



Employment Application

Applicant Information

The City of Newport considers applicants for all positions without regard to race, color, sex, religion, national origin, disability, marital status or any other legally protected status.

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: () E-mail Address:

Date Available: Social Security No.: Desired Salary: \$

Position Applied for:

Are you a citizen of the United States? YES NO
Have you ever worked for the City of Newport before? YES NO
Have you ever been convicted of a criminal act? YES NO

If yes, explain:

Education

High School: Address:
From: To: Did you graduate? YES NO Degree:

College: Address:
From: To: Did you graduate? YES NO Degree:

Other: Address:
From: To: Did you graduate? YES NO Degree:

References

Please list three professional references.

Full Name: Relationship:
Company: Phone: ()
Address:

Full Name: Relationship:
Company: Phone: ()
Address:

Disclaimer and Signature

By my signature/inserting my name below and submitting electronically, I certify that all answers and statements on the application are true and complete to the best of my knowledge. I understand that should the City learn, at any time, of any untruthful or misleading answers, my application may be rejected, my name removed from consideration, or my employment with the City terminated. I hereby authorize past/present employers and educational institutions to release information concerning my work or educational history to be used solely in determining my qualifications for this position. I hereby release the City as well as those contracted by the City from any liability or damage which may result from furnishing the information requested. The City of Newport may make copies of this authorization available to those contacted.

Signature: _____ Date: _____

NOTE: An application and/or resumes cannot be returned. The City of Newport cannot make copies. Please make necessary copies before submitting. A new application is required for each position for which you wish to be considered.

**Pre-employment substance screening may be required.
An employment offer may be contingent on passing a physical examination for some position
classifications.
Americans with Disabilities Act accommodations will be provided upon request.**

The City of Newport is an equal opportunity employer.