

April 11, 2017

2:00 PM

Newport, Oregon

The City of Newport Airport Committee met on the above date in Conference Room A, Newport City Hall. In attendance were: Committee members Susan Reese (acting as chair in Bertuleit's absence), Ralph Busby, Terry Buggenhagen, Jim Shaw, Ken Brown, and Mark Watkins. Also in attendance: City Council liaison Laura Swanson, Airport staff Lance Vanderbeck, and Committee staff Bob Fuller (Public Works). City Manager Spencer Nebel did not attend.

1. The meeting was called to order by acting committee chair Susan Reese at 2:00 PM.
2. Roll Call
3. Approval of Minutes: Motion was made and seconded to approve the draft minutes from the March 17, 2017 meeting. The motion passed on a unanimous voice vote.
4. Discussion/Action Items
 - A. Water and sewer service to the airport: Vanderbeck reviewed his memo (included in packet). He noted the project's cost is the biggest issue/challenge.
 - B. Draft of fuel policy (included in packet): A lively discussion ensued regarding aspects of developing a fuel policy. Buggenhagen said this is headed in the right direction and noted there is a lot of flexibility for future options. The consensus of the committee is to consider the policy over the next month and have this as an agenda item for the May 2017 meeting. The committee thanked Vanderbeck for his continued work on this matter.
5. Operations report: Vanderbeck reviewed the monthly operations report (included in packet).
6. Committee comments
 - a. The committee would like a discussion of fees included in the May 2017 meeting agenda.
 - b. Shaw presented concrete drawings for the proposed BBQ pavilion; Vanderbeck will forward these to Dustin Capri, who is doing the architectural plans for the BBQ pavilion.

- c. Shaw noted the memorial for Dr. Dean Baumann is scheduled for June 4th at 2 PM at the airport.
7. Public comments: None
8. Develop next agenda: Water and sewer service to the airport-discussion.
9. The meeting was adjourned at 3:10 PM.