



May 23, 2018  
8:31 a.m.  
Newport, Oregon

## Parks and Recreation Committee Meeting

### ROLL CALL

The Parks and Recreation Committee of the City of Newport met on the above date in the Newport Recreation Center.

**Members present:** Nancy Steinberg, Karen Smith, Cheryl Brown, Jennie Scarborough, Paul Stangeland, Jeff Schrantz, Luana Beeson, Al Gilhuly, Brian Norris, Mark Saelens - Council Liaison. **Absent:** Kevin Greenwood

**Staff/Guests in attendance:** Jim Protiva - Parks and Recreation Director

### ACTION ITEMS

#### **Approval of Minutes - April 25, 2018**

MOTION was made by Beeson, seconded by Brown, to approve the minutes of the April 25, 2018 meeting. The motion carried in a voice vote.

### PUBLIC COMMENTS

None.

### DISCUSSION ITEMS

#### **Charge to the Committee**

Steinberg asked for member to review the Charge to the Committee, noting that the Committee had decided to review them annually. Steinberg noted that these were basically the "job description" for the Committee, and that the main item she wanted to bring up was the point of members volunteering for at least one Parks and Recreation event a year. Steinberg stated that she didn't think it needed to be added to the document, but that it was something to keep in mind.

MOTION was made by Steinberg to renew the Charge to the Committee dated August 2016. Seconded by Scarborough. The motion carried in a voice vote.

#### **Mountain Bike Trails at Reservoir - Update**

Steinberg informed that Committee that some progress had been made in developing trails at the Big Creek Reservoir area. She noted that it had become more urgent due to the logging of trails at the Wilder area. She added that the sport is growing and there were other communities taking advantage of this, most notably Coos Bay, which has developed a large area for mountain biking. Protiva noted that the trails would be designed as mix-use, allowing for walking and biking. The Committee discussed the potential design of the trails and the compatibility of using it for multiple types of recreation. Protiva stated that he would have liked to have the trails developed sooner, but is hoping that the project will now progress in conjunction with the Park Master Plan. Steinberg added that she and Tomas Follett had been working on a document to submit to the City about how to develop the trail system at the reservoir, and the City had already agreed that the project should move forward. She noted that there was a group of people that were working together to make the project happen, and they had already developed a club with officers, draft by-laws and a map of the area with

projected trails. Steinberg noted that they were not able to partner with Oregon Mountain Biking Association apparently due to funding and insurance. Protiva noted that the project, like many others, needed a group to partner with to maintain the area. Saelens noted that he was very supportive of the project and the council has supported the idea.

#### **Committee Applicant Recommendation - Anjanette Baker**

Steinberg reminded the Committee that they had interviewed Anjanette Baker at the last meeting and the next step would be to discuss her candidacy and recommendation to the City Council for approval. The Committee had no discussion.

MOTION: Gilhuly moved to recommend Anjanette Baker's appointment to the Parks and Recreation Advisory Committee. Seconded by Beeson. The motion carried in a voice vote.

#### **Repairs to the Rec Center Roof - Tim Gross**

Protiva noted that he had not been able to have an up-to-date discussion with Tim Gross. He added that the project had been budgeted for, and was also in next year's budget as well. Saelens asked if the repairs were planned to be completed before next winter. Protiva said that they were, noting that the maintenance crew had recently been up on the roof making repairs, hoping to stave off the major repairs. Gilhuly asked if the repairs would be done by October or later. Protiva said that he wasn't sure, but the repairs were scheduled.

#### **Parks Master Plan - Update**

Steinberg noted that the first meeting of the advisory committee for the master plan would be scheduled soon, within a week or two. Saelens asked if a mailing list for the committee had been developed. Protiva said that it had been approved by the City Council at the Monday meeting. Protiva noted that preliminary work was already being performed by the contractor.

Saelens noted there had been a discussion at a Council meeting that perhaps there should be a change to the Parks and Recreation Department, making it the Recreation Department since Public Works currently handled the City parks.

#### **DIRECTOR'S REPORT**

Protiva noted that the wood floors had been resurfaced and the water at the pool had been shocked, making it crystal clear. He added that the School District was putting forth a proposal to bring the district level high school meets to the pool, the Buccaneer Rampage was coming up and all the summer programs were happening.

#### **COMMITTEE COMMENTS**

The Committee discussed the meeting schedule for the next few months and decided to cancel the July 2018 meeting.

Steinberg noted that she hoped the Parks Master Plan would address the lack of sports fields in the Newport area.

#### **Develop Next Agenda**

Parks Master Plan Update  
Jason Nehmer - Skate Park  
Mountain Bike Trails - Tomas Follett

#### **Establish Next Meeting Date and Location**

The next meeting is scheduled for June 27, 2018.

#### **Adjournment**

Having no further business, the meeting adjourned at 9:39 a.m.