



BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE AGENDA
Tuesday, November 08, 2022 - 5:30 PM
Council Chambers

All public meetings of the City of Newport will be held in the City Council Chambers of the Newport City Hall, 169 SW Coast Highway, Newport. The meeting location is accessible to persons with disabilities. A request for an interpreter, or for other accommodations, should be made at least 48 hours in advance of the meeting to Peggy Hawker, City Recorder at 541.574.0613, or p.hawker@newportoregon.gov.

All meetings are live-streamed at <https://newportoregon.gov>, and broadcast on Charter Channel 190. Anyone wishing to provide written public comment should send the comment to publiccomment@newportoregon.gov. Public comment must be received four hours prior to a scheduled meeting. For example, if a meeting is to be held at 3:00 P.M., the deadline to submit written comment is 11:00 A.M. If a meeting is scheduled to occur before noon, the written comment must be submitted by 5:00 P.M. the previous day. To provide virtual public comment during a city meeting, a request must be made to the meeting staff at least 24 hours prior to the start of the meeting. This provision applies only to public comment and presenters outside the area and/or unable to physically attend an in person meeting.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

A. CALL TO ORDER AND ROLL CALL

B. AGENDA ADDITIONS

Chairperson asks staff if any items have come to their attention since agenda publication

C. PUBLIC COMMENT

An opportunity for members of the audience to bring to the BPAC's attention any item not listed on the agenda

D. APPROVAL OF MINUTES

Review of draft minutes, consideration of approval

D.1 Minutes

[2022_8_DRAFT Minutes.pdf](#)

[2022_9_Draft Minutes.pdf](#)

E. REPORTS AND PRESENTATIONS

E.1 October Crash Report

[October Crash Report.pdf](#)

E.2 Oceanview Drive

[MEMO Oceanview Status Report.docx](#)

[Oceanview Drive Activities 9.6.22.pdf](#)

E.3 Elizabeth Street

[MEMO Elizabeth Street Sidewalk.docx](#)

[Engineering Dept Report to CC 10.17.22.pdf](#)

[Vicinity Map.pdf](#)

E.4 City Council Activities Report

[MEMO City Activities 11.4.22.docx](#)

[Climate Action Plan.pdf](#)

[Yaquina Head.pdf](#)

[MEMO Police Survey.docx](#)

F. OTHER BUSINESS

F.1 Goals and Objectives, FY 2023-2024

[G&Os Annual Calendar.pdf](#)

[Goals and Objectives 2022-2023.pdf](#)

[G&O's Currently on City Website.pdf](#)

F.2 Vision 2040 and BPAC Goals

[Email from MInda re Vision 2040.pdf](#)

F.3 Work Calendar

F.4 BPAC Meeting Frequency

F.5 Housekeeping - Who is renewing BPAC membership?

[Member Roster 11.4.22 Liaisons.pdf](#)

G. COMMITTEE COMMENTS

An opportunity for BPAC members to report activities since last meeting, share items of interest, or raise issues of concern

H. PUBLIC COMMENT

An additional opportunity for members of the audience to provide public comment

I. CONFIRM NEXT MEETING DATE

J. ADJOURNMENT

August 9, 2022
5:30 P.M.
Newport, Oregon

BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

The Bicycle and Pedestrian Advisory Committee met on the above date and time and in the Council Chambers of the Newport City Hall.

In attendance were Chair Michael Rioux, Vice Chair Herb Fredrickson, City Council Liaison Ryan Parker, and members Dick Keagle, Minda Stiles, Lisa Avery and Martha Winsor. Staff in attendance was Beth Young. Absent were members Pete Dunphy and Alan Cobb.

Also in attendance were invited guests from the Parks and Recreation Advisory Committee Chair Nancy Steinberg and members Todd Chandler, Charles Mitchell and Eva Gonzales Munoz; and Parks and Recreation Director Mike Cavanaugh. Later arrivals were City Councilor and PRAC-City Council Liaison CM Hall and Friends of Newport Parks and Recreation, LLC President Peggy O'Callaghan.

A. CALL TO ORDER AND ROLL CALL

Roll was taken and all present identified themselves.

AGENDA ADDITIONS

Staff reported no requests for agenda additions.

PUBLIC COMMENT

There were no public comments.

APPROVAL OF MINUTES

MOTION: Stiles moved to approve the July 12, 2022 minutes with two minor changes. Fredricksen seconded the motion which carried unanimously in a voice vote.

REPORTS and PRESENTATIONS

Steinberg presented a compilation of City infrastructure projects that were on two important City documents: the Parks Master Plan (PMP) and the Draft Transportation System Plan (TSP). She began with an introduction of past times the Parks and Recreation Advisory Committee (PRAC) and the Bicycle and Pedestrian Advisory Committee (BPAC) have collaborated.

Two years ago the PRAC and the BPAC wrote a joint letter to the city council asking for improved signage of the Ocean-to-Bay Trail. Steinberg asked Cavanaugh for an update on staff progress since then. Cavanaugh said they are working with a local sign company to match the signs that have been vandalized, including removal, and the city council has allocated funds for that. Destination Newport (another advisory committee) is involved as well. Discussion of the northeast end (the beginning) of the Ocean-to-Bay Trail needed vegetation improvements.

Overlap #1: Sam Moore Parkway to Betty Wheeler Park. Steinberg highlighted this segment needing improvements needing vegetation clearing and lighting. Winsor said has drainage issues which Cavanaugh addressed. Parker outlined needed improvements to Lucky Gap Trail (another trail). Steinberg mentioned a community garden near the County youth facility is being discussed. Winsor asked if a dog park had been considered. Cavanaugh said it had been but there is very little local engagement with that idea so far. Parker recommended paving the west access street (NW High Street south of NW 8th Street). He said there has been discussion of and a community orchard but the area was deemed too windy, and a dog park. Cavanaugh said staff is considering options. Discussion of possible other locations for a pump track in town.

Overlap #2: Forest Park Trail. Part of the Ocean-to-Bay Trail. Young said this could be a potential Community Paths funding. Steinberg said that perhaps Parks and Rec and the BPAC could seek funding for joint projects like this from the Parks and Recreation Foundation, acknowledging the presence of the Foundation president Peggy O'Callaghan. Cavanaugh said he can't speak for the Foundation because it is a private nonprofit but that he has spoken with O'Callaghan and that any application for funds must be for park and/or recreation projects.

Overlap #3: San Bayo Trail Connection. Rioux introduced this project. It is improvements to the existing path between NE San Bayo Circle and Frank Wade Park. He said this needs to be more easily accessed by some bicycles. Widening of the chicanes and the existing pathway. Rioux said an alternative would be through a private driveway. Cavanaugh said a route from the SE corner of San Bayo to Big Creek Road has been discussed and one neighbor is adamantly against that, and Rioux said it's steep. Cavanaugh said some improvements to the existing walkway could be done. Discussion of path from San Bayo to the neighborhood to the north.

Overlap #4: Earnest Block Memorial-Agate Beach Access—Yaquina Head. Connecting Earnest Block to the Agate Beach neighborhood. Connection between Earnest Block to the north end of Oceanview Drive, along Hwy 101.

Rioux introduced Community Paths Project, a competitive statewide projects that are not on roads. This could be part of the Lighthouse-to-Lighthouse trail. There is a time component with the City submitting a letter to ODOT expressing interest in specific projects by September 15. Young said (Community Development Director) Derrick Tokos has requested a list of potential projects for this program, and that she was taking notes from this meeting as well. Hall asked if there is a request from city staff needed with a time component do they need a letter of support from city council, and can they get that onto the next city council meeting? Parker said they could; to ask Spencer to put this on the next agenda. Rioux asked CM does the city council need to have the letter drafted? CM said not needed. She said a letter to Young and [the City Manager's office staff] is good enough, then it will be discussed at the city council meeting, then she could sign a letter of support for the staff's letter of interest. Young and Rioux asked if other projects could be included in the staff letter of interest (yes). Parker suggested the BPAC list any projects they would like included in the Community Paths letter of interest. Fredricksen said that a certain amount of preliminary effort needs to be done to match the grant intent with the project (and vice versa). Young said that that is what Tokos does, along with all the work put into the Draft Transportation System Plan (TSP).

Young asked for clarification on what the BPAC would like to have on the list of potential projects for potential Community Paths funding. Rioux said, with tacit agreement of BPAC members, that all projects discussed already, especially “TR3” the multi-use path from Earnest Block to Oceanview Drive.

Overlap #5: Big Creek Road from Fogarty to Harney. Steinberg said this is her favorite project acknowledging that it has been discussed already.

Overlap #6: Yaquina Bay Bike/Ped Ferry. Steinberg said this is not low-hanging fruit but wanted to include it on the list. Young said it would be a great bike/ped connector between north Newport and South Beach.

Overlap #7: Any bike/ped projects on city streets that connect parks. Steinberg said the PRAC would certainly write letters of support [to city council] if asked by the BPAC.

Hall suggested support for sidewalks from Walmart to Earnest Block and pedestrian safety. Young said this is TR10 (trail #10) on the TSP. Discussion of upcoming safety improvements in that area, including the need for crossing improvements at the new Surfview Apartments on Hwy 101.

Safe Routes to School.

Young presented that this is a multi-year, community-wide project. There are two parts, the infrastructure component and the community component. The BPAC will be asking the city council in early 2024, the next funding cycle, to apply for a preliminary planning assistance grant to create a community action plan. Rioux said that there are openings on the Oregon SRTS Advisory Committee.

Bike/Walk to School Day

Rioux reported on past Bike/Walk to School Days. They were guided bike routes with Newport Police Department bicycle officers’ assistance. Route was from the bike shop to Sam Case Elementary. Rioux and Winsor are the 2020 BPAC subcommittee.

Citywide Event

Rioux mentioned Cyclovia in Columbia where the City turned over a city street over to walking, biking, etc., and that BPAC would like to sometime be part of a similar event. Steinberg mentioned that Bay Boulevard was once considered for this, as a recreation event, but it didn’t happen. Steinberg expressed support for a similar project in Newport. Stiles suggested a street fair/walk/ride on NW Oceanview Drive. Steinberg suggested the street fair at the Earnest Bloch wayside. The “citywide event” idea is vague at this point but both the PRAC and the BPAC expressed support.

Staff Report

Young reported a helmet giveaway at National Night Out and that she had contact info on who gave them out and how they got funding. Winsor suggested that at the Walk+Roll to School Day the BPAC give out thin reflective vests.

Young said she met with Ryan Hashigan, a community activist for bicycle/ped facilities in Portland, who was part of Better Naito among other things. She said he is interested

in presenting at the September BPAC meeting and asked if the BPAC would like to invite him to the September meeting. Consensus was yes.

OTHER BUSINESS

Ways of Working Together

Cavanaugh said that Parks and Rec has a Facebook page, there is a City email blast, P&R is considering an email blast. He said R&R has a seasonal Activity Guide and that the Newport News-Times reports on upcoming Parks and Rec activities. Parker said the city has a missed opportunity with social media and that the Newport Police Department has a good social media presence. He said the city website could be better and has asked the City to improve their online presence, including social media.

Callaghan said the Friends of Parks and Recreation LLC is set up to support the mission of the Parks and Rec Department. When asked about the connection between the two entities, Cavanaugh said if he has a specific project in mind he asks for funding from the Friends board, and the board discusses and decides. It's not a formal grant-funding process with RFP's and applications, but any project would have to be in alignment with the mission of the Friends to be considered. If the BPAC and PRAC has projects in mind that they want to work together on, they could talk to him about it, although he is not part of the Friends.

Cavanaugh said Friends accepts funds, either earmarked for specific projects, or not. Recently the Friends received funds earmarked for a pool improvement (a UV system), and Cavanaugh is helping the Friends to receive more funds for that specific program.

Cavanaugh said the Friends is a fairly new nonprofit and may be expanding its board and have board openings which BPAC members may want to consider. He said the 60+ Center and the Library also have Friends groups.

Callaghan said the Friends of Parks and Rec, LLC gets personal donations through its website and the Fred Meyer Rewards program, and they are working on Amazon Smile.

COMMITTEE and PUBLIC COMMENTS

Steinberg said that the Parks and Recreation Business Plan and the Parks and Rec Facilities map are in the works and there is an opening on the PRAC committee.

Cavanaugh said the P&R Map will include: walking/hiking paths, location of all parks, park rules, amenities in parks, state parks and school facilities. It will be a mirror and complementary to the existing city bike map. Cavanaugh mentioned that for the Mayor's Conference, starting tomorrow, he developed walking routes for the Mayors to take. Includes; the Bayfront, Nye Beach, Estuary Trail, Hatfield, and on the beach from Agate Beach (Best Western) to the Nye Beach Turnaround.

Young mentioned a historical path that she is advocating for. This is the 1-mile path early Newport tourists took from the Bayfront ferry dock to Nye Beach. She said there could be markers pointing out historical buildings and events. Tentatively it would be Canyon Way to Hurbert Street to Olive Street to the cobbled street to the Nye Beach

turnaround. She has exchanged preliminary emails with Cavanaugh and the Lincoln County Historical Society director.

Rioux attended the Library Board meeting and discussed possible collaborations. The Library Board is interested in working with the BPAC on story maps and story walks in the future. Avery and Rioux are the BPAC library subcommittee.

CONFIRM NEXT MEETING DATE

September 13, 5:30 p.m.

ADJOURNMENT

Having no further business, the meeting adjourned at 7:20 p.m.

DRAFT

September 13, 2022
5:30 P.M.
Newport, Oregon

BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

The Bicycle and Pedestrian Advisory Committee met on the above date and time and in the Council Chambers of the Newport City Hall. In attendance were Chair Michael Rioux, Pete Dunphy, Alan Cobb, Lisa Avery, and Dick Keagle. Tomas Follett joined at 5:40. Staff in attendance was Associate Planner Beth Young. Invited guest and BPAC candidate Leeann Bennett was in attendance. Absent was Vice Chair Herb Fredricksen, member Minda Stiles, and City Council Liaison Ryan Parker.

A. CALL TO ORDER AND ROLL CALL

Roll was taken and all present identified themselves.

B. AGENDA ADDITIONS

Staff reported no agenda items were requested to be added since agenda publication.

C. PUBLIC COMMENT

No items were requested to be added to the agenda.

D. CONSENT CALENDAR

D.1 Approval of Minutes

MOTION: No August 2022 minutes were available to approval.

E. REPORTS AND PRESENTATIONS

E.1 Staff Liaison Report

Young reported that BPAC member Martha Winsor has resigned. Rioux welcomed new member Lisa Avery and gave her a member handbook.

Rioux and Young reported on International Walk+Roll to School Day preparations. Rioux said he sent out emails to key people but did not receive responses. Young said she talked with NPD Chief Malloy who offered support. In the past NPD gave out free bike and skateboard helmets but they gave them out at previous events this year and have run out for this year. Parks and Recreation Director Mike Cavanaugh offered support and potential funding. Parks and Rec Advisory Committee Chair Nancy Steinberg said she would ask the PRAC members for volunteering support.

Young said she scheduled meeting with NPD and Parks and Rec. to coordinate. She asked BPAC to discuss what they want to do for Walk+Roll. Rioux said what happened in a past Walk+Roll event and a suggested "bike bus" where a group makes its way through a neighborhood, adding kids as they go along. Young suggested advertising within the schools about the day, then providing rewards at the school. Young said this could be part of another school event to find out why kids don't use active transportation to school but that is another matter. Cobb said he would volunteer. Follett was

concerned, if there was a guided ride into school, if they could get back safely. Avery supported giving out vests, as suggested at the last meeting. Rioux said he would like to find out why kids are not riding to school, by working with school staff. Keagle asked if BPAC knows how many kids ride bikes, walk, electric scooters, skateboard. Avery suggested BPAC establish a contact person at each school to find out. Young suggested giving out stickers on Walk+Roll Day would be a good one-day count.

Consensus was to greet the kids and have a reward table for kids at each school. Four BPAC members volunteered to help out that morning, one at each school. Young said she would talk to Parks and Rec about what to give out and for funding.

Young said she met with IT, Public Works Director David Powell and staff to review how BPAC members and other citizens can easily report safety hazards that may affect active transportation users. As a result of this discussion she wrote up a “how to” for BPAC and citizens to use. It is in the agenda packet.

Young reported that she has been appointed to the Oregon Bicycle and Pedestrian Advisory Committee (OBPAC). She has volunteered to be on the “local BPACs” subcommittee which just formed and is going to be asking local BPACs what OBPAC can do for them. She will be going to Portland for her first in-person meeting.

E.2 Minda’s Vision 2040 Report

Minda Stiles submitted a written report that was in the agenda packet. Rioux recommended all read and discuss when Styles is in attendance.

E.3 Collision Report

Young reported five incidents, all on Hwy 101. One was a driver crossing into Arctic Circle and hitting a bicyclist on the sidewalk. One was while the bicyclist was in a crosswalk. Young said she is keeping track. Report is in agenda packet.

Young reported that NPD staff asked her if eBikes are considered motorized. Young responded her opinion but said to BPAC that all the new types of vehicles should be addressed, sooner or later, by the city, and where each vehicle should be allowed (road, multi and/or sidewalk). Discussion of beach bikes. Young said she would like to see three or four safe beach access points, part of a larger safe bike/ped network. She said that the BPAC may want to

E.4 Overlap Projects

Young referred to the Memo in the Agenda Packet, subject “Overlap” Projects. reported that she submitted a list of potential Community Paths projects, based on Young said that Community Paths.

F. OTHER BUSINESS

F.1 International Walk+Roll to School Day

Discussed previously.

F.2 Candidate Interview

MOTION: Dunphy made a motion to recommend Leeann Bennett to the position vacated by Aracelly Guevarra. Motion was seconded by Follett and carried unanimously in a voice vote.

G. COMMITTEE COMMENTS

Pete Dunphy reported that he has been researching Vision 2040 and took notes over BPAC's goals and Vision 2040. Dunphy offered to type it up and send to the BPAC, which was encouraged. Young discussed the background of the Transportation System Plan (TSP) and Vision 2040, and a recent example of the BPAC using the draft TSP to allocate city funding earmarked for bike/ped infrastructure (the BPAC chose 11th Street for a marked bike lane). Rioux added that because the TSP involved community support, this will make the city more successful in seeking grant funding for TSP projects. Follett and Rioux said that TSP projects referred to Vision 2040 so they are linked, showing community support. Discussion ensued of aspirational goals the city should have regarding bike/ped safety.

Dunphy asked if there was value in researching infrastructure bills and other funding sources. Young responded that Herb Fredricksen is compiling a list of grant opportunities, and to bring ideas to BPAC meetings, and call or email Community Development Director Derrick Tokos. Young cited a couple programs that Tokos has been working on, and that he is both aware of multiple sources and savvy about the details of a successful grant process. He is also successful on seeking multiple grants for one program. Young said he is always open to suggestions, don't be shy to ask questions. Rioux encouraged this.

Avery asked if anyone attended Open Streets Corvallis and nobody did. Discussion of a future event to attend within public meeting laws.

H. PUBLIC COMMENT

There was no public comment.

I. CONFIRM NEXT MEETING DATE

August 9, 5:30 p.m.

J. ADJOURNMENT

Having no further business, the meeting adjourned at 6:50 p.m.

Memo



To: BPAC
From: Staff Liaison Beth Young AICP
Subj: October Traffic Crash Report
Date: 11/1/22



Kit O'Carra | Beth Young

8:57 AM

October Traffic Crashes

You replied to this message on 11/1/2022 11:03 AM.

Hi Beth,

Here is what happened in October.

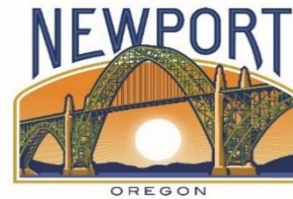
10/13/2022 8:45 p.m. - 107 N. Coast Hwy - Driver of vehicle did not see the pedestrian crossing traffic and hit him with the front passenger side of his vehicle. The pedestrian attempted to cross four lanes of traffic in dark conditions without a crosswalk. The pedestrian sustained injuries to his head and right arm, and was transported by medics. The driver was not impaired and was not at fault for the traffic crash.

Kit O'Carra - Special Projects
Newport Police Department
[169 SW Coast Highway](#)
[P.O. Box 2260](#)
[Newport, Oregon 97365](#)
Phone: 541-574-3340
Fax: 541-574-0643



PUBLIC RECORDS LAW DISCLOSURE: This email is a public record of the City of Newport and is subject to public disclosure unless exempt from disclosure under Oregon Public Records Law. This email is subject to the State Retention Schedule.

Memo



To: BPAC
From: Staff Liaison Beth Young, AICP
Subj: Oceanview Drive Traffic Study - Report
Date: 11/4/22

At the September 6 City Council meeting City Engineer Aaron Collett provided CC a detailed summary of work performed regarding Oceanview Drive (see Oceanview Drive Activities 9.6.22).

At the October 3 City Council meeting the Council asked for an updated on the traffic study. The City has appropriated \$150,000 for necessary traffic studies for the 2022-2023 fiscal year. The cost of the traffic study on Oceanview Dr. could range between \$40,000 and \$70,000. The City received two proposals on September 23. Engineering Dept. reviewed proposals and sent clarifying questions to proposers. Upon awarding of the proposal Engineering will work with that firm to finalize the scope and fee.



**STAFF REPORT
CITY COUNCIL AGENDA ITEM**

Meeting Date: September 6, 2022

Title: NW Oceanview Drive Traffic - Status Update

Prepared by: A. Collett/City Engineer

Recommended Motion:

Information only.

Background Information:

The purpose of this report is to provide an update on the status of efforts by the Engineering Department relating to traffic concerns along Oceanview Drive. This report is intended to add to information provided by Public Works and Police.

Implemented since last update:

- Signage and striping/street marking have been added at the intersection of 15th at Oceanview.
- Advisory speed signs were added at two locations along NW Oceanview Drive.
 - Location 1 - a yellow advisory 20 MPH sign will be added north of 17th Street.
 - Location 2 - a second yellow advisory sign advising 15 MPH will be added between 12th and 13th Streets.
- Mailed letters to property owners along Oceanview Drive with instructions regarding maintenance of a clear line-of-sight adjacent to the roadway. (October 2021)
 - Follow up letters have been sent to specific properties as issues arise regarding clear vision.
- The City applied to ODOT to extend the existing 25 MPH zone from NW Edenvue Way north through 33rd Street.
- Assessed locations for additional electronic speed sign placement on Oceanview with Chief of Police.
- Assessed replacement of yellow “chevron” signs along curve north of 17th. Made recommendations to Public Works for replacement of missing signs.
- Assessed additional “Curves Ahead” advisory sign placement. Made recommendation to Public Works.
- Reviewed functionality of “Dead End” sign on 17th at Oceanview. Recommended larger sign alternative to improve visibility. Public Works to update sign.
- Crash Data Summary:

- Conducted a brief review of ODOT's TDS Crash Data tool <https://tvc.odot.state.or.us/tvc/default.aspx>
- Compared data for Oceanview Drive between 2012-2020 vs. Bay Blvd, Nye Street, Moore Drive, and Highway 101. (101 is just for reference as it is not comparable in size/use)

Street Name	# Years	Fatal Crashes	Non-Fatal Crashes	Property Damage Only	Total Crashes	People Killed	People Injured
Oceanview (2012-2020)	9	0	11	10	21	0	14
Bay Blvd. (2011-2020)	10	0	10	34	44	0	14
Nye Street (2011-2020)	10	0	28	38	66	0	41
Moore Drive (2012-2020)	9	0	7	11	18	0	11
101 Newport (2016-2020)	5	2	264	276	542	2	389

Ongoing or Upcoming Tasks:

- A Request for Proposals (RFP) was issued in August to multiple traffic engineering firms. The proposed scope includes several areas around Newport, with multiple tasks specific to Oceanview concerns. Oceanview-specific analysis to include, but is not limited to:
 - Stop-sign warrant analysis at 15th/Oceanview.
 - Stop-sign warrant analysis at 17th/Oceanview.
 - Stop-sign warrant analysis at 22nd/Oceanview.
 - Assess pedestrian crossing and overall area near Agate Beach wayside and provide recommendations for improvements.
 - Assess the 1-way portion of 15th Street (west of Oceanview) and make recommendations for improved traffic flow, signage, markings, etc.
 - Drive entirety of Oceanview and provide recommendations for improvements along the corridor. RFP requests a suite of tools such as traffic calming techniques to improve the interactions between bicycles/pedestrians/vehicles in the corridor.
 - Provide educational material covering the above analysis to support reporting to the public and Council.
- After report is received from Traffic Study along Oceanview, utilize any calming tools that can be applied to improve corridor.

Fiscal Notes:

Cost of future improvements not yet determined. The traffic engineering analysis project is funded up to \$150K, but the Oceanview-specific portion will not be known until we receive cost proposals.

Attachments:

Oceanview Update - Public Works.
 Work Order Process - Oceanview Summary

- September 2021- Sharrows installed
- 2/23/2022 Curve ahead and speed warning signs installed from 12th to 14th.



- 3/02/2022 Curve ahead and speed sign(northbound) moved due to citizen complaint.
- 3/30/2022 Installed 4 new Chevrons on guardrail.



- 6/02/2022 Install 3 new chevrons on guardrail for southbound lane.
- 21/22 Oceanview and 15th Signage and Torch Downs



- 8/12/2022 Installed new curve ahead sign near 19th Ct. for southbound lane.
- 8/25/2022 Filled ditch with gravel.



- ROW Mowing May, July, August 2022
- ROW tree trimming July 2022

What work has been done over the past year by Public Works on signage, moving signage and replacing signage, having brush removed from intersections, graveling the shoulder on the curve, etc. on Oceanview, 15th and other areas on this corridor. It would be great to have a step by step process of what we have done over the past 12 months or so to add to my report.?

August 26, 2022

Hi Spencer:

Attached is a spreadsheet showing maintenance Work Order activities on Oceanview Drive over the past 12 months. Also attached are some photos of the work we have accomplished. The spreadsheet list includes painting, sign installation, shoulder work, pot holes, mowing, trimming, sewer and water maintenance, and interfacing with contractors for locates and coordination for project work.

The method for entering work orders into the system has been evolving over this past year. Our normal past practice has been to enter work orders based on experience from past practices, citizen complaints or concerns, observations as crews travel the road, etc. We are moving to a more formal IMMS system (Brightly) whereby work orders are generated by the software for recurring maintenance needs, (mowing, trimming, sharrows, sweeping, etc) according to a set schedule. If a citizen complaint comes in, we enter a work order in the system and schedule the work accordingly. Same thing with requests from Engineering for the placement of signs, and/or relocation of signs. Work Orders are logged and tracked in our internal computer network. Work order summary reports are generated periodically by the IT Department. Staff checks the outstanding work orders each morning and crews are deployed by the Superintendent to accomplish those work orders with the highest priority items addressed first. The Brightly program is helping us build a system that generates work orders proactively so we can schedule the routine work on a regular basis and catch maintenance issues early-on so as to minimize citizen complaints and better serve the City.

Issue id	Location	Issue Date	Start Date	Resolved Date	subject
14282	State: ORPlace : NEWPORTAddress: 3020 NW OCEANVIEW DRand NW 25TH ST	8/9/2021	8/10/2021	8/10/2021	++EMERGENCY++ 21236520
14408	3250 NW OCEANVIEW DR 12	8/23/2021	8/23/2021	8/23/2021	Service Order No: 12437 (Final Reading): 3250 NW OCEANVIEW DR 12
14410	3250 NW OCEANVIEW DR 12	8/23/2021	8/23/2021	8/23/2021	Service Order No: 12439 (PAID TURN ON): 3250 NW OCEANVIEW DR 12
14474	State: ORPlace : NEWPORTAddress: 3020 NW OCEANVIEW DRand 25TH	8/30/2021	8/31/2021	9/1/2021	2 FULL BUSINESS DAYS 21258487
14479	2421 NW OCEANVIEW DR	8/31/2021	8/31/2021	8/31/2021	Service Order No: 12477 (Check for Leak): 2421 NW OCEANVIEW DR
14497	State: ORPlace : NEWPORTAddress: 2421 NW OCEANVIEW DR	9/1/2021	9/1/2021	9/1/2021	++EMERGENCY++ 21260672
14586	1270 NW OCEANVIEW DR	9/14/2021	9/14/2021	9/14/2021	Service Order No: 12521 (Final Reading): 1270 NW OCEANVIEW DR
No id	Oceanview Drive	9/15/22	9/21/21	9/22/21	Install Sharrows
14663	NW 19th & Oceanview	9/22/2021	9/28/2021	9/28/2021	garbage at NW 19th & Oceanview
14693	3821 NW OCEANVIEW DR (026511)	9/25/2021	9/27/2021	9/27/2021	Service Order No: 12606 (Re-Read Water Meter): 3821 NW OCEANVIEW DR (026511)
14694	2238 NW OCEANVIEW DR	9/25/2021	9/27/2021	9/27/2021	Service Order No: 12607 (Re-Read Water Meter): 2238 NW OCEANVIEW DR
14715	525 NE 71ST ST	9/27/2021	9/28/2021	9/28/2021	Service Order No: 12628 (Water Only - Re-Read Water Meter): 525 NE 71ST ST
14728	3821 NW OCEANVIEW DR (026511)	9/28/2021	9/28/2021	9/28/2021	Service Order No: 12633 (Water Only - Re-Read Water Meter): 3821 NW OCEANVIEW DR (026511)
14827	3420 NW OCEANVIEW DR -C	10/6/2021	10/6/2021	10/6/2021	Service Order No: 12682 (PAID TURN ON): 3420 NW OCEANVIEW DR -C
15045	NW Oceanview Dr & 20th	11/3/2021	11/3/2021	11/16/2021	NW Oceanview Dr. & NW 20th check area for slide activity (photo attached)
15056	NW Edenvue & Oceanway	11/4/2021	11/4/2021	11/4/2021	tree blocking road NW Edenvue & Oceanview
15614	Street NW OCEANVIEW DR Newport, OR 97365	1/6/2022	1/6/2022	1/6/2022	++EMERGENCY++ 22003779
15689	Northwest Oceanview Drive, Newport, OR, USA	1/14/2022	2/23/2022	2/23/2022	NW Oceanview Drive install speed "advisory" signs

15742	3250 NW OCEANVIEW DR 12	1/21/2022	1/24/2022	1/24/2022	Service Order No: 13051 (Check for Leak): 3250 NW OCEANVIEW DR 12
15811	NW 33rd St.	1/28/2022	1/31/2022	1/31/2022	NW 33rd & Oceanview pot hole and sweep
15814	3250 NW OCEANVIEW DR 12	1/29/2022	1/31/2022	1/31/2022	Service Order No: 13071 (Check for Leak): 3250 NW OCEANVIEW DR 12
16004	Street NW OCEANVIEW DR Newport, OR 97365	2/22/2022	2/23/2022	2/23/2022	2 FULL BUSINESS DAYS 22049413
No id	NW Oceanview Drive	2/20/22	2/23/22	2/23/22	Install Curve Ahead and Speed advisory signs at 12 th and 14th
No id	NW Oceanview Drive	2/28/22	3/2/2022	3/2/22	Moved northbound Curve Ahead and Speed Advisory signs due to citizen complaint
16089	3250 NW OCEANVIEW DR 7	3/2/2022	3/3/2022	3/3/2022	Service Order No: 13148 (Final Reading): 3250 NW OCEANVIEW DR 7
16257	1249 Street NW OCEANVIEW DR Newport, OR 97365	3/18/2022	3/21/2022	3/21/2022	2 FULL BUSINESS DAYS 22076309
16272	1437 NW Oceanview	3/21/2022	3/22/2022	3/22/2022	Blocked storm drain 1437 NW Oceanview
16285	NW Ocean view drive	3/22/2022	3/22/2022	4/4/2022	Clean trouble line Northwest Oceanview drive
No id	NW Oceanview Drive	3/18/22	3/30/22	3/30/22	Install 4 new Chevrons on guard rail for North bound traffic
16339	1725 Street NW OCEANVIEW DR Newport, OR 97365	3/28/2022	3/29/2022	3/29/2022	2 FULL BUSINESS DAYS 22085972
16364	1244 Street NW OCEANVIEW DR Newport, OR 97365	3/30/2022	4/4/2022	4/4/2022	2 FULL BUSINESS DAYS 22089663
16383	1353 Street NW OCEANVIEW DR Newport, OR 97365	3/31/2022	4/4/2022	4/4/2022	2 FULL BUSINESS DAYS 22091118
16386	1353 Street NW OCEANVIEW DR Newport, OR 97365	3/31/2022	4/4/2022	4/4/2022	2 FULL BUSINESS DAYS 22091144
16388	1353 Street NW OCEANVIEW DR Newport, OR 97365	3/31/2022	4/4/2022	4/4/2022	2 FULL BUSINESS DAYS 22091432
16459	2734 Street NW PACIFIC PL Newport, OR 97365	4/11/2022	4/12/2022	4/12/22	2 FULL BUSINESS DAYS 22102527
16535	Street NW OCEANVIEW DR Newport, OR 97365	4/19/2022	4/19/2022	4/19/22	2 FULL BUSINESS DAYS 22110789
16580	NW Oceanview Dr	4/21/2022	4/21/2022	4/21/22	Mow NW Oceanview Dr
16805	3749 Street NORTHWEST OCEANVIEW DRIVE Newport, OR 97365	5/20/2022	5/23/2022	5/23/22	2 FULL BUSINESS DAYS 22148964

16806	NW Oceanview & 25th	5/20/2022	NULL	5/20/22	NW Oceanview & 25th large amount of trash dumped
No id	NW Oceanview Drive	5/30/22	6/2/2022	6/2/22	Install 3 new Chevrons on guard rail for South bound traffic
No id	NW Oceanview Drive	6/10/22	6/13/22	6/15/22	Right of Way Tree Trimming & Mowing
No id	NW Oceanview Drive	6/10/22	6/20/22	6/23/22	Right of Way Tree Trimming & Mowing
17179	Street NW OCEANVIEW DR Newport, OR 97365	7/11/2022	7/11/2022	7/11/22	2 FULL BUSINESS DAYS 22202376
No id	NW Oceanview Drive	8/9/2022	8/12/22	8/12/22	Install curve ahead sign near 19 th for South bound traffic
17514	3360 NW Oceanview Dr Unit A	8/19/2022	8/19/2022	8/19/22	3360 NW Oceanview Dr Unit A - water meter
No id	NW Oceanview Dr	8/19/22	8/22/22	8/22/22	Mow NW Oceanview Dr
No id	NW Oceanview & 15th		8/20/2022	8/20/22	Signage and torch downs on 15th
17516	NW Oceanview Dr	8/19/2022	8/22/2022	8/22/22	1264 NW Oceanview Dr - Cone was taken in work area
No id	NW Oceanview Dr	8/23/22	8/25/22	8/25/22	Gravel Shoulder repair

Memo



To: BPAC
From: Staff Liaison Beth Young, AICP
Subj: Elizabeth Street Sidewalk Report
Date: 11/4/22

Elizabeth Street Sidewalk

(See Engr. Dept report to CC 10.17.22, and Vicinity Map)

A City Council Goal (A-5(a)) is to “infill” a part of Elizabeth Street. CC requested Engineering to do a feasibility study. Engineering determined that only the west side of the street should be sidewalk, and estimated the cost from \$380,000 to \$570,000, which does not include upgrading existing non-ADA-compliant sidewalks on the west side. Engineering has not yet put out a Request for Proposals (RFP).

\$50,000 has been appropriated for design purposes (for a consultant to design it) in the current fiscal year (2021-2022) and additional funding would need to be appropriated to fully complete the design in this fiscal year, according to the City Manager, and that the CC would need to consider ways to pay for the sidewalk.

At the October 17 City Council Meeting, one councilor asked if BPAC will have input on this City Engineer said yes but no formal mechanism was decided or even broached. Councilors commented on bike/ped issues. No additional funding allocated but that would come later.



STAFF REPORT
CITY COUNCIL AGENDA ITEM

Meeting Date: October 17, 2022

Title: SW Elizabeth Street Sidewalk Infill - Feasibility Study

Prepared by: Chris Beatty, PE, Senior Project Manager

Recommended Motion:

No motion, informational report only.

Per Council goal *A-5(a) - Conduct feasibility and develop preliminary costs for infilling sidewalk from Don Davis Park to Government Street along Elizabeth Street. (Vision Strategy A11)*, the Engineering Department would like to inform City Council and Administration about the feasibility for sidewalk infill on SW Elizabeth Street, from Don Davis Park to SW Government Street.. The estimated cost for the project ranges from \$380,000 to \$570,000.

Background Information:

Current conditions on SW Elizabeth Street include two-way vehicle travel and parking on both sides of the roadway. Sidewalk is present on the east side of Elizabeth Street but only at scattered locations. Providing sidewalk infill on the east side would be much more expensive than infill on the west side. This is due to the overall length of sidewalk infill required and challenging terrain (retaining walls required) at some locations. Sidewalk is present on the west side of Elizabeth from Don Davis Park to SW Park Street. Minimal sidewalk exists from SW Park Street to SW Government Street on the west side. Many areas of the existing sidewalk, driveways, and pedestrian ramps on the west side are not ADA compliant.

For this feasibility study we felt that sidewalk infill on the west side of Elizabeth Street would be the most cost-effective approach since the project corridor for the west side would be much shorter in length than the corridor length on the east side. **The conceptual cost estimate was prepared for sidewalk infill on the west side of Elizabeth Street from SW Park Street to SW Government Street only.** Considerations and assumptions for the estimate are as follows:

1. The estimate did not include costs for upgrading existing, non-compliant infrastructure between Don Davis Park and SW Park Street.
2. The estimate includes survey and engineering services and bid items/quantities that were obtained from field investigation and conceptual drawings.

3. The estimate is based on 2022 prices.
4. The sidewalk on the west side would be 5' wide separated from the curb with a 4' wide planter to avoid utility pole relocations.
5. The right-of-way distance from the existing curb line is approx. 9' wide. Sidewalk easements may be required at some locations to provide clearance around existing utility poles.

Fiscal Notes:

This project (number 25-22035) for the fiscal year 2022 - 2023 has an adopted budget of \$50,000. This budget still remains as this feasibility study was prepared by City staff, so this budget is available if additional studies for alternatives listed below are desired by City Council. If no further studies are desired, the \$50,000 could be used to begin survey and design by an engineering consultant. The estimated cost for survey and engineering is approx. \$80,000. Additional funding would be required to complete that work.

Alternatives:

1. Design and construct the sidewalk on the east side of Elizabeth Street from SW Park Street to SW Government Street. These improvements would be nearly the same overall length as the west side, however would be less pedestrian friendly due to having to cross Elizabeth Street where the existing sidewalk terminates on the west side. Overall costs would be similar to the west side conceptual estimate. Finding a crossing location at an intersection would prove difficult due to existing hotel driveways on the west side.
2. Upgrade all non-compliant infrastructure on the west side of Elizabeth Street for Don Davis Park to SW Park Street along with the suggested improvements on the west side of Elizabeth from SW Park Street to SW Government Street.
3. Provide sidewalk infill on the east side of Elizabeth Street from Don Davis Park to SW Government Street.
4. Provide sidewalk infill on Elizabeth Street on both the west and east sides.
5. Do not move forward with the design and construction of the sidewalk infill project.

For items 1 - 5 above, additional cost estimating may be required.

Attachments:

Site Vicinity Map

MATCH LINE - SEE BELOW RIGHT



MATCH LINE - SEE BELOW RIGHT

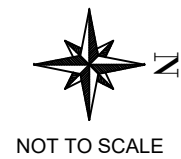


MATCH LINE - SEE UPPER LEFT

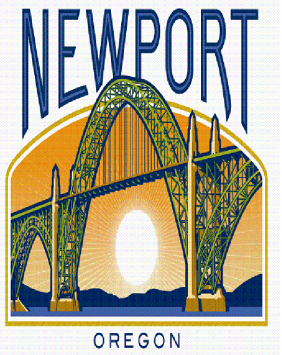
SIDEWALK INFILL LENGTH = 1,100 FEET.



MATCH LINE - SEE UPPER LEFT



NOT TO SCALE



169 SW Coast Hwy
Newport, Oregon 97365
541-574-3376
www.newportoregon.gov

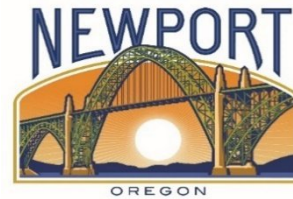
REV.	DATE	DESCRIPTION	BY

Designed By:	Drawn By: CAB	Checked By: CAB
Project No:	2021-020	

CITY OF NEWPORT, OREGON
SW ELIZABETH STREET VICINITY MAP
#####
###

Date	Sheet No.
	1

Memo



To: BPAC
From: Staff Liaison Beth Young, AICP
Subj: Recent City Activities
Date: 11/4/22

Here are recent CC activities of potential interest to the BPAC. I will be able to give more details at the November BPAC meeting.

Bayfront Parking Management Solution RFP

The Parking Advisory Committee has been working with Planning (CDD) to create a request for proposals. CDD will present the updated RFP to the City Council 11/7/22. From CDD Director's report for the 11/7/22 City Council meeting: We are looking for an integrated, turnkey solution that can be managed and operated by the City with vendor maintenance and support. Services are to include a product that provides for phone/app based payments, revenue and data management, real-time parking availability information, issuance of digital parking permits, robust reporting, intuitive customer service tools, and software and equipment to support parking enforcement and collections. The target date for implementation is June 1, 2023.

Oceanview Study (see other memo)

Elizabeth Street Sidewalk (see other memo)

Youth Advisory Committee

City Council is creating a Youth Advisory Committee and has begun preliminary organizational work. One goal is for the YAC to work with other ACs.

Climate Action Plan (see Climate Action Plan)

City Council is working toward creating a Climate Action Plan.

Police Survey Stats (see other memo)

Yaquina Head (see Yaquina Head)

Attached is the CDD Staff Report to CC which includes background information on Yaquina Head Outstanding Natural Area (YHONA, where the lighthouse is), a BLM property. CDD has applied to the BLM for a federal grant to improve the access to Yahona. This description may be useful to newer BPAC members.



STAFF REPORT
CITY COUNCIL WORK SESSION AGENDA ITEM

Meeting Date: September 6, 2022

Title: Report on RFP Development of a Climate Action Plan

Prepared by: Erik Glover, Assistant City Manager/City Recorder

Recommended Motion: None, informational only.

Background Information:

Development of a Climate Action Plan is Identified in several goals and objectives in the Vision 2040 plan as follows:

B-6 Develop a long-term climate action plan for the City of Newport. (Vision Strategy B9) 2-5 years

Objectives for 2022-2023 **B-6(a) Develop educational materials and meet with heavy industrial users of water to discuss the implementation of water conservation practices. (Vision Strategy B6)** The City has convened a work group to study possible water conservation practices, and will be having an update.

B-6(b) Further develop and implement sustainability information on measure the City can implement in our day-to-day operations to reduce environmental impacts. (Vision Strategy B9) A report on this is expected in November 2022.

Staff has reviewed Climate Action Plans for several jurisdictions in Oregon, to include Gresham, Eugene, Milwaukee, McMinnville and Lincoln County, Oregon. Lincoln County plan is attached to the staff report.

In the 2022-2023 budget, the Council appropriated \$50,000 to address the development of a climate action plan.

Typically the plans are broken into similar categories:

Buildings and Energy

- Move toward 100% renewable energy sources
- Net zero energy codes
- Energy-efficient retrofits
- Create a public renewable energy capturing system
- More urban density/mixed-use neighborhoods

Food and Agriculture

- Buy/Eat local
- Expand community gardens

Land Use and Transportation

- Encourage 20-minute neighborhoods (20 minute or less walk/biking to places and services used daily including grocery stores, restaurants, schools etc.)
- Increase level of bikeability and walkability

- Build/Promote electric vehicle charging infrastructure
- Invest in broadband connectivity to promote telecommuting

Urban Forests and Natural Resources/Systems

- Plant trees through an urban tree program.
- Create wildfire defensible spaces

Consumption and Waste

- Reduce consumption/expand composting
- Expand recycling
- Mayor’s Climate/Carbon Challenge

These are goals that are in some climate plans:

- Reduce Per Capita Energy Use
- Purchase electrical power from renewable sources
- Build or Retrofit Building Structures for Renewable Energy
- Divert Waste from Landfill and Convert Waste to Energy
- Recycle or Reuse Wastewater, or Storm/Rainwater
- Utilize alternative fuel City fleet vehicles
- Encourage New Tree Plantings
- Replace Streetlights with LED Efficient Lights

One possible option would be to adopt the Lincoln County Plan in full, and save the \$50,000 allocated funds for the Climate Action Plan RFP. One concern with that decision, would be limited engagement of the City population in developing the climate plan.

Another concern, would be the lack of specific actionable steps the City could take to accomplish the goal, at the city and department level.

Having clearly identified goals, and steps at the City department level would be a key item to consider in a plan. Such as: installing renewable energy devices at select City facilities to offset energy usage and provide operational resiliency during a grid down scenario, set a goal for city facilities to reduce water by a certain percent, reduce money spent on paper/subsequent recycling through technology enhancements, reduce electricity used at the City facility level through energy efficient bulbs, and reduce power used by streetlight infrastructure through LED efficient light upgrades.

Fiscal Notes: None

Alternatives: None Noted

Attachments: Lincoln County Oregon Climate Action Plan



**STAFF REPORT
CITY COUNCIL AGENDA ITEM**

Date: November 7, 2022

Title: Public Hearing and Possible Adoption of Ordinance No. 2204, amending the Newport Comprehensive Plan to Adopt the Yaquina Head Traffic Study

Prepared by: Derrick I. Tokos, AICP, Community Development Director

Recommended Motion: I move to place for final passage, and read by title only, Ordinance No. 2204, an ordinance adopting the Yaquina Head Traffic Study into the Newport Comprehensive Plan.

Background Information: In the spring of 2021, the Federal Highway Administration (FHWA) initiated a traffic study in coordination with the Bureau of Land Management (BLM) to evaluate the transportation facilities in and around the Yaquina Head Outstanding Natural Area. The work was coordinated with the City of Newport Transportation System Plan Update which the City recently completed.

While many of the projects in the Yaquina Head Traffic Study are internal to the BLM managed natural area, there are several that are outside the boundary that will require coordination with the City, including upgrades to NW Lighthouse Drive from the park entrance to the US 101 traffic signal, improvements to the highway intersection proper, trail connections to the Agate Beach neighborhood, and the Lighthouse to Lighthouse multi-use pathway project.

Community members were engaged to help inform the preparation of the study. This included a project oversight committee and stakeholders such as adjacent property owners, Yaquina Head neighbors, City of Newport, Lincoln County, US Fish and Wildlife Service, US Coast Guard, Confederated Tribes of Siletz Indians, Oregon Parks and Recreation Department, Friends of Yaquina Lighthouses, Oregon Coast Trail Committee, Surfrider Foundation, Pedestrian/bicycle community, Spanish-speaking community / Centro de Ayuda and limited mobility advocates.

This ordinance, if approved, will adopt the Yaquina Head Traffic Study by reference into the City of Newport Comprehensive Plan. Such a step is important as it shows that there is local support for the projects, a point that is of particular interest to project funders like FHWA. The City of Newport and BLM currently have a \$4.6 million grant application pending with the FHWA managed Federal Lands Access Program to implement several projects, including a portion of the Lighthouse to Lighthouse pathway connection. City Council approval of the Yaquina Head Traffic Study could make that proposal more competitive.

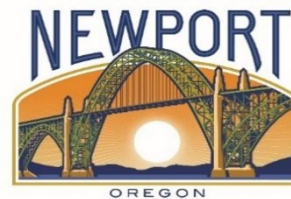
Fiscal Notes: There are no fiscal impacts associated with this amendment.

Alternatives: Adopt the ordinance, request changes, forgo adoption, or as suggested by Council.

Attachments:

Draft Ordinance No. 2204
Yaquina Head Traffic Study (w/o appendices)
Study Appendix A - Public Involvement
Study Appendix B - Existing and Projected Conditions
Study Appendix C - Alternatives Analysis
Study Appendix D - Cost Estimates
October 10, 2022 Planning Commission Meeting Minutes
Public Hearing Notice

Memo



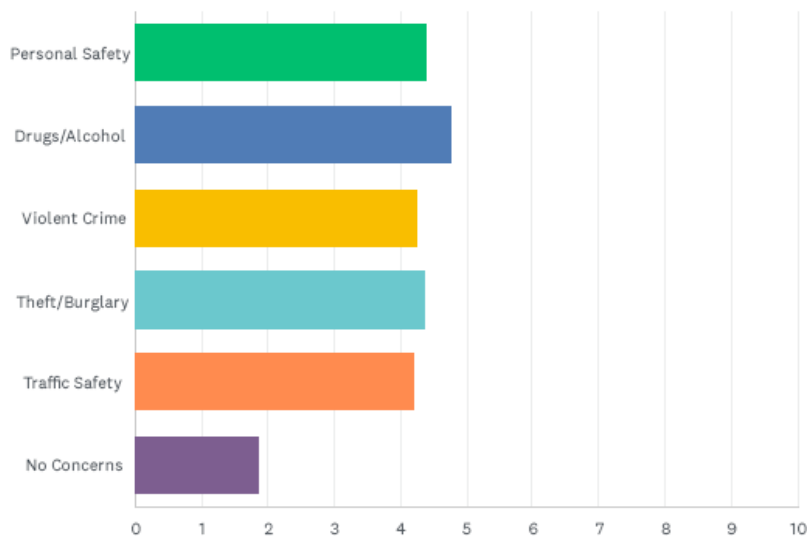
To: BPAC
 From: Staff Liaison Beth Young, AICP
 Subj: Recent Police Survey Results
 Date: 11/4/22

In ____ the City Council created a Police Advisory Board. The PAB recently conducted a community survey. These are the questions and answers that may be of interest to the BPAC because they apply to traffic safety (BPAC Goal #1) and community outreach.

Police Advisory Committee Survey

Q14 What are your top three concerns in your community?

Answered: 238 Skipped: 4

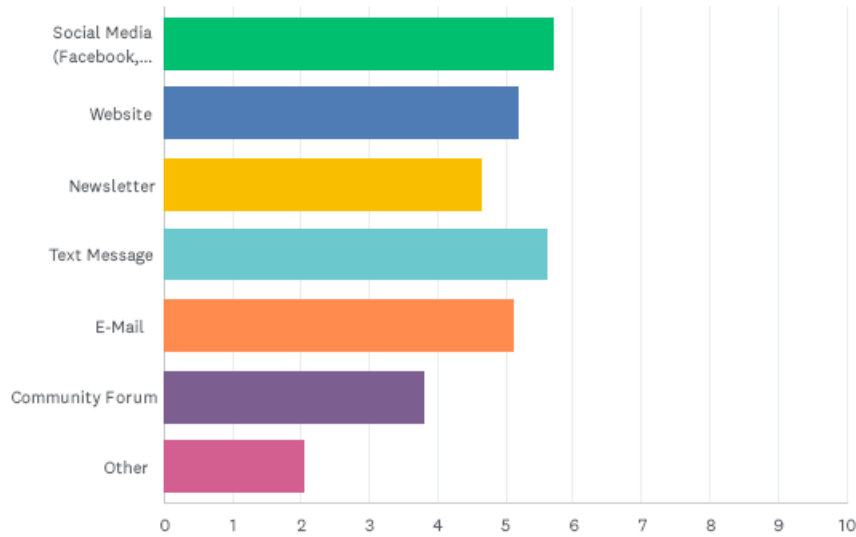


	1	2	3	4	5	6	TOTAL	SCORE
Personal Safety	25.68% 38	22.30% 33	28.38% 42	12.84% 19	10.14% 15	0.68% 1	148	4.39
Drugs/Alcohol	35.42% 68	29.69% 57	19.27% 37	10.42% 20	3.65% 7	1.56% 3	192	4.78
Violent Crime	19.29% 27	25.71% 36	30.00% 42	12.86% 18	10.71% 15	1.43% 2	140	4.26
Theft/Burglary	18.04% 35	30.93% 60	30.41% 59	12.37% 24	6.70% 13	1.55% 3	194	4.37
Traffic Safety	31.43% 55	17.71% 31	18.86% 33	5.71% 10	25.14% 44	1.14% 2	175	4.21
No Concerns	12.00% 9	2.67% 2	4.00% 3	1.33% 1	1.33% 1	78.67% 59	75	1.87

Police Advisory Committee Survey

Q15 What is the best way for the Newport Police Department to provide important information to you? Rank in order 1, 2, 3.

Answered: 229 Skipped: 13



	1	2	3	4	5	6	7	TOTAL	SCORE
Social Media (Facebook, Twitter, Instagram, etc.)	45.09% 78	19.08% 33	20.23% 35	4.62% 8	1.16% 2	7.51% 13	2.31% 4	173	5.71
Website	12.03% 19	34.81% 55	27.85% 44	14.56% 23	8.86% 14	1.90% 3	0.00% 0	158	5.21
Newsletter	10.53% 14	15.04% 20	34.59% 46	15.04% 20	18.80% 25	6.02% 8	0.00% 0	133	4.65
Text Message	39.39% 65	23.64% 39	12.12% 20	13.33% 22	7.88% 13	1.82% 3	1.82% 3	165	5.61
E-Mail	20.50% 33	31.06% 50	21.12% 34	5.59% 9	11.80% 19	7.45% 12	2.48% 4	161	5.11
Community Forum	10.77% 14	13.08% 17	15.38% 20	10.77% 14	14.62% 19	28.46% 37	6.92% 9	130	3.82
Other	4.49% 4	5.62% 5	7.87% 7	1.12% 1	0.00% 0	14.61% 13	66.29% 59	89	2.04

Memo



To: BPAC
From: Staff Liaison Beth Young, AICP
Subj: Goals and Objectives: Annual Schedule
Date: 10/28/22

*Every November and/or December, each advisory committee and department renews, revises or remakes its Goals and Objectives (G&Os) for the upcoming fiscal year (July 1-June 30). Here is the annual schedule, with this year's dates inserted. **Bold** indicates BPAC involvement.*

Late October – Notice is sent to all advisory committees' staff liaisons and department heads.

November and/or December– ACs revisit last year's G&Os and revise if needed.

End of December – Deadline for department heads and liaisons to submit G&Os (12/30/22). This is done internally through the online website.

January – The Vision 2040 Advisory Committee presents annual report to the City Council (1/3/23). City Council goal-setting meeting (1/9/23). City Council approves draft G&Os (1/17/23).

February – The Vision 2040 Advisory Committee provides a report on draft G&Os to the City Council (1/17/23).

March – City Council holds public meeting and adopts G&O's for the upcoming fiscal year, which includes all departmental and advisory committees' G&O's.

Early April – Upcoming fiscal year's G&O's appear on public website <https://www.goals.newpororegon.gov> (note these webpages are currently only accessible by a Google search: Strategic Goals Objectives Newport Oregon, then click on "Committees").

July 1 – Committees commence to implement new (2023-2024) Goals and Objectives.

(over)



City of Newport, OR

Strategic Goals & Objectives



Home Vision 2040 City Council Committees Departments

Login

Committee Goals

Goal Type(s) All selected (4) Committees(s) Bicycle and Pedestrian Advisory Committee Year(s) 2022-23, 2023-24
 Get Selected Select View: Table Timeline

2022-23

Bicycle and Pedestrian Advisory Committee (2022-23)

PDF Copy Excel Print Column visibility Show 10 entries Search:

Goal#	Goal Title	Goal Type	Goal Progress	V2040 Strategies	Objectives
37	Safety	Ongoing		A1 A3 A10 A11 A12 A15 B4 E4 E6 E13 F1 F7	423 Report new safety hazards directly to Public Works
					424 Work with City Council, Newport Police Department and ODOT to gather informative crash data involving active transportation.
					425 Inform City Council on Vision Zero and other crash-reduction programs and policies that might work for Newport (if asked)

Screenshot of BPAC's Goals and Objectives page for the current year (2022-2023). All departmental and advisory committees' goals and objectives are listed here along with which parts of Vision 2040 they support. For example, Goal "Safety" supports twelve Vision 2040 strategies. (note: BPAC's 7/12/22 update of 2022-2023 G&Os are not reflected here).

BPAC Goals and Objectives 2022-2023

Approved 7/12/22



Goal 1: Work to make Newport's transportation modes safer

- a. Report new safety hazards directly to Public Works
- b. Work with City Council, Newport Police Department and ODOT to gather informative crash data involving active transportation

Goal 2: Help City Council identify active transportation funding sources

- a. Maintain an "Active Transportation Grant Opportunities" spreadsheet with key deadlines.
- b. Do preliminary work toward applying for Safe Routes to Schools Project Identification Program grant (next application window February-March 2024)

Goal 3 : Work with local groups, agencies and organizations, especially active transportation groups, to promote active transportation in Newport

- a. Stock bike maps throughout town (ongoing)
- b. Work with schools and other groups to promote National Walk and Roll to School Day* (October 12, 2022) or National Bike and Roll to School Day** (May 3, 2023).
- c. Promote an improved signage system that links bike and pedestrian routes to city trails, programs and/or events, especially the Ocean-to-Bay and Lighthouse-to-Lighthouse trails
- d. Do preliminary work toward a future citywide active-transportation event (make community connections, research other cities' events, create a living list of potential activities)

Goal 4: Maintain positive working relationships with the City Council, advisory committees and commissions, and City staff to implement BPAC active transportation goals

- a. Invite key staff members for Q-and-A sessions (as needed)
- b. Hold joint meetings with other advisory committees on matters of mutual interest (as needed).
- c. Continue to liaison one-on-one with select advisory committees and commissions (read their minutes, go to a meeting or meetings, report to BPAC possible joint endeavors)

Goal 5: Track city street infrastructure projects

- a. Invite key staff members for Q-and-A sessions (as needed)
- b. Maintain a list of city projects, from pre-grant applications to construction completion

*formerly Walk to School Day **formerly Bike to School Day

City of Newport, OR :: Goals

Goal#	Goal Title	Goal Type	Goal Text	V2040 Strategies	Objectives
37	Safety	Ongoing	Work to make Newports transportation modes safer	A1 A3 A10 A11 A12 A15 B4 E4 E6 E13 F1 F7	423 Report new safety hazards directly to Public Works 424 Work with City Council, Newport Police Department and ODOT to gather informative crash data involving active transportation. 425 Inform City Council on Vision Zero and other crash-reduction programs and policies that might work for Newport (if asked)
38	Funding	Ongoing	Help City Council identify active transportation funding sources	A1 A3 A5 A10 A11 A12 A13 A15 A16 A17 B3 B4 B9 E13	426 Maintain an "Active Transportation Grant Opportunities" spreadsheet with key deadlines
39	Community	Ongoing	Work with local groups, agencies and organizations, especially active transportation groups, to promote active transportation in Newport	A3 A10 A11 A12 A13 B2 B3 B4 C6 C8 C10 C13 D10 E13 F1 F4 F7 F11	427 Stock bike maps throughout town 428 Promote and participate in National Bike to Work Day (May) 429 Work with schools and other groups to promote National Bike/Walk to School Day (October) 430 Possibly begin actions toward a Bicycle-Friendly Business program in Newport 431 Promote a signage system that links bike and pedestrian routes to city trails, programs and/or events, especially the Ocean-to-Bay and Lighthouse-to-Lighthouse trails. 435 Be the catalyst for, promote and participate in a new citywide active-transportation event
40	Relationships	Ongoing	Maintain positive working relationships with the City Council, advisory committees and commissions, and City staff to implement BPAC active transportation goals	B2 B3 B4 B5 B9 E13 F1 F4 F7	432 Invite key staff members for Q-and-A sessions (as needed) 433 Hold joint meetings with other advisory committees on matters of mutual interest (as needed) 434 Continue to liaison one-on-one with select advisory committees and commissions (read their minutes, go to a meeting or meetings, report to BPAC possible joint endeavors)

To: BPAC

From: Minda (email to Beth)

Subj: Vision 2040 Committee Liaison Report

Date: 9/9/22

I attended in person the August 11 meeting of the Vision 2040 committee. The committee had a lot to cover because this was the first meeting in several months where they had quorum. (That would explain why I had not been able to find recent copies of meeting minutes.)

I scanned the Vision 2040 Strategic Plan and immediately saw two goals that are in direct alignment with the BPAC:

A11. Bicycle and Pedestrian Safety and Amenities [Lead]: Work to improve the safety of bicyclists and pedestrians throughout Newport. Plan, fund, and develop improvements to bicycle and pedestrian amenities in strategic areas of the city, including sidewalks, crosswalks or overpasses, "traffic calming," bike racks, and planned bicycle and pedestrian routes.

A15. Complete Streets [Partner]: Design neighborhoods around streets that are well integrated with local transit, are ADA Accessible, and accommodate "active transportation" such as cycling, walking, and wheelchair moving.

During the public comment section at the end of the meeting, I introduced myself as a member of the BPAC and briefly touched on ways our two committees might be able to work together. I did not talk very long, because their meeting was beginning to run over time.

One of the challenges that the Vision 2040 committee is facing is feeling responsible for a plethora of large scale goals, whereas the other city committees are more focused in their missions. In my public comment, I pointed out that by working with the BPAC more closely, we could essentially take the active transportation piece off their plate. I invited future conversation to see where their expectations and ours might inform each other's goals.

Another possible place we could work together, which was suggested by one of their committee members, is to have a BPAC member join the Vision 2040 committee. Several of their members are representative members from other city committees. (This is also one of the challenges that the committee is facing. These dual roles create quite a time commitment for their members.)

I have scheduled a follow up meeting with Leslie Palotas, who was present and active in the meeting. She is no longer a member of the committee but is intimately familiar with the Vision 2040 initiative, and I believe she is currently a professional community organizer. I will be meeting with her in early October to talk more in depth about both committees, how to be more effective as volunteers, and ways we might align.

Some of my notes from the meeting, including questions for later:

From City Code:

“The purpose of the Vision 2040 Advisory Committee shall be to promote the implementation of the Vision 2040 Plan.”

“Tracking implementation of Strategies, and preparing annual progress reports;”

- Can we get a copy of progress reports for strategies A11 and A15? How are you measuring success? Are we aligned?

“Engaging city committees, staff, and partner organizations to facilitate implementation of Strategies;”

- We would love your feedback on our goals (and vice versa?)
How to reach the community and get them engaged – we have the same problem esp with the lack of social media

BPAC 2022 - 2023 Work Grid

2022

<p>September</p>	<p>October Send Notice to department heads and advisory committee liaisons.</p> <p>Who is returning in January?</p>	<p>November ACs revisit last year's G&Os and revise if needed</p> <p>Interview Candidates if needed</p>	<p>December Deadline for department heads and liaisons to submit G&Os (12/30/22).</p> <p>Interview Candidates if needed</p>
-------------------------	--	--	--

2023

<p>January Ryan Hashagan presentation</p> <p>1/3/23 - The Vision 2040 Advisory Committee presents annual report to the City Council</p> <p>1/9/23 - City Council goal-setting meeting</p> <p>1/17/23 - City Council approves draft G&Os</p>	<p>February 1/17/23 - The Vision 2040 Advisory Committee provides a report on draft G&Os to the City Council</p> <p>Safe Routes to Schools Project Identification Program grant</p> <p>National Bike and Roll to School Day Planning</p>	<p>March City Council holds public meeting and adopts G&O's for the upcoming fiscal year, which includes all departmental and advisory committees' G&O's.</p>	<p>April Early April – Upcoming fiscal year's G&O's appear on public website</p>
<p>May Walk and Roll Planning</p>	<p>June</p>	<p>July July 1 – Committees commence to implement new (2023-2024) Goals and Objectives.</p>	<p>August BPAC hosts the Parks and Rec Adv. Comm. joint meeting</p>
<p>September</p>	<p>October Who is returning in January?</p>	<p>November Interview Candidates if needed</p>	<p>December Interview Candidates if needed</p>



City of Newport BPAC 2022 – 2023 WORK PLAN

OVERVIEW

The BPAC Committee: The purpose of the committee is to advise the City Council on issues related to active transportation per Newport Municipal Code Chapter 2.05 (Boards and Commissions) Section 2.05.001 (Applicability and Authority), Section 2.05.001(Board, Committee, and Commission Appointments and Service) and Section 2.05.055 (Bicycle and Pedestrian Advisory Committee).

MEMBERS

GOALS and/or ACTION ITEMS

Goal 1: Work to make Newport’s transportation modes safer

- a. Report new safety hazards directly to Public Works
- b. Work with City Council, Newport Police Department and ODOT to gather informative crash data involving active transportation

Lead:

Supporting members:

Partners and resources:

Timeline:

Budget:

Goal 2: Help City Council identify active transportation funding sources

- a. Maintain an “Active Transportation Grant Opportunities” spreadsheet with key deadlines.
- b. Do preliminary work toward applying for Safe Routes to Schools Project Identification Program grant (next application window February-March 2024)

Goal 3 : Work with local groups, agencies and organizations, especially active transportation groups, to promote active transportation in Newport

- a. Stock bike maps throughout town (ongoing)
- b. Work with schools and other groups to promote National Walk and Roll to School Day* (October 12, 2022) or National Bike and Roll to School Day** (May 3, 2023).
- c. Promote an improved signage system that links bike and pedestrian routes to city trails, programs and/or events, especially the Ocean-to-Bay and Lighthouse-to-Lighthouse trails

d. Do preliminary work toward a future citywide active-transportation event (make community connections, research other cities' events, create a living list of potential activities)

Goal 4: Maintain positive working relationships with the City Council, advisory committees and commissions, and City staff to implement BPAC active transportation goals

- a. Invite key staff members for Q-and-A sessions (as needed)
- b. Hold joint meetings with other advisory committees on matters of mutual interest (as needed).
- c. Continue to liaison one-on-one with select advisory committees and commissions (read their minutes, go to a meeting or meetings, report to BPAC possible joint endeavors)

Goal 5: Track city street infrastructure projects

- a. Invite key staff members for Q-and-A sessions (as needed)
- b. Maintain a list of city projects, from pre-grant applications to construction completion

OTHER ACTION ITEMS:

Each year we have a “goals and objectives” exercise. BPAC revisits existing G&O’s for the upcoming FISCAL year (starts July 1). Admin asks me to put them online on an internal City webpage, and City Council approves them. In the past admin has been clear as mud on when they need these things done. Things have been weird because of Covid and being short-staffed. I talked to the new Asst. City Mgr Erik Glover asking for clarification, which I will forward to you when I hear from him.

Some of the Objectives are cyclical. You could add those to the Work Calendar

What other committees are we following and should we put their report outs on the grid

Oregon Coast Bike Route Update

BPAC Members 11/4/22

<i>Position</i>	<i>Name</i>	<i>First Appointed</i>	<i>Current Term Ends</i>	<i>Liaison/Tasks</i>
Board Chairperson	Michael Rioux	9/18/2017	12/2023	<ul style="list-style-type: none"> • Parks and Rec. • Police
Member	Tomas Follett	2/1/2019	12/2022	<ul style="list-style-type: none"> • Parks and Rec.
Member	Minda Stiles	8/19/2019	12/2022	<ul style="list-style-type: none"> • Vision 2040
Member	Dick Keagle	8/4/2020	12/2022	<ul style="list-style-type: none"> • Brochure Distribution
Vice-Chair	Herb Fredricksen	7/19/2021	12/2022	<ul style="list-style-type: none"> • Planning Commission • Destination Newport
Member	Alan Cobb	8/1/22	12/2023	<ul style="list-style-type: none"> •
Member	Pete Dunphy	8/1/22	12/2022	<ul style="list-style-type: none"> •
Alt	Lisa Avery	7/18/22	12/2022	<ul style="list-style-type: none"> • Library Board
Alt	Leeann Bennett	9/20/22	12/2023	<ul style="list-style-type: none"> •
Alt	[open]		12/2023	

City Council Liaison	Ryan Parker	--	--	r.parker@newportoregon.gov
City Council Liaison-Alt	Beatriz Botello	--	--	b.botello@newportoregon.gov
Staff Liaison	Beth Young	--	--	City Hall, 169 SW Coast Hwy 541-574-3341 b.young@newportoregon.gov