

**City of Newport
Planning Commission Regular Session Minutes
June 10, 2024**

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| LOCATION: CITY COUNCIL CHAMBERS, NEWPORT CITY HALL 169 SW COAST HIGHWAY NEWPORT | Time End: 7:24 P.M. |
| Time Start: 7:10 P.M. | |

ATTENDANCE LOG/ROLLCALL

| COMMISSIONER/ ADVISORY MEMBER | STAFF |
|-------------------------------------|---|
| Chair Bill Branigan | Derrick Tokos, Community Development Director |
| Commissioner Bob Berman | Sherri Marineau, Community Development Dept. |
| Commissioner Jim Hanselman | |
| Commissioner Gary East | |
| Commissioner Braulio Escobar | |
| Commissioner John Updike (by video) | |

| AGENDA ITEM | ACTIONS |
|--|---|
| REGULAR MEETING | |
| CALL TO ORDER AND ROLL CALL | |
| a. Roll Call | None. |
| APPROVAL OF THE MINUTES | |
| a. Meeting minutes of Work Session Meeting on May 13, 2024 | Motion by Hanselman, seconded by Berman, to approve the work session meeting minutes of May 13, 2024 as written. Motion carried unanimously in a voice vote. |
| b. Meeting minutes of Regular Session Meeting on May 13, 2024 | Motion by Hanselman, seconded by Berman, to approve the regular session meeting minutes of May 13, 2024 as written. Motion carried unanimously in a voice vote. |
| CITIZEN/PUBLIC COMMENT | |
| None. | |
| ACTION ITEMS | |
| File No. 2-VAR-24: Final Order and Findings of Fact for the Variance to Allow the Construction of an Addition to an Existing Single-family Dwelling With a 5-foot Setback | Motion by Berman, seconded by East, to approve File No. 2-VAR-24: Final Order and Findings of Fact for the Variance to Allow the Construction of an Addition to an Existing Single-family Dwelling With a 5-foot Setback. Motion carried unanimously in a voice vote. |
| DIRECTORS COMMENTS | |
| Tokos noted the City Center Revitalization meeting was well attended and did a walking tour with the consultants. The first formal meeting was on June 18 th . | |
| Tokos reported the parking program on the Bayfront was coming along. He discussed the activity over the first six weeks; parking peaking on the weekends; issues on the pay station wiring that was fixed; issues with the Fall and Bay Boulevard kiosks that required a firmware fix; code errors | |

when people used third party QR code readers; a modest number of complaints versus the number of transactions; parking signs additions; and loading zone rules.

Submitted by:

Sherri Marineau

Sherri Marineau, Executive Assistant