



**BUDGET COMMITTEE AGENDA**  
**Tuesday, March 05, 2024 - 6:00 PM**  
**169 S.W. Coast Highway, Newport, Oregon 97365**

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All public meetings of the City of Newport will be held in the City Council Chambers of the Newport City Hall, 169 SW Coast Highway, Newport. The meeting location is accessible to persons with disabilities. A request for an interpreter, or for other accommodations, should be made at least 48 hours in advance of the meeting to Erik Glover, City Recorder at 541.574.0613, or [e.glover@newportoregon.gov](mailto:e.glover@newportoregon.gov).

All meetings are live-streamed at <https://newportoregon.gov>, and broadcast on Charter Channel 190. Anyone wishing to provide written public comment should send the comment to [publiccomment@newportoregon.gov](mailto:publiccomment@newportoregon.gov). Public comment must be received four hours prior to a scheduled meeting. For example, if a meeting is to be held at 3:00 P.M., the deadline to submit written comment is 11:00 A.M. If a meeting is scheduled to occur before noon, the written comment must be submitted by 5:00 P.M. the previous day. To provide virtual public comment during a city meeting, a request must be made to the meeting staff at least 24 hours prior to the start of the meeting. This provision applies only to public comment and presenters outside the area and/or unable to physically attend an in person meeting.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

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**1. CALL TO ORDER**

**2. INTRODUCTIONS**

**3. OVERVIEW OF THE PROPOSED BUDGET PROCESS**

**3.A Budget Committee Preliminary Meeting of March 5, 2024 at 6 PM**

[City Manager's Report](#)

[2024-25 BUDGET COMMITTEE MEMBERS.pdf](#)

[2024-25 Budget Calendar 01-29-24.pdf](#)

**3.B 2023 Budget Committee Meeting Minutes**

[February\\_28\\_\\_2023\\_Budget\\_Committee\\_Minutes.pdf](#)

[May\\_02\\_\\_2023\\_Budget\\_Committee\\_Meeting\\_Minutes\\_.pdf](#)

[May 23, 2023 Budget Committee Minutes -final for approval.pdf](#)

[May 30, 2023 Budget Committee Minutes -final.pdf](#)

**4. LIMITATIONS OF DISCUSSION PURSUANT TO OREGON LOCAL BUDGET LAW**

**4.A Pre Meeting Topics for Budget Committee**

[Local Budget Committee Pre-Meeting.pdf](#)

**5. GENERAL DISCUSSION**

**5.A Government Accounting**

[2024-25 Government Accounting - Expense Codes.pdf](#)

**5.B Statement of Revenues and Expenses 2022-2023 (Budget to Actual)**

[6-30-23 City of Newport Financial Statements.pdf](#)

**5.C Financial Reports for the First 7 Months of 2023-2024 Fiscal Year**

[Financial Statement for Council 01-31-24.pdf](#)

**5.D Modifications to the Adopted Budget for the 2023-2024 Fiscal Year**

[2023-24 Budget Adjustment memo for Prelim Budget Mtg.pdf](#)

[2023-2024 Budget & Supplementals Resolutions - Working.pdf](#)

**5.E Ten Year Review of City Expenses, Revenues and Changes in Net Position**

[10 Year Historical Information.pdf](#)

**5.F Financial Sustainability Recommendations for the General Fund and Those Funds Supported by the General Fund**

[City Manager's Report](#)

[Newport Forecasting Tool 2024-25 240126 Report.pdf](#)

[2.26.21 Revised Finance Work Group Report with Attachments.pdf](#)  
[Staff\\_Report\\_-\\_Rate\\_Study.pdf](#)  
[Rate\\_Comparison\\_Attachment.pdf](#)

**5.G Policies Regarding Financial Reserves, Contingencies and Unappropriated Ending Fund Balance**

[res\\_3878.pdf](#)  
[Res No 3986.pdf](#)

**6. REVIEW AND DISCUSSION OF CITY COUNCIL GOALS FOR 2024-2025**

**6.A Review and Discussion of City Council Goals for 2024-2025 Fiscal Year**

[Draft\\_Goals\\_and\\_Objectives\\_for\\_24-25.pdf](#)  
[2024-2025\\_Committee\\_Goals\\_Rev.pdf](#)  
[2024-2025\\_Department\\_Goals\\_Rev.pdf](#)

**6.B Report on Department Responsibility and Time Allocation**

[Report\\_on\\_Department\\_Responsibility\\_and\\_Time\\_Allocation\\_Rev.pdf](#)

**7. MEETINGS TO DELIBERATE ON THE 2024-2025 FISCAL YEAR CITY AND URBAN RENEWAL AGENCY PROPOSED BUDGET**

**7.A First Meeting - Tuesday, April 23, 2024 at 5 P.M.**

**7.B 2nd meeting - Tuesday, May 14, 2024 at 5 P.M.**

**7.C Third Meeting - Tuesday, May 28, 2024 at 6 P.M.**

**8. ELECTION OF BUDGET COMMITTEE OFFICERS- CHAIR AND SECRETARY**

**9. BUDGET COMMITTEE COMMENTS**

**10. PUBLIC COMMENT**

*This is an additional opportunity for members of the audience to provide public comment.*

*Comments will be limited to five (5) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others.*

## 11. ADJOURNMENT