

May 12, 2015

2:00 PM

Newport, Oregon

The City of Newport Airport Committee met on the above date in Conference Room A of Newport City Hall. In attendance were Committee members Mark Watkins, Ken Brown, Ralph Grutzmacher, and Gary Baker; committee chair Jeff Bertuleit and members Debra Smith and Susan Reese had previously advised they would not be able to attend. Also in attendance were: City Manager Spencer Nebel, City Council liaison Ralph Busby, airport staff Lance Vanderbeck, and Committee staff Bob Fuller (Public Works).

- I. Call to order.
The meeting was called to order at 2:00 PM by Committee chair pro tem Ralph Grutzmacher, who was named temporary chair by unanimous voice vote.
- II. Roll call.
- III. Approval of April 14, 2015 minutes.
Motion was made and seconded to approve the minutes of the April 14, 2015 meeting. The motion passed on a unanimous voice vote.
- IV. ONP Operations report
(Note: the agenda was re-ordered at this point). Vanderbeck distributed a handout of the current operations report and went over highlights. His report is attached to these minutes. Baker offered to assist with AWOS issues if needed, as he has the equipment for testing the system. Nebel advised he is working with the City attorney to attract the biplane ride business owner to locate at the Newport Airport.
- V. Budget issues and recommendations for committee consideration
Nebel briefed the committee on the budget spreadsheets included in the packet. Following a brief discussion, the committee agreed the budget will be submitted tomorrow night to the budget committee as requested, with no changes suggested.
- VI. Oregon Pilots' Association fly-in, June 20th
Watkins said he and other local pilots are available to assist with the Oregon Pilots' Association event. He stressed the importance of using the event to publicize the airport. Nebel suggested staff contact the association to determine what level of City involvement they would prefer.

- VII. Update on Master Plan process
Nebel re-capped the Master Plan process and materials; he advised W.H. Pacific has been selected as the consultant.
- VIII. Committee Comments
None
- IX. Public Comments
None
- X. Adjourned at 3:05 PM.