

September 15, 2011
2:00 P.M.
Newport, Oregon

The City of Newport Airport Committee met on the above date in Conference Room A of the Newport City Hall. In attendance were Jim Churchwell, Jim Hawley, and Ralph Busby. Mark Watkins and Curt Fewkes were excused. Also in attendance were Council Liaison Jeff Bertuleit, City Manager, Jim Voetberg, Airport Director Cossey, and City Recorder/Special Projects Director Peggy Hawker.

APPROVAL OF MINUTES - AUGUST 18, 2011

MOTION was made by Churchwell, seconded by Busby, to approve the minutes of the August 18, 2011 meeting. The motion carried unanimously in a voice vote.

ENTRANCE SIGN - UPDATE BY MARK WATKINS

It was noted that Mark Watkins was at his son's graduation from Navy SEAL training, and that his input could be provided at the next meeting. It was mentioned that Watkins had spoken about obtaining airport logo ideas from local artists, and that Voetberg was going to check with the Destination Newport Committee regarding logo usage. Cossey reported that a temporary sign was being installed at the airport, but the goal is to develop a good airport specific logo.

AIP PROJECT - 2011-2012

Cossey reported on the upcoming AIP project noting that it will be a design only project that the FAA has offered grant funding for, and the City Council has approved. He noted that it would be ready to bid in March or April of 2012. Cossey described, in detail, the current AIP project and how it relates and coordinates to the upcoming project. A discussion ensued regarding FAA funding.

DISCUSSION REGARDING QUARTERLY EVENTS

Cossey stated that this discussion should occur when there is larger attendance. He noted that the goal is to develop a quarterly event, and minimally an annual event. He added that he would like to get a group of volunteers together to plan and coordinate the event. He stated that he could be the project manager for the event(s), but that the airport staff does not have time to plan and operate special events. He reported that he plans to issue an invitation to volunteers for an organizational meeting.

DIRECTOR'S REPORT

Cossey updated the Committee on the status of the relocation of the Tillamook Air Museum. He noted that he has been working with staff and other agencies to have answers to questions that might be asked regarding this relocation. A discussion ensued regarding whether grant monies would be available for use in the relocation of this facility.

COMMITTEE COMMENTS

Churchwell asked whether a runway extension had been discussed. Cossey explained the difficulty in extending the runways, noting that it might be less expensive to relocate the airport.

Hawley asked Voetberg whether it would be permissible for him to talk with the Oregon Emergency Management group regarding what types of assistance might be available if the Tillamook Air Museum agreed to relocate to Newport. Voetberg responded that would be fine.

Voetberg reported that the Committee might hear comments regarding staffing at the airport fire facility. He added that the ARFF support would be ready and capable of responding.

Bertuleit asked what the next items are in the 20-year plan, and whether they could be listed so that the Airport Committee could review them.

Additional discussion ensued regarding possible grant funding and potential uses. Cossey noted that a new ARFF truck is in the capital improvement plan, and that the FAA has tentatively approved a new truck in the future. Cossey explained AIP funding, and the difference between entitlement and discretionary funding. He added that the FAA wants a master plan update first.

Hawley noted that the Department of Defense classifies the airport as a "high lift" airport. He will pursue finding out exactly what that means.

Bertuleit addressed the lack of courtesy cars. Voetberg reported that two additional courtesy cars will be available within the next few weeks.

A discussion ensued regarding where, and how, a rental car company could locate at the airport. Cossey noted that the company could lease property from the airport and build a facility.

ADJOURNMENT

Having no further business, the meeting adjourned at 2:39 P.M.