

Tourism Facilities Grant Review Task Force  
August 19, 2011, 10:00 A.M.  
Conf. Room A, City Hall

The Tourism Facilities Grant Review met on the above date and time in Conference Room A of the Newport City Hall. Task Force members in attendance were Caroline Bauman, Jason Wiley, Margaret Daily, John Lavrakas, Ann Aronson, and Stan Rowe. Also in attendance were Bobbi Price (Greater Newport Chamber of Commerce), Catherine Rickbone (OCCA), Michael Dalton (Newport Symphony), Mark McConnell, Jeff Bertuleit, Jim Voetberg, and Nicole Clark.

### **INTRODUCTIONS**

Attendees introduced themselves.

### **RESOLUTION REVIEW OF TASKS AND TIMELINES**

McConnell review Resolution 3553 establishing the committee. He provided background on the fund and the parameters for the use of the funds. The committee reviewed the State of Oregon definitions provided in the packet defining what a Tourism Facility is.

Committee member Aronson raised questions regarding qualification number 3 referencing the fact that the applicant had to be a government agency or non-profit. Aronson stated that she felt that this qualification limits small business innovation and would like for the qualification to include for profit businesses. Discussion amongst the committee ensued.

### **REVIEW AND FINALIZE CRITERIA FOR SELECTION**

Discussion over criteria and how it will be determined, the conversation included how the committee will decided what questions are important and there priority levels. IT was concluded that Lavrakas and Bauman will work on fixing some of the questions that where addressed by the group and create a survey that will be emailed to the group. This survey will allow the committee to collect a consensus amongst the group and rank questions accordingly.

### **REVIEW AND DISCUSS APPLICATION CONTENTS**

The committee discussed and determined that there would need to be research conducted on applications that are all created for this sort of project. McConnell volunteered to do the research on different types of applications.

### **ESTABLISH NEXT MEETING DATE**

The next meeting of the Task Force will be September 1<sup>st</sup> at 10am, with tentative meeting dates thereafter on September 8<sup>th</sup> and 15<sup>th</sup> if needed, in Conference Room A of the Newport City Hall.

There being no further business to come before the task force, the meeting adjourned at approximately 12:00 PM.