

May 9, 2017

2:00 PM

Newport, Oregon

The City of Newport Airport Committee met on the above date in Conference Room A, Newport City Hall. In attendance were: Committee members Jeff Bertuleit (chair), Susan Reese, Ralph Busby, Terry Buggenhagen, Jim Shaw, and Ken Brown; Mark Watkins was not able to attend. Also in attendance: Airport Director Lance Vanderbeck, Public Works Engineering staff Melissa Román, and Committee staff Bob Fuller (Public Works). City Manager Spencer Nebel did not attend due to budget meetings.

1. The meeting was called to order by committee chair Bertuleit at 2:00 PM.
2. Roll Call
3. Approval of Minutes: Motion was made and seconded to approve the draft minutes from the April 11, 2017 meeting. The motion passed on a unanimous voice vote.
4. Discussion/Action Items
 - A. Water and sewer service to the airport: Vanderbeck said he met with City Manager Spencer Nebel, Public Works Director Tim Gross, and Community Development Director Derrick Tokos last week to discuss issues surrounding improved water and sewer service to the airport. Urban Renewal funds are a possibility, but the population density is low in this area and that could be an issue. Costs involved include pump stations that would be needed for both services; estimated costs run from \$1M for water service to \$6M for sewer service.
 - B. Fuel policy: Committee members were to bring further comments and suggestions to today's meeting. Buggenhagen reiterated his comment that the policy as written is headed in the right direction and said the policy needs to be solidified, then the committee can make a recommendation and send to City Council.
 - C. Executive summary for the Comprehensive Plan: Román said the committee should focus on the goals as outlined in the summary. Bertuleit made several suggestions to change verbiage, and Román noted the suggestions in her document for later review with Derrick Tokos, Community Development Director. Busby asked if parking was addressed in the plan; he said he did not see mention of it. Román will talk with the consultant for clarification. A discussion ensued regarding the advantages/disadvantages of C-I v. B-II

classification for the airport. The C-I classification is based on the FAA's traffic forecast for the long-term; Busby was concerned about the expense involved in the C-I process. He further noted he could not support the plan if the C-I classification is included. Román said the plan is behind schedule, and the City Manager plans to submit the plan to City Council at the June 5th meeting and would like the committee's recommendations before that. The consensus of the committee was to not make any recommendation at this time; the plan needs to address parking and also the runway shortening proposal. The committee agreed the majority of the summary is agreeable except as noted above, especially the C-I designation issue. The committee agreed to postpone any further action until the June 13, 2017 meeting.

5. Operations report: Vanderbeck reviewed the monthly operations report (included in packet). The power point demonstrations noted on the agenda were precluded by time constraints.
6. Committee comments
 - a. Bertuleit suggested dropping the price of Avgas below \$5/gallon.
 - b. Bertuleit requested Vanderbeck contact Kenmore Air regarding air service.
7. Public comments: None
8. Develop next agenda: Move ahead on the Master Plan, research on the water and sewer service issue, and any response from Kenmore Air.
9. The meeting was adjourned at 3:50 PM.