



Noble
Professional
Dedicated

Newport Police Department Request for Volunteer

One Team - One Future

Date of request _____ **Unit/Squad:** *Patrol - Detectives - Records – CSO*

(Circle One)

Contact Person: _____ **Phone:** _____

Brief description of the work to be performed: (Give both the goal of the job and examples of activities to be performed.)

Qualifications sought: (Include both skills and attributes needed to perform the work and any items that might disqualify an applicant.)

Number of volunteers requested for project: _____ **Operation plan filed?** *Yes/No*

Work area: _____ **Timeframe:** *On-going or short-term*

(Circle one)

Equipment needed: _____

Hours preferred: _____ **to** _____ **Flexible to availability of volunteer?** *Yes/No*

Needed: (Include shift, days of week, and hours) _____

Upon availability: *Yes/No* **Specific date:** (Include month/day) _____

Proposed start date: _____ **Estimated end date:** _____

Who will supervise the volunteer(s) assigned to your Project? _____

Please return this completed form to Lt. Brent Gainer for review and assignment.