

March 1, 2010
6:00 P.M.
Newport, Oregon

The City Council of the City of Newport met on the above date in the Council Chambers of the Newport City Hall. On roll call, Bain, Brusselback, Kilbride, Patrick, McConnell, Obteshka, and Bertuleit were present.

Staff present was City Manager Voetberg, City Recorder Hawker, City Attorney McCarthy, Community Development Director Tokos, Assistant City Engineer Schaecher, Interim Finance Director Schultz, and Police Chief Miranda.

Bain reread the statement he provided at the noon meeting apologizing for any embarrassment or problem that he may have caused relative to disposing of a public document. Obteshka stated that he does not condone shredding public records. Patrick and Bertuleit agreed with Obteshka, and Patrick asked when Council would convene to discuss this matter. Bertuleit suggested that it occur at the next work session.

PUBLIC COMMENT

Alice Vachss asked the city to investigate what happened with the finances of the Loyalty Days Parade last year regarding scholarship awards.

Rennie Ferris also asked the city to investigate the Loyalty Days scholarship awards to determine whether anything unconstitutional had occurred. He referred to an edition of the Harbor Lights, the Newport High School newspaper, and McCarthy noted that she would forward that document to the City Council

Patty Louisiana, co-chair of Loyalty Days Committee, reported that the Loyalty Days princesses had received scholarships. She noted that a community donor had read the high school newspaper, and rescinded a treasury bond for Miss Congeniality.

Mark Watkins, an Airport Committee member, distributed copies of articles on general aviation. He asked about the status of the airport business plan. Voetberg reported that Gene Cossey is reviewing the business plan, and would like to fully understand Newport's operation prior to comment. Voetberg agreed to report to Council when Cossey's comments are available.

CONSENT CALENDAR

The consent calendar consisted of the following items:

- A. Approval of minutes from the City Council work session and regular meeting of February 16, 2010, the executive session of February 19, 2010, and the goal setting session of February 22, 2010;
- B. Adoption of the evaluation process for the city attorney and city manager.

MOTION was made by Obteshka, seconded by Brusselback, to adopt the consent calendar as presented. Kilbride noted that he is listed as being present and absent at the work session, and that he was absent. The motion carried in a voice vote with Kilbride abstaining from voting on the minutes of the work session.

COUNCILOR'S REPORTS AND COMMENTS

Obteshka reported on a recent meeting of the Library Foundation. He noted that West Coast Bank had donated the aquarium for the kick-off of the Newport Reads event, a by-laws revision is underway; library needs; and grant opportunities for expansion.

Obteshka reported on the recent Business after Hours event that featured the police department. He noted that there were many demonstrations, and that the event was well-attended.

Brusselback reported that the Blue Ribbon Task Force has completed its recommendations, which will be presented to the County Commissioners on March 10.

Brusselback reported that an informational meeting with the former Georgia-Pacific Task Force members would be held on March 4.

McConnell reported that the recent meeting of the Air Service Consortium was very positive.

McConnell complimented staff on the suggestion/concern/complaint form.

Bain reported that the recent Seafood and Wine Festival was well-attended.

Patrick reported that she had received an e-mail from Don Huster regarding involving the Budget Committee early in the budget process. Schulz noted that a pre-budget informational meeting is planned for March 22. At this meeting, he plans to discuss the budget process, the role of the committee, what the budget document will look like, and fund structure.

Bertuleit reported on a recent meeting of the Oregon Pilots Association.

Bertuleit reported that a long-term pool planning discussion occurred at the work session, and that additional information will be available in two weeks.

Kilbride reported that the Library Foundation had collected \$20,000 to date this fiscal year, and is in good financial condition.

Kilbride reported that he had read last weeks airline flight statistics and Newport had many more flights than Astoria. He added that if the Cessna Caravan is used, the service could become sustainable. Bain noted that SeaPort suggested the Cessna Caravan, but its use would require a contract amendment. He noted that the Pilatus would be used as a back-up during inclement weather.

Bain reported that the Siletz Tribe will be holding an open house regarding the tribal transportation plan.

Bain asked that a Census 2010 proclamation be prepared for the next Council meeting.

Bain reported that he plans to announce, for the record, all correspondence when it is received.

OFFICER'S REPORTS

Report of the City Manager. Voetberg noted that his written report is included in the packet. He complimented the airport working group.

Voetberg noted that the previously adopted sustainability resolution had been included in the packet. He suggested Council appoint a task force at the next meeting, and staff will provide information for the task force to review.

Voetberg noted that the recent Seafood and Wine Festival went well, and he commended the police department for their work during the event.

Voetberg reported that the Destination Newport Committee had met last week and are considering what to do with the Grady Britton contract. He noted that the DNC is talking about reducing Grady Britton's scope of work to creative development and media buys. He added that the website development and maintenance and public relations could be handled locally. He reported that a recommendation will be made to the City Council.

Bertuleit suggested designing events that bring visitors on a continual basis.

Bain thanked Sheldon and Laura Hunt, and Chamber of Commerce staff, for their work at the Northwest Aviation Conference.

Patrick noted that there is merit to having courtesy cars available at the airport.

Report of the City Attorney. McCarthy reported that SeaPort Airlines has preliminarily proposed to use the Cessna Caravan at Newport. McConnell noted that it is now up to SeaPort to develop an official proposal for using the Caravan. A discussion ensued regarding the number of daily flights at Newport and Astoria. Bain noted that SeaPort is interested in having three daily flights from Newport and two from Astoria. MOTION was made by Bertuleit, seconded by McConnell, to support the potential of another aircraft, perhaps a Cessna Caravan, to make the air service more sustainable, and to direct Seaport to come back with numbers, including a proposed modification of its schedule. The motion carried unanimously in a voice vote.

McCarthy reported that the ConnectOregon III protest was timely filed.

McCarthy reported that six temporary taxi permits were issued for the recent Seafood and Wine Festival, and that it was a successful process.

McCarthy noted that a workshop on public meetings and records would occur during the work session of March 15.

McCarthy reported that the revised special event permit ordinance is scheduled for Council review on March 15.

ACTION ITEMS

Environmental consultant for the city's local wetlands inventory. Tokos explained the issue before Council is the authorization for staff to enter into a contract with PBS Engineering and Environmental to assist the city in completing a local wetlands inventory. Tokos responded to Council questions. McConnell reported that he has dealt with PBS Engineering on Habitat for Humanity projects in Toledo, but that this contact should have no impact on his decision. MOTION was made by Brusselback, seconded by Obteshka, to authorize the community development director to negotiate a contract with PBS Engineering and Environmental in an amount not to exceed \$30,000 and to

authorize the city manager to sign the contract subject to approval of the city attorney. The motion carried unanimously in a voice vote.

Consideration of a contract with H&W Emergency Vehicles to purchase a 3,000 gallon water tender. Crook and Ron Beck explained that the issue before Council is the consideration of awarding a contract to H&W Emergency Vehicles for the purchase of a water tender for the fire department. MOTION was made by McConnell, seconded by Bertuleit, to enter into a contract with H & W Emergency Vehicles, in an amount not to exceed \$325,000, for the purchase of a 3,000 gallon water tender, and authorize the city manager to execute the agreement on behalf of the city. The motion carried unanimously in a voice vote.

Newport Visual Arts Center rental rate adjustment. Voetberg explained that the issue before Council was the consideration of adjustments to the rental rates at the Visual Arts Center. Catherine Rickbone and Sally Houck briefed Council on the information included in the packet. MOTION was made by Obteshka, seconded by McConnell, to adopt Resolution No. 3491 establishing a rental rate schedule for use of the Newport Visual Arts Center. The motion carried unanimously in a voice vote.

Resolution No. 3492 relating to the Agate Beach landfill site closure. McCarthy reported that the city is obligated to dedicate and reserve funds related to the closure of the Agate Beach landfill. MOTION was made by Obteshka, seconded by Brusselback, to adopt Resolution No. 3492 reauthorizing the Agate Beach Disposal Site Closure Fund. The motion carried unanimously in a voice vote.

Adoption of City Council's 2010-11 goals. Voetberg reported that the mission statement and goals had been revised at the noon meeting, and the revised edition had been distributed to Council. Obteshka distributed a copy of the evaluation process used for monitoring goals at the City of Tillamook, suggesting that this progress report could be posted on the city's website. MOTION was made by Bertuleit, seconded by McConnell, to adopt the FY 10-11 City Council goals as revised at March 1, 2010 noon work session and attached to report. Obteshka suggested providing a copy of the goals to the Budget Committee members. The motion carried unanimously in a voice vote.

ADJOURNMENT

Having no further business, the meeting adjourned at 7:38 P.M.

Margaret M. Hawker, City Recorder

William D. Bain, Mayor