

Newport Public Library Advisory Board Minutes
January 9, 2019

1. Call to Order – The meeting was called to order at 5:15.
2. In attendance: Autumn Belloni, Evonne Mochon Collura, Ellen Franklin, Sharon Beardsley, Sheryl Eldridge, Katie Bowler (Recording Secretary).
3. Approval of November 14, 2018 Meeting Minutes
 - a. November's minutes were misplaced but have now been found. They will be moved for approval at the next Board meeting on 3/13/2019.
4. The Director's Report was shared; see attached.
 - a. Supervising Librarian Sheryl said:
 - i. A round of illnesses went through staff but they are getting better.
 - ii. There has been some difficulty getting the library's statistics off of the library's website. It is being worked on.
 - iii. The library is not yet fully staffed. Sheryl and Stacy are having a third interview for a full time position vacated by Karel.
 - iv. Hoopla is a very expensive database but is quite popular. The future director will have to decide on its future.
5. Hiring expenses
 - a. The board discussed the expenses related to travel and board for potential candidates for library positions.
 - b. Expenses on selecting a new director are expected but are travel and board costs for candidates of non-salaried positions possibly getting expensive for the library's budget?
6. Harry Potter Night, Friday March 15th 6:30pm-9:00pm
 - a. Autumn said Ted has allowed library staff to help pop popcorn for the program.
 - b. Librarians Linda and Vanessa will be there to help the foundation run the program.
7. Volunteer Holiday Cards
 - a. Ellen mentioned that the library's volunteer holiday cards that went out this year were not very clear that they were from the library. Sheryl will let Linda know for next year.

8. There was discussion about the hiring of the new Library Director.
 - a. Supervising Librarian Sheryl said the candidates have been narrowed down to two people. Once chosen, the library's new director will start as soon as they leave their current employer.
 - b. Sharon said quite a few members of the public attended the open house and met the potential candidates. She discussed the hiring process the candidates had gone through thus far and the tallying of the public's ballots.
 - i. Ellen mentioned that the green brochure given to the public to rank the candidates could have been more clear and/or simple to use. Ranking the candidates 1 to 5 might have been easier.
 - ii. Autumn agreed and suggested that the form in the future be made clearer and shorter, if possible.
 - iii. Sharon said she would look into whether it was a boilerplate form the city always uses or something that could be modified in the future.
 - c. Autumn would like a report from each committee:
 - i. Social Committee: (brings food to staff, sends out thank you notes)
 - ii. Family Night Committee: (plans and hosts Harry Potter and Polar Express programs)
 - iii. Newport Reads Committee (selects Newport Reads book and hosts program)
 - iv. Library Donation Committee: (sends donation letter out in December)
9. Discussion Items for next meeting
 - a. Ellen was looking into Oregon Coast Aquarium passes that could be checked out at the library to help patrons that might otherwise not be able to afford the entrance fee (her library in Arizona has a similar program).
10. There were no public comments.
11. Meeting was adjourned at 6:16pm.