



The City of Newport Public Arts Committee will hold a meeting at 9:00 A.M., on Thursday, May 16, 2013, in the City Manager's Conference Room of the Newport City Hall, 169 SW Coast Highway, Newport, Oregon 97365. A copy of the meeting agenda follows.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder 541.574.0613.

The City of Newport Public Arts Committee reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the work session and/or meeting.

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**CITY OF NEWPORT**  
**PUBLIC ARTS COMMITTEE MEETING**  
**AGENDA**  
Thursday, May 16, 2013  
9:00 A.M.

- I. Call to Order
- II. Public Comment
- III. City-wide Public Art Inventory - Review Form
- IV. Template for Endorsement of Proposals - Review Revised Form
- V. Concept of "Free" Discussion
- VI. Percent for the Arts Contribution - PAC Project or Public Donation
- VII. Art Procurement
- VII. Committee Comments

- IX. Establish Next Agenda**
- X. Establish Next Meeting Date**
- XI. Adjournment**

April 18, 2013  
9:00 A.M.  
Newport, Oregon

The City of Newport Public Arts Committee met at the above date and time in the City Manager's Conference Room of the Newport City Hall. In attendance were Catherine Rickbone, Sue Valentine, Judy Mayhew, Wyma Rogers, Sally Houck, and Karen Murphy. Also in attendance was City Recorder/Special Projects Director Peggy Hawker.

#### CALL TO ORDER

Rickbone called the April 18, 2013 meeting of the Public Arts Committee to order at 9:00 A.M.

#### WELCOME TO JUDY MAYHEW

Rickbone welcomed Judy Mayhew to the Committee, and introductions were made.

#### CITY-WIDE PUBLIC ART INVENTORY

A discussion ensued regarding the status of the city-wide public art inventory that Houck and Rogers had committed to work on. Mayhew agreed to assist Houck and Rogers in this endeavor. Hawker agreed to develop a form for inventorying the public art and bring the draft to the May meeting. It was agreed that the form include the distinction (public or private), ownership, title, media, kind of art (sculpture, paintings, etc.). It was further agreed to begin the inventory with outside work.

#### TEMPLATE FOR ENDORSEMENT OF PROPOSALS - DISCUSSION

The draft "Public Art Endorsement Form" was distributed and discussed. Multiple suggestions and recommendations were made, and Hawker agreed to revise the form and bring it to the May meeting.

#### PERCENT FOR THE ARTS CONTRIBUTION - PAC PROJECT OR PUBLIC DONATION

A discussion ensued regarding the PAC project and what components of it would be subject to the Percent for the Arts Program. It was suggested that information might be included in any RFP's or bid documents for public buildings. It was noted that if there is a successful swimming pool bond at the November election, that the information be ready to include with the bid documents for that project. A discussion ensued regarding "in lieu of" versus "in-kind."

A discussion ensued regarding Coast Park, and whether there is retroactive Percent for the Arts money to locate work at that location.

**ESTABLISH NEXT AGENDA**

It was agreed to include the items that were not discussed at this meeting.

**ESTABLISH NEXT MEETING DATE**

The next meeting will be held on May 16, 2013.

**ADJOURNMENT**

Having no further business, the meeting adjourned at 10:28 P.M.

CITY OF NEWPORT  
PUBLIC ART INVENTORY

Location: \_\_\_\_\_

Freestanding or Part of a Structure: \_\_\_\_\_

Public Art: \_\_\_\_\_ Private Art: \_\_\_\_\_

Owner: \_\_\_\_\_

Title of Art: \_\_\_\_\_

Media: \_\_\_\_\_

Form (Sculpture, Painting, Etc.): \_\_\_\_\_

Additional Information: \_\_\_\_\_

\_\_\_\_\_

CITY OF NEWPORT  
PUBLIC ART INVENTORY

Location: \_\_\_\_\_

Freestanding or Part of a Structure: \_\_\_\_\_

Public Art: \_\_\_\_\_ Private Art: \_\_\_\_\_

Owner: \_\_\_\_\_

Title of Art: \_\_\_\_\_

Media: \_\_\_\_\_

Form (Sculpture, Painting, Etc.): \_\_\_\_\_

Additional Information: \_\_\_\_\_

\_\_\_\_\_



## REQUEST TO PUBLIC ARTS COMMITTEE

Name of Artist: \_\_\_\_\_

Type of Artwork: \_\_\_\_\_

Title of Artwork: \_\_\_\_\_

*The Request to the Public Arts Committee Form shall be used by a member of the public seeking the endorsement of artwork.*

1. What are you requesting from the Public Arts Committee:

\_\_\_\_\_  
\_\_\_\_\_

2. Why do you want to do this project: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3. What do you want to communicate through this work: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

4. What is the estimated project schedule: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

5. Provide a description of the materials comprising the artwork, its approximate dimensions, approximate weight, finish, color, and any special treatments, coatings, or protective coatings applied to the artwork.

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6. Describe the method for mounting or displaying the artwork, with a description of the materials and appearance of the base, fixtures, or other physical features used to display the artwork, if visible.

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7. Provide a location at which the artwork will be installed.

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8. Do you have the consent of any property owner approving the siting of the artwork, and if so, what are the terms of consent?

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\_\_\_\_\_  
*Name of Property Owner*

\_\_\_\_\_  
*Address*

**9. What is the anticipated life of the artwork in the proposed location?**

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**10. Describe how the artwork might change appearance over time.**

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**11. Describe how the artwork will be maintained, including the methods and techniques of maintenance, the maintenance plan, the estimated cost of maintenance, and how the maintenance will be financed.**

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**12. Describe any proposed assistance sought from the city or other public agencies in connection with the fabrication, development, installation, maintenance, and siting of the artwork.**

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*Artists and/or donors planning to place artwork on city-owned property will be required to execute a contract which has been reviewed by the City Manager and City Attorney, and approved by the City Council, and which protects and serves the fiscal and other interest of the city in connection with the acquisition, donation, or placement of artwork on city-owned property.*

Submitted by: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

DRAFT

# PERCENT FOR ART PROGRAM

The City of Newport has created a Public Arts Fund and encourages private developers to voluntarily donate up to 1% of eligible construction costs for this purpose.

The City of Newport created a Percent for Arts Program for the purpose of promoting the creation and inclusion of works of art in its public buildings and public spaces. The program is intended to provide cultural leadership to guide the evolution of a distinct and vibrant artistic character for civic public places and ensure a visual legacy. The Program will be a vital ingredient in the cultural fabric and streetscape of a creative city. The Program will become an integral component of the City's cultural plan.

With the Percent for Arts Program, a special Public Arts Fund was created to be used to account for the monies dedicated to the program. The Percent for Arts Program is intended to

1. increase the livability and artistic richness of the city by making art a permanent part of our environment and a legacy for future generations;
2. Provide opportunities for the public to increase their awareness, appreciation, knowledge and education of public art;
3. Develop a sense of place, community pride and identity through the creation of new works;
4. Integrate art and artists into a variety of public settings;
5. Create art that inspires people and is an expression of the time;
6. Enhance the attractiveness of the city, and promote cultural tours ; and
7. Provide opportunities for artists.

If you are interested in making such a contribution, please let the Community Development Department Staff know so that we may assist you in that effort.

