

June 21, 2012
2:00 P.M.
Newport, Oregon

The City of Newport Airport Committee met on the above date in the City Manager's Conference Room of the Newport City Hall. In attendance were Jim Churchwell, Jim Hawley, Ralph Busby, Mark Watkins, and Doug Nebert. Also in attendance were City Manager Jim Voetberg, Ted Jones, Project Manager, and Nicole Clark, Executive Assistant.

APPROVAL OF MINUTES - APRIL 19, 2012

MOTION was made by Churchwell, seconded by Watkins, to approve the minutes of the April 19, 2012 meeting. The motion carried unanimously in a voice vote.

GRANT UPDATE - AIP/CONNECTOREGON IV

Voetberg reported on the budget and financial status of the airport.

Jones updated the committee on the status of the AIP. He stated that project 16 has been closed and that 17 is on administrative close out. Busby asked about the status of the runway project and the moving of the lights. Jones noted that he was not sure about the replacements of the lights but would look into it and follow-up at the next meeting. Watkins asked about the preliminary plans for the runway realignment. Jones said they are currently working on the drawings. Watkins expressed concerns about the cross section of the runway and a possible closure of runway 220. Jones stated that will not be the case and the cross section will remain intact.

AIRPORT DIRECTOR RECRUITMENT UPDATE

Voetberg updated the committee that he has suspended the search temporarily while some research is done on inquires regarding other alternatives for running the FBO. Busby inquired about the committee having participation in the selection process. Voetberg noted that he was going to speak with Busby about participating in this process. Busby agreed to be on the selection committee. Nuebert asked about milestones for this process. Voetberg noted that he should have answers in the next couple of months.

AIRPORT UPDATE

Voetberg noted that Lance and Terry went through wildlife management training so that the airport meets FAA requirements.

Voetberg updated the committee on the status of the water leak at the airport. He noted that the leak was tracked back to a Coast Guard suppression tank. They have since fixed the leak and installed a water meter at the location. Voetberg also noted that it was found that some hangers have unmetered water lines and they will be doing some investigation further into this.

Voetberg stated the Tillamook Air Museum decided to not include the relocation to Newport in their business plan.

COMMITTEE COMMENTS

Watkins brought up some concerns regarding fuel prices and how they are labeled. He noted that there has been some confusion amongst visiting pilots. He also asked how fuel prices are set. Voetberg noted that fuel prices are set by the finance department. Discussion amongst the committee regarding possible installation of better signage for fueling and fuel prices.

Watkins noted how well he thought Lance and Terry are handling the operations of the airport and the committee agreed.

Brief discussion amongst the committee regarding the status of getting water/sewer lines out to the airport.

ADJOURNMENT

Having no further business, the meeting adjourned at 2:30 P.M.