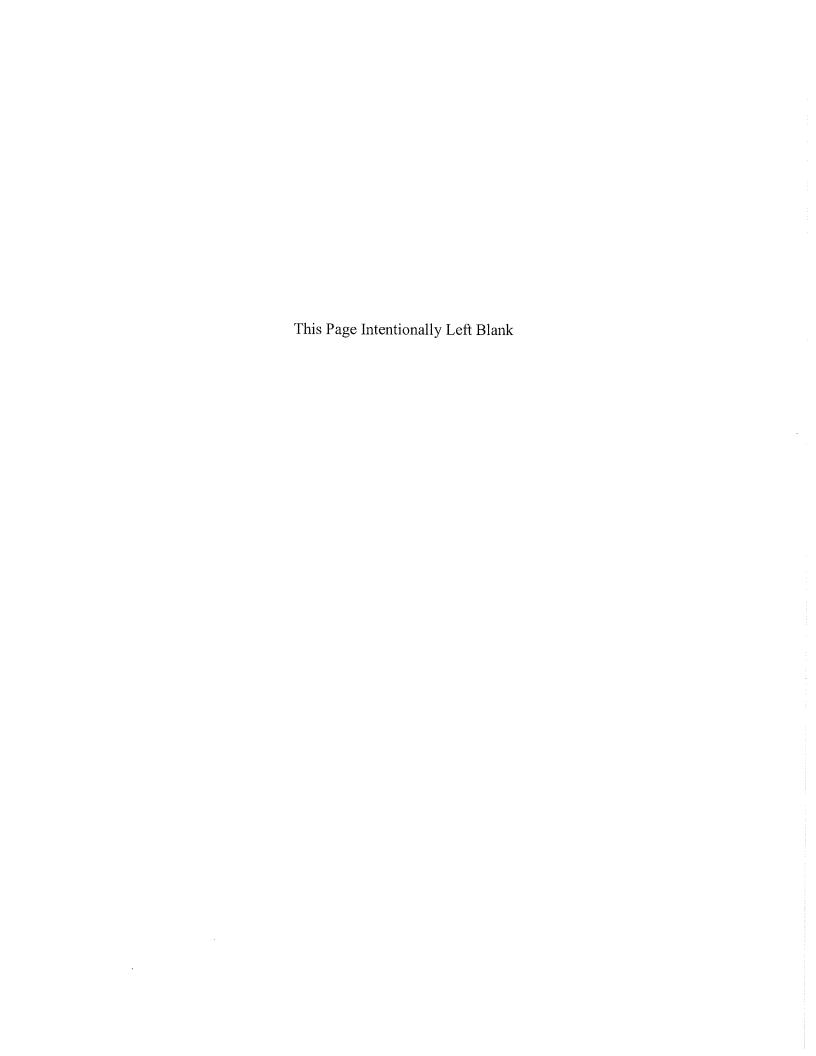
We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the internal control over financial reporting. Accordingly, we express no such opinion. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Newport Urban Renewal Agency, as of June 30, 2009, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming opinions on the basic financial statements taken as a whole. The supplementary data of individual fund statements and other financial schedules, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The Management's Discussion and Analysis as listed in the table of contents, is not a required part of the basic financial statements, but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Pauly , Poyers and Co. P.C.
PAULY, ROGERS AND CO., P.C.



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## Management's Discussion and Analysis

The management of the Newport Urban Renewal Agency offers readers of the Newport Urban Renewal Agency's financial statements this narrative overview and analysis of the financial activities of the Newport Urban Renewal Agency for the fiscal year ended June 30, 2009. We encourage readers to consider the information presented here in conjunction with the additional information furnished in the financial statements that follow.

#### Financial Highlights

Net Assets - The assets of the Newport Urban Renewal Agency exceeded its liabilities at the close of the most recent fiscal year by \$16,036,078. Of this amount, \$7,291,044 may be used to meet the government's ongoing obligations to citizens and creditors.

Change in Net Assets – The Agency's total net assets decreased by \$1,218,220 due to a decrease in cash and cash equivalents. The Agency is utilizing cash reserves in the North Side Urban Renewal District to make advanced payments on outstanding debt for that district. It is estimated that the district will have all its debt paid off in the fiscal year 2011, at which time the district will be closed.

Governmental Funds - As of the close of the fiscal year, the Newport Urban Renewal Agency's governmental funds reported combined ending fund balances of \$6,974,477.

The Newport Urban Renewal Agency's total debt decreased by \$315,735 during the fiscal year.

#### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Newport Urban Renewal Agency's basic financial statements. The statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. The report also contains other supplementary information in addition to the basic financial statements.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of the Newport Urban Renewal Agency's finances in a manner similar to a private-sector business.

The statement of net assets presents information on all of the Newport Urban Renewal Agency's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Newport Urban Renewal Agency is improving or deteriorating.

The statement of activities presents information showing how the Agency's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash

flows in future fiscal periods (e.g. uncollected taxes). The governmental activities of the Newport Urban Renewal Agency include activities in two urban renewal districts: the North Side Urban Renewal District (known as Urban Renewal in these financial statements), and the South Beach Urban Renewal District. Each district undertakes capital project construction and debt payment activities.

**Fund Financial statements**. A fund is a group of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Newport Urban Renewal Agency, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Newport Urban Renewal Agency are categorized as governmental funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financial requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Agency's near term financial decisions. Both the governmental fund balance sheet and governmental fund statement of revenues, expenditures, and change in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Newport Urban Renewal Agency maintains four individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the Urban Renewal Construction fund, the South Beach Urban Renewal Construction fund, the Urban Renewal Debt fund, and the South Beach Urban Renewal Debt fund. The two construction funds are considered to be major funds. The details of the major funds are presented in the Basic Financial Statements section of these financial statements.

**Notes to the Basic Financial Statements.** The notes to the basic financial statements provide additional information that is essential to a full understanding of the information provided in the government-wide and fund financial statements.

#### Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indictor of a government's financial position. In the case of the Newport Urban Renewal Agency, assets exceeded liabilities by \$16,036,078 at the close of the most recent fiscal year.

The largest portion of the Newport Urban Renewal Agency's net assets (55% percent) reflects its investment in capital assets (e.g. land, buildings, machinery, and equipment) less any related debt used to acquire those assets that is still outstanding. The Newport Urban Renewal Agency uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Newport Urban Renewal Agency's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The following summary is a comparison between the Agency's net assets at the end of this fiscal year as compared to the end of the last fiscal year.

Tab	le 1			
SUMMARY OF	NET.	ASSETS		
		Government	tal Activ	rities
		2008		2009
Cash and investments	\$	8,744,107	\$	6,909,816
Other assets		289,567		387,828
Capital assets		11,683,130		11,880,030
Total Assets	\$	20,716,804	\$	19,177,674
Other liabilities		11,766		6,600
Long term debt outstanding		3,450,731		3,134,996
Total liabilities	\$	3,462,497	\$	3,141,596
Net assets:				
Investment in capital assets, net of debt		11,683,130		8,745,034
Restricted:				
Debt service		7,226,924		6,207,709
Unrestricted		(1,655,757)		1,083,335
Total net				16.006.070
assets	\$	17,254,297	\$	16,036,078

Newport Urban Renewal Agency's net assets represent resources that are invested in capital assets, net of related debt. The remaining balance, \$1,083,335 is unrestricted and may be used to meet the Agency's ongoing obligations to citizens and creditors.

Governmental activities. Two significant changes in governmental activities affected the Urban Renewal Agency's net assets this year. First, additional principal was paid in the amount of \$3,676,663 for debt obligations to accelerate the closure of the North Side Urban Renewal District. This activity led to a reduction in the governmental activities' net assets.

	Table 2		
GOVERME	NTAL A	CTIVITIES	
		2008	 2009
REVENUES			
Program Services			
Charges for Services	\$	56,086	\$ -
General Revenue			
Taxes		4,033,871	4,492,883
Interest and Investment Earnings		370,961	177,490
Other Revenue		107,015	8,808
Transfers		(6,086,547)	 
Total Revenues	\$	(1,518,614)	\$ 4,679,181
EXPENSES			
Programs	<del>- /- /-</del>	1,995,921	 5,897,401
Change in Net Assets		(3,514,535)	(1,218,220)
Beginning Net Assets		20,768,833	 17,254,298
Ending Net Assets	\$	17,254,298	\$ 16,036,078

## Financial Analysis of the Agency's funds

Governmental funds. The focus of the Newport Urban Renewal Agency's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Newport Urban Renewal Agency's financing requirements. In particular, unreserved fund balance may serve as useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the fiscal year, the Newport Urban Renewal Agency's governmental funds reported combined ending fund balances of \$6,974,477. Approximately 11% percent of this total amount \$766,768 constitutes unreserved fund balance. The remainder of the fund balance is reserved to indicate that it is not available for new spending because it has already been committed. The Urban Renewal Construction fund, South Beach Urban Renewal Construction fund, Urban Renewal Debt fund, and the South Beach Urban Renewal Debt fund changed by \$(406,096), \$(400,534), \$(1,362,166), and \$342,951 respectively.

#### **Budgetary Highlights**

The Agency Board did not make any changes to the adopted budget during the year.

## **Capital Asset and Debt Administration**

Capital assets. The Newport Urban Renewal Agency's investment in capital assets for its governmental activities as of June 30, 2009 amounts to \$11,880,030 (net of accumulated depreciation). This investment in capital assets includes land, buildings and structures, equipment, and infrastructure.

Table 3 Capital Assets at year-end (net of depreciation)				
Land	6,200,036	6,200,036		
Buildings and structures	8,242,540	8,242,540		
Equipment	492,229	492,229		
Infrastructure	2,339,622	2,812,414		
Construction in progress		-		
Less accumulated depreciation	(5,591,297)	(5,867,189)		
Total	11,683,130	11,880,030		

Major capital asset events during the current fiscal year included the following:

■ Improvements for Intersection 101 & SE 40<sup>th</sup> Street

Change	in Capital Asset	S
	2008	2009
Beginning balance	11,054,210	11,683,130
Additions	2,339,622	472,792
Depreciation	(227,331)	(275,892)
Deletions	(1,483,371	-
Ending Balance	11,683130	11,880,030

Table 4

**Long-term debt**. At the end of the fiscal year, the Newport Urban Renewal Agency had total long-term debt outstanding of \$3,134,996. In governmental activity, a 1991 loan of \$500,000 to help finance the Oregon Coast Aquarium has a balance due of \$51,996. In 2007, Bank of America loaned the Urban Renewal Agency \$900,000 to construct the 4B Storm Drain project in the South Beach Urban Renewal District. The amount outstanding is \$758,000. In May, 2008 the Agency issued \$2,530,000 of Urban Renewal bonds to Bank of America. The amount outstanding is \$2,325,000.

Table 5		
Outstanding Debt a	it Year-End	
_	2008	2009
Governmental		
Oregon Coast Aquarium Loan		
1991	87,731	51,996
Bank of America, Series 2007	833,000	758,000
Bank of America, Series 2008	2,530,000	2,325,000
Total	3,450,731	3,134,996

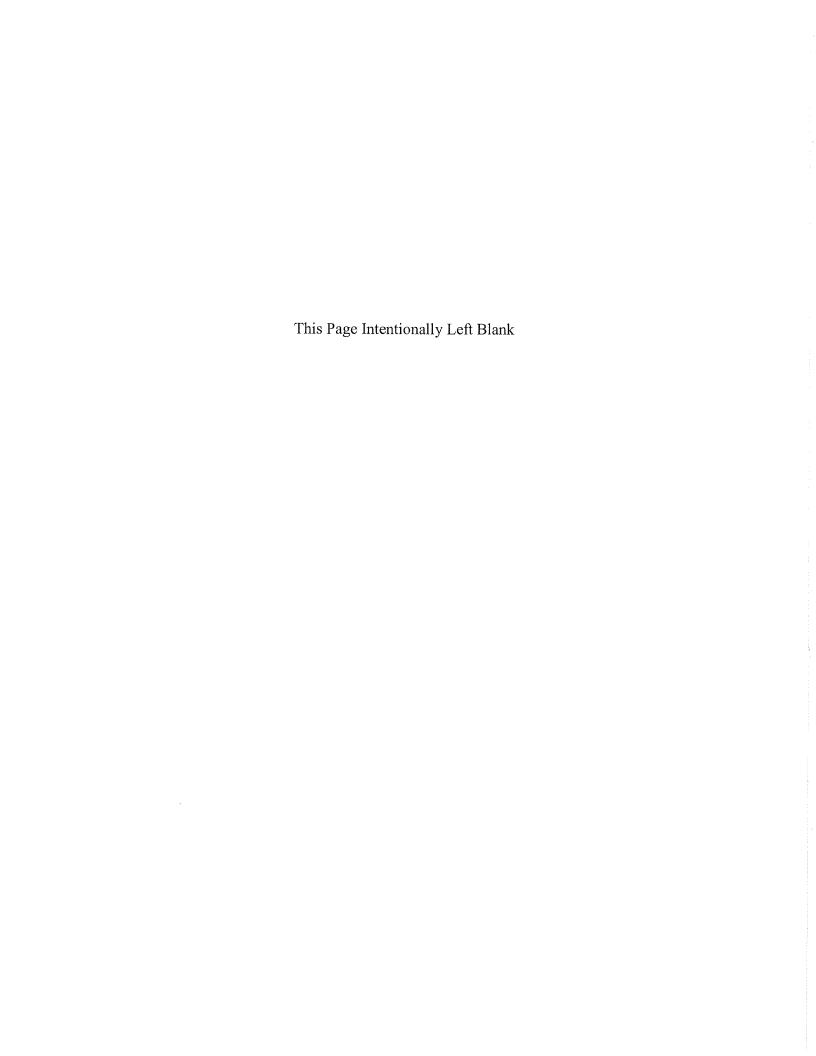
Economic Factors and next year's Budgets and Rates. The City of Newport unemployment rate ended the fiscal year at 9.9%. 5 City building permits were issued for new residential development in fiscal 2009. In addition, City permits were issued for 17 new commercial developments, and 79 City building permits were issued for residential and commercial repairs and improvements to existing structures.

Requests for information. This financial report is designed to provide a general overview of the Newport Urban Renewal Agency's financial condition. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Director, Newport Urban Renewal Agency, 169 SW Coast Highway, Newport, Oregon 97365.

Signature: Signature: Rors S. Shuky

Title: City Manager Title: Jenaus Duretta (Interine)

COMPONENT UNIT BASIC FINANCIAL STATEMENTS



## LINCOLN COUNTY, OREGON

# STATEMENT OF NET ASSETS June 30, 2009

ASSETS  Cash and cash equivalents  Receivables, net  Capital Assets, net of accumulated depreciation	\$ 6,909,816 387,828 11,880,030
Total Assets	19,177,674
LIABILITIES:	
Accounts Payable	6,600
Noncurrent Liabilities	
Due within one year	336,522
Due in more than one year	2,798,474
Total Liabilities	3,141,596
NET ASSETS:	
Invested in Capital Assets, Net of Related Debt	8,745,034
Restricted for Debt Service	6,207,709
Unrestricted	1,083,335
Total Net Assets	\$ 16,036,078

## LINCOLN COUNTY, OREGON

## STATEMENT OF ACTIVITIES For the Year Ended June 30, 2009

		FUNCTIO		
FUNCTIONS	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	NET (EXPENSE) REVENUE AND CHANGES IN NET ASSETS
Governmental activities Public improvement	\$ 5,736,678	\$ -	\$ -	\$ (5,736,678)
Interest on long-term debt	160,723	_		(160,723)
Total Governmental Activities	\$ 5,897,401	\$ -	\$ -	(5,897,401)
	General Reven Property T Investment Other Reve	earnings		4,492,883 177,490 8,808
		Revenues and Trans	fers	4,679,181
	Changes in Net	t Assets		(1,218,220)
	Net Assets - Be	eginning		17,254,298
	Net Assets - Er	\$ 16,036,078		

## LINCOLN COUNTY, OREGON

## BALANCE SHEET - GOVERNMENTAL FUNDS June 30, 2009

			GO	VERNMEN	TAI	FUND TYF	ES		_	
ASSETS:	REN	RBAN IEWAL DNST.	R	B URBAN ENEWAL CONST.	F	URBAN RENEWAL DEBT	F	SB URBAN RENEWAL DEBT SRV.	GO	TOTAL VERNMENTAL
Cash & cash equivalents Property taxes receivable	\$	429	\$	773,368	\$	4,081,681 236,177	\$	2,054,767 151,222	\$	6,909,816 387,828
Total Assets	\$	429	\$	773,368	\$	4,317,858	\$	2,205,989	\$	7,297,644
LIABILITIES AND FUND EQUITY:										
Liabilities:										
Accounts Payable Deferred Revenue	\$	429	\$	6,600	\$	192,908	\$	123,230	\$	6,600 316,567
Total Liabilities		429		6,600		192,908		123,230		323,167
Fund Equity: Reserved for Debt Service Unreserved		-		- 766,768		4,124,950		2,082,759		6,207,709 766,768
Total Fund Equity		_		766,768		4,124,950		2,082,759		6,974,477
Total Liabilities and Fund Equity	\$	429	\$	773,368	\$	4,317,858	\$	2,205,989	\$	7,297,644

## LINCOLN COUNTY, OREGON

## RECONCILIATION OF BALANCE SHEET OF GOVERNMENTAL FUNDS TO STATEMENT OF NET ASSETS JUNE 30, 2009

Explanation of certain differences between the governmental fund balance sheet and the

Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net assets.	
Fund Balances	\$ 6,974,477
The cost of governmental capital assets (land, buildings, improvements, machinery and equipment, infrastructure, and construction in progress) is reported as an expenditure in governmental funds. The statement of net assets includes those capital assets among the assets of the City as a whole.	
Net Capital Assets	11,880,030
Long-term liabilities applicable to the City's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities, both current and long-term, are reported in the statement of net assets.	
Long-term debt	(3,134,996)
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds.	
Unearned Revenue	 316,567
Total Net Assets	\$ 16,036,078

## LINCOLN COUNTY, OREGON

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS

For the Year Ended June 30, 2009

	URBAN RENEWAL CONST.	SB URBAN RENEWAL CONST.	URBAN RENEWAL DEBT	SB URBAN RENEWAL DEBT SRV.	TOTAL GOVERNMENTAL
REVENUES:					
Taxes	\$ -	\$ -	\$ 2,633,785	\$ 1,764,108	\$ 4,397,893
Interest on Investments	-	49,393	91,159	36,938	177,490
Other revenues		8,333	475	-	8,808
Total Revenues		57,726	2,725,419	1,801,046	4,584,191
EXPENDITURES:					
Materials and Services	-	235,468	1,970	-	237,438
Special Payments	-	-	408,952	-	408,952
Debt service	-	-	3,676,663	1,208,095	4,884,758
Capital outlay	_	472,792		-	472,792
Total Expenditures		708,260	4,087,585	1,208,095	6,003,940
Excess of Revenues, Over (Under) Expenditures	-	(650,534)	(1,362,166)	592,951	(1,419,749)
OTHER FINANCING SOURCES (USES)					
Payments to City	(406,096)	-			(406,096)
Transfers In	-	250,000	-	-	250,000
Transfers Out	-		-	(250,000)	(250,000)
Total other financing sources (uses)	(406,096)	250,000		(250,000)	(406,096)
Net Change in Fund Balance	(406,096)	(400,534)	(1,362,166)	342,951	(1,825,845)
Beginning Fund Balance	406,096	1,167,302	5,487,116	1,739,808	8,800,322
Ending Fund Balance	\$ -	\$ 766,768	\$ 4,124,950	\$ 2,082,759	\$ 6,974,477

#### LINCOLN COUNTY, OREGON

# RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS TO STATEMENT OF ACTIVITIES For the year ended June 30, 2009

Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balance and the government-wide statement of activities Excess of Revenues over Expenditures \$ (1,825,845)Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period. Acquisition of Capital Assets (net) \$ 472,792 Depreciation Expense (275,892)Net Adjustment 196,900 Under the modified accrual basis of accounting used in the governmental funds. expenditures are not recognized for transactions that are not normally paid with expendable available financial resources. In the statement of activities, however, which is presented on the accrual basis of accounting, expenses and liabilities are reported regardless of when financial resources are available. This adjustment combines the net changes in liability balances between years. Long term debt principal payments 315,735 Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. This adjustment combines the net changes in deferred taxes between years. Property Taxes 94,990

(1,218,220)

Change in Net Assets

## NOTES TO COMPONENT UNIT BASIC FINANCIAL STATEMENTS

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Newport Urban Renewal Agency of Newport, Oregon (Agency) financial statements are prepared in accordance with Generally Accepted Accounting Principles (GAAP). The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant accounting policies are described below.

#### A. DESCRIPTION OF THE REPORTING ENTITY

The Newport Urban Renewal Agency was established by the City of Newport per Resolution #1647. The Board consisted of five members appointed by the Mayor with the approval of the majority of the City Council. In April of 2007, Resolution #1910 was adopted whereby full authority of the Agency was transferred to the Mayor and City Council and the appointed board was named as an advisory committee. Although the Agency Board and the City Council are made up of the same members, each is a legally separate entity and conducts all business as such. Based on standards set forth in GASB Statement #39, the Agency is considered a component unit of the City as it is considered accountable to the City. Accordingly, the financial statements of the Agency are included in the City's basic financial statements.

There are many governmental agencies which provide services within the Newport Urban Renewal Agency. These agencies have independent governing boards and the Agency does not have any oversight responsibility. Financial reporting information for these agencies are not included in these financial statements.

#### **B. BASIS OF PRESENTATION**

## GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)

The government-wide statements report information irrespective of fund activity, and the fund financial statements report information using funds. The government-wide statements focus on the sustainability as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. These aggregated statements consist of the Statement of Net Assets and the Statement of Activities. These statements were prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

General receipts are from property and related taxes, and interest. All disbursements are categorized as program disbursements and interest on long-term debt.

## **FUND FINANCIAL STATEMENTS**

The accounts are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

#### NOTES TO COMPONENT UNIT BASIC FINANCIAL STATEMENTS

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period, except for property taxes which are accrued if collected within 30 days after year end. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due. Capital asset acquisitions are reported as expenditures in the governmental funds and proceeds from general long-term debt and acquisitions under capital leases are reported as other financing sources.

Property taxes and interest associated with the current fiscal period are considered to be susceptible to accrual and so have been recognized as revenues of the current period. All other revenue items are considered to be measurable and available only when cash is received.

There are the following major governmental funds:

#### North Side Urban Renewal District

The Urban Renewal Construction Fund accounts for the cost of major projects on the north side of the City while the Urban Renewal Debt Fund pays for the principal and interest on outstanding debt utilized to finance these projects. The major source of funding for the debt service comes from property taxes.

#### South Beach Urban Renewal District

The South Beach Urban Renewal Construction Fund tracks the capital projects being built on the south side of the City. The South Beach Urban Renewal Debt Fund accounts for the payments on the debt obligations arising from the projects.

#### **Urban Renewal Bond Redemption**

The Urban Renewal Bond Redemption Fund is responsible for the accumulation of resources for and payment to the City of Newport for the purpose of paying down City debt which benefits the Urban Renewal Agency.

#### South Beach Urban Renewal Bond Redemption

The South Beach Urban Renewal Bond Redemption Fund's purpose is to account for the accumulation of resources for and payment of the Urban Renewal Agency's bond principal and interest.

Amounts reported as program revenues consist solely of leases and rent income. Internally dedicated resources are reported as general revenues rather than program revenues. General revenues include all taxes. When both restricted and unrestricted resources are available for use, it is the policy to use restricted resources to the limits of the policies and statutes governing them first, then unrestricted resources as they are needed.

#### C. BUDGETS

A budget is prepared for the governmental fund in accordance with the legal requirements set forth in the Oregon Local Budget Law. The budget process begins early in each fiscal year with the establishment of the budget committee. Recommendations are developed through late winter with the budget committee approving the budget in early spring. Public notices of the budget hearing are generally published in early spring with a public hearing being held approximately three weeks later. The budget may be amended prior to adoption. However, budgeted expenditures for each fund may not be increased by more than ten percent. The budget is then adopted, appropriations are made and the tax levy declared no later than June 30.

#### NOTES TO COMPONENT UNIT BASIC FINANCIAL STATEMENTS

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

## C. BUDGETS(CONTINUED)

While financial position, results of operations, and changes in fund balance/net assets are reported on the basis of accounting principles generally accepted in the United States of America (GAAP), the budgetary basis of accounting differs from generally accepted accounting principles. The budgetary statements provided as part of supplementary information elsewhere in this report are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The budgetary basis of accounting is substantially the same as accounting principles generally accepted in the United States of America basis, except capital outlay expenditures, including items below the capitalization level, are budgeted by major function in governmental fund types and expensed when purchased, debt is expensed when paid, and depreciation is not recorded. Taxes receivable are not recorded as revenue until collected and inventories are budgeted as expenditures when purchased.

The expenditure budgets are appropriated at the following levels:

#### LEVEL OF CONTROL

Materials and Services Capital Outlay Debt Service Special Payments Operating Contingency

Expenditures cannot legally exceed the above appropriation levels except in the case of grants which could not be estimated at the time of budget adoption. Appropriations lapse at the fiscal year end. Management may amend line items in the budget without Board approval as long as appropriation levels (the legal level of control) are not changed. Supplemental appropriations may occur if the Board approves them due to a need which exists which was not determined at the time the budget was adopted.

Budget amounts shown in the financial statements reflect the final budget amounts. Expenditures in all funds were within authorized appropriations except for Materials & Services in the South Beach Urban Renewal Construction Fund by \$468.

#### D. PROPERTY TAXES AND PROPERTY TAXES RECEIVABLE

Uncollected real and personal property taxes are reflected on the statement of net assets and the balance sheet as receivables. Uncollected taxes are deemed to be substantially collectible or recoverable through liens. All property taxes receivable are due from property owners within the City of Newport boundaries. Under state law, county governments are responsible for extending authorized property tax levies, computing tax rates, billing and collecting all property taxes, and making periodic distributions of collections to entities levying taxes. Property taxes become a lien against the property when levied on July 1 of each year and are payable in three installments due on November 15, February 15 and May 15. Property tax collections are distributed monthly except for November, when such distributions are made weekly.

#### NOTES TO COMPONENT UNIT BASIC FINANCIAL STATEMENTS

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### E. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### F. RECEIVABLES AND PAYABLES

Activity between funds that are representative of lending and borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to \ from other funds". Receivables for federal and state grants, and state, county and local shared revenue are recorded as revenue in all funds as earned. The receivables for state, county and local shared revenue are recorded in accounts receivable.

Investment earnings (e.g., accrued interest receivable) are recorded as revenue in all fund types as earned on investments.

#### G. CAPITAL ASSETS

Capital assets are recorded at the original or estimated historical cost. Donated capital assets are recorded at their estimated fair market value on the date donated. Capital assets are charged to expenditures as purchased in the governmental funds, and capitalized and depreciated in the government-wide-statements. Capital assets are defined as assets with an initial cost of more than \$5,000 and an estimated life equal to or greater than one year. Interest incurred during construction, maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Property, plant and equipment is depreciated using the straight-line method over the following estimated useful lives:

Asset	Years
Building & Improvements	10-40
Infrastructure	20-50
Machinery & Equipment	5-20
Vehicles	5-10

#### H. SUPPLY INVENTORY

Inventories purchased are expensed as purchased. Inventories are not recorded and are considered insignificant at year end.

## I. LONG-TERM OBLIGATIONS

Long-term obligations are reported in the government-wide financial statements as liabilities. The governmental individual fund financial statements do not report long-term obligations because they do not require the use of current financial resources.

#### NOTES TO COMPONENT UNIT BASIC FINANCIAL STATEMENTS

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### J. NET ASSETS

Net assets comprise the various net earnings from operations, nonoperating revenues, expenses and contributions of capital. Net assets are classified in the following three categories:

Invested in capital assets, net of related debt – consists of all capital assets, net of accumulated depreciation and reduced by any outstanding balances of any bonds or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted – consists of external constraints placed on asset use by creditors, grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets – consists of all other assets that are not included in the other categories previously mentioned.

## K. FUND EQUITY

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

#### 2. CASH AND INVESTMENTS

State statutes govern the cash management policies. Statutes authorize investment in bankers acceptances, time certificates of deposit, repurchase agreements, obligations of the United States and its agencies and instrumentalities, and the Oregon State Treasurer's Local Government Investment Pool.

#### **DEPOSITS**

Deposits with financial institutions include bank demand deposits. Oregon Revised Statutes require deposits to be adequately covered by federal depository insurance or deposited at an approved depository as identified by the Treasury.

Cash is pooled with the City of Newport. Please refer to the City's basic financial statements, issued under separate cover, for additional information pertaining to the nature and collateralization of the City's cash and investments.

Cash at June 30, 2009 consisted of:

Pooled Cash \$ 6,909,816

Total \$ 6,909,816

#### NOTES TO COMPONENT UNIT BASIC FINANCIAL STATEMENTS

## 2. CASH AND INVESTMENTS (CONTINUED)

#### **INVESTMENTS**

The State Treasurer's Local Government Investment Pool is not registered with the U.S. Securities and Exchange Commission as an investment company. The Oregon Revised Statutes and the Oregon Investment Council govern the State's investment policies. The State Treasurer is the investment officer for the Council and is responsible for all funds in the State Treasury. These funds must be invested, and the investments managed, as a prudent investor would, exercising reasonable care, skill and caution. Investments in the Fund are further governed by portfolio guidelines issued by the Oregon Short-Term Fund Board, which establish diversification percentages and specify the types and maturities of investments. The portfolio guidelines permit securities lending transactions as well as investments in repurchase agreements and reverse repurchase agreements.

Amounts in the State Treasurer's Local Government Investment Pool are not required to be collateralized. The fair value of the investment Pool at June 30, 2009 was 99.11% of the value of the shares in the pools reported value. There were no known violations of legal or contractual provisions for deposits and investments during the fiscal year.

#### Interest Rate Risk

Oregon Revised Statutes require investments to not exceed a maturity of 18 months, except when the local government has adopted a written investment policy that was submitted to and reviewed by the OSTFB. There are no investments that have a maturity date.

#### Credit Risk - Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the deposits may not be returned. There is no deposit policy for custodial credit risk.

#### Credit Risk - Investments

Oregon Revised Statutes does not limit investments as to credit rating for securities purchased from US Government Agencies or USGSE. The State Investment Pool is not rated.

#### Concentration of Credit Risk

At June 30, 2009, investments were comingled with the City of Newport investments. 100% of total City of Newport investments were in the State Treasurer's Investment Pool. State statutes do not limit the percentage of investments in this instrument.

## NOTES TO COMPONENT UNIT BASIC FINANCIAL STATEMENTS

## 3. CAPITAL ASSETS

Capital asset activity for governmental activities for the year ended June 30, 2009 were as follows:

	]	Balance Beginning					Balance End
		of Year	A	dditions	_(Dele	tions)	Of Year
Capital assets not being depreciated				-			
Land	\$	6,200,036	\$	_	\$	-	\$ 6,200,036
Construction in progress		-		-		-	_
Total capital assets not being depreciated		6,200,036		_		_	6,200,036
Capital assets being depreciated							
Buildings & Structures		8,242,540		-		-	8,242,540
Equipment		492,229		-		-	492,229
Infrastructure		2,339,622		472,792		-	2,812,414
Total capital assets being depreciated		11,074,391		472,792		-	11,547,183
Accumulated Depreciation		(5,591,297)		(275,892)		<u>-</u>	(5,867,189)
Governmental activities capital assets, net	\$	11,683,130	\$	196,900	\$	-	\$11,880,030

Depreciation expense for governmental activities is charged to functions as follows:

Public Improvement \$ 275,892

Total depreciation for governmental activities \$ 275,892

## 4. INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

	Tr	ansfers In	Transfers Ou		
South Beach UR Construction South Beach	\$	250,000	\$	-	
UR Debt	- 250,0		250,000		
		250,000		250,000	

#### NOTES TO COMPONENT UNIT BASIC FINANCIAL STATEMENTS

#### 5. LONG-TERM DEBT

## Tax Exempt Series 2007 Bond

In May 2007, Urban Renewal bonds were issued with an interest rate of 5.25% in the total amount of \$900,000. The purpose of the bonds was to finance the 4B Storm Drain Project in South Beach. The bonds mature June 2017, with the current balance outstanding at year end of \$758,000.

Annual requirements to repay the loan are as follows:

Fiscal				
Year of Maturity	P	rincipal	Interest	Total
2009-10	\$	79,000	\$ 39,795	\$ 118,795
2010-11		83,000	35,648	118,648
2011-12		87,000	31,290	118,290
2012-13		92,000	26,723	118,723
2013-14		96,000	21,893	117,893
2014-17		321,000	 34,231	 355,231
Total	\$	758,000	\$ 189,580	\$ 947,580

#### Tax Exempt Series 2008 Bond

In May 2008, bonds with an interest rate of 4.25% in the amount of \$2,530,000 were issued. The purpose of the bonds was to finance infrastructure improvements related to Oregon Coast Community College campus and various other infrastructure projects in South Beach. The bonds mature June 2018, with the current balance outstanding at year end of \$2,325,000.

Annual requirements to repay the loan are as follows:

Fiscal						
Year of						
Maturity	-	Principal		Interest		Total
2009-10	\$	220,000	\$	98,813	\$	318,813
2010-11	Ψ	225,000	Ψ	89,463	Ψ	314,463
2011-12		235,000		79,900		314,900
2012-13		245,000		69,913		314,913
2013-14		255,000		59,500		314,500
2014-18		1,145,000		124,102		1,269,102
7D / 1	¢.	2 225 000	φ	521 (01	ф	2.946.601
Total	\$	2,325,000	\$	521,691	<b>3</b>	2,846,691

#### NOTES TO COMPONENT UNIT BASIC FINANCIAL STATEMENTS

#### 5. LONG-TERM DEBT (CONTINUED)

#### Loan Payable

Fiscal

A special public works loan was obtained from the Oregon Economic Development Department in 1990 for \$500,000 to help finance the Oregon Coast Aquarium. This loan has an interest rate of 5%, maturing July 2010. Current balance owing is \$51,996.

Annual requirements to repay the loan are as follows:

riscai					
Year of Maturity	Pı	rincipal	Iı	nterest	Total
2009-10 2010-11	\$	37,522 14,474	\$	2,600 724	\$ 40,122 15,198
Total	\$	51,996	\$	3,324	\$ 55,320

Changes in long-term obligations for the year ended June 30, 2009 is as follows:

		Balance y 1, 2008	Add	litions	Ε	Deletions	_	Balance e 30, 2009	ue within ne Year
Loan Payable 2007 Bond Payable 2008 Bond Payable	\$	87,731 833,000 2,530,000	\$	- - -	\$	35,735 75,000 205,000	\$	51,996 758,000 2,325,000	\$ 37,522 79,000 220,000
Total	\$ 3	3,450,731	\$		\$	315,735	<u>\$ 3</u>	3,134,996	\$ 336,522

## 6. RISK MANAGEMENT

There is exposure to various risks of loss related to torts; errors and omissions; and natural disasters. The Agency is covered by The City of Newport's commercial insurance to minimize its exposure to these risks. Settled claims have not exceeded this commercial coverage.

## NOTES TO COMPONENT UNIT BASIC FINANCIAL STATEMENTS

## 7. PAYMENTS TO CITY

Payments were made in the following amounts to the City for the purpose of paying down City debt that benefits the URA:

	Payments to City
North Side Debt	\$ 3,676,663
South Beach Debt Other	731,638 406,096
	\$ 4,814,397

SUPPLEMENTARY DATA



## LINCOLN COUNTY, OREGON

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE ACTUAL AND BUDGET

For the Year Ended June 30, 2009

URBAN	RENEWAL CONS	VARIANCE WITH FINAL BUDGET		
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	POSITIVE (NEGATIVE)
REVENUES:	BODGET	BODGET	ACTOAL	(NEGATIVE)
Total Revenues			=	
EXPENDITURES: Total Expenditures			· 	
Excess of Revenues, Over (Under) Expenditures	-	-	-	-
Other Financing Sources, (Uses) Payments to City	(411,926)	(411,926) (1)	(406,096)	5,830
Net Change in Fund Balance	(411,926)	(411,926)	(406,096)	5,830
Beginning Fund Balance	411,926	411,926	406,096	(5,830)
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -

<sup>(1)</sup> Appropriation Level

## LINCOLN COUNTY, OREGON

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE ACTUAL AND BUDGET

For the Year Ended June 30, 2009

## SOUTH BEACH URBAN RENEWAL CONSTRUCTION FUND

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
REVENUES:				
Aquarium loan repayment Interest on Investments	\$ 100,000 5,000	\$ 100,000 5,000	\$ 8,333 49,393	\$ (91,667) 44,393
Total Revenues	105,000	105,000	57,726	(47,274)
EXPENDITURES:				
Materials & services	225,000	235,000 (1)	235,468	(468)
Capital outlay	1,550,000	1,540,000 (1)	472,792	1,067,208
Contingency	137,447	137,447 (1)		137,447
Total Expenditures	1,912,447	1,912,447	708,260	1,204,187
Excess of Revenues Over, (Under) Expenditures	(1,807,447)	(1,807,447)	(650,534)	1,156,913
Other Financing Sources, (Uses)				
Transfers In	250,000	250,000	250,000	<u> </u>
Total Other Financing Sources, (Uses)	250,000	250,000	250,000	
Net Change in Fund Balance	(1,557,447)	(1,557,447)	(400,534)	1,156,913
Beginning Fund Balance	1,557,447	1,557,447	1,167,302	(390,145)
Ending Fund Balance	\$ -	\$ -	\$ 766,768	\$ 766,768

<sup>(1)</sup> Appropriation Level

## LINCOLN COUNTY, OREGON

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE ACTUAL AND BUDGET

For the Year Ended June 30, 2009

URBAN	RENEWAL BOND F	REDEMPTION FUND		YA DIANGE
				VARIANCE WITH FINAL BUDGET
	ORIGINAL	FINAL	. CONT. L.Y	POSITIVE
REVENUES:	BUDGET	BUDGET	<u>ACTUAL</u>	(NEGATIVE)
Property taxes	\$ 2,496,410	\$ 2,496,410	\$ 2,633,785	\$ 137,375
Interest on Investments	200,000	200,000	91,159	(108,841)
Miscellaneous Revenue	_	_	475	475
Total Revenues	2,696,410	2,696,410	2,725,419	29,009
EXPENDITURES:				
Materials and Services	3,000	3,000 (1)	1,970	1,030
Debt service - Payments to City	3,891,962	3,891,962 (1)	3,676,663	215,299
Special Payments	3,040,979	3,040,979 (1)	408,952	2,632,027
Total Expenditures	6,935,941	6,935,941	4,087,585	2,848,356
Net Change in Fund Balance	(4,239,531)	(4,239,531)	(1,362,166)	2,877,365
Beginning Fund Balance	5,385,428	5,385,428	5,487,116	101,688
Ending Fund Balance	\$ 1,145,897	\$ 1,145,897	\$ 4,124,950	\$ 2,979,053

<sup>(1)</sup> Appropriation Level

## LINCOLN COUNTY, OREGON

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ACTUAL AND BUDGET

For the Year Ended June 30, 2009

SOUTH BEACH U	RBAN I	RENEWAL	BON	D REDEMPTIO	N FI	UND	W	ARIANCE ITH FINAL BUDGET
		GINAL IDGET	ī	FINAL BUDGET		ACTUAL		POSITIVE IEGATIVE)
REVENUES: Property taxes Interest on Investments Miscellanous Revenue		40,000	\$	1,434,770 40,000	\$	1,764,108 36,938	\$	(329,338) 3,062
Total Revenues		,474,770		1,474,770		1,801,046		(326,276)
EXPENDITURES: Debt Service Payments to City Principal Interest						731,638 315,735 160,722		
Total Debt service		1,294,911		1,294,911 (1)		1,208,095	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	86,816
Excess of Revenues Over, -Under Expenditures		179,859		179,859		592,951		413,092
Other Financing Sources, (Uses) Transfers Out		(250,000)		(250,000) (1)		(250,000)		
Net Change in Fund Balance		(70,141)		(70,141)		342,951		413,092
Beginning Fund Balance		1,709,033		1,709,033		1,739,808		30,775
Ending Fund Balance	\$	1,638,892	\$	1,638,892	\$	2,082,759	\$	443,867

<sup>(1)</sup> Appropriation Level

## LINCOLN COUNTY, OREGON

## SCHEDULE OF PROPERTY TAX TRANSACTIONS AND BALANCES OF TAXES UNCOLLECTED

		For the	Year Ended June 30	), 2009		
URBAN RENEWA	L - NORTH SIDE					
TAX YEAR	ORIGINAL LEVY OR BALANCE UNCOLLECTED 7/1/08	DEDUCT DISCOUNTS	ADJUSTMENTS TO ROLLS	INTEREST	CASH COLLECTIONS BY COUNTY TREASURER	BALANCE UNCOLLECTED OR UNSEGREGATED AT 6/30/09
Current: 2008-2009	\$ 2,744,184	\$ 65,451	\$ (22)	\$ 1,809	\$ 2,534,608	\$ 144,103
Prior Years: 2007-2008 2006-2007 2005-2006 2004-2005 2003-2004 & Prior	107,421 38,054 18,231 6,275 8,602	(19) (3) (1) (1)	2,110 3,129	3,203 2,282 3,202 1,531 506	55,917 16,534 15,072 6,428 1,373	53,866 23,633 6,289 1,307 7,408
Total Prior	178,583	(24)	9,220	10,724	95,324	92,503
Total	\$ 2,922,767	\$ 65,427	\$ 9,198	\$ 12,533	\$ 2,629,932	\$ 236,606
RECONCILIATION  Cash Collections by Add Additional Tax Accrual of Receivab June 30, 2008 June 30, 2009  Total Rev	County Treasurer A Payments by Count les:				REVENUE \$ 2,629,932  (39,417) 43,270 \$ 2,633,785	
	l Construction Fund l Bond Redemption enue				REVENUE  - 2,633,785  \$ 2,633,785	RECEIVABLE  429 236,177  \$ 236,606

## LINCOLN COUNTY, OREGON

# SCHEDULE OF PROPERTY TAX TRANSACTIONS AND BALANCES OF TAXES UNCOLLECTED

For the Year Ended June 30, 2009

## **URBAN RENEWAL - SOUTH BEACH**

TAX YEAR	ORIGINAL LEVY OR BALANCE UNCOLLECTEL 7/1/08	D DEDUCT DISCOUNTS	ADJUSTMENTS TO ROLLS	INTEREST	CASH COLLECTIONS BY COUNTY TREASURER	BALANCE UNCOLLECTED OR UNSEGREGATED AT 6/30/09
Current: 2008-2009	\$ 1,843,611	\$ 43,972	\$ (15)	<b>\$</b> 1,216	\$ 1,702,813	\$ 96,811
Prior Years: 2007-2008 2006-2007 2005-2006 2004-2005 2003-2004 & prior	68,194 21,673 10,192 3,384 2,942	(13) (2) (1)	1,488 1,201 1,749 787 61	2,033 1,300 1,790 825 173	35,498 9,417 8,425 3,466 470	34,197 13,459 3,517 705 2,533
Total Prior Total	106,385 \$ 1,949,996	(16) \$ 43,956	5,286         \$ 5,271	6,121 \$ 7,337	57,276 \$ 1,760,089	\$ 151,222

RECONCILIATION TO REVENUE:		REVENUE	
Cash Collections by County Treasurer Above Add Additional Tax Payments by County Accrual of Receivables:	\$	1,760,089	
June 30, 2008 June 30, 2009		(23,973) 27,992	
Total Revenue	\$	1,764,108	

2008-09 AUDITORS' COMMENTS AND DISCLOSURES



- 12700 SW 72ND AVENUE TIGARD, OREGON 97223
- (503) 620-2632 FAX (503) 684-7523

December 1, 2009

#### 2008-2009 AUDITORS' COMMENTS AND DISCLOSURES

Oregon Administrative Rules 162-10-000 through 162-16-000 of the Minimum Standards for Audits of Oregon Municipal Corporations, enumerate the basic financial statements, schedules, comments and disclosures required in audit reports. Certain required disclosures, statements and schedules are set forth in preceding pages of this report. Additional required comments and disclosures related to our audit of such statements and schedules are set forth as follows:

#### REPORT ON INTERNAL ACCOUNTING CONTROL

We have audited the basic financial statements of the Newport Urban Renewal Agency, for the year ended June 30, 2009, and have issued our report thereon dated December 1, 2009.

We conducted our audit in accordance with generally accepted auditing standards in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatements.

In planning and performing our audit of the basic financial statements of the Newport Urban Renewal Agency, for the year ended June 30, 2009, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

The management of the Newport Urban Renewal Agency is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of the basic financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any system of internal accounting control, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the system to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

#### 2008-2009 AUDITORS' COMMENT AND DISCLOSURES

#### REPORT ON INTERNAL ACCOUNTING CONTROL (CONTINUED)

We noted matters involving the internal control structure and its operation that we consider to be significant deficiencies under standards established by the American Institute of Certified Public Accountants. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the financial statements that is more than inconsequential will not be prevented or detected by the internal controls.

The significant deficiencies noted are contained in our management letter dated December 1, 2009.

A *material weakness* is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by internal controls. We did not consider any of the significant deficiencies noted to be material weaknesses.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be significant deficiencies and accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses as defined above.

This report is intended solely for the information and use of the board, management and the State of Oregon, Secretary of State, Division of Audits and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

#### **ACCOUNTING RECORDS**

The accounting records are adequate for audit.

#### INDEPENDENT ELECTED OFFICIALS

No elected official collected or received funds on behalf of the Agency.

## **BUDGET TRANSACTIONS**

There were no expenditures which exceeded authorized appropriation levels except as noted on page 16.

## 2008-2009 and 2009-2010 BUDGETS

The budgets adopted for the current and ensuing fiscal year were examined during the audit. Based on our testing we are not aware of any budget preparation and adoption procedures followed that were not in compliance with the Oregon Local Budget Law.

#### COLLATERAL SECURING BANK DEPOSITS

Throughout the year deposits appeared to be adequately covered by federal depository insurance or deposited at an approved depository as identified by the Treasury based upon our testing. Deposits in the State Local Government Investment Pool are not required to be collateralized.

#### 2008-2009 AUDITORS' COMMENT AND DISCLOSURES

## REPORT ON INTERNAL ACCOUNTING CONTROL (CONTINUED)

#### PUBLIC CONTRACTS AND PURCHASING

Procedures for awarding public contracts were reviewed and based on our testing appeared to be in compliance with ORS Chapter 279.

## **INSURANCE AND FIDELITY BONDS**

Insurance and fidelity bond coverage provided appears to meet legal requirements. We do not have the professional expertise to state whether the insurance coverage is adequate.

## STATUTORY BONDED DEBT LIMITATION

Our review did not disclose any matters of noncompliance with statutory and charter requirements relating to the indebtedness.

## PROGRAMS FUNDED FROM OUTSIDE SOURCES

We reviewed and tested, to the extent we considered necessary in the circumstances, transactions and reports relative to federal and state grant programs. Since less than \$500,000 in federal financial assistance was expended for the year ended June 30, 2009, it was not necessary to perform, nor did we perform, tests in accordance with the Federal Single Audit Act, as amended (U.S. Office of Management and Budget Circular A-133).

#### STATE HIGHWAY FUNDS

There were no programs funded by State Highway Funds for the year ended June 30, 2009.

Pauly, Rogers and Co.P.C.
PAULY, ROGERS AND CO., P.C.

