



**CITY COUNCIL REGULAR SESSION AGENDA**  
**Monday, March 04, 2024 - 6:00 PM**  
**Council Chambers- 169 SW Coast Highway Newport, Oregon 97365**

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All public meetings of the City of Newport will be held in the City Council Chambers of the Newport City Hall, 169 SW Coast Highway, Newport. The meeting location is accessible to persons with disabilities. A request for an interpreter, or for other accommodations, should be made at least 48 hours in advance of the meeting to Erik Glover, City Recorder at 541.574.0613, or [e.glover@newportoregon.gov](mailto:e.glover@newportoregon.gov).

All meetings are live-streamed at <https://newportoregon.gov>, and broadcast on Charter Channel 190. Anyone wishing to provide written public comment should send the comment to [publiccomment@newportoregon.gov](mailto:publiccomment@newportoregon.gov). Public comment must be received four hours prior to a scheduled meeting. For example, if a meeting is to be held at 3:00 P.M., the deadline to submit written comment is 11:00 A.M. If a meeting is scheduled to occur before noon, the written comment must be submitted by 5:00 P.M. the previous day. To provide virtual public comment during a city meeting, a request must be made to the meeting staff at least 24 hours prior to the start of the meeting. This provision applies only to public comment and presenters outside the area and/or unable to physically attend an in person meeting.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

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**1. CALL TO ORDER AND ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENT**

*This is an opportunity for members of the audience to bring to the Council's attention any item not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others*

#### **4. PROCLAMATIONS, PRESENTATIONS, AND SPECIAL RECOGNITIONS**

*Any formal proclamations or recognitions by the Mayor and Council can be placed in this section. Brief presentations to the City Council of five minutes or less are also included in this part of the agenda.*

##### **4.A Women's History Month Proclamation- Laura** [Women's History Month Proclamation\\_March 2024.pdf](#)

#### **5. CONSENT CALENDAR**

*The consent calendar consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately on request.*

##### **5.A Receipt of Video and Audio Links for Minutes to be Approved** [Video Links for Minutes to be approved 3-04-2024.pdf](#)

##### **5.B Approval of City Council Meeting and Work Session Minutes** [01-29-2024 City Council Special Meeting-FINAL.pdf](#) [02-20-2024 Work Session Minutes-Final.pdf](#) [2-20-2024 City Council Minutes-Final.pdf](#)

##### **5.C Receipt of Approved Committee Minutes** [60Plus Advisory Committee Minutes 01-22-24.docx.pdf](#) [January\\_18\\_\\_2024\\_PAC\\_Minutes\\_Final.pdf](#) [March\\_28\\_2023\\_DNC\\_Minutes\\_Final.pdf](#) [May\\_23\\_2023\\_DNC\\_Minutes\\_Final.pdf](#) [Nov\\_28\\_2023\\_DNC\\_Minutes\\_Final.pdf](#) [Oct\\_24\\_2023\\_DNC\\_Minutes\\_Final.pdf](#) [Sept\\_26\\_2023\\_DNC\\_Minutes\\_Final.pdf](#) [PC\\_Reg\\_Session\\_02-12-24\\_Approved\\_02-26-24.pdf](#)

##### **5.D Receipt of the Monthly Financial Report** [Financial Statement for Council 07-31-23.pdf](#) [Financial Statement for Council 08-31-23.pdf](#) [Financial Statement for Council 09-30-23.pdf](#)

##### **5.E Ratify the Mayor's Appointment of Jeremy Burke to the Discover Newport Committee for a Term Expiring December 31, 2024.** [City Manager's Report- Discover Newport Committee Appointment Jeremy Burke.pdf](#)

[Burke App .pdf](#)

## **6. PUBLIC HEARING**

*This is an opportunity for members of the audience to provide testimony/comments on the specific issue being considered by the City Council. Comments will be limited to three (3) minutes per person.*

### **6.A Public Hearing and Potential Adoption of Ordinance No. 2221, and Resolution No. 4011, Both Relating to the Allocation and Distribution of Affordable Housing Construction Excise Tax Funds**

[City Manager's Report](#)

[Draft Ordinance No. 2221.pdf](#)

[Draft Resolution No. 4011.pdf](#)

[Housing Production Strategy Excerpts.pdf](#)

[Housing Fund Summary FYE 23.pdf](#)

[Planning Commission 11-13-23 Minutes.pdf](#)

[Staff Report.pdf](#)

## **7. COMMUNICATIONS**

*Any agenda items requested by Mayor, City Council Members, City Attorney, or any presentations by boards or commissions, other government agencies, and general public will be placed on this part of the agenda.*

### **7.A Communication from the Bicycle and Pedestrian Advisory Committee Regarding Oceanview Drive**

[City Manager's Report](#)

[BPAC Letter to City Council re Oceanview Study 2.20.23 \(002\).pdf](#)

### **7.B Communication from the Discover Newport Committee on the Loyalty Days Tourist Marketing Funds.**

[City Manager Report 2024 Loyalty Days Tourist Marketing Grant.pdf](#)

[Tourism\\_Marketing\\_Grant\\_Application--Loyalty\\_Days\\_Redacted.pdf](#)

### **7.C From Quality Review Team Compensation Adjustment for Spencer Nebel Kaplan-Quality Review Team Email.pdf**

## **8. CITY MANAGER'S REPORT**

*All matters requiring approval of the City Council originating from the City Manager and departments will be included in this section. This section will also include any status reports for the City Council's information.*

### **8.A Report on Amendment to the Council Rules Regarding Filling Mayoral Vacancies**

[City Manager's Report](#)  
[CouncilRules-10-5-20.pdf](#)  
[Council Rules Email from D. Allen.pdf](#)

**8.B Report on the Possible Establishment of a Committee Structure Study Work Group**

[City Manager's Report](#)  
[Staff Report - Committee Restructuring Work Group Final.pdf](#)  
[Staff Report - Committee Structure from 2-12-24.pdf](#)

**8.C Report on Design and Development Engineering Support Services**

[City Manager's Report](#)  
[Staff Report.pdf](#)  
[Task Order No. 12- Scope of Work.pdf](#)  
[Exhibit A - HHPR 2024 Billing Rates.pdf](#)  
[Review for Required Public Improvements Checklist.pdf](#)

**8.D Report on City Manager Transition**

[City Manager's Report](#)

**9. LOCAL CONTRACT REVIEW BOARD**

**10. REPORT FROM MAYOR AND COUNCIL**

*This section of the agenda is where the Mayor and Council can report any activities or discuss issues of concern.*

**10.A Mayor and Council Report**

[Hall Report .pdf](#)

**11. PUBLIC COMMENT**

*This is an additional opportunity for members of the audience to provide public comment.*

*Comments will be limited to three (3) minutes per person with a maximum of 15 minutes for all items. Speakers may not yield their time to others.*

**12. ADJOURNMENT**