



The City of Newport's Wayfinding Committee will hold a meeting at **8:30 A.M. Thursday December 1, 2016**. The meeting will be held Conference Room B at Newport City Hall. A copy of the meeting agenda follows.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder, at 541-574-0613.

The Committee reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary.

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**CITY OF NEWPORT**  
**WAYFINDING COMMITTEE MEETING**  
**AGENDA**  
**Thursday December 1, 2016**  
**8:30 AM**

- I. Call to Order
- II. Approval of Minutes from November 3, 2016 meeting
- III. Annual Goal-setting discussion
- IV. Mark-up of Wayfinding map in Conference Room B
- V. Public comments
- VI. Committee comments
- VII. Develop next agenda
- VIII. Adjourn

Member	Elected/Appointed	Term Begins	Term Expires
Chuck Forinash	5/6/13	1/1/16	12/31/17
Nairne Dickey	6/6/16	6/6/16	12/31/16
Linda Neigebauer	5/6/13	1/1/16	12/31/17
Robin Murphy	7/1/13	1/1/16	12/31/17
Frank Geltner	8/5/13	1/1/16	12/31/17

November 3, 2016  
8:30 A.M.  
Newport, Oregon

The City of Newport Wayfinding Committee met on the above date in Conference Room B of the Newport City Hall. In attendance were committee chair Frank Geltner, committee members Linda Neigebauer, Mike Yost, Chuck Forinash, and Nairne Dickey; Robin Murphy did not attend. Also in attendance were City Council liaison Mark Saelens and Bob Fuller, city staff.

- I. Call to order
  - The meeting was called to order by Chair Geltner at 8:30 AM.
- II. Minutes from October 6, 2016 meeting were approved following Geltner's request to change "affixed" to "incorporated" as regards to the "You Are Here" discussion.
- III. On-going discussion of map creation.
  - a. A discussion ensued regarding the crab logo that is on all Wayfinding maps; Geltner suggested replacing the crab icon with the bridge icon that is used generally by the City, which then became a discussion regarding the use of map icons in general. Neigebauer said it is better for the committee to focus on foundations for the map and signage and not so much on icons and branding.
  - b. Geltner requested that, in order to get a sense of the committee's opinion and to be on the record regarding icons on the Wayfinding map, there be a motion made as to all those in favor of having the icons on the Wayfinding map. The motion was made and seconded, and past by 4-to-1 vote.
  - c. A motion was made and seconded to change the header icon on the Wayfinding map from the crab to the bridge logo. The motion passed on a unanimous voice vote.
  - d. The committee further discussed the use of the wayfinding "district element" sign post additions. A motion was made and seconded to recommend eliminating the "Wayfinding district element" sign post additions in all future street sign posts in Newport. The motion passed on unanimous voice vote.
- IV. Discussion of an icon spreadsheet or similar tracking system
  - a. Time did not allow for pursuing this item.
- V. Mark-up of Wayfinding map in Conference Room B.
  - a. The committee moved on to the Wayfinding map mark-up process, using the Wayfinding map that is posted in Conference Room B. This will be an on-going process that will be continued in subsequent meetings;

additionally, committee members may stop by and add notes outside of regular meeting times.

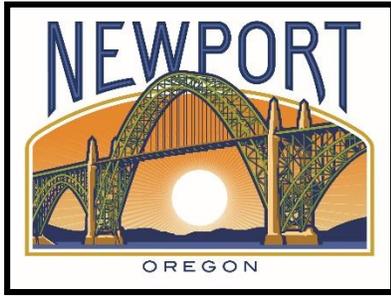
VI. Public Comments: None

VII. Committee Comments

a. Yost advised ODOT is in favor of a “Boston XXXX miles” sign at Hwy. 20 and John Moore Dr. per David Gomberg. Committee members will look at the site area and come back with recommendations.

VIII. There being no further business, the meeting was adjourned at 10:00 AM by Chair Geltner.

DRAFT



Spencer R. Nebel  
City Manager  
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## MEMO

DATE: November 10, 2016

TO: Advisory Boards and Committees  
Staff Members Providing Support to Advisory Committees

FROM: Spencer Nebel  
City Manager

SUBJECT: Annual Goal Setting by the City Council

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The City Council is scheduled to conduct its annual goal setting session on Monday, February 13, 2017, for the fiscal year that will begin July 1, 2017. As part of the goal setting session, I am asking that each of the advisory boards and committees place on an upcoming agenda discussion to identify and prioritize any specific goals for this next fiscal year. This report should be submitted to my office by Friday, February 3, 2017, for compilation into the goal setting materials for consideration by the City Council. I would suggest that the advisory boards and committees discuss and list potential goals at your next meeting. This list of goals will then be brought back to the committee the following month to prioritize them. They will then be compiled into a report to be submitted to the City Council by February 3.

The input from the city's advisory boards and committees is very important in helping the City Council create its own priorities for the coming year. I certainly appreciate the efforts of our various boards and committees providing this important input to the City Council.

In a related note, the City of Newport, along with our various partners, will be conducting a process to develop a comprehensive vision for the City of Newport to help develop a comprehensive understanding of community values and desires as to what kind of community Newport should be in the future. This visioning process focuses on the year 2040, and will give community members, organizations, advisory committees and boards and other players in the community an opportunity to share their thoughts, ideas, dreams and wishes for the type of community Newport could be in the long term future. From these discussions, a comprehensive community vision will be developed which will help guide future priorities for planning, infrastructure, community involvement, and other similar aspects to move the greater Newport area towards this comprehensive vision. This is going to be a very involved

and exciting process, and as we move forward each of the city's advisory boards and committees will be playing a role in this exciting process.

My expectations of the visioning process are a number of key targets and priorities will be developed. The City, various community organizations, and institutions can then develop appropriate strategies to move this community in the direction of a common goal that has been identified. Furthermore, it is my hope that this process will increase this community's capacity to involve other segments of the community in important future public discussions to assist decision making at the local level. There will be more to come on these efforts after the first of the calendar year.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "S. R. Nebel". The signature is fluid and cursive, with the first name "Spencer" and last name "Nebel" clearly distinguishable.

Spencer R. Nebel  
City Manager