

November 19, 2012
6:45 P.M.
Newport, Oregon

The City Council of the City of Newport met on the above date in the Council Chambers of the Newport City Hall. On roll call, Beemer, Allen, Bertuleit, Brusselback, McConnell, Roumagoux, and Sawyer were present.

Staff present was City Manager Voetberg, City Recorder Hawker, Community Development Director Tokos, Public Works Director Gross, Police Chief Miranda, Fire Chief Paige, and Assistant Finance Director Brown.

PUBLIC COMMENT

Mike Becker suggested another Bayfront Town Hall meeting approximately six weeks after the start of crab season. He requested permission to work with staff on a proactive approach to communicating with the fishing industry.

CONSENT CALENDAR

The consent calendar consisted of the following items:

- A. Approval of City Council and Urban Renewal Agency joint meeting minutes from November 5, 2012;
- B. Report of accounts paid for October 2012;
- C. OLCC license approval for Bridges Restaurant.

MOTION was made by Beemer, seconded by Bertuleit, to approve the consent calendar with the changes to the minutes as noted by Allen. The motion carried unanimously in a voice vote.

OFFICER'S REPORTS

Mayor's Report. McConnell appointed Lori Mackey to the Parks and Recreation Committee. MOTION was made by Bertuleit, seconded by Beemer, to ratify the Mayor's appointment. The motion carried unanimously in a voice vote.

McConnell stated that he hoped everyone could see "The Producers" which is currently playing at the PAC.

City Manager's Report. Voetberg reported that the updated suggestion/concern/complaint report is included in the packet as are the departmental monthly reports.

Sawyer asked about the outside patio at Bier One, and Tokos explained that the business is in compliance with city code and pays a fee to use a portion of the right-of-

Bertuleit asked for an update on the Ash Street Improvement Project, and Gross noted that the city is waiting for one easement after which the project will be advertised.

Tokos explained the permitting process and fees for the placement of portable signs in rights-of-way. He added that the fees can be changed by resolution.

Sawyer questioned the water hook-up fee, and staff agreed to follow-up.

Bertuleit noted that the 3rd and Avery Streets realignment had turned out well.

McConnell asked whether there had been any issues with the heavy rains, and Gross updated Council regarding the workings of the various pumps.

Voetberg noted that the Fire Department report indicates a temporary employee will be hired as a regular full-time firefighter effective December 1 to fill in for a firefighter on light duty, and a firefighter who will soon be on FMLA. He noted that the position is not permanent and can be terminated at any time. Voetberg added that the packet contains a proposed organizational chart for the consolidation of administrative work for various fire departments.

Voetberg reported that Jerry Sabanskas had retired after 30 years of service.

Voetberg noted that he will be out of town from Thursday to December 2, and during his absence, Miranda will act as manager.

Voetberg reviewed the chronology of decision points during the NPA collective bargaining process. Allen stated that he was not expecting a fiscal impact of nearly \$120,000 to the General Fund, over a three-year period, because the NPA is not moving to the high deductible health plan. He noted that a decision has been made and the city must move forward. He added that his expectation, as a City Council member, is that when Council has a position, he would like to know in advance if it appears things are deviating from the Council position. Allen also indicated that, in the future, he would like to be timely informed as to all fiscal impacts of a decision, in particular the largest impacts.

Sawyer asked whether there is a way to track the fiscal impact and usage of the Recreation Center by employees receiving membership as a benefit.

PRESENTATIONS

CERT Graduation. Sawyer made a PowerPoint presentation that reviewed the CERT program and its training. The following individuals graduated from CERT training: Susan Sturm, LeOra Johnson, Russell Johnson, Larry Anthony, Frank Bice, Maggie Bice, Linda Carskadon, Robert Carskadon, Mellisa Chown, Dayna Douglas, Kyle Folies, Joe Folies, Dean Gissel, Pattyrose Nakashima, Robert O'Brien, Veronica O'Brien, Lurlyn Patrick, McKenzie Reeves, Julia Romero, and Susan Townsend.

American Legion Presentation Regarding 2013 Oregon Convention - David Bowman. David Bowman reported that Newport will host the 2013 Department of Oregon American Legion Convention. He added that this event will bring lots of Legionnaires to the community during the week of June 25 - 29, 2013. He thanked local businesses for supporting this conference, and added that he will seek a Mayoral proclamation for this event at a later date.

ACTION ITEMS

Consideration of Special Event Permit Fee Waiver for the 2013 Seafood and Wine Festival. It was reported that the issue before Council is whether to approve a special event permit fee waiver request for the Greater Newport Chamber of Commerce for the 2013 Seafood and Wine Festival to be held on February 21, 22, 23, 24, 2013. Lorna Davis, executive director of the Chamber of Commerce, responded to Council questions. MOTION was made by Beemer, seconded by Bertuleit, to approve the special event permit request for the Greater Newport Chamber of Commerce for its 36th annual Seafood and Wine Festival to occur on February 21, 22, 23, 24, 2013, as the event complies with special event permit criteria and guidelines, and to transfer \$5,850 from the Transient Room Tax Fund to the General Fund representing a contribution by the city of 35% of the estimated total city costs, the balance of which will be invoiced to the Chamber. A condition of approval is that the Community Development Department authorizes the temporary structure permit, and the temporary signage request, and that signs not be placed to create a hazard to pedestrian or vehicular traffic such as obstructing sight distance or other views. A further condition is that where public or emergency access could be blocked or impeded, event organizers are required to consult with the Fire and Police Departments prior to the event. The motion carried unanimously in a voice vote.

Authorization to Submit Projects for the 2015-2018 STIP Enhance Program (State Transportation Improvement Program). Tokos reported that the issue before Council is consideration of whether the Community Development Department should prepare and submit applications to the Oregon Department of Transportation for the "Enhancement" element of the 2015-2018 update to the State Transportation Improvement Plan (STIP). He reviewed the project priorities, and required grant matches. Tokos responded to Council questions. MOTION was made by Roumagoux, seconded by Beemer, that the Council authorize staff to submit STIP applications for these projects and to identify the SE 35th and US 101 intersection project as the city's top priority for funding. The motion carried unanimously in a voice vote.

Authorization to Apply for Lincoln County Matching Grant for Disaster Supplies. Sawyer reported a possible conflict of interest as he is submitting the same grant for his employer, and he recused himself. Paige reported that the issue before Council is whether the city should apply for Lincoln County Disaster Preparedness Grants and provide matching funds in the amount of \$5,000 for cooperative establishment of disaster caches with the Lincoln County School District and other local agencies. Voetberg reported that in the packet is the list of other agencies that are on board. MOTION was made by Brusselback, seconded by Allen, that the City Manager be authorized to submit two Lincoln County Disaster Preparedness Grant applications on behalf of the City of Newport and the Newport Fire Department for the purchase of unified caches of emergency shelter supplies, with the understanding that the grants require a 50% match equaling a total of \$5,000. The motion carried unanimously in a voice vote with Sawyer abstaining.

COUNCIL REPORTS AND COMMENTS

McConnell noted that Council had held a work session earlier in the day and made plans for the transition to a new City Council and Mayor. He added that when the new Mayor is sworn in, a Council vacancy will exist. He stated that staff will send an announcement about the vacancy and how the position will be filled. He reported that applications are due by December 28, and that Council will interview applicants at its January 7 meeting, and make a decision that evening. It was noted that applicants can use the volunteer application form on the city website.

McConnell reported that he attended an Audit Committee meeting, and that a report will be made to Council at its December 17 meeting. Allen asked that the three page summary of the audit be sent to Council before the next meeting. He added that Audit Committee minutes will be posted on the city website under the Audit Committee link. McConnell noted that one of the recommendations from the Audit Committee report is that Council spend more time looking at financial reports, and that this be included in the City Council minutes on a regular basis.

Allen reported that he had attended a FINE meeting was held on November 6 regarding the territorial sea planning process. He added that also on November 6, DLCD held a coastal public workshop at the Hallmark. He stated that on November 8, he had attended another public workshop sponsored by the Tillamook Futures Council where he made a presentation on OPAC's perspective of territorial sea planning. Allen noted that on November 14, the Port and City Task Force on Pedestrian Safety came up with short-term recommendations which will be presented to the new City Council in January. He stated that on November 16, there was a full day meeting of the Territorial Sea Plan Advisory Committee, and that a subsequent meeting is planned for December 6. He added that an OPAC meeting will be held on December 4 and January 4, after which recommendations may be sent to DLCD.

Allen noted that the PMEC siting team will be meeting on November 27, and a final decision will be made by the end of December.

McConnell noted that the quarterly meeting with ODOT should include a discussion of issues identified by the Port and City Task Force on Pedestrian Safety.

Beemer reported that he and Sawyer attended the last meeting of the Port and City Pedestrian Safety Task Force. He noted that he is the unofficial conduit between this Task Force and Oregon Coast Bank regarding this issue.

Beemer reported that there is an upcoming meeting regarding potential collaboration of central coast fire departments at which potential recommendations may be developed.

Bertuleit reported that the Turkey Trot Run was held at the South Beach Marina.

Brusselback reported on a recent meeting of the Bicycle/Pedestrian Committee. The Committee discussed an alternate bike route that would bypass Oceanview Drive; drainage of the pedestrian underpass at the Big Creek Trail; and the development of a project list to bring to Council at its second meeting in January.

Roumagoux reported on a recent meeting of the Parks and Recreation Committee. She noted that several international gymnastic meets are scheduled at the Recreation Center. She added that a wellness fair is being planned for the spring. She noted that the Committee is working on a five year plan; only one foundation member is yet to be

appointed; and an Adopt-A-Park form was provided to the Oregon Community Forest Association.

Sawyer reported that he had attended the recent Port and City Task Force on Pedestrian Safety. He noted that one of the audience members suggested a pedestrian activated walk sign at Bay Boulevard and Moore Drive. McConnell asked whether Mr. Peterson, who had attended the last Council meeting to address this issue, had attended the Task Force meeting. Sawyer confirmed that Peterson was in attendance, and that he was urged to continue to attend as a long-term alternate route discussion will occur after the beginning of the year.

Sawyer thanked Gross and Miranda for their efforts in conducting a traffic study on Oceanview Drive.

Sawyer proposed a quarterly evaluation of the City Manager before the end of the year so that the new City Council has data from this Council. It was agreed to use the existing evaluation form, and conduct an executive session for the review of the City Manager at the work session on December 17.

PUBLIC COMMENT

Bill Bain thanked the Public Works Department for its great effort in clearing debris from catch basins during the recent storm.

ADJOURNMENT

Having no further business, the meeting adjourned at 7:55 P.M.

Margaret M. Hawker, City Recorder

Mark McConnell, Mayor