



CITY COUNCIL WORK SESSION AGENDA
Monday, November 20, 2023 - 3:30 PM
City Council Chambers, 169 SW Coast Highway, Newport, Oregon

All public meetings of the City of Newport will be held in the City Council Chambers of the Newport City Hall, 169 SW Coast Highway, Newport. The meeting location is accessible to persons with disabilities. A request for an interpreter, or for other accommodations, should be made at least 48 hours in advance of the meeting to Erik Glover, City Recorder at 541.574.0613, or e.glover@newportoregon.gov.

All meetings are live-streamed at <https://newportoregon.gov>, and broadcast on Charter Channel 190. Anyone wishing to provide written public comment should send the comment to publiccomment@newportoregon.gov. Public comment must be received four hours prior to a scheduled meeting. For example, if a meeting is to be held at 3:00 P.M., the deadline to submit written comment is 11:00 A.M. If a meeting is scheduled to occur before noon, the written comment must be submitted by 5:00 P.M. the previous day. To provide virtual public comment during a city meeting, a request must be made to the meeting staff at least 24 hours prior to the start of the meeting. This provision applies only to public comment and presenters outside the area and/or unable to physically attend an in person meeting.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

1. CALL TO ORDER AND ROLL CALL

2. DISCUSSION ITEMS

2.A City Manager's Report

[City Manager's Report](#)

2.B Bilingual Position

[Staff Report for Bilingual Position_November 20_2023.pdf](#)

[Bi-lingual Community Engagement Specialist Job Description 11.2023.pdf](#)

2.C Climate Action Plan

[Climate Objectives Survey.pdf](#)

[Working Draft Climate Plan .pdf](#)

3. EXECUTIVE SESSION

3.A Scheduling an Executive Session Pursuant to ORS 192.660(2)(h) to Consult with Counsel Concerning the Legal Rights and Duties of a Public Body with Regard to Current Litigation or Litigation Likely to be Filed

4. ADJOURNMENT



Spencer R. Nebel
City Manager
CITY OF NEWPORT
169 S.W. Coast Hwy.
Newport, OR 97365
s.nebel@newportoregon.gov

DATE: November 16, 2023
TO: City Council
FROM: Spencer Nebel, City Manager
RE: Urban Renewal and Work Session Schedules for Monday, November 20, 2023 at 3 PM

The City Council will be holding an Urban Renewal meeting at 3 PM on Monday, November 20, to review a request for a 30-day extension in time to utilize the South Beach Church building, and to consider holding an executive session to discuss property transactions. Following the Urban Renewal meeting, the City Council will meet in work session at 3:30 PM to discuss the cultural outreach position that has been budgeted, further development of the climate action plan, and holding an executive session to discuss two items of pending litigation.

At 5:30, we will be arranging for photos of Council as a group, as well as updating individual Council photos for the website and other purposes. The regular meeting will begin at 6 PM.

Schedule for Meetings for Monday, November 20, 2023

- 1.) Urban Renewal Meeting at 3 PM.
 - 3 PM consideration of a request from South Beach Church for a 30-day lease extension on the South Beach property. (15 minutes)
 - 3:15 PM schedule an executive session immediately following the close of the Urban Renewal meeting to discuss property transactions. (15 minutes)
- 2.) City Council work session at 3:30 PM.
 - 3:30 PM cultural outreach position review. (20 minutes)
 - 3:50 PM discussion on climate action plan. (25 minutes)
 - 4:15 PM schedule an executive session to discuss litigation matters. (1 minute)
 - 4:15 PM litigation matter number one.
 - 5:00 PM litigation matter number two.
- 3.) Council photos at 5:30 PM
- 4.) Regular Council meeting at 6 PM.

Discussion on Cultural Outreach Position (20 minutes)

In the current fiscal year, the City Council has appropriated funding for a bilingual community engagement position. We have had several discussions at a staff level and would like to present our preliminary conclusions about how to best utilize and structure this position. A draft job description for this position has been included in your packet for review. I am recommending that the City Council consider upgrading the Library Director's position to include a cultural outreach component for the entire city. If this is done, the bilingual community engagement specialist would report to the Library Director/Community Engagement Director position. I am proposing that we upgrade a current position in the Library to Assistant Library Director to provide some additional relief to Laura so that she can undertake these additional responsibilities and hire a bilingual community engagement specialist to work to develop and coordinate community partnerships with all City departments to engage community members throughout the city. The position would require fluency in both English and Spanish. If Council is comfortable with this process, I will bring back a specific recommendation on the changes in the existing positions, as well as initiate the process to hire a bilingual community engagement specialist.

Discussion on Climate Action Plan

At the last City Council meeting, an outline of a climate action plan was presented to the City Council for further refinement. This was based on the survey results that were completed by members of Council of a list of potential actions the City could take to address climate issues as a city organization. This included items that were part of the draft outline for an action plan, and indicated those items that were dropped from the action plan based on relatively low priority being indicated by members of Council and department staff. There is also a list where there was a split on whether it should be a priority or not as part of a climate action plan. I would like to review these specific items so that we can conclude what elements should be part of this City Climate Action Plan. Once there is a general agreement of that, the actual plan will be developed from the issues included in this outline. I did ask for information from Council members about different items that should either be excluded or included in the plan. I have indicated the results of that survey that we received as of November 15. I will update this if I receive this information from other Council members prior to Monday's work session. The focus of the discussion will be on those items where there is a consensus to either remove or add items to the action plan outline.

Scheduling an Executive Session Pursuant to ORS 192.660(2)(h) to Consult with Council Concerning the Legal Rights and Duties of a Public Body with Regard to Current Litigation.

Recommendation:

I recommend the City Council consider the following motion:

I move to schedule an executive session pursuant to ORS 192.660(2)(h) to consult with Counsel concerning the legal rights and duties of a public body with regard to current litigation immediately following the close of the November 20, 2023 work session.

Council Photos

Please be prepared for taking an official City Council photo and individual Mayor/Council photos beginning between 5:30 and 6 PM.

Following the Urban Renewal meeting, work session, executive sessions and photos, the City Council will meet in a regular session at 6 PM.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "S. Nebel", is written over the printed name.

Spencer R. Nebel
City Manager



**STAFF REPORT
CITY COUNCIL AGENDA ITEM**

Meeting Date: November 20, 2023

Title: Bilingual Position

Prepared by: Laura Kimberly, Newport Public Library Director

Background Information:

City Council requested the development of a bilingual position that would serve on a city-wide level during the budget discussions for FY23-24. This position will address the needs of the organization on a city-wide basis.

Spencer Nebel, Steve Baugher, Laura Kimberly, Michael Cavanaugh, and Barb James had a meeting to discuss the development of a bilingual position and the bilingual needs of the organization on a city-wide basis. After this meeting, Michael Cavanaugh and Laura Kimberly put together a five-question, two-minute survey regarding the bilingual service needs in city operations. The survey was sent to all city department heads and supervisors, which included Brent Gainer, Tom Sakaris, Sonia Graham, Keeley Naughton, Scott Bernards, Linda Annable, Lillian Curanzy, Erik Glover, Steve Steward, Justin Scharbrough, John Johnston, Chris Beatty. All departments responded to the bilingual service needs in city operations survey.

Laura Kimberly, Newport Public Library Director and Spencer Nebel, City Manager met with City Council on July 17 to discuss the development of a bilingual position that would serve on a city-wide level. City Council offered helpful feedback and direction.

The City Manager is proposing to City Council that the bilingual position fall under the Library Director's responsibility and works to extend further efforts to educate and embrace justice, equity, diversity, and inclusion (JEDI) across the organization. This position would help address some of the needs related to employee training on JEDI and developing listening skills to understand perspectives, and embracing the value of diversity in the workplace.

This bilingual position would possibly have office space at the Newport Public Library in a determined location. The bilingual position would have one supervisor, Laura Kimberly, Library Director. A draft of the job description has been created.

Discussions are continuing regarding Laura Kimberly taking a larger role within the organization outside of the Library, staffing needs, other required support, and a revised job title. There will

be some library staff restructuring with the Library Director taking a larger city-wide leadership position.

Attachments: None

ORGANIZATION: City of Newport**LOCATION:** Newport, Oregon**DEPARTMENT:** Library**DATE:** November 2023

**Non-Exempt
Regular Full-Time
Non-Represented**

JOB TITLE: Bi-Lingual Community Engagement Specialist**Range:** N206

PURPOSE OF POSITION

Conduct outreach to the community to engage community members throughout the city. Work collaboratively with the Communications Specialist to provide professional and efficient service to the community in English and Spanish. Be a community resource to facilitate, improve the quality, and cultural competence of service delivery. Provide administrative support as needed.

ESSENTIAL JOB FUNCTIONS AND EXAMPLES OF DUTIES PERFORMED

Develop and coordinate community partnerships that help deliver on engagement strategies through strong, long-term relationships.

Attend community events, meetings, and collaborate with other community-based organizations.

Identify new and creative ways to engage community members throughout the city.

Facilitate cultural events. Support Spanish-language and bilingual programs and services for adults and families.

Provide valuable clerical support and assistance with many details related to coordinating and facilitating programming and services in Spanish and English.

Be passionate about advancing diversity, equity, and inclusion in the organization and through communications and engagement.

Promote a culture of teamwork and communication by working in collaboration and treating coworkers with respect and dignity, and maintaining an open mind to diverse voices and ideas.

Provide translation and adapting language to be most effectively communicated in different languages.

Respond to community member emails, phone calls, and other inquiries and questions.

Support other employees and departments as needed; adapting to changing priorities.

Assist with creating graphics in Adobe Creative Suite or Canva for use on social media and email campaigns; schedule content for social media and email newsletters.

Assist in designing advertisements, infographics, and brochures.

Assist with the development of engaging content for various communication channels, including social media and newsletters that can effectively convey the intended messages to their target audiences;

Be proficient in English and Spanish, allowing you to bridge the communication gap between different communities, ensuring clear and accurate communication.

Work with the Communications Specialist and other subject matter experts and other stakeholders, and to coordinate a communications project while keeping your supervisor and/or other communications team members in the loop.

Assist with writing, editing, and proofreading– in Spanish and English

Participate in internal meetings with ideas for effectively and efficiently communicating information to employees and residents.

Perform other duties as assigned.

JOB QUALIFICATION REQUIREMENTS

MINIMUM/MANDATORY EDUCATION AND EXPERIENCE REQUIREMENTS:

Any equivalent combination of education and experience that provides the applicant with the knowledge, skills, and abilities required to perform the duties as described. A typical way to obtain the knowledge, skills, and abilities would be a Associate's degree in Communications, Journalism, or a closely related field, fluency in English and Spanish, and three years job related work experience.

KNOWLEDGE: Extensive knowledge of the Lincoln County area. Working knowledge of computers and other technologies commonly found in office settings. Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases. Mathematical principles. Business letter writing and the standard format for typed materials. Methods and techniques of proper phone etiquette. Methods and techniques for basic report preparation and writing. Methods and techniques for record keeping and filing. Customer service and public relations methods and techniques. English usage, spelling, grammar, and punctuation. Social media to include Facebook, X, and other social media outlets. English and Spanish language usage, spelling, grammar, and punctuation. Basic business writing and the standard format for typed materials. Knowledge of advancing equity and inclusion through communications, including the ability to identify stories about culturally specific experiences or programs, and other relevant topics, and to implement best practices in accessibility and language access.

SKILLS: High level of skill in the use of personal computers, various related software programs including the spreadsheets and word processing programs. Proficiency with Microsoft Office tools required (Word, Outlook, Excel, PowerPoint). Strong time management, analytical, organization, and prioritization skills. Customer service orientation and skills. Strong interpersonal skills, and the ability to work well with managers, supervisors, employees, and the general public. Strong oral and written communications skills with a variety of audiences. Competence in business English, and Spanish languages with spelling, grammar, and punctuation. Reasoning, math, analysis, and problem-solving skills, combined with excellent judgment and professionalism.

ABILITIES: Ability to work with a diverse population (e.g. ethnic background, religion, nationality, education level, language, socio-economic status, etc.) Coordinate multiple projects,

organize priorities, and manage a flexible schedule. Ability to communicate effectively in English and Spanish, both orally and in writing, with individuals and groups. Ability to communicate complex material in a simple, understandable manner. Offer creative solutions or new programs for consideration and the ability to think critically about the issues and challenge old ideas. Compassionate delivery of sensitive information. Create visual and written materials. Ability to establish and maintain an effective working relationship with city management, other employees, Council members, other entities, and the public. Ability to maintain efficient and effective systems and procedures. Ability to follow direction. Ability to function in an intense work environment with numerous interruptions and conflicting demands. Ability to elicit information and cooperation from individuals and groups. Ability to manage multiple demands and deadlines occurring simultaneously. Ability to work a flexible schedule. Ability to write short, engaging feature content for websites or social media. Ability to develop and maintain content planning calendars, keep key stakeholders informed about publication timelines and coordinating stakeholders' review. Ability to publish engaging content to social media platforms, including X, Facebook, and Instagram, and monitoring and responding to audience engagement. Ability to collaborate with staff from all city departments in fluid circumstances by communicating consistently and considering their feedback. Ability to honor the confidentiality required of this position. Ability to work a flexible schedule. Physical ability to perform the essential job functions. Ability to lawfully operate a motorized vehicle for City business on a regular basis.

SPECIAL REQUIREMENTS/LICENSES

Valid Oregon Driver's License at time of hire.
English and Spanish language fluency.

DESIRABLE QUALIFICATIONS

Bicultural competencies for the Latino population.

PHYSICAL DEMANDS OF POSITION

The employee is frequently required to sit, stand, bend, kneel, stoop, communicate, reach, and manipulate objects. The position requires mobility, including the ability to frequently lift or move materials up to 10 pounds, and occasionally lift or move materials up to 40 pounds. Manual dexterity and coordination are required approximately 70% of the work period while operating such equipment as computers, keyboards, telephones, and standard office equipment.

WORKING CONDITIONS/WORK ENVIRONMENT

Work location is primarily indoors where most work occurs under usual office working conditions. May include evening meetings.

SUPERVISORY RESPONSIBILITIES:

None

SUPERVISION RECEIVED:

Work is performed under the general direction of the Library Director.

SIGNATURES

This document has been reviewed between the Supervisor and the Incumbent. I understand that this document is intended to describe the most significant essential and auxiliary duties performed by the job/position for illustration purposes, but does not include other occasional work, which may be similar, related to, or a logical assignment for the position. This job/position description does NOT constitute an employment agreement between the employer and employee, and is subject to change by the employer as the organizational needs and requirements of the job change.

I understand and acknowledge I have read the above job description and can perform the essential functions of this position with or without reasonable accommodation. I understand it is my responsibility to contact Human Resources if at any time I require an accommodation to complete the essential functions of the position.

_____ Incumbent Name	_____ Incumbent Signature	_____ Date
_____ Supervisor Name	_____ Supervisor Signature	_____ Date

Date Revised: November 2023

Approved by: _____

City Manager

Date: _____

City of Newport Internal Survey Results of City Climate Mitigation Priorities

At the August 21, 2023 City Council work session, the Council discussed the City's approach to developing a climate action plan for the City. This was identified as City Council Goal B-6 and more specifically Objectives B-6(a) *Develop and implement sustainability information on measures that the City can implement in our day-to-day operations to reduce environmental impacts* and B-6(c) *Prioritize strategies to adapt the city to address conditions created by climate change*. Part of the Council discussion focused on utilization of the \$50,000 appropriated in the current year budget to develop a climate action plan. This discussion included using this funding to actually implement a number of practices that would be ways to reduce the City's impact on climate. Councilor Ryan Parker initially compiled a list of potential action items that the City of Newport could consider taking towards this goal. Current goals that are not part of this list.

On Thursday August 10, Erik Glover and I went through the list that Councilor Parker compiled and ranked the items based on the likelihood of proceeding with the initiative in the next 18 months. One (1) means likely, if approved by the City Council, and five (5) means unlikely based on current situations. This was a quick review to facilitate the discussions for the work session on August 21.

Those items that are currently identified as City Council Goals are identified by goal number.

The survey was sent out to Council members and Department Heads. Respondents were asked to indicate the priority of each item with the number one (1) being the highest priority and number four(4) indicating that no action should be taken. In addition, responses were requested to determine the timeframe for the project to be accomplished with "A" under two years, "B" being 2-5 years, "C" being 5 years and beyond, and "D" being no action taken. Responses from 12 Department Heads and 4 Council members have been compiled. The numbers in black are responses from Department Heads and responses in red are Council members. The results can be used as a basis to develop a City Climate Mitigation plan should Council wish to proceed.

In addition, several other suggestions were made for Council consideration :

1. Conduct an energy audit of all City buildings.
2. Acquire land in the watershed.
3. Prepare for climate-related emergencies.
 - A. Water resilience/dams.
 - B. Emergency planning.
 - C. Strategies to engage the public in preparedness.
 - D. Identify areas in the city that are most vulnerable to natural disasters.

A. City Climate Mitigation Actions

Priority: 1. High; 2. Medium; 3. Low; 4. No action

Timing: A. Within two years; B. Two to five years; C. Beyond five years; D. No action.

		NA	1	2	3	4	A	B	C	D
A.1	Seek funding, issue a request for proposals, and contract for updating the City's Storm Water Master Plan. Goal B-2(a)		6 4	6 1			6 1	6 4		
A.2	Proceed with the first year upgrades as identified in the Wastewater Treatment Plant Master Plan. Goal B-3(a)		9 5	3			11 5	1		
A.3	Develop a plan to finance necessary improvements and capacity upgrades as identified in the Wastewater Treatment Plant Master Plan. Goal B-3(b)		11 4	1 1			10 3	2 2		
A.4	Determine the feasibility of utilizing the energy savings through the use of LED fixtures and more efficient placement of outdoor lighting to help expedite implementation of the dark sky street lighting system for the City. Goal B-5(a)		1 1	5 1	5 3	1	2 2	6 3	4	
A.5	Review model ordinances for the development of dark sky regulations for private outdoor lighting in the city. Goal B-5(b)		1 1	3	6 4	2	2	6 3	5	1
A.6	Utilize the Water Conservation Work Group to review existing ordinances and determine current provisions that would need to be amended to promote gray water diversion and rainwater storage. Goal B-7(a)	1	1 2	5 2	4 1	1	1 4	4 1	6	
A.7	Support the efforts of the Water Conservation Work Group to review methods to reduce drinking water use by residents, commercial and industrial businesses in the City of Newport. Goal B-8(a)	1	2 2	6 2	3 1		3 1	4 3	4 1	
A.8	Biodiesel for equipment use- plant-based blends available from NextGen (4) The City currently farms out maintenance of equipment. We could have discussions with Lincoln County about this.		2 1	3 2	2 2	5	2 1	2 1	4 3	4

A. City Climate Mitigation Actions

Priority: 1. High; 2. Medium; 3. Low; 4. No action Timing: A. Within two years; B. Two to five years; C. Beyond five years; D. No action.										
		NA	1	2	3	4	A	B	C	D
A.9	Airport Solar Farm and Grid-tied inverter/storage facility with plug shed for emergencies (1) We have initiated a preliminary feasibility study for a solar farm at the airport. Goal B-6(b)	1	1 3	6 2	4		1 2	6 3	4	
A.10	Apply for \$0-down solar arrays for city buildings and sited at city owned facilities. (1) We will apply for funding during the next grant round.		1 4	8 1	3		2 4	8 1	2	
A.11	EV purchases as fleet acquisition priorities, especially for a city Vanpool program, high mileage vehicles when available. (This has been a priority. Supply of vehicles has been limited)	1	4 3	2 2	4	1	5 3	2 2	3	1
A.12	Implement EV charge agreement modeled on DAS Charge @ Work program for state agencies. (This has been done)	3 1	2 3	3	2	2 1	3 2	4		2 2
A.13	Repair leaking water valve along Government Street. Reported numerous times. (This has been reported to Public Works and is scheduled to be done)	1 1	7 1	1 1	1	2 2	9 1	1		2 2

A. City Climate Mitigation Actions

Priority: 1. High; 2. Medium; 3. Low; 4. No action Timing: A. Within two years; B. Two to five years; C. Beyond five years; D. No action.										
		NA	1	2	3	4	A	B	C	D
A.14	Consider Hardscaping alternatives to mowed grass fields (in parks). Succulents, etc. Are non-urban heat absorbing ways to beautify but not emit carbon and glare. (4) This could be a longer-term goal. It would take the development of new standards for City parks.		2	6	4 4	1		1 1	6 3	5 1
A.15	Trial semi-permeable paved road segments in areas like Big Creek Road that are currently hard to maintain. Gravel and rock quarrying is extremely energy intensive. (4) Funding would need to be in place for street construction. We would need to evaluate this option when funding is in place to pave gravel streets.			3 1	6 3	4 1		1 2	6 2	5 1
A.16	Remove 2 large tires by the USCG station (Contract is in place)	1 1	4 1	1	1	5 2	5 1	1		5 2
A.17	City should adopt a mile of HWY 20 or 101, especially near the Welcome to Newport signs (there are 3 so many choices for the ODOT program) City department heads should be giving back to the city in this kind of visible way. (We can discuss this with staff)		1	2	3 5	6	2	2 2	2 4	6
A.18	Pre-treat (physically screen) stormwater in retention ponds, with metal grates at the street or other outfall devices (4) This is likely coming down the road in the next 5 to 10 years. We will be updating our storm sewer master plan and can consider steps to move in that direction at that time.		2	8 3	2 2	1	1	1	9 4	2

A. City Climate Mitigation Actions

Priority: 1. High; 2. Medium; 3. Low; 4. No action Timing: A. Within two years; B. Two to five years; C. Beyond five years; D. No action.										
		NA	1	2	3	4	A	B	C	D
A.19	Encourage backflow preventors for new home construction projects to mitigate homeowner expense of cleaning up a spill and limiting city liability. (5) I am not sure that this is a good solution for most homeowners. Home owners in areas subject to backups could benefit. Backflow preventer add additional costs for installation and maintenance of these devises.		1	1	3 2	7 3		2	3 1	7 4
A.20	Expand pollinator boxes to each city park that has significant open spaces (2) This is something that we can continue doing.	1	4 1	3 4	1	3	3 4	4 1	1	3
A.21	Commit to and plant a community orchard, with design assistance from OSU Extension. (1) Funds have been budgeted. The location at Big Creek Dams will need to be used for a staging area during dam construction. We need to find an alternate location for this project.	1	2	4 3	3 1	2 1	3	2 2	3 2	3 1

A. City Climate Mitigation Actions

Priority: 1. High; 2. Medium; 3. Low; 4. No action Timing: A. Within two years; B. Two to five years; C. Beyond five years; D. No action.										
		NA	1	2	3	4	A	B	C	D
A.22	Pave SE 50 th between Wilder Corner and the WWTP as a fire and evacuation egress. (4) This is part of our masterplan, but would likely need to be done as part of a future development. We can see if there are any possibilities with FEMA funding to assist with this project.		1	3 2	6 2	3		5 2	4 2	3 1
A.23	Fire smoke safety supply cache for employees working in smokey conditions (The Fire Department has gear and we have a big inventory of N95 masks should we get into a smoke situation during fire season)	1 1	2 1	2	4 2	3 1	2 1	4 1	2	3 2
A.24	1 additional FTE to clear city sidewalks of weeds, tripping hazards, mark crosswalks and maintain ROWs. (3) This would need to be a budget consideration. Also, we should review the code provisions for adjacent property owners to maintain weeds in sidewalks.	1	1 2	5 1	3 2	2	2 3	5 1	2 1	2
A.25	Request DLCL add a focus for wetland carbon storage in the draft 2023 Yaquina Bay Estuary Management Plan. (1) This plan is reaching its conclusion. You are a member of the Advisory Committee, so you are in a good position to have them consider this request. It is my understanding that they are trying to wrap the draft plan this month, so if you haven't done so, it would be good for you to communicate	3	1 2	1 2	2	5 1		3 3	1	5 2

A. City Climate Mitigation Actions

Priority: 1. High; 2. Medium; 3. Low; 4. No action Timing: A. Within two years; B. Two to five years; C. Beyond five years; D. No action.										
		NA	1	2	3	4	A	B	C	D
A.26	Plant willow and wetland shrubs along city creeks and dam outfalls to improve water quality. (3) Most of our creeks are pretty well vegetated. There are a few sections in parks that are not. What specific areas are you referring to?	1		1 2	6 2	5	1	1 3	4 1	6
A.27	Produce better downloadable fire evacuation route maps for citizens to put on their phones. (2) This is a project that we will have our internal emergency management committee review	3	4 2	1 3	3	1	4 2	2 3	2	1

B. Outside Jurisdiction, City Needs to Lobby or Partner to Enact

B.1	Encourage a northern Lincoln County PUD community solar-at Ops HQ- NE Avery Street. (1) This is an item we can place on the Work Session agenda with PUD)	1 1	2	1 1	7 1	3	3	4 1	4	3
B.2	Request PUD Board request staff do a comprehensive metering and energy use audit from City-billed electric accounts at scale (meter fee consolidation needed) (1) This would be done as part of an Ameresco type project, which we are anticipating moving forward with later this year once staffing is in place to support this effort.	1	2 2	4 3	5		4 3	3 2	4	

B. Outside Jurisdiction, City Needs to Lobby or Partner to Enact

Priority: 1. High; 2. Medium; 3. Low; 4. No action

Timing: A. Within two years; B. Two to five years; C. Beyond five years; D. No action.

		NA	1	2	3	4	A	B	C	D
B.3	Professionally estimate the carbon storage potential of the forest surrounding the boundaries of they yet-to-be constructed Big Creek Dam, and acquire the lands with the highest sequestration as a bioreserve, similar to North Coast Land Conservancy did in 2022. (1) It is a current goal to acquire the watershed and we are working with Sustainable Northwest on a grant application for this purpose. I am not sure of the carbon storage potential. I know that this has been reviewed conceptionally, but I am not aware of a formal estimate of carbon storage.		1 3	6	2 2	3	1	5 1	3 2	4 1
B.4	Have Lincoln County Transit provide Council a list of ways to improve service and green their fleet of large busses. (2) We can have a work session with Lincoln County Transit regarding services. We can suggest that they look at ways to green their fleet, but this would be a decision for Lincoln County.	2 1	1 1	2	4 3	3	1	3 2	3 1	3 1
B.5	Use City Franchise fees to fund community solar projects. (4) This would require a redirection of funds currently used to support the General Fund. This would be a future budget decision for the City on how to replace these funds used for existing City services.	1	1	1	3 4	6 1	1	2	1 4	7 1

B. Outside Jurisdiction, City Needs to Lobby or Partner to Enact

Priority: 1. High; 2. Medium; 3. Low; 4. No action

Timing: A. Within two years; B. Two to five years; C. Beyond five years; D. No action.

		NA	1	2	3	4	A	B	C	D
B.6	Air Quality Index sensor array for city hall. No AQI sensors are officially active in Lincoln County, weather app on iPhone uses AQI in Philomath and isn't accurate for fire weather events. Lane Regional Air Pollution Authority has a toolkit for small cities to add such hardware. (2) This is something we can explore.	2	2 1	1 1	4 2	3 1	2 1	1 2	5 1	2 1
B.7	Countywide Climate pledge, with measurable to-do list signed by all incorporated cities in Lincoln County. (3) This is something that the City or County could initiate. Multijurisdictional pledges do take time and require a champion to see through the process. Possibly related to Goal B-6(c)	2	1 2	3 2	4 1	2	1 1	4 3	3 1	2
B.8	Plant Shade Trees at multi-family housing complexes as a way to clean the air and provide a hedge against asphalt heat islanding. (Partner with LC Housing Authority) (3) A program could be developed where funding would be available for tree planting in these locations, or planting could be suggested, with the development of a plan identifying the correct species to plant in different locations.	1	1	2 3	5 2	3	1	2 4	5 1	3
B.9	Better trash management along School zones and DLCD property lines. Not sure what the best way to deal with this option would be?	2 1	2	2	2 3	4 1	2	1	3 3	4 1

B. Outside Jurisdiction, City Needs to Lobby or Partner to Enact

Priority: 1. High; 2. Medium; 3. Low; 4. No action Timing: A. Within two years; B. Two to five years; C. Beyond five years; D. No action.										
		NA	1	2	3	4	A	B	C	D
B.10	Restaurant Compost Roll-out (Support and collaborate with TSS) (2) TSS has been doing some of this on a trial basis. We can request a report from Thompsons on this initiative.	2	1 2	5 2	2 1	2	1 2	4 3	3	2

C. City Code Changes or Changes Required

C.1	Apply fire fuels standards for landscaping around city buildings, with a preference for natives. This would be something we could develop for City Owned facilities.	1	2	5 4	3 1	1	3 1	5 2	1 2	2
C.2	Update to Stormwater Runoff systems to require swales, screening and other water quality improvements along the existing discharge routes. This would be a significant effort. This could be part of the storm water master plan		2 2	2	5 3	3	2 2	1	5 3	4
C.3	Create and enforce a noxious weeds ordinance. Drafting the Ordinance is doable. Passing the ordinance would take some time. Staffing enforcement would have budgetary impacts.	1	1 2	5 1	4 2	1	1 1	7 2	3 1	1
C.4	Audit vector control at Agate Beach Transfer Station. Take of Western Gulls and Crows is significantly below what's needed. Entry road is in terrible shape. Not sure if we have a role in that beyond the fact that TSS leases the land from the City for the transfer facility.	2		3	2 5	5		2 3	3 1	5 1

C. City Code Changes or Changes Required

Priority: 1. High; 2. Medium; 3. Low; 4. No action

Timing: A. Within two years; B. Two to five years; C. Beyond five years; D. No action.

		NA	1	2	3	4	A	B	C	D
C.5	Connect the fish plants to sanitary sewer-ordinance and DEQ process required. This is something that would need to be led by the DEQ. This would have major implication for the wastewater treatment plant as well which would need to be expanded to handle the additional capacity		1	1 2	5	5 3	1	1 1	5 1	5 3

Climate Mitigation Actions

A. City Climate Mitigation Actions included in draft plan:

Check Boxes for Items to be Removed from List

Near Term (within two years)

A.2 Proceed with the first year upgrades as identified in the Wastewater Treatment Plant Master Plan. **Goal B-3(a)**

A.3 Develop a plan to finance necessary improvements and capacity upgrades as identified in the Wastewater Treatment Plant Master Plan. **Goal B-3(b)**

A.6 Utilize the Water Conservation Work Group to review existing ordinances and determine current provisions that would need to be amended to promote gray water diversion and rainwater storage. **Goal B-7(a)**

A.7 Support the efforts of the Water Conservation Work Group to review methods to reduce drinking water use by residents, commercial and industrial businesses in the City of Newport. **Goal B-8(a)**

A.20 Expand pollinator boxes to each city park that has significant open spaces **(2) This is something that we can continue doing.**

A.24 One additional FTE to clear city sidewalks of weeds, tripping hazards, mark crosswalks and maintain ROWs. **(3) This would need to be a budget consideration. Also, we should review the code provisions for adjacent property owners to maintain weeds in sidewalks.**

Mid Term (two to five years)

A.1 Seek funding, issue a request for proposals, and contract for updating the City's Storm Water Master Plan. **Goal B-2(a)**

A.9 Airport Solar Farm and Grid-tied inverter/storage facility with plug shed for emergencies **(1) We have initiated a preliminary feasibility study for a solar farm at the airport. Goal B-6(b)**

A.10 Apply for \$0-down solar arrays for city buildings and sited at city owned facilities. **(1) We will apply for funding during the next grant round.**

A.11 EV purchases as fleet acquisition priorities, especially for a city Vanpool program, high mileage vehicles when available. (This has been a priority. Supply of vehicles has been limited)

A.27 Produce better downloadable fire evacuation route maps for citizens to put on their phones. (2) This is a project that we will have our internal emergency management committee review

Long Term (more than five years)

A. 21 Commit to and plant a community orchard, with design assistance from OSU Extension. (1) Funds have been budgeted. The location at Big Creek Dams will need to be used for a staging area during dam construction. We need to find an alternate location for this project.

B. Outside Jurisdiction, City Needs to Lobby or Partner to Enact

Near Term (within two years)

B. 2 Request PUD Board request staff do a comprehensive metering and energy use audit from City-billed electric accounts at scale (meter fee consolidation needed) (1) This would be done as part of an Ameresco type project, which we are anticipating moving forward with later this year once staffing is in place to support this effort.

Mid Term (two to five years)

B.10 Restaurant Compost Roll-out (Support and collaborate with TSS) (2) TSS has been doing some of this on a trial basis. We can request a report from Thompsons on this initiative.

Long Term (more than five years)

B.3 Professionally estimate the carbon storage potential of the forest surrounding the boundaries of they yet-to-be constructed Big Creek Dam, and acquire the lands with the highest sequestration as a bioreserve, similar to North Coast Land Conservancy did in 2022. (1) It is a current goal to acquire the watershed and we are working with Sustainable Northwest on a grant application for this purpose. I am not sure of the carbon storage potential. I know that this has been reviewed conceptionally, but I am not aware of a formal estimate of carbon storage.

C. City Code Changes or Changes Required

Near Term (within two years)

None.

Mid Term (two to five years)

C.1 Apply fire fuels standards for landscaping around city buildings, with a preference for natives. **This would be something we could develop for City Owned facilities.**

C.3 Create and enforce a noxious weeds ordinance. **Drafting the Ordinance is doable. Passing the ordinance would take some time. Staffing enforcement would have budgetary impacts.**

Long Term (more than five years)

None.

Actions to be Reviewed for Possible Inclusion in the Plan

Check boxes to add items to plan.

A. 4 Determine the feasibility of utilizing the energy savings through the use of LED fixtures and more efficient placement of outdoor lighting to help expedite implementation of the dark sky street lighting system for the City. **Goal B-5(a)**

A.18 Pre-treat (physically screen) stormwater in retention ponds, with metal grates at the street or other outfall devices **(4) This is likely coming down the road in the next 5 to 10 years. We will be updating our storm sewer master plan and can consider steps to move in that direction at that time.**

A.22 Pave SE 50th between Wilder Corner and the WWTP as a fire and evacuation egress. **(4) This is part of our masterplan, but would likely need to be done as part of a future development. We can see if there are any possibilities with FEMA funding to assist with this project.**

A.25 Request DLCL add a focus for wetland carbon storage in the draft 2023 Yaquina Bay Estuary Management Plan. **(1) This plan is reaching its conclusion. You are a member of the Advisory Committee, so you are in a good position to have them consider this request. It is my understanding that they are trying to wrap the draft plan this month, so if you haven't done so, it would be good for you to communicate.**
A.26 Plant willow and wetland shrubs along city creeks and dam outfalls to improve water quality. **(3) Most of our creeks are pretty well vegetated. There are a few sections in parks that are not. What specific areas are you referring to?**

B.1 Encourage a northern Lincoln County PUD community solar-at Ops HQ- NE Avery Street. **(1) This is an item we can place on the Work Session agenda with PUD)**

B.7 Countywide Climate pledge, with measurable to-do list signed by all incorporated cities in Lincoln County. **(3) This is something that the City or County could initiate. Multijurisdictional pledges do take time and require a champion to see through the process. Possibly related to Goal B-6(c)**

B.8 Plant Shade Trees at multi-family housing complexes as a way to clean the air and provide a hedge against asphalt heat islanding. (Partner with LC Housing Authority) (3) A program could be developed where funding would be available for tree planting in these locations, or planting could be suggested, with the development of a plan identifying the correct species to plant in different locations.

In addition, several other suggestions were made for Council consideration :

1. Conduct an energy audit of all City buildings.
2. Acquire land in the watershed.
3. Prepare for climate-related emergencies.
 - A. Water resilience/dams.
 - B. Emergency planning.
 - C. Strategies to engage the public in preparedness.
 - D. Identify areas in the city that are most vulnerable to natural disasters.

Actions Not Included in the Working Draft

Check Boxes to Add Items to Plan

A. 5 Review model ordinances for the development of dark sky regulations for private outdoor lighting in the city. Goal B-5(b)

A.8 Biodiesel for equipment use- plant-based blends available from NextGen (4) The City currently farms out maintenance of equipment. We could have discussions with Lincoln County about this.

A.14 Consider Hardscaping alternatives to mowed grass fields (in parks). Succulents, etc. Are non-urban heat absorbing ways to beautify but not emit carbon and glare. (4) This could be a longer-term goal. It would take the development of new standards for City parks.

A.15 Trial semi-permeable paved road segments in areas like Big Creek Road that are currently hard to maintain. Gravel and rock quarrying is extremely energy intensive. (4) Funding would need to be in place for street construction. We would need to evaluate this option when funding is in place to pave gravel streets.

A.17 City should adopt a mile of HWY 20 or 101, especially near the Welcome to Newport signs (there are 3 so many choices for the ODOT program) City department heads should be giving back to the city in this kind of visible way. (We can discuss this with staff)

A.19 Encourage backflow preventors for new home construction projects to mitigate homeowner expense of cleaning up a spill and limiting city liability. (5) I am not sure that this is a good solution for most homeowners. Home owners in areas subject to backups could benefit. Backflow preventer add additional costs for installation and maintenance of these devices.

A.23 Fire smoke safety supply cache for employees working in smoky conditions (The Fire Department has gear and we have a big inventory of N95 masks should we get into a smoke situation during fire season)

B.4 Have Lincoln County Transit provide Council a list of ways to improve service and green their fleet of large busses. (2) We can have a work session with Lincoln County Transit regarding services. We can suggest that they look at ways to green their fleet, but this would be a decision for Lincoln County.

B.5 Use City Franchise fees to fund community solar projects. (4) This would require a redirection of funds currently used to support the General Fund. This would be a future budget decision for the City on how to replace these funds used for existing City services.

B.6 Air Quality Index sensor array for city hall. No AQI sensors are officially active in Lincoln County, weather app on iPhone uses AQI in Philomath and isn't accurate for fire weather events. Lane Regional Air Pollution Authority has a toolkit for small cities to add such hardware. (2) This is something we can explore.

B.9 Better trash management along School zones and DLCD property lines. Not sure what the best way to deal with this option would be?

C.2 Update to Stormwater Runoff systems to require swales, screening and other water quality improvements along the existing discharge routes. This would be a significant effort. This could be part of the storm water master plan

C.4 Audit vector control at Agate Beach Transfer Station. Take of Western Gulls and Crows is significantly below what's needed. Entry road is in terrible shape. Not sure if we have a role in that beyond the fact that TSS leases the land from the City for the transfer facility.

C.5 Connect the fish plants to sanitary sewer- ordinance and DEQ process required. This is something that would need to be led by the DEQ. This would have major implication for the wastewater treatment plant as well which would need to be expanded to handle the additional capacity

Actions Completed or Under Contract to be Completed and Not Necessary to Include in the Plan

A.12 Implement EV charge agreement modeled on DAS Charge @ Work program for state agencies. (This has been done)

A.13 Repair leaking water valve along Government Street. Reported numerous times. (This has been reported to Public Works and is scheduled to be done)

A.16 Remove 2 large tires by the USCG station (Contract is in place)