



The City of Newport Public Arts Committee will hold a meeting at 9:00 A.M., on **Thursday, November 21, 2013**, in Conference Room A of the Newport City Hall, 169 SW Coast Highway, Newport, Oregon 97365. A copy of the meeting agenda follows.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder 541.574.0613.

The City of Newport Public Arts Committee reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the work session and/or meeting.

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**CITY OF NEWPORT**  
**PUBLIC ARTS COMMITTEE MEETING**  
**AGENDA**  
**Thursday, November 21, 2013**  
**9:00 A.M.**

- I. Call to Order
- II. Public Comment
- III. Approval of Minutes - September 12, 2013 and October 31, 2013
- IV. Sculpture Donation - Review Model/Drawing of Proposed Sculpture Installation at Suggested Location on City-Owned Property at the Performing Arts Center
- V. Public Art Inventory Discussion
- VI. Percent for the Arts - New Municipal Swimming Pool
- VI. Committee Comments
- VII. Establish Next Agenda
- VIII. Establish Next Meeting Date - January 16, 2014
- IX. Adjournment

September 12, 2013  
9:00 A.M.  
Newport, Oregon

The City of Newport Public Arts Committee met at the above date and time in the Conference Room A of the Newport City Hall. In attendance were Judy Mayhew, Karen Murphy, Wyma Rogers, Catherine Rickbone, and Sally Houck. Also in attendance was Jerry Harpster, trustee of the Mark Sponenburgh estate, Stacey Johns, from the Library, and City Recorder/Special Projects Director Peggy Hawker.

### **CALL TO ORDER**

Rickbone called the September 12, 2013 meeting of the Public Arts Committee to order at 9:00 A.M.

### **APPROVAL OF MINUTES - AUGUST 15, 2013**

MOTION was made by Mayhew, seconded by Murphy, to approve the minutes of the August 15, 2013 meeting with changes as noted. The motion carried unanimously in a voice vote.

### **PUBLIC ART INVENTORY DATABASE UPDATE**

Johns reported that she had utilized the database for public art to enter 40 items that are housed at the Library. She had several questions of the Committee, including: how incomplete can a reference be; and how far does the she and the Committee go to fill in the holes. It was noted that it is critical to include the description and location, and to include everything the person performing the inventory can find, and the Committee will decide whether additional information is needed. Rickbone asked how long it takes to complete the inventory form per item, and Johns noted that it takes approximately five to seven minutes per item. Rogers noted that changes can be made to items as information becomes available. A discussion ensued regarding the inventory form, and Johns noted that the form is a good way to obtain as much information as possible. Rickbone asked whether there is information that should be included on the form that is not included. It was recommended that the margins be adjusted to get the inventory form on one page.

### **SCULPTURE DONATION - REVIEW MODEL/DRAWING OF PROPOSED SCULPTURE INSTALLATION AT SUGGESTED LOCATION ON CITY-OWNED PROPERTY AT THE PERFORMING ARTS CENTER**

Jerry Harpster, trustee of the Mark Sponenburgh estate, distributed a handout on the proposed donation and reviewed two potential sites for location of the sculpture. He reviewed the pros and cons of each site. He noted that the artist liked site two best, as did the PAC staff. A discussion ensued regarding installation. Harpster suggested installing the sculpture on a six inch slab. He added that a plaque would be obtained to be located

on the base or in the concrete. A discussion ensued regarding the possibility of obtaining two donated park benches for placement at the site. MOTION was made by Murphy, seconded by Rogers, to recommend that the donated sculpture be placed on city property at the corner of Olive and Coast Streets, at the preferred site (site two), with appropriate landscaping to be determined in consultation with OCCA, the artist, and Harpster. The motion carried unanimously in a voice vote. It was suggested that since the OCCA board would be discussing this matter at its meeting of October 22, the issue be moved forward to the City Council at its first meeting in November. It was noted that the issue would go to the City Council which would direct staff to prepare an agreement to allow the placement of the sculpture on city property and to outline responsibilities for maintenance, etc. Harpster reported that if the city approves the installation on city property, the installation may not occur until January or later. He added that the Sponenburgh trust would like to give the money to OCCA as soon as the city approves the location.

### **COMMITTEE COMMENTS**

A discussion ensued the “Request to the Public Arts Committee” form. It was suggested that question number 13 be deleted as it is a duplicate, and that questions four and five, on page one, become a statement, in italics, at the top of the form. Hawker agreed to bring the revised form to the next meeting.

Houck reported that she had been speaking with the fundraiser for the hospital foundation. She stated that part of the plan includes a sculpture garden, and that she had given him names of some of local artists.

### **ESTABLISH NEXT AGENDA**

The next agenda will include:

- A. Approval of Minutes;
- B. Sculpture Donation;
- C. Public Art Inventory;
- D. Presentation by Pacific Communities Hospital District Foundation Regarding the Proposed Sculpture Garden at the New Education Facility;
- E. Public Comment.

### **ESTABLISH NEXT MEETING DATE**

It was agreed to hold the next meeting on October 31, 2013.

### **ADJOURNMENT**

Having no further business, the meeting adjourned at 10:26 A.M.

October 31, 2013  
9:00 A.M.  
Newport, Oregon

The City of Newport Public Arts Committee met at the above date and time in the City Manager's Conference Room of the Newport City Hall. In attendance were Judy Mayhew, Karen Murphy, Wyma Rogers, Catherine Rickbone, Sue Valentine, Mary Peterson, and Sally Houck. Also in attendance was Stacey Johns, from the Library, and City Recorder/Special Projects Director Peggy Hawker, and Ursula Marinelli, Director of the Pacific Communities Health District Foundation.

### **CALL TO ORDER**

Rickbone called the October 31, 2013 meeting of the Public Arts Committee to order at 9:00 A.M. Introductions were made.

### **PRESENTATION BY URSULA MARINELLI, DIRECTOR OF THE PACIFIC COMMUNITIES HEALTH DISTRICT FOUNDATION REGARDING THE SCULPTURE GARDEN PLANNED FOR THE SAMARITAN CENTER FOR HEALTH/EDUCATION**

Marinelli showed a video regarding the work of the Foundation. She distributed a handout regarding the arts projects at the hospital and those planned for the new Health/Education Center. She reported that there is a sculpture garden planned in front of the building, and that there will be art on both sides of the building and throughout the interior of the building. She reviewed the handout which showed a drawing of the building façade; the vicinity map and site plan view; the elevations from all directions; and floor plans for the first and second floors. Marinelli responded to Committee questions. It was noted that there would not be a fitness component to the facility, but Mayhew reported that in her position at the Recreation Center, she had started a dialogue with Samaritan Health representatives. Marinelli noted that she would be interested in ideas regarding artists and funding sources. Peterson noted that Jürgen Eckstein might be interested in making a sculpture donation. Marinelli reported that the Foundation has raised \$2.5 million dollars and is only \$100,000 away from its fundraising goal. She reported that an on-line auction will be held from November 24 through December 6, and that information will be circulated in the PUD bills. She added that a radiothon would be held on December 6, from 7 A.M. until 1 P.M., on KCUP and BOSS radio. Hawker was asked to send Marinelli the "Percent for the Arts" brochure, and also the "call for artists" information that the city used for the City Hall. Marinelli stated that the plan is to use local artists, and a discussion ensued regarding what "local" means. Marinelli suggested "local" means Lincoln County, and Murphy suggested that it could include people who support Lincoln County through taxes, for example, owners of homes in Lincoln County who might reside elsewhere. Valentine asked whether the architects would be open to working with artists to incorporate as a part of the building. Rickbone asked about the timeline, and Marinelli noted that the architects are working, soils testing has been ordered, and a ceremonial groundbreaking will be scheduled in January. Valentine suggested that a rooftop garden would be a nice addition to the facility.

## **APPROVAL OF MINUTES - SEPTEMBER 12, 2013**

Hawker reported that the September and October minutes would be on the November agenda for approval.

### **SCULPTURE DONATION - REVIEW MODEL/DRAWING OF PROPOSED SCULPTURE INSTALLATION AT SUGGESTED LOCATION ON CITY-OWNED PROPERTY AT THE PERFORMING ARTS CENTER.**

Rickbone reported that OCCA is continuing to work with Jerry Harpster on this donation. She noted that there would be a presentation to the OCCA Board on November 12. She displayed a new drawing depicting a larger concrete pad rather than two concrete pads immediately under the benches. Hawker reported that Tim Gross, the city's Public Works Director, had indicated that the city could have the concrete installed in conjunction with another city project, but that OCCA would be responsible for paying the city for the concrete and installation. Rickbone noted that she would communicate directly with Gross. Rickbone reported that she is exploring the electrical work associated with the project. She added that Harpster will communicate with the city regarding a potential donation of the two benches. Hawker reported that communication had been made and that person was directed to Bob Fuller, in the Public Works Department, who coordinates bench donations. Mayhew reported that the benches cost approximately \$1,000 each. It was agreed that this idea could be presented to the City Council on December 16, and at that time, Council could direct staff to prepare an agreement for the placement of the sculpture on city property.

### **PUBLIC ART INVENTORY DATABASE UPDATE**

Stacy Johns, from the Newport Public Library, who has developed and is entering information into the public arts inventory database, presented an update on the database status. She reported that the database is usable, and that photographs can be saved as a bmp file. She added that the categories are filterable. Rogers noted that it would be fun to work on filling in the blanks. Rogers stated that she would pick up a print-out of the database which would help when filling in the blanks. Rickbone asked where the subcommittee would like to go with this issue. Mayhew noted that she could complete the inventory at the Recreation Center and that Rogers could work on filling in the blanks, and that after the first of the year, additions could be made to the database. Hawker noted that city staff should talk with the city's insurer to ascertain that adequate insurance is currently on the art. It was suggested that this would be an excellent topic to present to the City Council as an update on the Committee's activities. It was asked that this item be placed on the December 16, 2013 City Council agenda, and that meeting be advertised as a joint meeting so that there are no issues if more than a quorum of the Committee appears.

### **COMMITTEE COMMENTS**

Rogers commended the arts community for its support of the VAC.

Mayhew reported that she had talked with Roumagoux who has had difficulty attending the Committee meetings as Council liaison. She added that Roumagoux is considering the idea of stepping down as liaison and appointing Councilor Busby as Council liaison.

### **ESTABLISH NEXT AGENDA**

It was agreed that the next agenda include:

- A. Sculpture Donation;
- B. Approval of Minutes
- C. Public Art Inventory;
- D. Potential Public Art at New Swimming Pool (if the bond measure passes);
- E. Establish Next Meeting Date;
- F. Committee Comments.

### **ESTABLISH NEXT MEEING DATE**

MOTION was made by Rogers, seconded by Peterson and Valentine, that the next meeting be held on November 21, and that no meeting be held during December. The motion carried unanimously in a voice vote.

### **ADJOURNMENT**

Having no further business, the meeting adjourned at 10:30 A.M.

Inventory No.: \_\_\_\_\_

**CITY OF NEWPORT  
PUBLIC ART INVENTORY**

Location: \_\_\_\_\_ City Department: \_\_\_\_\_

Freestanding or Part of a Structure: \_\_\_\_\_

Public Art: \_\_\_\_\_ Private Art: \_\_\_\_\_

Owner: \_\_\_\_\_

Owner Contact: \_\_\_\_\_

Artist: \_\_\_\_\_

Artist Contact: \_\_\_\_\_

Artist Date of Birth: \_\_\_\_\_ Artist Date of Death: \_\_\_\_\_

Title of Art: \_\_\_\_\_

Installation Date: \_\_\_\_\_ Year Created: \_\_\_\_\_

Permanent or On-Loan: \_\_\_\_\_

Media: \_\_\_\_\_

Form (Sculpture, Painting, Etc.): \_\_\_\_\_

Dimensions: \_\_\_\_\_

Value: \_\_\_\_\_ Purchased  Donated

Condition: \_\_\_\_\_

Is Maintenance Needed: \_\_\_\_\_ Is Schedule on File: \_\_\_\_\_

Photos Attached: \_\_\_\_\_

Notes: \_\_\_\_\_

Inventoried by: \_\_\_\_\_ Date: \_\_\_\_\_

Committee Approved/Reviewed Date: \_\_\_\_\_



## REQUEST TO PUBLIC ARTS COMMITTEE

Name of Artist: \_\_\_\_\_

Type of Artwork: \_\_\_\_\_

Title of Artwork: \_\_\_\_\_

*The Request to the Public Arts Committee Form shall be used by a member of the public seeking the endorsement of artwork.*

*Please include a project budget with this request along with a mock-up, sketch, photographs, and examples of prior work.*

### Proposal Overview

1. What are you requesting from the Public Arts Committee:

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2. Why do you want to do this project:

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3. What do you want to communicate through this work:

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4. Describe any proposed assistance sought from the city or other public agencies in connection with the fabrication, development, installation, maintenance, and siting of the artwork.

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**Proposal Details**

5. What is the estimated project schedule: \_\_\_\_\_

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6. Estimated finished value: \_\_\_\_\_

7. Provide a description of the materials comprising the artwork, its approximate dimensions, approximate weight, finish, color, and any special treatments, coatings, or protective coatings applied to the artwork.

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**Installation Details**

8. Describe the method for mounting or displaying the artwork, with a description of the materials and appearance of the base, fixtures, or other physical features used to display the artwork, if visible.

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9. Who is responsible for the installation of the artwork? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Installation cost. \_\_\_\_\_

11. Provide a physical address or location at which the artwork will be installed.  
\_\_\_\_\_  
\_\_\_\_\_

12. Do you have the consent of any property owner approving the siting of the artwork,  
and if so, what are the terms of consent?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Name of Property Owner* \_\_\_\_\_ *Address* \_\_\_\_\_

**Maintenance Details**

13. What is the anticipated life of the artwork in the proposed location?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

14. A. Is the appearance of the artwork intended to change over time?  
\_\_\_\_\_  
\_\_\_\_\_  
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B. Describe how the artwork will be maintained, including the methods and  
techniques of maintenance, the maintenance plan, the estimated cost of  
maintenance, and how the maintenance will be financed.

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*Artists and/or donors planning to place artwork on city-owned property will be required to execute a contract which has been reviewed by the City Manager and City Attorney, and approved by the City Council, and which protects and serves the fiscal and other interest of the city in connection with the acquisition, donation, or placement of artwork on city-owned property.*

Submitted by: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

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*Signature*

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*Date*