
Newport Bicycle and Pedestrian Advisory Committee

MINUTES

DATE: May 11, 2010

ATTENDANCE:

Members- Ken Dennis (Chair), Bob Hein, Chip Norman, Lisa Kern, Dave Teem (Newport Police Dept.), and Jeff Bertuleit (City Council)

Staff- Meredith Savage

Guests- Dave Morgan, LinconCountyToday.com

Meeting start: 5:35 p.m.

1. Call to Order
 - a. Introductions-Dave Morgan was introduced to Committee members.
 - b. Approval of Minutes-
 - Minutes were approved.
2. Report by City Staff and City Councilor
 - a. City staff-Meredith Savage
 - i. Jetty Trail- Meredith spoke with USCG Realty Specialist Linda Kratochvil regarding the status of the City of Newport's request for access across USCG property. L. Kratochvil said that she had just received an update two weeks earlier; she said the USCG has concerns that opening the trail to the public would publicize access to the Coast Guard property and that they are already having problems with trespass. Therefore, the USCG is willing to grant access if the City of Newport will build a fence from the existing fence line down to the beach line; the fence must be eight feet high and must have a vehicle entrance with a lockable gate. L. Kratochvil said she will send a letter to the City detailing those terms. Meredith called two local fence companies to get estimates and will research grant opportunities for this project. The length of the fence will be about 550 feet.

Meredith suggested that the cost of the fence could be wrapped into the Naterlin Drive project or that a separate grant could be written for a larger project that would allow for emergency vehicle access. Jeff B. suggested bringing the Corps of Engineers into it since it would be a road project. Dave T. suggested starting a "Friends of Naterlin Drive Trail" to raise donations for the fence project. Meredith will follow up with Public Works Director Lee

Ritzman to see if there would be enough funds to include the fencing in the current project.

- ii. Sidewalk cement stamp- Meredith got an update from Melissa Roman of Public Works; three concrete stamps have been manufactured- a trawler, a salmon, and a lighthouse. The total cost of the stamps was approximately \$1100, so Committee member Jeri Kern's donation of \$100 towards these stamps was greatly appreciated. The stamps are relatively small compared to the area of one square of sidewalk and it is likely that the best effect would come from making two to three impressions of the stamp in a given square of concrete. Melissa said that she was told by the contractor that each impression would cost \$80.00 to do- for example, three stamped fish shapes into one square of sidewalk would cost an extra \$240.00. Melissa will be contacting the contractor to see if a lower price can be reached for stamping the concrete.

b. City Councilor-Jeff Bertuleit

- i. Jeff announced that the last budget session will be on 5/12/10 and reported that there is some money available for sidewalks. He also mentioned that the new Transportation Enhancement (TE) grant applications are available and will be due in August 2010, but that the Naterlin Drive grant-funded project must be completed by October in order for the City to be eligible for the upcoming grant cycle.

3. Old Business

- a. Newport Bike Route Map- Meredith has submitted the Bike Route Map project to Pioneer Printing who will be able to print 5000 maps for just under the Council approved \$3500. The maps will be 12 x 17 on 80# matte paper. A draft is expected to be ready for review by the first week in June, and the final printing is targeted for the last week in June. Meredith is working with the graphic artist on map layout and features. Pioneer Printing believes that they will be able to produce a pocket sized map (similar to bike maps for Portland) by the time the City is ready for subsequent printings. Committee members asked whether the map [design] will be owned by the City; Meredith will follow up on this question.
- b. Oceanview Drive Share the Road sign installations- The signs have been ordered and will be installed as soon as they are ready. Local bike route signs have been installed along NE and NW 6th Street and the Nye Street sign materials have been purchased. The latter will be completed and installed as Mike Eastman of Public Works can fit into his schedule. Thank you, Mike, for all your efforts to-date on the Oregon Coast and local bike route signs.

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- c.** ODOT Traffic Safety contact re: Pedestrian Crossings- Bob H. reported that he will be traveling to Olympia, WA and will bring back information regarding Olympia's lighted crosswalks and possibly some video footage of the crosswalk in operation. Ken D. noted that the next step would be to contact ODOT about the possibility of getting lighted crosswalks along Hwy. 101 in Newport.
 - d.** Projects List (Establishing Bike Boulevards)- Meredith provided copies of the project list [attached to March 2010 minutes] to Committee members.
 - e.** Complete Streets Resolution- Ken Dennis drafted a proposed Complete Streets Resolution which Meredith sent to City Manager Jim Voetberg for review. The City Manager sent it to Public Works Director Lee Ritzman and Community Development Director Derrick Tokos for their review before it goes before City Council. In her e-mail note accompanying the draft proposal sent to the City Manager, Meredith mentioned the Committee's goal of getting a 'Bicycle Friendly Community' designation for Newport and that passage of the Complete Streets resolution is one of the steps towards qualifying for that designation. The resolution will go before the May 17, 2010, City Council meeting.
 - f.** Urban Paths (graveled pathways)- Dave T. mentioned that in past conversations with the Public Works Director, Lee R. had indicated that installing gravel pathways was very doable. Bob H. suggested expanding the concept to a whole network of trails. Dave T. suggested that police volunteer Ed Simons could approach Parks & Recreation about this. Bob H. requested that Committee members come to the June meeting with areas they have noticed that could benefit from having urban pathways. The Committee asked Meredith if she could inquire about the possibility of making a formal pathway of the Nye Street extension.
 - g.** Bike Fund- Meredith reports that there is \$4825 remaining in the 'Foot and Bike Paths' category of the Street Fund. Public Works Superintendent Dave White said that most of that is earmarked for the Chambers Court and San-Bay-O curb cuts but that he will let the Committee know if there will be any funds left for bike racks. There may be additional money available once the reimbursement comes in from ODOT for the Oregon Coast Bike Route signs- Meredith will be submitting an invoice to ODOT for reimbursement as soon as a final cost is provided to her from Public Works.
- 4. New Business**
- a.** Guest Comments- Dave Morgan shot video footage of today's meeting for his news site LincolnCountyToday.com.

