

CITY OF NEWPORT, OREGON

REQUEST FOR PROPOSALS

**MURAL RESTORATION AND
RENEWAL PROJECT**



SUBMIT PROPOSAL TO:

**Peggy Hawker, City Recorder/Special
Projects Director
City of Newport
169 SW Coast Highway
Newport, Oregon 97365**

Due Date: October 27, 2017 by 3:00 P.M., PDT

CITY OF NEWPORT, OREGON

Request for Proposals Mural Restoration and Renewal Project

A. Proposer Entity

The City of Newport (“City”) is seeking an artist, or artist team, to restore various murals on public and private buildings in the city. This opportunity is open to artists with public art experience, with preference given to local artists, and those with verifiable mural creation or restoration experience.

The majority of the murals are located on Newport’s Historic Bayfront on private buildings. The city will enter into agreements with the private property owners to effect the restoration of murals on private buildings.

B. Intent

The murals that dot the city, and particularly Newport’s Historic Bayfront, are viewed and enjoyed by residents and visitors, and represent a part of the cultural history of the city. Some of the murals are showing the effects of coastal weather and age, and the goal is to restore the murals as time, funding, and artist availability permits.

C. Overview

The City of Newport is a prime tourist destination and the population center of the Central Oregon Coast. Newport is the county seat of Lincoln County, and houses the offices of several federal and state agencies, including a major Coast Guard station, Oregon State University’s Hatfield Marine Science Center, NOAA’s Pacific Marine Operations Center, the Oregon State Police, Oregon DMV, and Oregon Employment Division offices. The city is home to the Samaritan Pacific Communities Hospital, and the main campus of the Oregon Coast Community College. OCCC is a premier educational institution and unique in its aquarist program. Its aquarist graduates are working in aquarium and

research facilities throughout the country. Newport has a population of more than 10,000.

The Yaquina River flows into the Pacific Ocean through Newport's Yaquina Bay. Newport is home to the Oregon Coast Aquarium, one of the country's premier aquariums. A substantial commercial fishing fleet calls Newport home, as do several marine research vessels and a large number of private boats docked in marinas around the Bayfront. Newport is one of three deep-water ports on the Oregon Coast. Tonnage of shipping is second behind Coos Bay.

Newport has often been described as the most authentic city on the entire Oregon Coast. The city boasts numerous fine shops, restaurants, galleries, lodging establishments, and endless outdoor recreational opportunities.

Proximity to Portland and the Willamette Valley provides a strong tourism base, and the mid-latitude of Oregon provides moderate rainfall during the winter and spring months, and mild temperatures.

D. Source of Funds and Budget

The City of Newport has budgeted funds for mural restoration. There is currently approximately \$10,000 in the mural restoration budget. Budgets are adopted each fiscal year (July 1 to June 30), but no guarantees are made for funding in subsequent years.

E. Scope of Work

The Public Arts Committee will determine the order in which the murals will be restored.

F. Application Process

The application is a three phase process.

1. Phase One: Application

The Percent for the Arts Committee will review the proposals from mural artists. The artists selected for Phase Two will be chosen based on the selection criteria delineated in H. of this document. Artists or artist teams selected to continue the process will be notified by e-mail.

2. Phase Two: Interview of Proposers

The Public Arts Committee will conduct formal interviews with the mural artists selected in Phase One. The artist or artist team is required to attend the formal interviews in person or via Skype.

3. Phase Three: Final Notification of Selection

The Public Arts Committee will recommend a proposer to the City Council. The successful proposer will be commissioned to restore selected murals. The proposer will be required to enter into a contract with the city for the restoration work.

G. Eligibility

Public Arts Committee, members of the Percent for the Arts Committee, and employees of the City of Newport, are ineligible.

It is preferred that artists have experience working within the public process in public settings, and have specific mural experience.

The selected artist, or artist team, will be required to provide liability, property damage, and workers compensation insurance while working on the murals.

The selected artist, or artist team, will be required to obtain a City of Newport business license.

If the selected artist, or artist team, does business, provides services, or operates as a corporation, limited partnership, limited liability company, or under an assumed business name, satisfactory evidence of such status must be supplied to the City of Newport.

H. Selection Criteria

1. Professional qualifications
2. Proven artistic merit
3. Body of work
4. Experience working within the public process

5. Demonstrated muralist work
6. Prior mural restoration work helpful
7. Proven capacity to deliver the project requirements on time and within budget
8. Budget detail
9. Geographic preference, in this order: Lincoln County in Oregon, State of Oregon, the NW Coastal area (including Oregon, Washington and Northern California). The artist, or artist team, reside, have artwork in or use fabricators from these areas.

I. Additional Information

Questions and requests for additional information should be directed to Peggy Hawker, City Recorder/Special Projects Director, City of Newport, 541.574.0613 or p.hawker@newportoregon.gov.

1. The Public Arts Committee reserve the right to accept or reject any and all proposals or re-open the selection process or commission an artist, or artist team, through another process.
2. Artists submitting qualifications and subsequent concept proposals for review will receive electronic notification of the results of the selection process.
3. Submitting an application does not constitute an expressed or implied contract.
4. Materials submitted will not be returned to the artist/s.
5. The final approval of the commission for art will be made by the Newport City Council.

K. How to Apply

All submittal requirements must contain page numbers and include the following items in the order listed below. The qualifications package will not be considered if incomplete.

1. Letter of interest: no more than one page in length, which explains your interest in the project. Include your name, address, phone number(s) and web site, if available.
2. Artist's Statement: no more than one page in length, describing your work.
3. Current Resume: if submitting as a team, an individual resume must be submitted for **each** team member. Resume/s should reflect artist/s' experience in designing, fabricating, and installing artwork in outdoor and public settings.
4. References: at least three professional references with a familiar knowledge of your work and working methods in public settings. The list must include the reference's name, title, agency/business, complete address, e-mail address, and phone numbers.
5. Images of work: no more than ten images of relevant work samples must be included in the pdf document (no separate jpeg images). Artists applying as a team must submit work samples from each individual artist's work.
6. The artist may include up to three selections of supportive materials such as reviews, news articles, and other related information.
7. Submit one copy of the proposal via e-mail to Peggy Hawker, at p.hawker@newportoregon.gov, by 3:00 P.M., PDT, on October 27, 2017. The subject line of the e-mail should read, "Mural Restoration Proposal." All submitters will receive an e-mail confirmation of the receipt. Late applications will not be considered.

L. Contract Term

The term of the contract with the successful proposer shall be negotiated based upon the amount of time that the artist/artist team believes is needed for completion of the proposed artwork.

M. Deadline for Submission of Proposals

The proposals must be **received** by 3:00 P.M., PDT, on Friday, October 27, 2017. Proposals must be e-mailed to: Peggy Hawker, at p.hawker@newportoregon.gov.

Timely submission of proposals is the sole responsibility of the proposer. The city reserves the right to determine the timeliness of all submissions. Late proposals will not be accepted. All proposals received after the deadline will not be considered.

N. General RFP and City Contract Information

The following terms and conditions apply to the agreement entered into between the successful artist/artist team and the City of Newport:

1. Budget

The award amount for all the artwork shall not exceed the budgeted funds of approximately \$10,000, and will include artist fees, travel, and all costs associated with the restoration of the murals (e.g., scaffolding, ladders, or apparatuses).

2. Laws and Policies

In the performance of the creation of the artwork, the selected successful proposer shall abide by and conform to all applicable laws and rules of the United States, State of Oregon, and the City of Newport.

3. Costs Incurred by Proposers

All costs of proposal preparation shall be the responsibility of the proposer. The city shall not, in any event, be liable for any pre-contractual expenses incurred by proposers in the preparation and/or submission of the proposals. Proposals shall not include any such expenses as part of the proposed budget.

4. General City Reservations

City reserves the right to extend the submission deadline should this be in the best interest of the city. Proposers have the right to revise their proposals in the event that the deadline is extended.

The city reserves the right to withdraw this RFP at any time, and will notify proposers that the solicitation has been canceled. The city makes no representation that any contract will be awarded to any proposer responding to the RFP. The city reserves the right to reject any or all submissions.

If in city's judgment, an inadequate number of proposals are received or the proposals received are deemed non-responsive, not qualified, or not cost effective, the city may, at its sole discretion, reissue the RFP, or to cancel this solicitation.

City reserves the right to reject any and all proposals and to waive any minor informality when to do so would be advantageous to the city.

5. Termination

Any contract awarded pursuant to this RFP may be terminated by the city, with or without cause, upon 60 days prior written notification by the city to the successful proposer.

6. Proposer's Contact for Information

Proposers may contact Peggy Hawker, City Recorder/Special Projects Director, with any questions regarding this RFP at:

**Peggy Hawker, City Recorder/Special Projects Director
City of Newport
169 SW Coast Highway
Newport, Oregon 97365
541.574.0613
p.hawker@newportoregon.gov**