

February 14, 2017

2:00 PM

Newport, Oregon

The City of Newport Airport Committee met on the above date in Conference Room A, Newport City Hall. In attendance were: Committee chair Jeff Bertuleit, committee members Susan Reese, Mark Watkins, Terry Buggenhagen, and Jim Shaw. Committee member Ken Brown had earlier advised he would not be able to attend. Also in attendance: City Manager Spencer Nebel, City Council liaison Laura Swanson, Airport staff Lance Vanderbeck, prospective committee member Ralph Busby, and Committee staff Bob Fuller (Public Works).

1. The meeting was called to order by committee chair Jeff Bertuleit at 2:00 PM.
2. Roll Call
3. Approval of Minutes: Motion was made and seconded to approve the draft minutes from the January 10, 2017 meeting. The motion passed on a unanimous voice vote.
4. Discussion/Action Items
  - A. Interview with Ralph Busby for committee membership. A motion was made and passed on unanimous voice vote to recommend Busby for committee membership.
  - B. Vision 2040: All committee members advised they would be attending. Bertuleit suggested attendees come with ideas for the airport, especially long-term, and city-wide as well. Shaw asked about the Task Force report; Vanderbeck advised it's with the Master Plan.
  - C. Master Plan update: Bertuleit reviewed the conference call with WH Pacific regarding runway length. Vanderbeck said he and Nebel did not go to Seattle to meet with FAA on Feb. 6<sup>th</sup> because the runway issue was solved. He also reviewed some proposals from WH Pacific, referring to the terminal area layout map (included in packet).
  - D. Fuel Policy: Vanderbeck reviewed the memo (included in packet); Bertuleit pointed out that most of the potential profit is in Jet A fuel rather than avgas. Watkins suggested committee members consider options and bring it up later.
  - E. Plan for dealing with priorities: Nebel advised the City Council agreed with the goals agreed upon during the January 2017 meeting.

F. Vanderbeck presented a draft Power Point presentation he will be giving at Destination Newport meeting. Committee members offered suggestions/modifications.

5. Operations report (see packet). Vanderbeck announced that Lifeflight wants to establish their coastal base at the Newport Airport. He said he will need to move some current tenants around a bit to facilitate their need for office and hangar space, but didn't think this would be a problem. At some point they may build their own facilities, such as a hangar and offices, at the airport.
6. Committee Comments: The committee as a whole emphasized their enthusiastic support for facilitating Lifeflight's move to the Newport Airport, and noted Vanderbeck's work in this and other endeavors at the airport and expressed their gratitude.
7. Public comments: None
8. Develop next agenda: Fuel policy (cont.)