

October 8, 2019  
2:06 p.m.  
Newport, Oregon

The Airport Committee met on the above date in Conference Room A at City Hall, 169 SW Coast Highway.

In attendance were Committee Members Ralph Busby, Jim Shaw, Terry Buggenhagen, and Susan Reese Painter. Also in attendance were Airport Director Lance Vanderbeck, Council Liaison Dietmar Goebel, and Deputy City Recorder Gloria Tucker. Absent was Jeff Bertuleit, Mark Watkins, and Ken Brown.

### **APPROVAL OF MINUTES**

MOTION was made by Painter, seconded by Shaw, to approve the minutes of September 10, 2019 meeting. The motion carried unanimously in a voice vote.

### **DISCUSSION/ACTION ITEMS**

**Airport Operating Rules**. Vanderbeck introduced the agenda item. He asked the committee to look into operating rules of conduct to implement at the airport. Busby said the rules are fine as long as they are enforceable. Vanderbeck said the rules would be recommended by the committee and approved by the Council. He asked the committee to comment on examples of other airport's handbooks, and then he would draft something for the committee to review. The committee expressed concern with Lifeflight's decision to operate temporarily out of Corvallis. Vanderbeck said Lifeflight is anxious to return, and he will have more information to share in the coming weeks. Painter requested the City Manager attend the next Airport Committee meeting.

### **OPERATIONS REPORT**

Vanderbeck presented the Operations Report included in the October 8, 2019 packet. Painter asked if payment to Mascott had been deducted the loss of revenue from delays on construction of the fuel tanks. Vanderbeck replied when the next bill arrives, he will give it to the City Manager to address.

### **COMMITTEE COMMENTS**

Shaw asked if Lifeflight was still considering building its own building at the airport. Vanderbeck replied that was part of Lifeflight's five-year plan, which has not changed.

Busby suggested garden plots at the airport or a greenhouse as potential revenue sources for the airport.

### **ADJOURNMENT**

Having no further business, the meeting adjourned at 2:40 p.m.