

December 5, 2011
5:00 P.M.
Newport, Oregon

The Urban Renewal Agency of the City of Newport met on the above date in the Council Chambers of the Newport City Hall. On roll call, Brusselback, Beemer, Allen, Sawyer, Bertuleit, Roumagoux, and McConnell were present.

Staff present was City Manager Voetberg, City Recorder Hawker, and Community Development Director Tokos.

CONSENT CALENDAR

The consent calendar consisted of the following items:

- A. Urban Renewal Agency minutes from the meetings of October 17 and November 16, 2011;
- B. Report of Accounts Paid for October 2011.

MOTION was made by McConnell, seconded by Beemer, to approve the consent calendar as presented. The motion carried unanimously in a voice vote.

DISCUSSION ITEMS

Review of Town Hall Meeting. Bertuleit noted that this meeting had been scheduled as a follow-up to the recent Town Hall meeting.

Tokos suggested a brief review of the November Town hall meeting; a discussion on project identification and budget considerations for FY 2012/2013; and components of the Coho/Brant plan.

Tokos made a PowerPoint presentation that included completed and scheduled Phase I projects. He noted that there are two additional budgeted projects, including the tsunami evacuation route improvements, and the estuary trail easement acquisition and trail reconstruction. He added that the estuary trail easement project will not move forward unless there is a match so that the URA does not have to carry the full funding burden. He reviewed the additional Phase I projects. He detailed the Phase II projects that are scheduled between 2013 - 2016, and the Phase III projects that are scheduled between 2017 - 2020. Tokos explained funding availability and revenue and debt service projections.

Tokos explained the Coho/Brant plan area boundary and the plan components. He asked whether this proposal was consistent with the thoughts of the URA. Bertuleit noted that it would be advantageous to have assurances regarding drainage. McConnell asked what kinds of street improvements would be best suited for the neighborhood. Allen noted that he heard that residents are interested in less pavement in order to mitigate some of the drainage issues. Tokos noted that staff will need to develop street

sections that the community is comfortable with in order to develop cost estimates. He added that the appropriate neighborhood outreach should take three or four months.

Joyce Gaffin reported that she is interested in 30th Street noting that there needs to be egress at that location. She added that the trees on the rights-of-way are important to the conservation of the entire area, and that removing huge trees from Safe Haven Hill should not be necessary. She stated that there are few places to walk, once over the bridge, other than on the road.

Bertuleit noted that there is not enough right-of-way from 40th Street to 35th Street. He noted that the Transportation System Plan shows a trail system from 40th to 50th Streets and that would require right-of-way acquisition. He added that now is the time to secure the rights-of-way. McConnell noted that a good, multi-use pathway needs to be planned parallel to Highway 101. Bertuleit addressed the east side of 35th Street, adding that this is a narrow road that could use a pathway. Brusselback asked about the possibility of covering the storm drains and making the surface flat on 35th Street. Bertuleit added that new sewer and water on both sides of Highway 101 will allow more development. McConnell suggested developing an open space/park purchase property policy.

Tokos recapped the meeting, noting that the URA would need to meet at least one more time with concepts for the next fiscal year projects. He added that issues include: right-of-way acquisition for Ash Street; some bicycle/pedestrian improvements on 35th Street as it goes out to Idaho Point; and north/south trail connections on Highway 101. Allen asked whether these projects would fall within the \$450,000, and Tokos noted that this funding would be sufficient.

ADJOURNMENT

Having no further business, the meeting adjourned at 5:55 P.M.

Margaret M. Hawker, City Recorder

Jeff Bertuleit, Chair

December 5, 2011
6:00 P.M.
Newport, Oregon

The City Council of the City of Newport met on the above date in the Council Chambers of the Newport City Hall. On roll call, Brusselback, Beemer, Allen, Sawyer, Bertuleit, Roumagoux, and McConnell were present.

Staff present was City Manager Voetberg, City Recorder Hawker, Community Development Director Tokos, Public Works Director Gross, Finance Director Marshall, Airport Director Cossey, Fire Chief Paige, Parks and Recreation Director Protiva, and Police Lieutenant Malloy.

PLEDGE OF ALLEGIANCE

Council and audience participated in the Pledge of Allegiance.

ADDITIONS/DELETIONS AND APPROVAL OF AGENDA

Allen requested that Item IX.K. be moved to discussion items.

It was asked that Item C. from the Consent Calendar, Resolution No. 3574 - Updating SDC's, be removed from the consent calendar to Action Item IX.K.

It was asked that Item IX. A. be removed from the agenda for further legal review.

PUBLIC COMMENT

Catherine Pavlish and Greg Carpenter distributed a packet of information regarding the hedges and showed up to verify that they are not on the agenda. Not on the agenda again, and assuming not on the agenda. Addressed the letter they received on Saturday, which was received mailed on December 1. Miranda is claiming that a notice is not a notice. She reviewed previous notices. Voetberg - based on advice of legal counsel, following process. Apologized for miscommunication on first notice. First step is to work with Carpenter's on resolution; if that does not occur, a citation, and code stipulates what needs to be in notice. Allen - will not comment on merit of nuisance, he has concerns on way this has been handled to this point. City attorney says have to perfect the process under the code, she is guiding us. From his standpoint, it no way minimizes their concerns. McConnell - what steps will occur. Pavlish - will this apply to other bushes in town. Malloy - first step is voluntary compliance via letter sent to property owner. Next letter is official notice. Third notice stresses second. Fourth begins the abatement process. Mark - need to decide how to deal with this issue and how we want to deal with sight issues on corners. McConnell - before further actions; need a Council discussion regarding sight issues on corners. Voetberg - because we have a complaint, citizen has rights, and if we don't follow our process, the citizens have regress against the city.

Don Andre, director of Oregon Coast Community Forest Association. Interested in exploring and planning for Forest Park. McConnell - also contacted by folks owning Eads Street gully. Just discussed need for open space policy. Mark - second week in February or early March for work session. Shoot for February 21.

CONSENT CALENDAR

The consent calendar consisted of the following items:

- A. Approval of City Council work session and regular meeting minutes of November 21, 2011;
- B. OLCC License - Sada's Sushi Bar.

MOTION was made by Bertuleit, seconded by Beemer, to approve the consent calendar as amended. The motion carried unanimously in a voice vote.

OFFICER'S REPORTS

Mayor's Report. McConnell appointed Ginger Tibbles and Joan Hartung to the Senior Advisory Committee. MOTION was made by Roumagoux, seconded by Bertuleit, to ratify the Mayor's appointments. The motion carried unanimously in a voice vote.

McConnell appointed Michael Pettis see notes to the Bayfront Commercial Parking District Advisory Committee. MOTION was made by Bertuleit, seconded by Brusselback, to ratify the Mayor's appointments. The motion carried unanimously in a voice vote.

McConnell appointed Tom McNamara to the City Center Commercial Parking District Advisory Committee. MOTION was made by Beemer, seconded by Bertuleit and Brusselback, to ratify the Mayor's appointment. The motion carried unanimously in a voice vote.

Continuing with business license review; update from Rec Task Force; attended Running Springs meeting.

City Manager's Report. Voetberg reported that the packet includes monthly updates. Gross introduced Ted Jones, the recently appointed Senior Project Manager in the Public Works Department. Thanked for the opportunity. Sawyer asked about Walgreen's demolition permit. Tokos - free to proceed at this point. Also submitted building plans for review. Hoping to have permits pulled by January. McConnell - have we replaced recent retiree. Marshall - two month overlap. How goes the software. Marshall - hope to be converted by February 1 or March 1.

Staff will be bringing lease agreements for charging stations that will be located at the 9th and Hurbert parking lot in January.

Commercial air grant closeout. Finished financials. Will meet with consortium on December to review financial info and will bring to cc at subsequent meeting.

Northside URA - about \$200,000 left after completion of PAC roof. Will look at what funds can be used for and come to cc for direction. McConnell - interior ceiling repair. Voetberg - it may be possible to use for this.

Voetberg - had two maintenance persons - Jerry - under PW, and John under P&R, and two combined for efficiencies. Happy about this arrangement

McConnell - Jim and Sandy and Mark will attend LOC Regional Solutions meeting.

DISCUSSION ITEMS AND PRESENTATIONS

Audit Presentation. Marshall made a brief presentation on the audit of the 2010-2011 financials. He noted that this year, the audit was completed on time for the first time in a decade. He reviewed negative fund balances. Nineteen accounts exceeded appropriations last year. He summarized the management discussion and analysis. He reviewed cash; discretionary funds; three major types of non-discretionary cash; and proprietary funds. Summary of auditor's comments.

Plastic Bag Information Presented by Councilor Allen. Allen - cc asked him to check into available options for near and long-term. Thanked Mark Saelens for offering expertise in helping city look at options. Talked with Matt Hawkyard and Charlie Plybon and Joe Gilliam from Northwest Grocers. Met again last week. Reached out to solid waste haulers - Rob Thompson and Ken Riley. Spoke with Lyle Mattson, manager of JC Market. Was consensus on potential path forward. Did some web searching and found report produced by Evanston, Illinois on this issue. Given the issues raised during past few cc meetings, we thought that we might want to take it into a sub-group - advisory role. Throwing it out as an idea to consider. Recommendations to look at this issue with more outreach, more ways of enhancing recycling, education outreach, and get recommendations back from advisory group. See where community is at before reevaluating things.

Matt Hawkyard - chair of Newport Chapter of Surfrider Foundation. Met with David, etc. on several occasions. Can support formation of an advisory group. Suggested that we give the advisory group a goal or objective. Hope that we can say this is the problem that we want to have answered. Allen - made it intentionally open-ended - committee, task force, or something more informal. What kinds of goals and objectives and timeline to reevaluate and move forward. Matt - important thing is to develop problem statement and objectives. Figure out option that has meaning. Also like to make sure that as framework developed, that it is open-ended enough to leave regulator options on the table, as well as potentially a community plan - or three different types of plans - regulatory, community outreach, and something in between. And, giving them a timeline. One thing like about Corvallis timeline is similarities. Like the fact that timeline has been defined and objectives for groups and sub-groups. Definable metrics. At least pick May so that we can at least tie Corvallis. Allen - Corvallis group came forward with draft ordinance. Corvallis had Administrative Services Committee. Only difference is that a committee is already set up. Want to incorporate different stakeholder perspectives. Council gets recommendation and can sort out.

Charlie Plybon - Oregon Field Manager - Surfrider Foundation. Been focusin on efforts in Corvallis, Ashland, Eugene, and Seattle. Corvallis - similar to what happened here. It went to administrative services committee. Extended opportunity with other councilors to meet with him or Matt. Since the reconsideration, the Newport chapter held another screening of Bag It, two beach clean-ups, presented to Port and Watershed

council. Hoping to continue to engage Council. Have Bag It screening on Sunday at 2 at library. Invited all to attend.

Mark Saelens - happy that considering some form of committee. Emphasized fact that having been in various organizations, there are easy and tough problems. This will be a little tougher. Facts are clear, but emotional content. Count on fact that compromise option likely before Council, but likely good answer to problem, and one that can be built upon down the road, and one that the community can buy into. Imagine us forming template for other cities throughout the county. Encouraged to move forward. Happy to help in any way they can.

McConnell would like to see sustainability momentum going again. This could be one aspect of what that committee works on. Would like to see that group get going again. Roumagoux - if you get a general committee; sustainability is a big topic; would want some specific goals and outcomes. Allen - suggestion was an advisory group to focus on the issue at hand. Matt Hawkyard - caution regarding developing sustainability group and giving this issue. Keep this group focused, and not expanding initially.

Bertuleit - favor of forming task force and moving ahead. Beemer would call it a task force. Allen will come back after the first of year with more specificity for inclusion in a resolution creating task force. Brusselback - asked whether Surfriders asking for advisory group. Charlie - tried to go one route and had to go another route. Brusselback - disagreed that this is a difficult process. Didn't see evidence of diverse opinion. Only controversy on CC itself. It was on track and got turned over in the end. Mark Saelens - ready to support ban right out of gate personally. We are where we are at this point. Best recommendation to move forward would be to be involved in task force to move forward.

Mark M - Allen will work on another proposal for first meeting in January. Still going to touch bases with stakeholders. Commitment of staff resources. Roumagoux - well worth it. Roumagoux will work with Allen on issue. David and Sandy will get together, David will do outreach, and something to come to cc in January. Bertuleit asked that stakeholders look into something in Europe - compostibles.

PUBLIC COMMENT

Brenda - asked CC to revisit Benson Road LID project. McConnell - PW went through large process with engineering and coming up with costs. Brenda - Ritzman did not redo numbers at lower petroleum costs, and therefore not true vision of what could have been done. Voetberg recommended talking with Tim Gross, PW Director, look at what was done, look at the numbers to see if it makes sense to redo, and help you with process.

PUBLIC HEARINGS

Rezoning Request by Nationwide Health Properties, LLC. McConnell opened the public hearing at 7:39 P.M. He noted that this is a quasi-judicial hearing based on zoning. He stated the issue before Council. He reviewed the procedure to be followed. He called for abstentions or conflict of interest. There were none. He asked whether

anyone was opposed to individual Councilors, or the Council as a whole, hearing this matter. There was no opposition.

Tokos reviewed the key facts and information regarding the request, and the purpose for the request. He noted that this change would correct an apparent oversight when the property was given an R-3 designation in 1982 as a part of a comprehensive zoning map update. He noted that the change satisfies the State Transportation Planning Rule that prohibits zone changes that affect existing or planned transportation facilities unless the impacts are mitigated. See report back.

McConnell called for proponents. Albert Casteneda - main reason this happened is that we purchased the building. Several fixes required - dining room is sinking and that is what triggered this application. Would resurface parking lot, adding drainage, fixing dining room. Committed to Newport and want to move quickly and in construction by late spring or summer.

McConnell called for opponents. There were none.

McConnell closed the public hearing at 7:48 P.M. for Council deliberation.

MOTION was made by Bertuleit, seconded by Beemer, to read Ordinance No. 2024, and ordinance that amends the Zoning Map of the City of Newport Zoning Ordinance such that Block 15 of the subdivision known as Bayley and Case's Addition to Newport, will be zoned R-4 (High Density Multi-Family Residential), by title only and place for final vote. The motion carried unanimously in a voice vote. Voetberg read the title of Ordinance No. 2024. Voting aye on the adoption of Ordinance No. 2024 were McConnell, Bertuleit, Brusselback, Sawyer, Roumagoux, Beemer, and Allen.

Determine Whether City-Owned Property, at 761 SW Bay Boulevard, is Needed for Public Purposes. McConnell opened the public hearing at 7:50 P.M. Tokos reported that the issue before Council is whether city-owned property, at 761 SW Bay Boulevard, is needed for public use or if it is in the public interest that it be sold. He noted that the city was approached by Pacific Shrimp, and the city owns two portions of this property. Pacific Shrimp is interested in knowing the city's intent. He noted that the city has a process, and reviewed it. He added that Council should solicit public testimony on the issue and determine whether the property is needed for public use. He noted that if Council determines that the property is surplus and should be sold, staff should be directed to have the property appraised. Dave Wright reported that when Pacific Shrimp bought the property from Pacific Seafoods. Sam wanted him to sign a maintenance clause on nearly condemned property. We are at the point where the westerly property is not in very good shape and would like to remodel plant. An informal arrangement was entered into in 2003. Approximately 829 month. Allen - would Pacific Shrimp be willing to enter into an amenable written lease. Wright - to continue to perform maintenance. Allen - is there something less than declaring surplus that would meet Wright's needs. Wright - it would make sense and doesn't think city has maintenance plan for it. The appraisal costs could be bargained at the end. Tokos - this is an odd circumstance to have two properties as a part of a larger facility owned by a private industry. Don Mann and Joann Barton - generally the Commission would ask him to follow process. Not opposing but appreciate the opportunity to follow this process. If it goes to the highest bidder that is a concern. Concern is following process and making sure that water dependent property on the Bayfront is protected for this kind of business. Joann - grateful to have Pacific Shrimp. Public use v private use value. Not having water

dependent uses on Bayfront properties is troublesome. Must remain water dependent. Commission is concerned about the timeline of the process. McConnell - building is divided by property lines - what do you use building for now. Dave Wright - west side dock - don't go on. The other part is used for crab and whiting. Want the property for long-term planning. Allen - my preference to keep in public for reasons Don and Joann brought up. Have you sat down with current staff to try to resolve issues that could not be resolved years ago. Wright invited Allen to look at the property. Brusselback - is there publicly owned property to the west. Tokos - these are portions of an existing facility. We have the appropriate zoning on this property to ensure. Certainly risk that someone could submit a higher bid. In terms of whether this is needed for public use - is tough argument. Bertuleit - this doesn't negate a lease. Tokos - if city had all property, that is one issue, but the minor share of this property is owned by the city. Voetberg concurred with Tokos comments. There is no public interest. We don't collect enough rent to maintain substructure. It really makes sense in this particular case to move forward. McConnell asked for proponents. Dave Wright spoke in support of the project. He asked for opponents. There were none. He closed the public hearing at 8:17 P.M. for Council deliberation. MOTION was made by Beemer, seconded by Brusselback, that the City Council finds that the city-owned property, at 761 SW Bay Boulevard, is no longer needed for public use; and to direct staff to have the property appraised; and that the appraisal be made available to the City Council in advance of a future public meeting so that the minimum sale terms can be established. Allen - not convinced enough tonight to vote that this is not in the public interest. Roumagoux agreed with Allen. The motion carried in a voice vote with Allen and Roumagoux voting no.

Resolution No. 3568 - Supplemental Budget. McConnell opened the public hearing on Resolution No. 3568, adopting a supplemental budget, at 8:25 P.M. Marshall made a PowerPoint presentation and reported that the issue before Council is consideration of amending the city's fiscal year 2011/2012 annual budget to address increased appropriation changes in the following funds: General Fund; Water Fund; Airport Fund; Building Inspection Fund, and Water Fund. He reviewed the published advertisement. McConnell asked whether a discussion occurred regarding funding of the defined benefit plan. McConnell asked how fire OT was generated. Phil - someone one vacation or sick. Understanding is that initially some was cut during the budget process. McConnell - ot is typical throughout years. Phil - a couple of contract changes impacted as well. Brusselback - does it become more practical to hire another employee. Phil - not there yet. Fire Department volunteers - request was for \$36,000 for remainder of this year. Hoping to develop stipend program where two positions could be staffed from January to July. It was cut in half which would support one position for remainder of year. Other two items requested were PT admin asst and EMS coordinator, not included, but with some vol stipend money looking at way to offer stipend for EMS coordinator to teach a class. Phil - approximately 11 - 12 hour shifts weekly to cover nights and weekend days. Now, day staff works Monday through Friday. Allen - is there something in collective bargaining contract that addresses this. Phil - it is not an issue. Could paid staff augment - Phil it would cost more. Phil not violating CBA. Jim V. - thought it would be good idea to see how it works before budget time next year. McConnell asked for public testimony. There was none. He closed the public hearing at 8:15 P.M., for Council deliberation. MOTION was made by Roumagoux, seconded by

Sawyer, to adopt Resolution No. 3568, a resolution adopting the city's fiscal year 2011/2012 supplemental budget and making appropriations. The motion carried unanimously in a voice vote.

ACTION ITEMS

Consideration of Ordinance No. 2025 Repealing Ordinance No. 21. Paige reported that the issue before Council is the consideration of adoption of Ordinance No. 2025 which would repeal Ordinance No. 21 in its entirety. He added that the ordinance is outdated. Looking at the City Charter, the city manager and Council has authority to do these things. MOTION was made by Brusselback, seconded by Allen, to adopt Ordinance No. 2025 repealing Ordinance No. 21 in its entirety. The motion carried unanimously in a voice vote. Voting aye on the adoption of Ordinance No. 2025 were Allen, Beemer, Bertuleit, McConnell, Brusselback, Roumagoux, and Sawyer.

Authorization to submit a National Scenic Byways Grant Application to the Federal Highway Administration for Agate Beach Access Improvements. Tokos reported that the issue before Council is consideration of whether the Community Development and Public Works Departments should proceed with a National Scenic Byways grant application. He noted that eligible projects include those that enhance access to recreational areas, such as pedestrian trails, rest areas (including restrooms and showers), and vehicle turnouts. He added that there is a 20% match, and that the project is estimated at \$700,000. Need to find an additional \$90,000. This is a tourism related facility. Might want to consider the potential of selling commercial property the city owns in that area. Allen - would the match come from this fiscal year, and what would be lost opportunities. Tokos - not aware of anything else in mind. Tokos - doesn't have good handle on selection process. Need to be able to say that those funds would be available. Charlie Plybon distributed hand-out on non-consumptive ocean recreation in Oregon. Data is from random survey of 4,000 Oregonians. Offered to give full-blown presentation. MOTION was made by Roumagoux, seconded by Sawyer, to direct staff to prepare a National Scenic Byways grant application to the Federal Highway Administration for access improvements at Agate Beach. The motion carried unanimously in a voice vote.

Consideration of Destination Newport Committee Recommendations for Marketing Grants to the Newport Parks and Recreation Department for a Mountain Bike Race. Protiva reported that the issue before Council is consideration of a request for \$1,000, from the Newport Parks and Recreation Department, for a tourism marketing grant to assist with publications, posters, and web advertisements for a mountain bike race to be held in Newport on May 6, 2012. He noted that the DNC has reviewed the application and recommended favorable consideration of the request. MOTION was made by Bertuleit, seconded by Beemer, to approve the tourism marketing grant fund application, in the amount of \$1,000, submitted by the Newport Parks and Recreation Department, for assistance with marketing and advertising of a mountain bike race. The motion carried unanimously in a voice vote.

Port of Newport Fill at the Airport. Cossey reported that the issue before Council is consideration of the use of city funds for the relocation of fill material, currently located at the Port of Newport, to the airport. He noted that staff recommends Council approval of city monies to prepare the site, spread the fill, and compact the material. He noted that the fill would be a big consideration for the Erickson Air Group in making a decision regarding the relocation of the Tillamook Air Museum to Newport. He asked whether the city should take the financial risk to prep the site for Erickson. Beemer - how much of 75,000 is clearing off brush and digging out soft areas and making sure that current site has the compaction. Will put organic material on top of sand and seed it. Brusselback asked about the quality of the building site. Gene - geotech report showing existing site and final tests of compaction. Allen - could future developer carry some of the cost burden. Gene - yes. David - so why are we carrying the burden now. Gene - makes the area more marketable, but an expense with no guarantee on return. More marketable to Erickson Air Group. Voetberg - it shows that the community is willing to work with Erickson Air to get them here. Beemer - if that area was to be used by other aviation related enterprise, that area would have to be raised up. Gene - any development in that area would have to be brought up to that level. So, benefit in long-run. Mark - lease agreement can be adjusted upward. Sawyer - do we need DEQ permits. Gene - there is a permit that Tim has done the groundwork on. MOTION was made by Beemer, seconded by Brusselback, to approve the use of city funds for the site preparation, spreading, and compacting of Port fill on an airport development site. Allen - close call, but cannot support for reasons raised earlier. The motion carried in a voice vote with Allen voting no.

Resolution No. 3569 - Transferring Appropriations for the FY 2011/2012 Budget. Marshall made a presentation regarding all the budget transfer resolutions on this evening's agenda. Marshall reported that the issue before Council addresses city attorney costs, and whether the City Council wants the city to budget and record costs at the cost center level. Allen - looked at adopted budget for FY2011 when in-house counsel - budget was \$161,600. Added another 35,000 for contractual services. Our outside counsel is going to be over what we would be paying in-house. Hoping that the if the departments had certain legal budget. Getting close to getting out of hand. Bills higher as progressing through the year. Sawyer - is there a way to analyze each of the costs. MOTION was made by Beemer, seconded by Bertuleit, to adopt Resolution No. 3569 transferring appropriations for FY 2011/2012. The motion carried unanimously in a voice vote.

Resolution No. 3570 - Budget Transfer to Zero Out Negative Fund Balance in the Street Fund. \$75,196 transfer. Marshall reported that the issue before Council is a request to transfer monies from the Contingency accounts of the Water and Wastewater Fund to the Street Fund beginning fund balance. MOTION was made by Bertuleit, seconded by Roumagoux, to adopt Resolution No. 3570 transferring appropriations for Fiscal Year 2011/2012. The motion carried unanimously in a voice vote.

Resolution No. 3572 - Transferring Monies from the Line Undergrounding and Street SDC Fund to the Capital Projects Fund for the Naterlin Project. Marshall reported that the issue before Council is a request to transfer \$2,305 from Streets SDCs to pay a

small cost increase in Naterlin Project. MOTION was made by Allen, seconded by Bertuleit, to adopt Resolution No. 3572, a resolution transferring appropriations for Fiscal Year 2011/2012 as amended by deleting the line underground amount listen to tape.. The motion carried unanimously in a voice vote.

Resolution No. 3573 - Transferring Monies from the Parks and Recreation Contingency Fund to Six Cost Centers in the Parks and Recreation Fund. Marshall reported that the issue before Council is a request to transfer monies from the Parks and Recreation Fund, contingency account, to the six cost centers in this fund to cover the costs of pay raises for employees of this fund. MOTION was made by Bertuleit, seconded by Beemer, to adopt Resolution No. 3573 transferring appropriations for Fiscal Year 2011/2012. The motion carried unanimously in a voice vote.

Resolution No. 3571 - Transferring Monies from the Room Tax Contingency to the Room Tax Materials and Services Account. Marshall reported that the issue before Council is consideration of a request to transfer \$40,000 from the contingency account of the Room Tax Fund to the fund's Materials and Services Object Classification and, specifically, to the Advertising and Marketing Expenses line item. MOTION was made by Brusselback, seconded by Bertuleit, to adopt Resolution No. 3575, a resolution transferring appropriations for Fiscal Year 2011/2012. The motion carried unanimously in a voice vote.

Resolution No. 3574 - Updating SDC's. Tokos reported that the issue before Council is see report. Tokos asked whether Council wanted to discuss making this automatic, or continue asking for citizen input. Allen - need to at least have the opportunity for people to speak to the issue. Mark - hope we have a discussion regarding SDC charges and how we provide incentive for economic development. Tokos - the fix will include with how to adjust the capital projects list. Improvement fee versus development fee. Some reimbursement back to SDC fund. When bring fix back with the consent calendar will also include how to amend capital project list - reimbursement fee. MOTION was made by Bertuleit, seconded by Beemer, to adopt Resolution No. 3574, a resolution amending the con sdc charge rates.updating the SDC's. The motion carried unanimously in a voice vote.

COUNCIL REPORTS AND COMMENTS

Beemer - tsunami preparedness task force grant update.

Sawyer attended two COG meetings. New fee structure - our fee going down \$294. Got talk with ODOT regarding Oregon Least Cost Planning. Highway 20 discussion - should be over in two construction seasons. Looking for no bridge solution.

Sawyer - Running Springs meeting - private road not installed properly. Homeowners have come to con several times regarding getting it fixed. At the end of the day, Tim got solutuion. Tim - sealed out pipe causing issue and cleaned storm drain at bottom of hill. Consensus to wait and see how it performs. Mark - they own road and are liable for maintaining it. If want patch - at their expense.

Allen - will put OSU report in writing and send to CC within next few weeks. Asked read report linked to. Mark - they're talking about an aggressive shuttle system back and forth between here and Corvallis.

ADJOURNMENT

Having no further business, the meeting adjourned at 9:52 P.M.

Margaret M. Hawker, City Recorder

Mark McConnell, Mayor