

September 3, 2015
8:30 A.M.
Newport, Oregon

The City of Newport Wayfinding Committee met on the above date in Conference Room B of the Newport City Hall. In attendance were committee chair Frank Geltner, committee members Ken Spencer, Robin Dennis, Linda Negebauer, Robin Dennis, and Chamber of Commerce ex-officio member Mike Yost. Also in attendance was Bob Fuller, city staff. Committee member Chuck Forinash was absent.

- I. Call to order
The meeting was called to order by Chair Geltner at 8:30 AM.
- II. Approval of minutes from April 6, 2015 meeting
The minutes were approved as distributed.
- III. Introduction of Mike Yost, ex-officio committee member from Chamber of Commerce. Yost commented that he thought there would be many areas of common interest between the committee and the Chamber of Commerce.
- IV. Discussion and action items from Wayfinding spreadsheets
 - a. It was mentioned that OMSI should be added to the WAYFINDING MAP when appropriate.
 - b. Linda Negebauer suggested installing a WAYFINDING MAP at Jump Off Joe. This was added to the spreadsheet for installations, to be a motion item.
 - c. Geltner advised there is a petition to name the Agate Beach Wayside the Ernest Bloch Memorial Wayside (this is the location near Roby's, not the location on Oceanview by Best Western). This site was also added to the Installation spreadsheet as an item subject to a motion.
 - d. Other sites were discussed (City Hall, Rec Center, 60+ Center, and others) and were placed on the Installation spreadsheet.
 - e. A motion was made, seconded, and passed by unanimous voice vote to recommend the installation of new Wayfinding signs and edits as noted to the spreadsheet.
 - f. A discussion ensued regarding street signs for US 101 and Hurbert and East Olive. ODOT has approved the signs but has not installed them yet. Fuller will ask the Public Works Director about the possibility of getting ODOT approval for the City to install these signs.
 - g. Also discussed was the possible need for signage at US 20 and John Moore Drive to the fairgrounds and the animal shelter. It was noted this is probably ODOT and City of Newport shared right-of-way, and the process of installing signage on ODOT ROW has proven to be demanding and time-consuming. This may be taken up at a later meeting.

- h. The committee suggested adding signage to the trailhead at the Coast Guard station on Naterlin advising the trail is not ADA accessible. (Note: Fuller later contacted Public Works Director who advised nearly all of Newport's sidewalks and trails are not ADA compliant, so it would not make sense to add a sign to one trail).
 - i. Regarding edits and future signs, Ken Spencer said he will add dates to signs noting when they were updated last.
 - j. Also he will move the Wilder Dog Park icon farther south from its current map location as the park has been moved.
 - k. **A motion was made, seconded, and approved by unanimous voice vote to recommend all edits as noted on the Wayfinding Sign Edits spreadsheet.**

V. Per City Manager, identify common areas of interest for a joint Wayfinding-Bike/Ped committee meeting and suggest an agenda for such a meeting.

 - a. Geltner posed the question where do bikes come in to play with wayfinding? Spencer noted the Oregon Coast bike route is already noted on the WAYFINDING MAP, also other trails and routes are noted.
 - b. Geltner suggested the committee consider this item and take it up again next meeting. The committee considered it may be beneficial to attend a Bike/Ped committee as individuals to become more familiar with that committee's activities.
 - c. Other items discussed:
 - i. Should Bike Newport have a map icon even though they are a private business, since they are the only professional bike shop in Newport?
 - ii. Development of a “bike app” for smart phones was discussed as a possible future project; Geltner posed the question as to whether this is something that would fall under the committee’s articles of responsibility?

VI. Committee comments

 - a. A discussion ensued regarding the lack of good maps and consistency of mapping for Newport. Yost noted the Chamber has a “points of interest” map that has most street names. Neigebauer noted there is not a good, detailed map of the city for tourists. There was a discussion as to who would be responsible for such a map (Destination Newport was suggested as a possible option).
 - b. The question arose, does there need to be one “official” map of Newport that can be used by other entities, and should the Wayfinding Committee be the proper venue to develop such a map? Options were discussed but no action taken at this time. The committee agreed they would like to be part of such a process.
 - c. **A motion was made, seconded and approved by unanimous voice vote to stock City Hall with the Chamber’s “Living and Doing Business in Newport” brochure. (Note: Fuller later contacted the News-Times and got a box of the brochures for placement at City Hall. Fuller will maintain the stock of brochures as needed).**

- d. Other map options were discussed, such as digital maps with overlays for smart phones, tablets, etc. Again, it was unclear if this would fall under the Wayfinding Committee's responsibilities. Further clarification is needed.
- e. It was noted there are still two vacancies on the committee. The City regularly advertises these vacancies but there have been no applicants. The committee members discussed various options for them to recruit new members as individuals.

VII. Develop next agenda:

- a. Official map of Newport: Discussion of options and proposals.
- b. Review the Wayfinding spreadsheets.
- c. Review results of motions from this meeting.
- d. Discuss joint meeting with Bike/Ped committee.
- e. The next meeting will be Thursday, October 8, 2015 at 8:30 AM in Conference Room B at Newport City Hall.

VIII. There being no further business, the meeting was adjourned at 10:40 AM.