

March 8, 2016

2:30 PM

Newport, Oregon

The City of Newport Airport Committee met on the above date in Conference Room A, Newport City Hall. In attendance were: Committee members Mark Watkins, Ralph Grutzmacher, Susan Reese-Painter, and Ken Brown. Committee chair Jeff Bertuleit did not attend. Watkins acted as committee chair. Also in attendance were: City Manager Spencer Nebel, City Council liaison Ralph Busby, Airport staff Lance Vanderbeck, and Committee staff Bob Fuller (Public Works).

1. The meeting was called to order by acting committee chair Mark Watkins at 2:25 PM.
2. Roll Call
3. Approval of Minutes:
 - a. Motion was made and seconded to approve the draft minutes from the February 26, 2016 meeting. The motion passed on a unanimous voice vote.
4. Discussion/Action Items
 - a. Review of the Regional Airport Review Task Force Report

Nebel advised the City Council accepted the Task Force report at the March 7th 2016 City Council meeting. Busby advised there were six meetings and provided an overview of the task force. He said there were 26 or 27 action items developed; these are noted in the report which is included in today's Airport Committee meeting packet. He noted an important aspect of the task force process was the increased awareness of the airport; one person on the task force was not aware there was an airport in Newport.
 - b. Report on City Council action regarding the Feb. 26, 2016 Airport Committee recommendation on proposals for operating the Newport Municipal Airport.

Nebel said the City Council was advised of the Airport Committee's rejection of the RFP proposals. The City Council concurred and directed the City Manager to address a management structure for the airport. Nebel said he will have options by the next Airport Committee meeting.
 - c. Report on Connect Oregon grant application.

Vanderbeck reviewed the power point presentation (included in the meeting packet). He noted the presentation was well-received at the

Connect Oregon meeting. He said the Newport Airport application was moved up from a Tier Two project to Tier One based on the presentation (Tier One projects are deemed more important than Tier Two projects).

d. Report on AIP funding for land acquisition.

Vanderbeck reviewed the CIP materials (included in meeting packet). He noted the FAA CIP is based on the 2004 Master Plan. A discussion ensued regarding a possible seismic study of the airport. It was noted the potential advantage would be knowing the possible impact of a seismic event; on the other hand, it was pointed out the study could possibly lead to increased obligation and liability on the part of the City and the airport. Watkins said he will research a study done by a doctorate candidate at University of Oregon regarding the effect of a Cascadia event on the Oregon coast. Nebel advised the committee of the need to move ahead on a recommendation regarding the purchase of the two properties at the south end of the airport as discussed. **A motion was made and seconded to recommend said purchase of said properties. The motion passed on a unanimous voice vote.**

5. Monthly Operations Report (included in packet)

6. Committee comments

Acting chair Watkins said the committee would like to thank Vanderbeck for his on-going high quality work at the airport and noted it is greatly appreciated.

7. Public Comments

8. Develop next agenda

9. Adjourned at 3:55 PM.