

August 18, 2014
6:00 P.M.
Newport, Oregon

The City Council of the City of Newport met on the above date in the Council Chambers of the Newport City Hall. On roll call, Allen, Beemer, Busby, Sawyer, and Swanson were present. Roumagoux and Saelens were excused.

Staff present was City Manager Nebel, City Recorder Hawker, Community Development Director Tokos, Interim Fire Chief Rob Murphy, Public Works Director Gross, Parks and Recreation Director Jim Protiva, and Police Chief Miranda.

PLEDGE OF ALLEGIANCE

Council, staff, and the audience participated in the Pledge of Allegiance.

PUBLIC COMMENT

PROCLAMATIONS, PRESENTATIONS, AND SPECIAL RECOGNITIONS

Proclamation of Appreciation to Lincoln County Sheriff's Office Chief Civil Deputy Christie Meister on her Retirement. Swanson issued a proclamation to Lincoln County Sheriff's Office Chief Civil Deputy Christie Meister recognizing her on her retirement. Meister accepted the proclamation.

Proclamation of Appreciation to Pamela Salisbury on her Retirement from the Children's Advocacy Center. Swanson issued a proclamation to Pamela Salisbury, Executive Director of the Children's Advocacy Center, recognizing her on her retirement. Salisbury accepted the proclamation.

CONSENT CALENDAR

The consent calendar consisted of the following items:

- A. Approval of City Council Minutes from the regular meeting and work session of July 21, 2014.

MOTION was made by Allen, seconded by Beemer, to approve the consent calendar as presented. The motion carried unanimously in a voice vote.

PUBLIC HEARING

Public Hearing and Possible Adoption of Ordinance No. 2068 Vacating Portion of SW 31st Street, SW 32nd Street, SW 33rd Street, SW Coho Street, SW Brant Street, SW Abalone Street, and SW Anchor Way. Hawker introduced the agenda item. Nebel reported that on April 7, 2014, the City Council initiated the process to vacate portions of SW 31st Street, SW 32nd Street, SW 33rd Street, SW Coho Street, SW Brant Street, SW

Abalone Street, and SW Anchor Way in conjunction with the Newport Urban Renewal Agency and in coordination with the Oregon Museum of Science and Industry (OMSI), Investors XII, LLC, and Richard Murry (Toby Murry Motors) to reconfigure road rights-of-way adjoining these properties which will extend SW Abalone Street and provide for the construction of portions of SW 30th Street and SW 35th Street.

Nebel reported that this matter was referred to the Planning Commission which recommended that the City Council proceed with the public hearing and consider adoption of an ordinance which would vacate the streets listed above.

Nebel reported that if approved by the City Council, the street vacations will not be effective until the Sunset Dunes plat is recorded and a conservation easement is put into place over Lot 1, Block 1 of the plat. He noted that the conservation easement facilitates low impact public access to a coast gully and wetland areas in a manner consistent with the plans developed with the South Beach community in 2012.

Nebel reported that Exhibit B in the City Council agenda summary shows the proposed street vacations as well as the proposed new streets that will be created to reconfigure the traffic patterns to the property located to the west of Highway 101 in South Beach.

Nebel recommended that the City Council hold a public hearing on the adoption of Ordinance No. 2068, vacating portions of SW 31st Street, SW 32nd Street, SW 33rd Street, SW Coho Street, SW Brant Street, SW Abalone Street and SW Anchor Way to be effective once the Sunset Dunes plat is recorded and a conservation easement is put in place over Lot 1, Block 1 of the plat.

Swanson opened the public hearing at 6:08 P.M. She called for public comment. There was none. She closed the public hearing for Council deliberation at 6:09 P.M.

MOTION was made by Beemer, seconded by Sawyer, that Council finds that vacating the subject street rights-of-way is in the public interest subject to negotiations being completed with the three affected landowners for rights-of-way that are being acquired with the plat of Sunset Dunes, and that a copy of the street vacation ordinance be scheduled on the Council agenda as an action item once those negotiations have been wrapped up. The motion carried unanimously in a voice vote. Allen noted that Council has made a finding that the street vacations are in the public interest, but more specific detailed findings will be included in the final ordinance presented for adoption. The motion carried unanimously in a voice vote.

Public Hearing and Possible Adoption of Ordinance No. 2070 Adopting the 2014 Oregon Fire Code. Hawker introduced the agenda item. Nebel reported that the Office of the State Fire Marshal has statutory authority to adopt a Fire Code. He stated that the office uses the model code from the International Code Council (ICC) and, along with amendments from the Oregon Fire Code Committee, adopts the Oregon Fire Code. He noted that all jurisdictions in Oregon are required to adopt the 2014 Code by September 1, 2014.

Nebel recommended that the City Council hold a public hearing on Ordinance No. 2070, an ordinance repealing and re-enacting Chapter 11.10 of the Newport Municipal Code and adopting the 2014 Oregon Fire Code.

Swanson opened the public hearing at 6:12 P.M. She called for public comment. There was none. She closed the public hearing at 6:13 P.M. for Council deliberation.

MOTION was made by Sawyer, seconded by Allen, to read Ordinance No. 2070, an ordinance repealing and re-enacting Chapter 11.10 of the Newport Municipal Code

adopting the 2014 Oregon Fire Code, by title only and place for final passage. The motion carried unanimously in a voice vote. Hawker read the title of Ordinance No. 2070. Voting aye on the adoption of Ordinance No. 2070 were Sawyer, Swanson, Busby, Beemer, and Allen.

Public Hearing and Possible Action Authorizing the City to Design, Construct, and Acquire a Community Electronic Message Sign Located on the NW Corner of Highway 101 and Hurbert Street as Proposed by the City Center Newport Association. Hawker introduced the agenda item. Nebel reported that at the July 21, 2014 City Council meeting, a presentation was made by the City Center Newport Association regarding proceeding with the design, construction, and acquisition of an electronic message sign that would be located at the NW corner of Highway 101 and Hurbert Street.

Nebel reported that on behalf of the City Center Newport Association, Frank Geltner and Zach Pool have been working on this project as an alternative to a park development, at this location, that was designed and bid but deemed too expensive to move forward with after bids were received. He added that the City Council had appropriated \$100,000 for this purpose, and of the original \$100,000, \$90,000 is still reserved for a city center project.

Nebel reported that the City Center Newport Association has been spearheading an effort to create a community message sign at this location that would not only benefit the city center but other city organizations. He added that a presentation was made by the City Center Newport Association representatives to the City Council at the November 18, 2013, City Council meeting. He noted that during this meeting, a number of questions were raised as to the community acceptance of the sign, operations, and financial sustainability of the project after it is constructed, along with questions regarding the overall design, and the reader board. He stated that the packet contains communication from Frank Geltner which includes a financial analysis of the potential revenue that could be generated to help maintain the project. He added that there has been initial discussion with the Greater Newport Chamber of Commerce acting as the administrator on operational issues related to the sign. He noted that in reviewing the November 18, 2013, minutes which are included in the packet, there was discussion related to whether this project should go forward, and that city support will be necessary to proceed with final design and procurement processes. He added that there are a number of issues that the City Center Newport Association would like to explore with the city if the sign is permitted, including the timing restrictions on the routing of messages.

Nebel reported that at the November 18, 2013 Council meeting, it was suggested that citizen input be solicited prior to making a final decision on the sign.

Nebel reported that this would not be a private project, but rather, a city project on city property utilizing transient room tax funds that have been reserved for a city center project. He added that if the project receives support, it will be necessary to develop a specific operations plan that would provide revenue to help sustain the operation of the sign.

Nebel reported that in his previous community, the city operated two community message signs. He stated that the technology has improved dramatically to reduce maintenance and energy costs for operating these type of signs. He added that he knows that the signs fare well in subzero temperatures, but that he has not had

experience with these signs in a corrosive salt air environment. He stated that the signs can play a role in informing the community of various events and activities, however, they are limited in the amount of time a message is displayed if there are several messages on the display.

Nebel reported that following the public hearing, if the Council is interested in going forward with this project, he recommends, as a preliminary step, that the City Center Newport Association develop a proposal with the Chamber outlining the role that the Chamber would play in administering the messages and sign components once the structure is built. He noted that he also suggests that the Council request a report and recommendations on the timeframe for implementing this project.

Nebel recommended that the City Council hold a public hearing on the benefit of proceeding with the construction of a community electronic message sign to be located on the NW corner of Highway 101 and Hurbert Street in the city center.

Swanson opened the public hearing at 6:17 P.M. She called for public comment.

Becky DeFrancisco, 407 SW Coast Highway, spoke in opposition to the proposed sign. Her objections included: the city center is the front door to the rest of the community, and the proposed sign is not the way to portray a welcome to visitors; the sign is not what was proposed for that corner; the original plan was to beautify the corner with a park-like setting; if the purpose of the sign is to promote Chamber and public activities, the sign would be better located in front of the Chamber; former CCNA merchants spent a lot of time designing the area, and costs could have been trimmed down to be in the same area; aesthetically, a pocket-park is more user-friendly, and might help get businesses to locate in the city center core; electronic reader boards divert attention to the reader board rather than the area businesses; getting away to the beach should be a break from electronics; the area does not need another sign, but rather a pleasant looking area with sidewalk improvements and landscaping. She urged Council to reject the placement of the sign and revisit the original proposals.

Alisha Kern stated that she is opposed to the placement of a reader board at this location. She noted that this is one of the narrowest spots of lanes on Highway 101, and she cannot imagine riding a bike with drivers distracted by reader boards. She added that reader boards are very bright and will glare eyes, and further that she does not think that this is the image that the city wants to portray to visitors. She urged Council not to approve the reader board request.

Zach Poole and Beau Smith, President and Board Member of the City Center Newport Association, appeared before Council in support of the sign. Pool stated that the sign would be a benefit to the area and contain a number of art deco features. He noted that the group is open to suggested changes or further direction, but that the CCNA would like to see this sign, or something similar, move forward as a benefit to this district.

Smith reported that the sign would benefit and be a part of the definition and identity for neighborhood. He urged Council support of the project.

Swanson reported that Cris Torp and Pete McKeeman had expressed opposition to the sign via e-mail.

Vickie Steen reported that an event sign is needed in the community, and that she supports the sign. She noted that the sign does not need to be at that location, and perhaps could be located near the clock on Highway 101. She added that the reader

board does not have to be that bright, and that Council needs to consider the timing of the message noting that five minutes is too long.

Nebel reported that these signs are allowed in commercial districts with a five minute time limit for the message.

Swanson closed the public hearing at 6:31 P.M. for Council deliberation.

Allen asked how the reader board sign was installed in front of the high school if they are only allowed in commercial districts. He asked that staff investigate this issue.

Allen asked whether Poole was speaking on behalf of all CCNA board members or individually. Poole agreed to provide Nebel with a list of all board members and board members in support of the sign.

Beemer noted that with the heavy traffic and parked vehicles in the area, any distraction such as a reader board sign would not be in the best interest of drivers, as they would not be looking at the businesses, but rather staying in the driving lane.

Busby noted that it is significant that two business owners on the corners object to the proposed sign. He added that he thinks that the average citizen and business owner would rather see a tree on that corner rather than the proposed sign. He stated that he supports looking at another location for the sign.

Beemer noted that there is a need for a similar sign, but that he is not convinced that this is the best location for it.

Sawyer stated that if the Chamber is not on board, he does not think this proposal will go anywhere. He added that he feels that the design is overblown, although he does like the sign idea. He noted that one of the original designs had a little park at that location. He stated that he knows that CCNA has worked on this a long time, but that he would like to see a redesign making a simple sign that is not overpowering. He added that an anchor is needed to define this as the Deco District.

Gross suggested reallocating the money to another tourist facility.

Nebel noted that the issue is providing resolution as to whether this is a concept that Council wishes to move forward with.

Allen asked whether there would be an agreement with the Chamber if this project moves forward. Nebel reported that if the project moves forward, there would be two conditions: (1.) a report to the City Council on the timing with other projects and the timeline for proceeding with this project; and (2.) that CCNA obtain an agreement with the Chamber for the management of the sign. He added that CCNA has put together some preliminary costs, but that the costs need to be refined if the project moves ahead. He stated that if Council is not in favor of this project at this location, it is appropriate to indicate that at this time.

Allen asked where an alternate Highway 101 location might be. Swanson suggested either the clock tower park or the library. Allen suggested the Chamber as an alternate site.

Lorna Davis reported that the Chamber board has similar sentiments regarding design and location. She added that the Chamber board is not taking a position in favor of the design unless there is momentum by the merchants and City Council support. She added that there might be space at the Chamber for a reader board with scrolling announcements.

Busby stated that he would like to see a motion to spend a small amount of funds for something simple on the corner.

Allen suggested that something downsized associated with the Chamber facility, and a downsized park would accomplish both objectives.

Gross recommended retaining a landscape architect to identify the project and design that will fit within the budget in that corner and provide aesthetics that would complement neighborhood.

MOTION was made by Allen, seconded by Beemer, support the concept of a city-owned message sign, that city administration provide a report to the City Council which will include a time table for the design, acquisition, and placement of an electronic message sign near the chamber facility, and a park design at the NW corner of Highway 101 and Herbert Street, by the October 6, 2014 City Council meeting. The motion carried in a voice vote with Swanson voting no.

COMMUNICATIONS

Nebel reported that staff used a demonstration agenda management software for the production of this packet. He noted that it would be helpful if Council wished to provide comments on how it appears from the Council standpoint.

Spencer reported that he, Allen, and Swanson had a discussion regarding the City Attorney recruitment, and that this matter will be discussed later during this meeting.

From the Destination Newport Committee - Recommendation for Award of a Tourism Marketing Grant to the OCCC Foundation and the Oregon Coast Aquarium for the Promotion of the 2014 Oyster Cloyster. Hawker introduced the agenda item. Nebel reported that the City Council has budgeted \$25,000 in transient room tax funds for marketing various events outside the immediate area. He added that an organization can request funding for up to three years to promote these types of events. He noted that the Oyster Cloyster is a fundraiser for the Oregon Coast Aquarium and the Oregon Coast Community College, and is a culinary event featuring local and regional chefs who present unique oyster dishes for guests to sample while strolling the Aquarium grounds. He noted that the event planners would like to expand the marketing efforts to the Willamette Valley to target the foodie demographic in the Portland, Salem, Corvallis, and Eugene areas. He added that the Destination Newport Committee reviewed this request and is recommending the City Council consider awarding a grant of \$5,000.

MOTION was made by Sawyer, seconded by Beemer, that the Tourism Marketing Grant for marketing the 2014 Oyster Cloyster, in the amount of \$5,000, be approved for the OCCC Foundation and Oregon Coast Aquarium. The motion carried unanimously in a voice vote.

From the Destination Newport Committee - Recommendation to Award a Tourism Marketing Grant to the Newport Symphony for the Promotion of the 2014/2015 Season Expansion. Hawker introduced the agenda item. Nebel reported that the Newport Symphony Orchestra has requested a second round of funding to promote the expanded season which was initiated during the 2013/2014 season. He stated that, if approved, this will be the second year that grant funds will have been awarded to promote the concert series. He noted that the Destination Newport Committee has recommended that Council award a grant of \$5,000 for this purpose.

MOTION was made by Busby, seconded by Beemer, to approve the Tourism Marketing Grant request, for a second year, as submitted by the Newport Symphony Orchestra for assistance with marketing and advertising the continuation of the expanded season that was initiated last year in the amount of \$5,000. The motion carried unanimously in a voice vote.

From the Oregon Coast Council for the Arts - Signage from the Oregon Coast Council for the Arts - Request to Initiate a Zoning Code Change to Allow for electronic Signs in a Public Zone. Hawker introduced the agenda item. Nebel reported that the Oregon Coast Council for the Arts has been involved in a multiphase capital campaign to enhance the Newport Performing Arts Center. He added that OCCA is currently beginning the next phase of improvements to the PAC which addresses the need for adequate signage. He stated that currently, the PAC utilizes four foot by eight foot sheets of plywood, with vinyl or hand painted images, on those signs. He noted that OCCA is interested in the installation of electronic versions of the signs that are currently used at the corner of Olive and Coast Streets. He added that the proposed signs would have the same general look but would be created electronically and allow multiple events to cycle through the panels to better reflect the large variety and number of performances at the PAC.

Nebel reported that since this is a city facility, OCCA is asked the city to review this specific request, and if the change is supported, to have the City Council initiate a zoning code change if necessary to allow for electronic signs in a public zones.

Allen asked whether the PAC would be paying for the upgraded sign through its budget. Nebel reported that OCCA would pay for the sign, but improvements to this facility are let as city contracts as it is a city building. Allen asked whether the ongoing maintenance of the sign would be funded by private fundraising. Nebel reported that this matter would have to be addressed in the management contract. Tokos noted that the Chamber is also on publicly-owned property. He added that the PAC is in the Historic Nye Beach Overlay Zone, noting that when the City Council was considering this zoning designation, it made a conscious choice not to allow these types of signs in Nye Beach or on the Bayfront. He encouraged Council to look at what can be done to reduce sign clutter.

MOTION was made by Sawyer, seconded by Busby, to support the concept of the signage upgrade for the Performing Arts Center, and direct staff to prepare a report with recommendations for the September 2, 2014 City Council meeting, on how to proceed with any zoning changes if necessary. Allen asked for clarification from OCCA regarding maintenance costs. The motion carried unanimously in a voice vote.

CITY MANAGER'S REPORT

Authorization to Submit a Request for an Oregon Coastal Management Program Technical Assistance Grant to Fund Development Strategies for Promoting the Construction of Student Housing. Hawker introduced the agenda item. Nebel reported that Oregon State University has announced its desire to construct a 100,000 square foot research education building as part of its initiative to expand the Hatfield Marine Science Center campus to accommodate 500 additional students and associated faculty. He added that to date, Oregon State University is projecting the cost for this facility at \$50

million with a \$15 million endowment for operational expenses for the program. He stated that approximately \$25 million has been committed with a request going to the state legislature for funding in 2015. He noted that in order to hit the ground running, County Commissioner Terry Thompson suggested that the county and city split a \$15,000 housing study that would serve several purposes. He noted that the housing study will demonstrate that the city and county are willing to engage in strategies to address impacts on housing from this campus being located in the city. He reported that the study could specifically update the city's building lands inventory, review strategies currently being pursued by other college towns, and determine options that could be employed in Newport to create incentives for private investment to construct rental units. He noted that as part of this project, a consultant would be retained and a technical advisory committee formed with the objective of creating a preliminary report in early November with a final draft due at the end of January 2015. He added that the early report would be utilized as part of the effort to assist OSU in demonstrating that the region is preparing itself to address the impact of these additional housing needs affiliated with this residential campus.

Nebel reported that Lincoln County is prepared to contribute \$7,500 to this project if the city will match its contribution. He added that it is our intent to use this grant to match the contribution. He noted that if there is a delay in receiving authorization to go forward with this grant, staff has identified \$7,500 in budgeted funds that could be used in its place.

Allen asked whether the Board of Commissioners has voted on this matter. Nebel reported that it will have to be approved by the Board, and this motion should be conditional on passage by the Board of County Commissioners. Nebel reported that the city would take the lead on this project, and that the money would come out of other professional services appropriated funds if the grant is not timely or provided. Allen asked whether there is any ability for OSU to participate in this study. Nebel reported that the recommendation is that the city and county handle this component as a part of the overall effort. Allen asked whether a formal agreement would be required if the county approves this, and Nebel noted that an agreement would be necessary.

MOTION was made by Allen, seconded by Beemer, to authorize the city's participation in a joint city/county collaborative effort to conduct a housing study on the impact that 500 additional students and associated faculty would have on the housing market in the City of Newport and Lincoln County. The motion carried unanimously in a voice vote.

MOTION was made by Allen, seconded by Sawyer, to authorize staff to submit an application to the Department of Land Conservation and Development for funding in the amount of \$7,500 to offset a portion of the cost to evaluate impacts on the region requiring the student housing and specifically update the Newport Comprehensive Plan related to the provision of student housing subject to approval and confirmation by the Lincoln County Board of Commissioners at a subsequent meeting. The motion carried unanimously in a voice vote.

Report to the City Council on Possible Policies to Reduce False Alarms within the City for Police and Fire Calls. Hawker introduced the agenda item. Nebel reported that in June, the City Council heard a request from a citizen indicating that a significant amount of public resources are utilized responding to repeated false alarms for fire and police within the city. Chief Miranda and Interim Chief Murphy have been reviewing alarm

ordinances and fee schedules from several Oregon cities to potentially develop an alarm ordinance and fee schedule for consideration by the City Council.

Nebel reported that overall, false alarms generate expenses for the Police and Fire Departments because resources are often called in to respond to the false alarm calls. He stated that many communities have a charge for false alarms received after a certain number (i.e. more than three false alarms in a 12-month period, or other variation on this plan.) He added that the Fire Department provides assistance to residents, particularly when an individual has fallen and needs help getting up. He stated that there are a number of individuals in the community who utilize these services dozens of times throughout the year. He noted that the City Council might want to establish some sort of fee when these services are requested over a certain number of times in order to avoid abuse of the system.

Nebel reported that it is the intent of staff to provide a report with a draft ordinance and fee schedule for consideration by the City Council before the end of this calendar year unless the Council directs otherwise.

MOTION was made by Sawyer, seconded by Allen, to direct the city administration to prepare a report with a draft false alarm ordinance and fee schedule for the City Council's consideration prior to the end of the calendar year to address false alarms and other redundant types of calls for police and fire services. The motion carried unanimously in a voice vote.

Status Report on the Sewer Main Failure at the Schooner Landing Resort. Hawker introduced the agenda item. Nebel reported that prior to his vacation, a city sewer line failed causing wastewater to overflow from a manhole immediately adjacent to condominium unit 509 at the Schooner Landing Resort. Gross reported that line under building failed and began backing up through a manhole. He added that despite repeated attempts, crews were unsuccessful at opening the obstruction and began bypass pumping around the apparent collapse of the sewer main. He stated that the city employed the services of Central Coast Excavating on an emergency basis to realign the sanitary sewer line, set two manholes, and reroute the sewer around the building. He noted that nine units were uninhabitable during the work because the power, phone, and cable had to be disconnected because they were built over the top of the sewer line. He stated that work on the pipe was completed on August 7 with pavement being restored the following day. A brief discussion ensued regarding potential liability.

Nebel reported that he authorized the emergency repairs precluding the waiver of the normal procurement processes to get this work done. He stated that he will bring a report to the City Council at the September 2, 2104 meeting for Council to authorize expenditures for this emergency repair.

LOCAL CONTRACT REVIEW BOARD MEETING

Swanson called the August 18, 2014 meeting of the City Council, acting as the Local Contract Review Board, to order.

Approval of Addendum No. 2 to Task Order No. 1 with HDR Engineering Services for the Big Creek Dams 1 and 2 Seismic Evaluation. Hawker introduced the agenda item. Nebel reported that in September of 2013, HDR Engineering Inc. was contracted to

conduct a seismic evaluation and feasibility study of the Big Creek Dams 1 and 2. He stated that Addendum No. 2 initiates the last and final phase of the seismic evaluation of the dams including design data acquisition, analysis of parameters and engineering approach, risk analysis, engineering evaluation and corrective action concept development, preliminary environmental review, and planning report and presentation. He noted that it is expected that upon completion of this report, the city will be able to select the top two or three scenarios for further study.

Nebel reported that \$350,000 was appropriated for this phase and that \$100,000 in local funds and \$250,000 in grant funds make up this amount. He added that the work needs to be completed by June 30, 2015 in order to utilize the grant funds.

MOTION was made by Sawyer, seconded by Beemer, to authorize the City Manager to execute Addendum No. 2 to Task Order No.1 with HDR Engineering Services for the Big Creek Dams 1 and 2 Seismic Evaluation in the amount of \$303,912. The motion carried unanimously in a voice vote.

Authorization to Procure T770 Bobcat Compact Track Loader with Forestry Cutter Attachment. Hawker introduced the agenda item. Nebel reported that in the 2014/2015 fiscal year budget, the City Council appropriated \$125,000 for the purchase of a skid loader with a forestry mulcher/cutter that works very much like a stump grinder. He stated that the Public Works Department staff reviewed a number of units, and determined that the unit that best fits the needs of the department is the T770 Bobcat compact track loader. He noted that the loader will be used to apply the wastewater treatment sludge on approximately 170 acres of the airport property east of the runways.

MOTION was made by Sawyer, seconded by Allen to authorize the purchase of a T770 Bobcat compact track loader with forestry cutter attachment in the amount of \$103,056. The motion carried unanimously in a voice vote.

Approve Procurement of a RAVO 5-Series Street Sweeper. Hawker introduced the agenda item. Nebel reported that the City Council appropriated \$220,000 in the 2014/2015 fiscal year budget to replace the 2009 Schwarze A7000 Street Sweeper which has reached the end of its useful life. He stated that the Public Works Department staff reviewed several types of sweepers and elected to purchase a RAVO 5-series sweeper equipped with a third articulating broom and a wanderhose, which is a hose used for cleaning catch basins.

Nebel reported that the sweeper has actually been purchased by the city based on the appropriation of the funds. He noted that he has indicated to staff that any purchases over \$50,000 must be specifically authorized by motion of the Local Contract Review Board prior to purchasing.

MOTION was made by Sawyer, seconded by Allen, to approve the procurement of a RAVO 5-series Street Sweeper in the amount of \$195,240 after trade-in value for the existing Schwarze A7000 Street Sweeper. The motion carried unanimously in a voice vote.

RETURN TO CITY COUNCIL MEETING

Nebel reported that a Special City Council Meeting has been scheduled at noon on August 25 regarding the City Attorney hiring process. He noted that five applications/proposals had been received.

Nebel reported that a Town Hall meeting has been scheduled on September 29 at the northside fire station. He noted that a dedication of the station would be held prior to the start of the meeting. He briefly reviewed potential agenda items.

REPORTS FROM MAYOR AND COUNCIL

Busby requested an excused absence from the City Council meetings of September 29 and October 6. MOTION was made by Allen, seconded by Beemer, to excuse Busby from the Council meetings of September 29 and October 6. The motion carried unanimously in a voice vote.

Busby reported that he attended the dedication of the sculpture, "Mother and Child," by Mary Lewis. He reported that the sculpture donation was made possible by the Sponenburgh estate.

Busby reported that the Public Arts Committee is scheduled to meet on Thursday.

Busby reported that the Airport Committee is scheduled to meet next week.

Busby reported that the Business License Working Group continues to move forward, and he expects Council to see suggested revisions soon.

Beemer reported that he spent time with the Japanese Consul General from Portland, along with a driver, Japanese television crew, and the manager of the Japanese Garden. He noted that they were interested in tsunami preparedness. He added that they visited the tsunami docks; had lunch at the Rogue Brewery; saw the sea lions; visited the Hatfield Marine Science Center; visited the Aquarium; and saw Safe Haven Hill (although did not walk up the hill).

Allen requested an excused absence from the August 25 meeting as he will be out of state. MOTION was made by Sawyer, seconded by Busby, to excuse Allen from the August 25 meeting. The motion carried unanimously in a voice vote.

Allen reported that the Oregon Coast Economic Summit will be held in Florence. He noted that Senator Roblan's staff has a link to the registration materials.

Allen reported that he was unable to attend the YBEF banquet at which Nebel and Roumagoux presented letters of support to OSU President Ray. He requested that Council receive copies of these letters.

Allen reported that he attended LaVern Weber's celebration of life. He noted that this was a touching event which was held at the HMSC Visitor's Center.

Allen reported that he attended the recent Business After Hours at Chamber to celebrate NOAA's third anniversary.

Allen reported that Shelby Walker is the new director of Oregon SeaGrant.

Allen reported that, to date, he has abstained from the City Attorney recruitment discussion, but noted that this issue is separate. He stated that he asked Hawker and Nebel how the position was advertised. He stated that the recruitment was never distributed on the Oregon City Attorney's Association listserv, and that would be approximately 250 people who did not receive notification on the listserv. Allen reported that the advertisement was supposed to have been posted on the Oregon State Bar Career Center, and that the OSB has several sections that have separate listservs that

would have reached an additional 430 or more people. He stated that the recruitment was posted on the Lewis and Clark Law School website, but that he was unsure whether it was posted on the University of Oregon Law School website or the Willamette University Law School website. He suggested that on Monday, when Council considers the applications, Nebel could address the timeline of extending the application period. Nebel noted that the deadline was the previous Friday, and the City Council has a number of options. He added that staff will compile a packet for next week's executive session, and if Council wishes to extend the application deadline to take advantage of other listservs, that will be one of Council's options.

Sawyer reported that he attended the open house on the airport runway rehabilitation project, and that Melissa Roman had done an excellent job.

Sawyer reported that the Tourism Facilities Grant Review Task Force had reviewed grant applications, asked difficult questions, and heard presentations from the applicants. He noted that the Task Force felt that the application from Salmon for Oregon was not ready to go.

Sawyer reported that a new round of CERT training will start soon. He noted that the training is free, and interested persons should contact Melanie at the Fire Department.

Busby addressed the tourism facilities grants and noted that the hospital grant application brings up questions. He stated that he would like to have a legal review as to whether a grant can be approved to an entity with its own tax base. Beemer noted that he also had questions, but would hold the questions until Council considers the Task Force recommendations. Sawyer noted that the Task Force questioned whether the hospital project was tourist related, but that the presentation began with a video from the Chamber of Commerce that talked about the impact of medical conferences on tourism.

Busby asked whether the city is going forward with removal of two houses on Nye Street, and who had boarded the houses up. Nebel reported that the city had boarded the houses up, and that a conference call would be held with the attorney's later this week.

Allen reported that Nebel had received a copy of the city manager evaluation form draft for review. He noted that he had met with Nebel who thought the form was a good product. Allen suggest that the sub-group meet after the first meeting in September, but before the second meeting, to plan an evaluation later in September.

Swanson reported that the Library Board did not hold a meeting this month.

Swanson updated Council on activities of the Senior Advisory Committee.

Nebel invited Council to attend the employee barbecue scheduled for August 22, 2014.

ADJOURNMENT

Having no further business, the meeting adjourned at 8:07 P.M.

Margaret M. Hawker, City Recorder

Laura Swanson, Council President