



**FINANCE WORK GROUP AGENDA**  
**Tuesday, January 12, 2021 - 6:00 PM**  
**City Council Chambers**

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This meeting will be held electronically. The public can live-stream this meeting at <https://newportoregon.gov>. The meeting will also be broadcast on Charter Channel 190.

To submit a written public comment, send the written comment to [publiccomment@newportoregon.gov](mailto:publiccomment@newportoregon.gov). The e-mail must be received four hours prior to the meeting. For example, if a meeting is to be held at 3:00 P.M., the deadline to submit written comment is 11:00 A.M. If a meeting is scheduled to occur before noon, the written comment must be submitted by 5:00 P.M. the previous day.

If you wish to speak during a virtual meeting, a request to speak should be e-mailed to [publiccomment@newportoregon.gov](mailto:publiccomment@newportoregon.gov), and must be received four hours prior to a scheduled meeting. For example, if a meeting is to be held at 3:00 P.M., the deadline to submit the request to speak is 11:00 A.M. If a meeting is scheduled to occur before noon, the request to speak must be submitted by 5:00 P.M. the previous day. Once a request to speak has been received, staff will send the requestor the Zoom meeting link. This link will allow a requestor to participate in the meeting via video or telephone.

The agenda may be amended during the meeting to add or delete items, change the order of agenda items, or discuss any other business deemed necessary at the time of the meeting.

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1. **CALL TO ORDER**
  
2. **APPROVAL OF MINUTES**
  - 2.a **Approval of the Minutes of the December 15, 2020 Meeting**  
[December 15, 2020 Notes.pdf](#)
  
3. **CITY MANAGER'S REPORT**
  - 3.a **City Manager's Report**  
[City Manager's Report](#)
  
4. **ATTACHMENTS TO THE CITY MANAGER'S REPORT**
  - 4.a **Attachments to the City Manager's Report**  
[\(A.\) Forecast for Finance Work Group.pdf](#)

[Attachment B - Building Values.pdf](#)  
[\(C.\) Room Tax and Gas Tax Estimates.pdf](#)  
[Attachment D -- Transient Room Tax.pdf](#)  
[\(E.\) Prepared Food Tax Revenues.pdf](#)  
[Attachment F -- Building Permit Activities.pdf](#)  
[\(G.\) Urban Renewal Projections.pdf](#)

**5. DRAFT PLAN**

**5.a Draft Plan**

[1.12.21 Memo.pdf](#)  
[Draft of 12.10.20 Revised 1.11.21.pdf](#)  
[6A G.F. - City Manager Draft Requests, 2 percent Retro COLA, 2.5 percent Room Tax Increase, and 5 percent Food Tax Revenue.pdf](#)  
[6B R.T.F. - City Manager Draft Requests, 2 percent Retro COLA, 2.5 percent Room Tax Increase, and 5 percent Food Tax Revenue.pdf](#)  
[12.7.20\\_Draft\\_Outline.pdf](#)

**6. PUBLIC COMMENT**

**6.a Letter from Carla Perry**

[Carla Perry Letter.pdf](#)

**7. ADJOURNMENT**