

February 4, 2011  
10:00 A.M.  
Newport, Oregon

## **CALL TO ORDER**

The meeting was called to order at 10:00 A.M. In attendance were Mark McConnell, Gene Cossey, Penelope McCarthy, Peggy Hawker, Jeff Bertuleit, and David Marshall from the City of Newport, Larry Pfund, John Overholser, Herb Florer, and Bruce Conner (via telephone) from the Port of Astoria, Debra Edwards and John Lansing from SeaPort Airlines. Media present were Walter Sherman and Larry Coonrod.

## **ADDITIONS/DELETIONS AND APPROVAL OF THE AGENDA**

There were no changes to the agenda.

## **APPROVAL OF MINUTES OF JANUARY 21, 2011 MEETING**

MOTION was made by Pfund, seconded by Cossey, to approve the minutes of the January 21, 2011 meeting. The motion carried unanimously in a voice vote.

## **ANALYSIS OF REMAINING SUBSIDY**

Marshall reported that after a second analysis of the subsidy expenses and revenues, it is anticipated that the federal grant will exhaust on April 2, and the ConnectOregon II grant will exhaust approximately two weeks earlier. He added that to allow a cushion for other expenditures, a conservative ending date for the subsidy is March 12. Conner noted that this date is not a problem for Astoria. McConnell reported that the date was based on the billing cycles. Florer asked whether there was any impact to ridership due to the voucher program in Astoria and the media program in Newport. Lansing noted that there has not been much bump in passenger loads. Conner asked whether the cost of the independent audit is included in the figures used to arrive at an end date for the subsidy, and it was noted that City of Newport staff was attempting to perform this reconciliation without cost, and the participation and cooperation of the Port's finance department will be necessary. MOTION was made by Cossey, seconded by Pfund, that March 12 be the termination date of the subsidy. The motion carried unanimously in a voice vote.

A discussion ensued regarding the voucher program; the status of Astoria's program; and progress on developing a program in Newport.

Conner noted that a concern is the effect of a schedule change on Astoria. Cossey noted that as soon as there is no longer a revenue guarantee agreement, Seaport will be operating schedule on its own with no obligations to the Consortium. McConnell

noted that Newport hopes to retain an early morning and an evening flight with overnighting of the aircraft.

#### **DISSOLUTION OF CONSORTIUM - DISCUSSION**

McConnell noted that this matter will be discussed after the next meeting.

#### **ESTABLISH REMAINING MEETING DATES**

It was agreed to hold meetings on March 25 and April 22, and if a May meeting is required, it can be scheduled at the April meeting.

#### **ADJOURNMENT**

Having no further business, the meeting adjourned at 10:28 A.M.