

February 16, 2016
6:00 P.M.
Newport, Oregon

The Newport City Council, and the City Council acting as the Local Contract Review Board, met on the above date, in the Council Chambers of the Newport City Hall. On roll call, Allen, Busby, Roumagoux, Engler, Sawyer, and Swanson were present. Saelens was excused.

Mayor Roumagoux requested a moment of silence to honor Sergeant Jason Goodding, Seaside Police Department, recently killed on duty, and for Supreme Court Justice Antonin Scalia, recently deceased.

Mayor Roumagoux requested that Council view a YouTube video, produced by students from Roosevelt Middle School, in Eugene, Oregon, regarding the Cascadia Subduction Zone earthquake/tsunami risk. The video was shown and Council unanimously concurred that the students had created an excellent production.

PLEDGE OF ALLEGIANCE

Council, staff, and the audience participated in the Pledge of Allegiance.

PUBLIC COMMENT

Ellen Bristow provided positive comments and constructive criticism regarding the YouTube video on the Cascadia Subduction Zone.

CONSENT CALENDAR

The consent calendar consisted of the following items:

- A. Approval of City Council minutes from the work session and regular meeting of February 1, 2016;
- B. Confirmation of the Mayor's appointment of Braulio Escobar to the Retirement Trust for a term expiring December 31, 2019;
- C. Confirmation of the Mayor's appointment of Wendy Henriksen to the Bicycle/Pedestrian Advisory Committee;
- D. Approval of a recommendation to the OLCC to issue an off-premise sales liquor license for a new outlet to US Market No. 260, LLC, located at 910 North Coast Highway.

MOTION was made by Sawyer, seconded by Swanson, to approve the consent calendar, with the changes to the minutes as noted by Allen. The motion carried unanimously in a voice vote.

COMMUNICATIONS

From the Destination Newport Committee - Recommendation to Award a Tourism Marketing Grant for the Oregon Coast Council for the Arts Capital Campaign. Hawker introduced the agenda item. Nebel reported that the Oregon Coast Council for the Arts will be featuring three special events during 2016 as fundraising activities. He stated that two of these activities should draw visitors from outside the Newport area. He noted that the first would be Country Music on the Coast, and the second would be two performances of Capitol Steps. He added that a package will be developed and promoted that includes a couple of nights in a local hotel, plus tickets for the event. He stated that by drawing out of town visitors to these performances, the PAC can increase and diversify the types of performances that take place in this facility, and increase visitor stays in Newport. He noted that the funding will be used for marketing activities for these events.

Mark McConnell, addressed Council on behalf of this request, and urged their positive support. He reviewed upcoming events.

MOTION was made by Sawyer, seconded by Swanson to authorize the payment of \$5,000 for marketing and advertising for the 2016 "Stay and Go Promotion" to the Oregon Coast Council for the Arts. The motion carried unanimously in a voice vote.

CITY MANAGER'S REPORT

Consideration of an Extension of the Franchise Agreement with Falcon Telecable, Locally Known as Charter Communications. Hawker introduced the agenda item. Nebel reported that the current franchise agreement with Charter Communications expired on April 22, 2013. He stated that the franchise has been extended several times since that expiration date. He noted that in the past year, there have only been a couple of discussions with Charter on a replacement franchise, due to transitional issues at Charter with the possibility of transferring all of the Charter franchises in Oregon to Comcast, and on the city's part in waiting to see if a model franchise would come out of a consortium of cities negotiating together with Charter. He added that on February 2, 2016, he, Rich, and Hawker met with Marion Jackson, Director of Government Affairs, and Mary Roehr, Senior Manager of Government Affairs to reinitiate discussions on a new franchise agreement between Charter and the city. He stated that the last extension of the agreement expired the fall of 2015, and that Charter has requested that Council consider an extension of the franchise agreement through June 30, 2016.

Nebel reported that the packet contains a draft franchise agreement that was presented to the city, by Charter, as the basis for going forward with negotiations on a new franchise agreement. He stated that since the implementation of the Cable Communications Policy Act of 1984, and subsequent amendments to the Act, the relationships between cities and cable companies has seen significant modifications in the last two decades. He added that as communications technology continues to develop and evolve, cable companies do not have the same type of monopoly as they did a decade or more ago. He noted that as a result, the cable companies compete with various satellite, online, and video services, which in some cases are not required to pay any local franchise fees. He stated that franchise agreements should create a level

playing field for other like cable franchises. He noted that the city has two cable television franchises, including Charter and Broadstripe, LLC. He added that the Broadstripe franchise expires on December 31, 2018, and primarily serves customers in South Beach.

Nebel reported that there are several issues that staff has been discussing with Charter regarding a new franchise. He stated that first of all, staff believes it is important for the city to maintain a public, education, and government (PEG) access programming channel within the cable system. He noted that in the proposed agreement, Charter is requesting that if the city retains a PEG channel, it is actually utilized with some performance standards imposed by Charter. He added that staff is exploring with the Lincoln County School District the future of the PEG channel to determine how the service can be best utilized in the future. He stated that the city could request PEG fees to offset certain costs related to the utilization of the PEG channel. He noted that these would be fees that would be charged by Charter, to the cable customers, and utilized by the city to cover certain costs including such things as equipment to broadcast Council meetings, other governmental meetings, upgrades, and facility improvements relating to public broadcasting and other similar issues. He added that PEG fees cannot be used for staffing expenses and other operational expenses. He stated that as with the franchise fee, any PEG charges are passed along to Charter customers. He added that while the city has a provision for providing a PEG channel with the Broadstripe franchise, there are no provisions for PEG fees to be paid by Broadstripe. He noted that if Council is interested in proposing a PEG fee in the franchise agreement, it may need to be conditioned upon the same provision being provided in the city's other cable television franchise for it to be enforceable.

Nebel reported that staff will also be reviewing the requirements for rights-of-way use in the franchise agreement. He stated that at first glance, the requirements seem consistent with the current practices between Charter and the city regarding the use of rights-of-way.

Nebel reported that there are a number of court cases that may have an impact on revenues collected by local government related to cable services. He stated that Rich will present an update on potential impacts to the city's franchise agreement.

Nebel reported that with the added competition from other sources of video programming, Charter has seen a decline in subscribers from 2,500 in December 2008 to about 2,000 currently.

Rich reported that the packet contains the newest proposed franchise agreement. He stated that the significant difference between the earliest proposal and the new version is that the earliest proposal had no reference to PEG fees. He noted that some jurisdictions get PEG monies, and cited Eagle Point where the PEG monies amount to \$.50 per subscriber, per month. He added that Charter prefers a more ad hoc process. He stated that the staff would like to tighten the process to predict how much money would be generated. He added that the use of the PEG monies is limited to capital assets rather than operating costs. He reported that the City of Portland enacted a utility license fee which is still pending before the Supreme Court.

Busby asked what the city would be broadcasting on a PEG channel.

Peter Vince, videography instructor at Toledo High School, and coordinator of the filming of City Council meetings, reviewed the history of video production and use of the

PEG channel. He stated that the city entered into an agreement with the Lincoln County School District that the District would operate the video server that sends programming to channel four and to Lincoln City. He added that in 2007 and 2008, his salary was paid half-time from a school improvement grant to create programming for the District. He noted that after 2008, the fund was eliminated, and his time was redirected toward more teaching. He stated that he supports the PEG channel and would like to see the District utilize it more. He added that at one time, the superintendent wanted an hour of original programming monthly. He stated that this is difficult due to post-production time.

Nebel reported that staff will be meeting with District staff and more will be known after that meeting. He stated that the PEG channel has been underutilized, but noted that it is important to reserve the channel in the Charter agreement. He added that there are two issues, one is that the city is requesting the PEG channel, and the other is the PEG monies. He asked whether Council was interested in including a provision for PEG monies in the agreement. He noted that these costs, as franchise fees, are passed on to the customers. He noted that the PEG monies would provide a source of funds for equipment to develop content for the PEG channel. He stated that Charter's position is that the city does not have a similar PEG fee requirement in the Broadstripe agreement, but this requirement may be enacted in the future if it is imposed in the Charter agreement. Busby stated that he failed to see the immediate need to push the issue that hard. He suggested that the fee cannot be imposed across the board as it could not apply to satellite providers. He added that with internet in nearly every home, he is not sure how important the PEG channel is. Allen noted that if the PEG money requirement was imposed, there would be two fees - one is the franchise fee of five percent, and the other would be the PEG monies fee. He stated that Charter is required to provide the PEG channel, and asked whether there is a requirement for Charter to force the city to use the channel. He asked what Charter's legal standing would be if the issue was pushed. Rich stated that it is his understanding that Charter would not have a legal basis to force the city to use the channel. He added that Charter wants the requirements to kick in when Broadstripe is required to provide equal services. He reiterated that the Charter franchise has expired, and that the city will agree that it will not treat Charter and Broadstripe disparately when the Broadstripe franchise is up for renewal.

Vince reported that he filmed Rebecca Cohen telling stories and that he has those episodes in the PEG channel rotation. He stated that the PEG channel has been enlightening for him and his students to see local government in action.

Busby asked to whose advantage it is to conclude these negotiations rapidly. Nebel reported that the city is meeting the obligations of the existing franchise. He noted that at this stage, no side is in a big hurry.

Sawyer reported that when he watches live on the internet, the video does not always display properly. He noted that Charter moved the channel number, and it is difficult to find. He added that the channel defaults to arts programming when local programming is unavailable. Vince noted that this is the solution to black video. Sawyer stated that he would like to know when programs are going to be broadcast. Vince noted that he has not had directives about publicizing this. Sawyer noted that he would support the fees if they would be helpful. He stated that Charter does not have good customer service in the county, and asked why the programming is no longer on channels four and 21.

Allen asked what amount might be anticipated if the PEG monies were a certain amount. Nebel noted that some of the recent franchises provide for \$.50 per month, per subscriber. Allen asked whether the franchise agreement could be amended at a later date to include the PEG fee. Rich noted that if both parties agree, the franchise agreement could be amended. Allen asked whether the fee is necessary or whether it could be added later. Nebel reported that he has never seen a franchise amended.

Allen stated that the city has the ability to look at the complaints filed related to the Charter service. He asked whether staff has ever looked at the complaints. Nebel reported that staff has talked with Charter about general complaints. Allen stated that he would like to see the complaints, and requested staff review the agreement to determine whether this is provided for under the agreement.

Swanson stated that she supports the PEG fee.

Sawyer asked whether Lincoln City has a video system that is fully automated. Nebel reported that one of the issues in Newport is that the city does not have the ability to send live feeds from City Hall into the Charter system. He stated that Charter is reviewing what it would cost to install a live feed from City Hall. Swanson asked whether a direct connection to Charter would be useful during emergencies, and Nebel responded that it would be useful. Sawyer noted that Charter provided free cable television service to City Hall, and asked whether that was still the case. Nebel noted that Charter no longer provides free services to City Hall.

Allen asked whether a specific amount would need to be included in the agreement for PEG monies. Rich stated that the amount is whatever the parties decide. He added that could be a specific charge per subscriber, or reimbursement based on what was spent on eligible PEG costs. Allen stated that there are two options: one is a discreet amount per month; and one is to add general reimbursable language where if no purchases are made, nothing gets charged. He added that he is more in favor of the second option, and that he further prefers not to have an additional charge to customers now. He noted that this would provide more latitude in what the spends and buys. Sawyer stated that he agrees with the PEG fee, and prefers the first option. Swanson stated that she prefers option one. Busby, Engler, and Allen concurred with the second option.

MOTION was made by Sawyer, seconded by Engler, to authorize the Mayor to execute a franchise extension agreement with Falcon Telecable, a California Limited partnership, locally known as Charter Communications through June 30, 2016, or until a new franchise agreement is negotiated, whichever comes first. The motion carried unanimously in a voice vote.

Allen asked Rick whether the option two reimbursement language is viable with Charter. Rich responded that this is generally how Charter has envisioned the process now.

Authorization of a Letter of Commitment to the Oregon Water Resources Department Regarding a SB1069 Grant Application. Hawker introduced the agenda item. Nebel reported that a grant application has been submitted to the Oregon Water Resources Department SB1069 Program to continue work on the seismic remediation of the Big Creek Dams. He stated that the city would be eligible to receive an additional \$250,000 through this program. He noted that the application has been reviewed on a preliminary basis, and in order to proceed with this funding request, a letter of commitment to match

the grant is being requested by OWRD. He added that Council has appropriated \$451,300 towards seismic remediation of the Big Creek Dams in the current fiscal year that can be used as a match to this grant.

Allen noted minor wording changes to make the letter inclusive and reflective of the entire Council.

MOTION was made by Sawyer, seconded by Busby, to approve a letter, as amended, of commitment to the Oregon Water Resources Department regarding a SB1069 Grant Application to fund continued work on the seismic remediation of the Big Creek Dams and authorize the Mayor to sign the letter on behalf of the City of Newport. The motion carried unanimously in a voice vote.

LOCAL CONTRACT REVIEW BOARD

The City Council, acting as the Local Contract Review Board, began its meeting at 7:12 P.M.

Notice of Intent to Award a Contract with ZCS Engineering for Professional Consulting Services for the City of Newport Fire Station Seismic Upgrades. Hawker introduced the agenda item. Nebel reported that the city was awarded a \$1,491,223 grant for seismic rehabilitation of the city's fire hall. He stated that proposals were requested for engineering services, and ZCS Engineering was the firm receiving the highest score of the proposals received for this work. He noted that following the scoring and selection process, ZCS was requested to submit a price proposal, and the proposal fell within the budgeted engineering amount submitted with the grant request. He added that there may be some additional geotechnical engineering that will need to be completed once the design process is initiated.

Busby asked whether the city had ever compiled its expenditures for preparation for a seismic event. Nebel noted that it would be good to have a compilation of all costs for preparation for a seismic event.

MOTION was made by Sawyer, seconded by Engler, that the City of Newport issue a Notice of Intent to Award the consulting services agreement for the seismic upgrades for the Newport Fire Station to ZCS Engineering of Grants Pass, Oregon, in the amount \$167,375, and contingent upon no protest, authorize award and direct the City Manager to execute the contract after seven days on behalf of the City of Newport. The motion carried unanimously in a voice vote.

Approval of Task Order No. 2 with HDR Engineering for Phase IV, Engineering Preliminary Design, Environmental Permitting, and Professional Surveying to Determine the Feasibility of Construction a Roller Compacted Concrete Dam at the Big Creek Reservoirs. Hawker introduced the agenda item. Nebel reported that on September 21, 2015, Council accepted the report on the seismic evaluation of Big Creek Dams No. 1 and No. 2, Phase III, engineering evaluation and corrective action, as prepared by HDR Engineering. He stated that as part of the approval, Council requested further discussion and analysis regarding other ways to mitigate the life risks, identified by the state, posed by the existing dams. He noted that engineering staff has reviewed the areas that would be impacted by a dam failure. He added that to address the loss of life issues, the city would have to acquire 18 private homes, additional undeveloped

property, address the flooding of the Water Treatment Plant, and relocate Big Creek Park to address the life hazard issue. He stated that in discussing this issue with Keith Mills, Oregon Dam and Safety Engineer with the Oregon Water Resources Department, there are a number of significant maintenance issues that are occurring with the dam structures that would need to be addressed if these dams are not replaced, in addition to the acquisition and relocation of the properties in the flood area. He noted that staff also discussed with Mills the issue that the flood area for the dams is also identified by DOGAMI as a tsunami inundation area. He stated that Mills indicated that due to the limited duration of a tsunami event, and the fact that the valley is protected by the fill area for Highway 101, the dam failure risk is determined independently of a tsunami.

Nebel reported that also discussed was what the state's reaction would be in the event that the city chose not to address any structural issues with the dams. He noted that Mills indicated the state's probable action would be to restrict the elevation of water that would be allowed to be stored in the reservoirs. He added that from a city standpoint, a significant reduction in the amount of water that can be stored in the reservoirs would be problematic during the summer months when the reservoir levels can drop significantly.

Nebel reported that Mills also indicated this is great opportunity for the city to significantly increase its overall storage capacity to meet not only current, but future, needs. He stated that Mills indicated the city has a great site to build a dam structure that will be stable in the event of future seismic events.

Nebel reported that if Council proceeds with this next phase, the preferred location for a roller compacted concrete dam would be evaluated. He stated that this would be done in order to determine issues relative to the depth of soil above the bedrock at the proposed dam location, which would be removed to bedrock. He noted that this would allow for the development of a more specific estimate for the future construction of a new dam at that location. He added that Mills also indicated that the design of a new roller compacted dam would be such that it would increase the storage capacity for the city, replace the two existing reservoirs with one larger reservoir, and restore lost storage due to sediment accumulation. He stated that it is also Mill's opinion that if the preliminary evaluation of the dam location confirms what is expected for conditions at that location, the constructed dam would be able to withstand a Cascadia Subduction Zone event without experiencing catastrophic failure.

Nebel reported that he believes it is important to proceed with the task order to initiate the preliminary design including permitting and professional survey to determine the feasibility of constructing a roller compacted concrete dam at the Big Creek Reservoirs in the preferred location.

Busby noted that the letter from Mills is consistent with his comments from the earlier work session, and that the implications are obvious.

MOTION was made by Engler, seconded by Sawyer, to approve Task Order No. 2, Phase IV - Engineering Preliminary Design, Environmental Permitting, and Professional Surveying to Determine the Feasibility of Constructing a Roller Compacted Concrete Dam at the Big Creek Reservoirs, with HDR Engineering in the amount of \$159,942.12, and authorize the City Manager to execute the agreement on behalf of the city. The motion carried unanimously in a voice vote.

Approval of Change Order No. 2 with KSH Construction Company for Safe Haven Hill Tsunami Evacuation Improvements. Hawker introduced the agenda item.

Nebel reported that the Safe Haven Hill Tsunami Evacuation Improvement project is proceeding. He stated that as was indicated at the February 1 Urban Renewal Agency meeting, ODOT required a modification to the design, as bid, to replace sections of proposed six-foot and four-foot wide sidewalks with a seven-foot wide sidewalk. He noted that this change required significant additional excavation into the hillside in order to build the wider sidewalk. He added that as a result, the design for the retaining wall had to be modified from a concrete masonry wall to a soldier pile wall with wood lagging in order to deal with the additional height needed for the retaining wall. He noted that the city received the permit, this week, from ODOT for this work. He stated that FEMA has also approved the modification and has given preliminary approval for the additional funding to cover this change in project scope.

Allen asked whether the city or the URA had entered into the agreement. Nebel noted that the project was funded by the URA, but the city had contracted for the construction. He added that if additional funds are needed to complete the project, the request will be made to the URA.

MOTION was made by Allen, seconded by Sawyer, to approve Change Order No. 2 Safe Haven Hill Tsunami Evacuation Improvement Project in the amount of \$207,210.06, with KSH Construction Company, and authorize the City Manager to execute the Change Order. The motion carried unanimously in a voice vote.

Approval of Change Order No. 2 with Pavilion Construction Company for the Aquatic Center Project. Hawker introduced the agenda item. Nebel reported that on September 21, 2015, the Local Contract Review Board awarded a contract to Pavilion Construction for the construction of the Newport Aquatic Center. He stated that work has moved forward with this project. He noted that as indicated at the time of award, the single greatest unknown impacting the construction of this facility would be dealing with the underground issues at the site located next to the Recreation Center. He added that during the excavation, a significantly greater amount of soil had to be excavated and replaced than what was included in the initial estimates for the project. He stated that the total increase to the project costs, associated with excavation of poor soils, import of suitable soils, and compaction is \$210,254.20. He added that there are a number of smaller items that have been encountered bringing the total change order for Council consideration to \$244,939.05. He stated that this is an increase of approximately 3.0% over the contract sum. He noted that Change Order No. 1 was a deduction of the contract in the amount of \$74,400. He distributed a handout and provided a more detailed summary of the project expenses to date. He added that in the near future a decision will need to be made regarding the items that were held in abeyance from the project at the time of award. Gross reviewed the status of the project. He noted that the contractor is about to begin vertical construction; footings will be poured on Friday; and walls will be constructed next week. He added that after that, the cement block walls will be constructed. He stated that the sidewalks are being installed today, and the intersection of Second and Avery Streets should be paved in early March which will reinstate the ADA accessible parking spaces. He reviewed the cost savings from the fill component of the project. He stated that the estimated completion and occupancy date is December 24, 2016.

MOTION was made by Busby, seconded by Engler, to approve Change Order No. 2 with Pavilion Construction, in the amount of \$244,939.05, for the Aquatic Center project and authorize the City Manager to execute the Change Order on behalf of the City of Newport. The motion carried unanimously in a voice vote.

RETURN TO CITY COUNCIL MEETING

The meeting of the Local Contract Review Board concluded at 7:41 P.M., and Council returned to its regular meeting.

REPORT FROM MAYOR AND COUNCILORS

Roumagoux reported that she met with Maryann Bozza, on February 8, for an informal lunch and discussion regarding an upcoming art exhibit for the new marine studies initiative. She added that the exhibit would show at the Corvallis and Newport campuses.

Roumagoux reported that she met with Bobbi Wilson, from Environment Oregon, who inquired as to how Newport could incorporate solar into the region and goals. She noted that Wilson will also be meeting with Lincoln County Commissioner Bill Hall on Thursday, and will report additional information when it is available.

Roumagoux reported that, on February 11, she attended the Chamber After Hours event at the PAC. She noted that it was well attended, and that VAC Director, Tom Webb, introduced the VAC's new assistant who is well-qualified for the position.

Sawyer addressed the e-mail regarding concerns over ODOT's proposed closures of Highway 20. He noted that a detail that ODOT omitted was the number and duration of the closures. He volunteered to obtain additional information regarding the closures. Nebel reported that ODOT indicated that it is just beginning discussions with stakeholders on the next phase of the project, and that he anticipates additional information in the near future.

Swanson reported that she attended the recent Sister City meeting. She noted that information received at this meeting included the numbers of adults planning to participate in the exchange; the schedules; costs of travel; etc.

Swanson reported that she attended the recent active shooter training. She noted that it was interesting and well-attended.

Busby reported that the Regional Airport Review Task Force will hold its final meeting tomorrow to develop its final recommendations to the City Council.

Busby reported that the RFPs for operating the airport and FBO were reviewed and discussed by the Airport Committee last Tuesday. He added that each proposer made a presentation to the Committee, but that the discussions are not complete, and the Committee will meet again on February 26 to finish the discussion.

Busby reported that the next meeting of the Airport Master Planning Committee will be held on March 15, and will be a time for public input. He added that he hoped that the comments made by the Regional Airport Review Task Force would be applicable to the upcoming meeting. Nebel reported that a preliminary meeting to discuss the master planning process will be scheduled with the City Council or as a joint meeting with the City Council and Airport Committee. Allen asked whether the results of the airport operations RFP process will play into the master planning process. Nebel noted that the

operations are a separate focus from facilities and land use issues, and not a primary focus of the master planning effort.

Engler reported that she attended the recent meeting of the Bicycle/Pedestrian Advisory Committee. She noted that the Committee interviewed three applicants to fill the one vacancy, and recommended Wendy Henriksen. She stated that the Committee is very organized and is reviewing the Master Plan to determine what projects have been completed.

Engler reported that she attended the recent Smart Growth Conference in Portland. She stated that there were lots of new things related to bicycle/pedestrian issues. She noted that she would leave the publications and items that she collected at this conference in the Council office. She stated that this was a national conference with lots of interesting and provocative presentations. She added that most of the PowerPoint presentations are available on-line. She noted that she participated in a walking audit with Dan Burden, and is hoping that this can be done in Newport.

Engler reported that the Solid Waste Advisory Committee will conduct a table top exercise about emergency debris management on March 1. She noted that this activity is open for anyone to attend. She added that she would forward specific information to Council.

Allen asked whether Nebel had received feedback from Committees for the upcoming goal setting session. Nebel noted he had not, but that before the goals are adopted by Council, he would ask the Committees for feedback. He added that Council could revise the goals prior to adoption.

Allen reported that he attended the active shooter training. He noted that there was a good turnout as most of the volunteer firefighters, and some of the paid Fire Department staff, were in attendance.

Allen stated that he is unsure why the Lincoln County Commissioners chair the joint meeting with the City Council which is held once annually. He added that this is the city's work session, and perhaps the Mayor should chair this meeting. He inquired as to why the work session had to be held on a Wednesday evening, and suggested it be held on a Monday before a regular City Council meeting. He added that the Commissioners are paid full-time and suggested they accommodate the City Council schedule since Councilors are volunteers. He also suggested the possibility of more than one joint meeting annually, as he believed there was more discussion that needed to occur on certain issues such as the Farmer's Market, housing, and Lincoln County's development plans. He reiterated that he would like to see another joint work session at 5:00 P.M., before a regular Council meeting, chaired by the Mayor.

Sawyer reported that the Seafood and Wine Festival will be held next week, and there are still volunteer opportunities.

Nebel reported that the city is shifting to Granicus for agenda management and video streaming. He noted that the streaming is through Granicus, rather than the free system, so it should be uninterrupted. He stated that the Granicus program allows timestamping of the video so that viewers can skip to specific items. He added that when the system is fine-tuned, this information will be available on the city's website.

Nebel reported that he would like to schedule a work session with Council at the second meeting on March 21, at noon, to demonstrate the Granicus agenda management system and discuss whether to issue laptops, tablets, or IPads to Councilors in order to handle the agenda and packet electronically.

PUBLIC COMMENT

Ellen Bristow thanked Peter Vince for his work with the students and the videography program. She stated that this program has been great training for the students; created something special for the students; and that the arts can produce income.

Bristow suggested that the city explore the addition of other programming to the PEG channel, including programs from OCCA, OCCC, PAC, etc. Nebel noted that programming from other governmental and educational entities could be included. He added that the city will be initiating discussions to determine the program direction after the retirement of Vince. He added that someone, with time and ability, needs to manage the functions of the channel.

ADJOURNMENT

Having no further business, the meeting adjourned at 8:09 P.M.

Margaret M. Hawker, City Recorder

Sandra N. Roumagoux, Mayor