

October 8, 2015
8:30 A.M.
Newport, Oregon

The City of Newport Wayfinding Committee met on the above date in Conference Room B of the Newport City Hall. In attendance were committee chair Frank Geltner, committee members Ken Spencer, Robin Dennis, Linda Neigebauer, and Chamber of Commerce ex-officio member Mike Yost. City Council liaison Mark Saelens had previously advised he would not be able to attend. Also in attendance was Bob Fuller, city staff. Committee member Chuck Forinash was absent.

I. Call to order

The meeting was called to order by Chair Geltner at 8:30 AM.

II. Approval of minutes from September 3, 2015 meeting

The minutes were approved as distributed.

III. Official map of Newport: Discussion of options and proposals

Neigebauer distributed two maps she said were produced locally: One from the Chamber of Commerce and one from the Newport News-Times newspaper. A discussion ensued regarding having a representative of the News-Times either attend committee meetings or be a committee member. Neigebauer said someone at the News-Times had expressed an interest in the committee. It was mentioned they could apply for one of the open committee position or the committee could ask them (News-Times) to delegate a person to attend. Fuller noted anyone can be invited to the meetings without a formal process.

Spencer noted any “official” map should be a “points-of-interest” map, and less of a street map. Geltner said it should be noted the committee is not asking the City for any funding on this; there are already four existing maps. Dennis said the committee needs to consider how to get updates from the Wayfinding Map to the other map producers noted above. Spencer suggested a log-in site with a current and regularly updated Wayfinding Map.

A motion was made and seconded to recommend a downloadable Wayfinding Map for map producers, through the City of Newport website, via a secure access point, loaded/updated as necessary. The motion passed on a unanimous voice vote.

Spencer estimated the cost for maintaining and updating the map would be about \$200 annually if he were to do it.

- IV. Present report from Mike Eastman
The committee would like to look further into posting “Beach Access ¼ mile” and/or a Nye Beach directional sign at NW 11th and Coast in lieu of a Wayfinding Map. Several other Wayfinding Map placements are waiting for various public works projects to be completed.
- V. Wayfinding Budget Update
Public Works Director Tim Gross had advised the total current FY budget for wayfinding is \$6,000, earmarked for South Beach as it relates to current projects in-progress. The committee would like clarification as to how much, if any, of these funds can be used on other wayfinding issues. Fuller will get further information/clarification from the Public Works Director on this.
- VI. Review of Wayfinding spreadsheets
Spencer will move ahead on edits. Regarding street signs, ODOT has yet to move ahead with placement of signs at 101/Hurbert and East Olive St. Fuller will discuss this with the PW Director as to how best approach ODOT.
- VII. Discuss joint meeting with Bike/Ped Committee
It was noted Forinash and Saelens are already on the Bike/Ped Committee; they can advise how to proceed. Two members at today’s meeting will try to attend the next Bike/Ped Committee meeting, scheduled for November 10th.
- VIII. Public Comments: None
- IX. Committee Comments: Spencer wanted to know if public service announcements can be used to announce committee vacancies. Fuller will ask the city recorder.
- X. Develop next agenda: Follow-up to motion and other suggestions.
- XI. Chair Geltner adjourned the meeting at 10:10 AM.