

City of Newport Annual Report of City Council Actions for 2022



Back row: Councilor Jan Kaplan, Councilor Ryan Parker, Councilor Cynthia Jacobi,
Councilor Beatriz Botello.

Front row: Council President CM Hall, Mayor Dean Sawyer, Councilor Dietmar Goebel.

MEMO

DATE: December 28, 2022

TO: Mayor and City Council

FROM: Spencer Nebel, City Manager

SUBJECT: Annual Report for the 2022 Calendar Year

Each year it has been my tradition to take some time at the end of the year to reflect on the accomplishments and issues that were tackled by the City Council and staff of the City of Newport over the past 12 months. This reporting includes 20 significant issues that I have identified as particularly noteworthy during the year. This is followed by Council activity by the numbers, highlights of Council activities conducted through the course of the year, and departmental reports summarizing the activities throughout the course of 2022.

The year 2022 continued the transition for the City, State, Nation, and the world to find a “new normal” following the wind down of the COVID-19 pandemic. For the first months of 2022, the City Council and advisory committees continued meeting virtually due to the high recurrence of COVID-19 locally and across the country. Local governments, businesses, and others, were dealing with constantly evolving criteria on how to implement best practices during this time. I believe, as an organization, we fared relatively well in maneuvering through the challenges, varied opinions, and the health risks that the pandemic presented to the City of Newport. As a society, it is obvious that COVID-19 will be with us for a while, and we will need to continue managing certain aspects of our lives to both protect ourselves as individuals, and people we are in contact with. Likewise, in the City of Newport we have been defining our “new normal” following all the various pandemic protocols that were put into place beginning in March 2020, and being phased out in 2021 and 2022.

The impact of the pandemic on the economy, a significant influx of federal dollars to address post-pandemic issues, seeing significantly rising costs of homeownership, and feeling the impact of the Great Resignation has created a new set of issues for local government to deal with. With the Russian invasion of mainland Ukraine in February of this year, there has been a negative impact on the stock market, inflation has gone up significantly, however there has been minimal impact on the labor shortage being experienced throughout the country. After a decade of very stable economic trends, we are now experiencing more volatile economic conditions.

Despite these challenges, the City of Newport is a resilient community and we will be able to come together to address these issues in 2023 and beyond. We have a great team in place to make this happen at both the Council level and staff level.

I would like to express my appreciation to the Mayor and members of Council for your dedicated service to the citizens of Newport during this past year. Members of the Council spent many hours during the year in meetings and communications with constituents,

while guiding the general direction of policies that impacts community. I would also like to thank the committed staff that has worked with shortages in personnel, significant delays receiving materials to help provide City services, challenges in securing contracted services which has impacted projects and services, and other similar challenges that make a tough job even harder. Finally, I want to thank the citizens of Newport who continue to be supportive through these challenging headwinds.

TOP 20 ISSUES FOR THE CITY OF NEWPORT DURING 2022

Residual Pandemic Issues

1. Developing “New Normals” Following the Pandemic. – It seems hard to remember, but until April the City Council and advisory committees were still meeting virtually due to concerns surrounding transmission of COVID-19. The first half of 2022 was spent in sorting through the various policies and issues that needed to be implemented to impose restrictions, and then relax those restrictions, following various protocol from State and Federal health agencies. While there is some question as to whether the pandemic has evolved into an endemic, with COVID-19 becoming more stable and manageable and the spreading in the community is at a normal predicted level, most of the guidelines imposed by the government have been lifted. The pandemic has had major impacts on society, business, and government has taken a significant amount of time and energy to manage the past few years. I hope that the pandemic has reached the endemic stage. The pandemic has significantly impacted the use of technology in society to do things in ways that were quite different prior to the pandemic. Several of these new practices have become “normal” since the initiation of various emergencies. The use of various technologies ranging from communication, paying bills, and interacting business have become standard for a significant portion of our population. This will help guide their future decisions regarding the types of technology we need to implement in order to meet citizen expectations in the future.

2. Staffing Shortages – the “Great Resignation” is impacting employers across the country. There are a variety of reasons for this phenomenon, however the simplest is that there are more jobs than employees to fill those jobs. Some of this has been predicted over the years based on the fact that the baby boomer generation employees would be retiring with the subsequent generations to fill these positions being smaller than the baby boomers. COVID-19, increasing investments impacting retirement funds, and general job burnout caused many people to reevaluate their personal situations during the pandemic. Furthermore, as the cost of childcare and other expenses increase for those who are working, more and more families made decisions to have one family member work, and the other family member take care of the children at home. This was further reinforced when families had to manage students learning at home instead of the classroom. As result, most employers are dealing with shortages in many areas of the workforce. The City Newport has not been spared by this. During 2022, the City opened 59 new job requisitions to fill budgeted positions, the City was successful in catching up with vacancies by filling 69 positions. Throughout the course of the year, the City operated with an excess of 20% of our budgeted positions open. As of year-end, the City has 30 current open requisitions to fill budgeted positions. This has had a significant impact on the operations of a number

of our departments. I greatly appreciate the efforts of those impacted employees in departments with extended vacancies for their efforts in trying to keep up with the services to the citizens of Newport. This has been, and will remain a challenge, for the foreseeable future.

3. American Rescue Plan Act (ARPA) – as part of the COVID-19 response, the U.S. Congress and President Biden authorized direct assistance to State, Local and Tribal governments across the country to support the response to impacts from the pandemic. The City of Newport will receive \$2.4 million, which is required to be obligated by December 31, 2024 and spent by December 31, 2026. The recent soccer field development in the amount of \$500,000, in partnership with the Lincoln County School District, is an example of the one project where these funds have been used to increase outdoor recreational opportunities for the community. In addition, Council appropriated \$120,000 for the upper Big Creek Dam repairs; \$800,000 for Big Creek preliminary design; \$300,000 for the Minnie Street Pump Station; \$200,000 for the Water and Wastewater Master Plan; \$190,000 for the wastewater plant improvements, and \$200,000 for homelessness match funding.

4. Workplace Culture – The City Council report on the efforts over the course of 2022 to build a stronger and healthier workplace culture within the City of Newport organization. These efforts are designed to attract and retain employees who are constructively engaged in addressing continual improvement to the operations of the City. An effort has been made to review benefit structures, and other compensation, to assure that these packages meet the needs for attracting and retaining employees. This initiative is critical in light of trends that are outlined in the second item regarding the great resignation.

Development Projects

5. Big Creek Dam – During the course of this year, Council authorized a grant agreement to receive \$14 million from the State of Oregon to assist with design and permitting for the replacement of the two seismically unstable earthen Big Creek Dams. These would be replaced with a roller compacted concrete dam to be built between the upper and lower dams. We appreciate the leadership role that Representative Gomberg played in securing these funds with support from Senator Anderson and Governor Brown. Furthermore, on December 23, President Biden signed the Water Resource Development Act (WRDA) which includes a \$60 million authorization of federal funding for the City of Newport. This authorization was initiated by Congressman Kurt Schrader, with the full support of US Senators Merkley and Wyden, and Chair of the House Infrastructure Committee, Representative DeFazio. This is a huge hurdle in funding for the replacement Dam. It should be noted, however, that the \$60 million is an authorization. The City will need to work with our federal delegation on future appropriations that are authorized under WRDA.

6. Building Permit Activity – The City of the Newport building department issued permits with a construction value in excess of \$42 million for the calendar year. This is the second highest dollar value of construction permitted. The year 2017 was the highest at over \$49 million. Significant projects include: Wyndhaven Ridge Apartments; Development in the Wilder Subdivision; Port of Newport administrative

building; the Oregon State University seawater intake pier replacement; Oregon Coast Aquarium renovations, single-family homes, and other similar projects.

7. Adoption of the Transportation System Plan and Related Standards – On August 15, after 2 1/2 years of developing a plan with input from 970 participants, individual and group stakeholder interviews, online open houses, virtual workshops and in-person workshops, and survey information, the City Council adopted Ordinance No. 2199 an ordinance accepting a new transportation plan and related standards. Throughout 2022, the Council held numerous work sessions and meetings to continue refining the plan and taking additional input from the public on this plan. The transportation plan will guide the re-development of all modes of transportation within the City over the next 20-year period. The plan also created a conduit for possible funding from ODOT to participate in various projects that are outlined in the plan. A major issue that will be decided as part of a subsequent study relates to the two options that were identified on how to best address transportation through City Center. One option would be creating a short couplet, while the other option removes parking from US 101 and 9th Street to accommodate traffic on 101, and improve the circulation of traffic on 9th Street for both vehicles and in bikes. An option will be selected as part of a Transportation Growth Management Grant. Newport City Center revitalization project will be initiated in 2023.

8. Adoption of Amendment XIV to the South Beach Renewal Plan – On January 18, the Urban Renewal Agency and City Council adopted Resolution No. 3943 which established a refinement plan that will guide the utilization of tax increment financing dollars through the remaining life of the South Beach Urban Renewal District prior to District closure in 2027. Throughout this year, a number of actions were taken by the Council to implement this plan, including initiation of annexation of unincorporated property that is surrounded by City property in South Beach. Adoption of Ordinance No. 2196 amended the Newport Comprehensive Plan Map and Zoning Map to incorporate recommendations from the refinement plan into our land-use regulations. In the next three-year period, we will be initiating a number of the projects that are outlined in this plan prior to the expiration of the District in 2027.

9. Safe Routes to School Funding – Council authorized an application for a \$2.6 million project to improve the intersection of Harney and US 20, including the provision of sidewalks and bike amenities, through this area. In December, the City was notified that we were recommended as a recipient of a grant award for the State portion of this project. Additional funding will come from the North Side Urban Renewal District. The design will be initiated in this next fiscal year, with construction potentially occurring the following year.

10. Electric Vehicle Charging Stations -- The City Council awarded bids for the installation of two charging station locations, one behind City Hall and the second at the Ernest Bloch Wayside, and helped fund the Oregon Coast Aquarium with a third station in South Beach. This investment of Urban Renewal funding will help meet current and future needs to continue facilitating electric vehicle use in reducing carbon omissions in Newport and serving as an electric vehicle accommodation to encourage travel to the coast.

Housing and Homelessness

11. Coordinated Homeless Response System Pilot Project – House Bill 4123 provided eight \$1 million grants to rural regions of the state to create a coordinated homeless response system. This includes an advisory board and a coordinated homeless response office. In Lincoln County all seven cities, the Confederated Tribes of Siletz Indians, and Lincoln County, have entered into the declaration of cooperation to implement the steps to develop a homeless response system for Lincoln County. The funding requires the development of a five-year plan coordinated across the county to implement homelessness measures on a regional basis. Furthermore, funding not utilized in developing the plan or establishing the office, can be used to fund elements identified in the five-year plan to meaningfully address homelessness in Lincoln County. This is a great opportunity for the County and Cities of Lincoln County to make meaningful coordinated inroads on the very difficult task of addressing components of homelessness in the county. The five-year plan is to be completed in 2023. A consultant has been hired and is initiating this collective process.

12. Ordinance No. 2198 Regulating Camping in the City of Newport -- Over the course of the year, the Community Development Department, Police Department, City Attorney, and City Manager's Office, worked with the local interests to meet community and homeless needs alike. The City's existing camping regulations were unenforceable due to a Federal Court decision *Martin vs. Boise* which established that the public has the right to use public property to rest or sleep. Furthermore, House Bill 3115 established that restrictions in place limiting the use of rights-of-way for sleeping or rest. Reasonable standards must meet "time, manner, and place". The year-long process resulted in an ordinance that is legally enforceable, addresses a number of the property issues that were of concern to property owners, establishes a framework that allows for public camping on public property and rights-of-way in nonresidential areas and restricts camping on primary corridors. This is a constantly evolving issue, and we may need to adjust things in our ordinance from time-to-time based on future Court decisions and effectiveness of the ordinance. This is a tough issue, and I believe this ordinance did a reasonable job balancing this complex matter through deliberation and consideration of various aspects of the plight of the homeless population, and the need to maintain order in the community.

13. Housing Capacity Analysis - The City of Newport has secured grant funds to hire the consulting firm ECONorthwest to complete a housing capacity analysis, and to develop a housing production strategy that will outline specific actions the City can take to promote the development of needed housing. The analysis is being guided by an advisory committee with representation from area employers, realtors, the Housing Authority, individuals involved with homelessness, and the faith-based community. The housing capacity analysis will review the feasibility of building new housing on land available in the city, determine what obstacles exist to expand housing in Newport, and develop strategies to help mitigate the challenges for meeting future housing needs.

14. New Housing Construction - The City continues to see an expansion in multi-family housing in the City of Newport. Phase 2 of the Wyndhaven Ridge Apartments will add 78 market rate apartments within the city. The Community Development Department has received plans for the first three homes that will be constructed in the new Wilder

Subdivision. The City continues to see infill housing around Nye Beach and other locations, utilizing vacant lots or teardown and reconstruct on these infill locations. Unfortunately, a couple of proposed subdivisions have been put on hold as a result of interest rates and market conditions, including the Starfish Cove Subdivision on the North side of Yaquina Head, and the development of a subdivision across from The Embarcadero.

15. Final Report from the Short-Term Rental Ordinance Implementation Work Group - Ordinance No. 2144 was adopted by the City Council in 2019 after more than a year of review and deliberation of regulation, operation, and growth. Following adoption, Council created a Work Group to review the implementation of these new policies. Over the past two and-a-half years, the Group made several recommendations to adjust regulations or practices, and provided final recommendations on minor adjustments to the ordinance and administration of the regulations. Overall, the Work Group concluded that Ordinance No. 2144 achieved the desired policy objectives for licensing and regulating the operation of vacation rentals, and a framework that ensures the safety for renters, owners and neighboring property owners. The Code protects the character of residential neighborhoods by eliminating a concentration of vacation rentals in residential areas within the zoning overlay, and prohibits new vacation rentals outside the overlay zone. It also recognizes the benefits of short-term rentals in providing recreation and employment opportunities, as well as transitional housing for tourists, employees of businesses, and others who need this type of housing for a limited duration. Short-term rentals continue to be a controversial subject on the coast, and in other areas. I believe that the City has successfully implemented these guidelines, and has seen a significant reduction of complaints and controversy since imposing these guidelines. This is a testament to the hard work on the policy development and administration of this Code.

Other Actions

16. Municipal Elections -- Elections occurred on November 8 with Mayor Sawyer, Councilors Parker, Hall and Kaplan all returning to office. All ran unopposed. The fact that there were no new candidates indicates that either the community has confidence with the direction that the City is going, or no one is willing to spend the time and energy it takes to serve on the City Council and make difficult decisions that must be made. In either case, I believe the community is comfortable with the current Council representation. Congratulations to those Council members on your re-election.

17. Fire Department Staffing -- City Council increased staffing at the fire department by three positions in Fiscal Year 2022 - 2023 in order to provide a more sustainable staffing to address the fire service needs in the community. The funding provides staffing of four personnel per shift. This helps to cover vacancies when firefighters are sick or on vacation, and to cover vacancies that occur from time-to-time within the department. With the three new positions coupled with the retirement of a number of our veteran firefighters, the personnel on each shift has evolved significantly from a year earlier. Finally, we appreciate the Newport Rural Fire District for increasing their tax rate to the maximum allowed to help support this increase in staffing.

18. Cybersecurity -- The City IT Department coordinated a comprehensive cybersecurity review utilizing the services of BPM. Municipalities in Oregon and

throughout the nation, have been subject to various security issues, including ransomware and other types of interruptions in services. The security audit outlined where our strengths are, as well as where weaknesses as an organization lie. One of the major areas for improvement fall with the human component of trusting bad information that seems compelling to honor the requests being made. IT has provided training to all City departments to recognize social engineering attempts to gain information that allows access within the City’s IT system. Other steps have been taken to make our system more resilient based on this review, as well.

19. Implementation of Water Smart -- The Finance Department implemented Water Smart, a web-based platform for customers to monitor their water usage. Another platform implemented was Invoice Cloud, a web-based platform for customers to receive and pay invoices online, as well as set up auto pay for the ease and convenience of paying their water bills. Staff provided many hours of support helping customers sign up for these services. As a result, over half of our customers have signed up for Water Smart and Invoice Cloud. This is a significant increase over past years.

20. Lincoln County Cascadia Rising Event -- The City fully participated in the Lincoln County Cascadia Rising 2022 Earthquake/Tsunami Community exercise. This exercise included practice drills, hand-radio communication with our off-site facilities, participating with other entities in Lincoln County, and reviewing our various emergency plans relating to this, and similar types, of events. With the recent earthquake in northern California, it is important for us to remember that even smaller quakes can cause damage and destruction. Being prepared for a Cascadia event helps the City, County, and others be prepared for smaller emergencies that may occur from time-to-time.

2022 COUNCIL ACTIONS BY THE NUMBERS

City Council Meetings

Regular City Council Meetings Held	22
Special City Council Meetings Held	2
Work Sessions Held	25
Executive Sessions Held	11
Town Meetings	1
Council Tours	1

Council Actions

Minutes Approved	61
Committee Minutes Received	79
Oregon Liquor Control Commission Licenses Issued	6
Citizen Appointments Ratified	89
Council Members as Liaison/Committee Members	31
Special Event Fee Waivers	2
Quasi-judicial Hearings or Continued Hearings	1
Ordinances Adopted	10
Resolutions Adopted	16
Orders Adopted	1
Public Hearings and Continued Hearings	27

Councilor Reports 40

Financial Matters

Monthly Financial Reports Received 9
Supplemental Budgets Adopted 5
Local Contract Review Board Contracts Awarded 39
Local Contract Review Board Change Orders Approved 3

Other Council Activities

Proclamations Issued 16
Presentations/Recognitions at Council Meetings 11

HIGHLIGHTS OF CITY COUNCIL ACTIVITIES

- Elected Councilor Cynthia Jacobi as Council President for the 2022 year
- Approved an ordinance allowing for the regulation of fireworks during certain weather conditions
- Received the Annual Vision 2040 Advisory Committee report.
- Approved the nonbinding Memorandum of Understanding with the Oregon Department of Forestry to consider conveyance of property for use as a joint fire facility on NE 73rd St.
- Adopted a resolution authorizing a Full Faith and Credit for the borrowing of a principle of \$4.6 million for water.
- Authorized an agreement with the Clean Water State Revolving Fund to finalize a loan repayment schedule for various wastewater improvements conducted by the City
- Approved an amendment to an intergovernmental agreement for the transportation system plan authorizing the purchase of two Blink dual port level II chargers for installation at City Hall
- Appointed five members to a work group to educate the public and businesses on single-use GPS foam and plastic food
- Heard the 2021 year-end report from City Manager, Spencer Nebel
- Held a day-long work session to define goals for Fiscal Year 2022-2023
- Adopted the South Beach Urban Renewal Refinement Plan to guide the use of funding through the closure of the South Beach District
- Released easements reserved from a 1958 vacation of streets in the 1914 Harborton Subdivision in South Beach
- Established priorities for the use of COVID-19 State and Local Fiscal Recovery Funds through the American Rescue Plan Act (ARPA)
- Authorized an agreement with ECONorthwest to prepare a Housing Capacity Analysis and Production Strategy for the City of Newport
- Initiated the annexation and re-zoning of certain unincorporated properties in South Beach in accordance with the South Beach Refinement Plan
- Received a communication from Martin Desmond regarding a county-wide straw vote on a proposal from Lincoln County to become carbon neutral by 2035
- Discussed modification to spacing requirements for Newport recreational marijuana retailers
- Appointed an 11-member Parking Advisory Committee to oversee the implementation of the City Council-adopted parking plan
- Approved a new salary schedule for part-time, seasonal and temporary employees in order to be competitive with other employers in the area.

- Authorized a letter of support for House Bill 4123 to fund pilot projects, including one in Lincoln County
- Authorized the purchase and installation of a new replacement raw water pump at the water treatment plant
- Approved Ordinance No. 2192 which amended the spacing requirements between recreational marijuana retailers and childcare facilities
- Heard a report from the 2040 Advisory Committee on the proposed Fiscal Year 2022-2023 Council goals
- Heard a report on the proposed plan for the Performing Arts Center expansion
- Approved a special event agreement for the 2022 Newport Farmers Market
- Heard an update on Oceanview Drive improvements
- Approved a decision to begin in-person City Council and Committee meetings based on access to COVID-19 vaccinations and a reduction in COVID19 cases
- Approved the Phase 2 proposal to conduct a Wastewater Treatment Plant Master Plan in the amount of \$427,320
- Approved a plan to purchase City fleet vehicles through Enterprise Fleet Management
- Held a joint work session with the Planning Commission to kick-off the Newport Housing Capacity Analysis and Housing Production Strategy project
- Held a joint meeting with the Audit Committee to review the audit for the fiscal year ending June 30, 2021
- Amended the implementation date for Ordinance No. 2178 to January 1, 2023
- Adopted goals for Fiscal Year 2022-2023 following a public hearing
- Accepted the annual audits for the City of Newport and Newport Urban Renewal Agency
- Heard a report from the Police Advisory Committee on the preliminary results from a community survey conducted regarding public perception of the Police Department
- Established a Project Advisory Committee for the Newport Housing Capacity City Analysis Housing Production Strategy project
- Entered an intergovernmental agreement to provide funding from the Urban Renewal Agency to provide electric vehicle charging stations at the Oregon Coast Aquarium
- Authorized a grant application for funding for safe routes to school. We have just been notified that this grant will be funded
- City Council rescinded the temporary COVID-19 Visitor Face-Covering Policy
- Established April 4, 2022 as the date to return to in-person City Council meetings
- Approved amendments with the Oregon Coast Counsel for the Arts for renovations of Phase 7 of the Performing Arts Center
- Approved an agreement with Yost Grube Hall Architecture for the design, construction, support, and HVAC controls improvements for the Performing Arts Center
- Heard a presentation on Samaritan Pacific Hospital for the proposed residential treatment facility for substance abuse disorders
- Initiated a process to withdraw a 17-acre portion of the Wolf Tree destination site in the Newport city limits
- Authorized a grant application to Oregon Parks and Recreation for improvements to the Agate Beach neighborhood park. Unfortunately, this grant was not funded
- Approved an updated Lincoln County Fire Protection Mutual Aid agreement
- Approved an agreement with the Lincoln County School District to build a soccer field on the open playground area west of Sam Case Elementary School

- Ratified the City Manager's appointment of 12 members to the Project Advisory Committee to oversee the City Housing Capacity Analysis and Production Strategy report
- Heard a report on the need to expand full-time staffing at the Newport Fire Department
- Granted a series of airport land leases for new hangars and the sale of hangars at the airport
- Approved an amendment to the intergovernmental agreement with the Newport Rural Fire Protection District increasing their contribution of funding to the Newport Fire Department
- Initiated an effort with the League of Oregon Cities regarding use of the tourism portion of this tax
- Approved a tourism grant for \$5000 for Loyalty Days
- Approved a one-year extension to the agreement with the Chamber of Commerce for administration of marketing services.
- Heard a presentation from Judge Cheryl Bachart regarding the opioid/fentanyl health issues in Lincoln County
- Received a request from Maxine Centalla representing Concerned Citizens for Clean Air for funding for Highway 101 the no-spray project and pollinator corridor
- Issued a final order and findings affirming the Newport Planning Commission's decision to approve a conditional use permit for the Lincoln County Animal Shelter
- Authorized a Memorandum of Understanding (MOU) with the State Library for grant funding for the Newport Public Library
- Authorized approval of a collective bargaining agreement between the City of Newport and the Newport Professional Firefighters Local 4619
- Approved an updated agreement with Barrett Business Services for temporary staffing needs
- Approved an agreement with DarkTrace for various cybersecurity monitoring services.
- Heard an annual report from Jason Holland on the operations of the Oregon Coast Counsel for the Arts, management of the Performing Arts Center (PAC) and Visual Arts Center (VAC)
- Provided a report on the new noise concerns from adjacent residential properties regarding the South Beach Church
- Approved an MOU with the US Department of Veterans Affairs for security issues relating to their office in Newport
- After a number of efforts, we were able to secure audit services with Aldrich CPAs and Advisors, LLP to conduct the financial audit for the City and Urban Renewal Agency for the fiscal year ending June 30, 2022.
- Heard several updates for the Wastewater Treatment Plant Master Plan Development
- Approved Ordinance No. 2194 which implemented many of the State land use related legislation that was approved in the 2021 regular session and the 2022 short session
- Created a Water Conservation Work Group to review ways in which water use can be conserved in the community
- Fully participated in the Cascadia Rising exercise that was coordinated between all the various entities in Lincoln County. This was certainly the most robust emergency planning exercise I have been involved in within the County. It helps us identify a number of issues that need to be addressed from an emergency planning standpoint
- Issued a contract for a wastewater treatment plant clarifier rehabilitation.
- Entered into an agreement with Oregon Meter Repair for compound meter testing

- Heard a presentation from the Newport Commercial fishing Users Committee regarding offshore wind energy
- Heard an annual report Lincoln County Transportation Service District
- Approved an MOU to move forward with the conveyance of City property for use as an ODF fire resource facility on NE 73rd Street
- Authorized an amendment to the MOU with the Port of Newport regarding the disposal of clean and buildable fill material in exchange for clean buildable materials to be used by the City of Newport
- Addressed a sewer failure due to an active slide area at Schooner Landing
- Elected to accept funding from the National Opioid Settlement Funds with the City estimated to receive \$15,000 per year for 18 years, with these funds being utilized to address eligible activities relating to the treatment of opioid addiction
- Reviewed a draft administrative policy for bias reporting
- Authorized an agreement for installation of electric vehicle charging stations at Newport City Hall and Ernest Bloch Wayside
- Authorized a multi-year billboard agreement for Destination Newport on I-5
- Explored employee housing options. Council opted not to purchase units but to lease new units currently under construction
- Heard a report from the Municipal Judge on court activities
- Held a joint meeting with the Parks and Recreation Advisory Committee to discuss the draft of the Parks and Recreation Business Plan
- Reviewed and adopted a budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023 with total requirements of \$102,025,486, and making appropriations of \$10,378,489 in the Urban Renewal budget
- Accepted recommendations on the Budget Committee on a variety of the issues discussed during the budget review meetings. Most of these have been scheduled for future work sessions for Council discussion
- Approved a marketing grant of \$13,000 for the Newport Pride event that was held on September 16-18, 2022
- Approved an MOU that authorize conveyance of property to the Oregon Department of Forestry for the development of the joint-use fire resource facility on NE 73rd St.
- Approved an MOU with the Seal Rock Water District regarding use of water from the intertie between the Seal Rock Water District and the City of Newport
- Applied for a Wildland Staffing grant from the office of the State Fire Marshal in the amount of \$35,000
- Extended the Visitor Fulfillment Services agreement with the Greater Newport Chamber of Commerce through October 1, 2022. A new agreement was authorized later by the City Council extending it for a three-year period with two one-year extensions permitted
- Approved a contract with Dig Deep Research to continue efforts on strategic grant pursuits, the Public Affairs Counsel, and Water Strategies, LLC, for assistance in advocating for funding for the Big Creek Dam
- Approved a task order with HDR Engineering in the amount of \$600,000 to move forward with various design tasks necessary for this project
- Awarded the South Beach Utility Undergrounding Phase 2 project in the amount of \$540,000
- Approved an agreement with the Economic Development Alliance of Lincoln County for outreach relating to the Vision 2040 implementation

- Authorized the purchase and gear for a Pierce Enforcer Type I Fire Pumper in the amount of \$661,639
- Approved funding for hosting the 2022 Oregon Mayors Association Conference held in August in Newport
- Renewed our liability, fire, and property insurance coverages for Fiscal Year 2022-2023
- Heard an update on the significant progress that has been made on our GIS use in the City of Newport. Unfortunately, Carl Nodzinski has since taken a job with the City of Portland, and we are in the process of recruiting a new GIS Coordinator
- Reviewed the Pavement Management Plan and the need to secure \$2 million a year specifically for street resurfacing and reconstruction in order to maintain the City's street system.
- Heard a report on the City's efforts to recruit a diverse employment base. This has yielded results with female employment increasing by 2% over the course of a year and nonwhite representation increasing from 7% to 11% of the City's workforce during the same timeframe. Fifteen percent of the new hires between January and June of 2022 were Hispanic or Latino; Five percent were two or more other races
- City Council developed legislative priorities for the 2023 legislative session and forwarded them to the League of Oregon Cities
- Adopted the Newport Transportation System Plan Update. This concluded a two and-a-half year period of outreach, study, and analysis which developed into a plan for 20-year improvements in the City
- Discussed establishing a stipend for City Councilors. At a later meeting, the Council considered establishing a work group to advise Council on this matter.
- Approved a Declaration of Cooperation on Homelessness in conjunction with House Bill 4123 which funded eight pilot projects in the state of Oregon, including development of a county-wide office to address homelessness in the County. All Lincoln County cities are participating in this effort
- Appointed members to the Water Supply Management and Conservation Work Group. This Group held its first meeting in December
- Heard a report on providing memberships to elected officials for the use of the Recreation Center. The Council opted not to proceed with a policy
- Approved a contract for installation of a rapid flashing beacon at US 101 and SE 32nd St.
- Awarded a project for the construction of sidewalk at Yaquina View School, ADA improvements to sidewalk ramps, and an overlay to SE Moore Drive, with this work being completed during the fall of 2022
- Approved Ordinance No. 2195, an ordinance outlining provisions for trespassing
- Heard a report from Councilor Hall on her participation in the Harvard Kennedy School. This is one of the most prestigious of the public policy/public administration programs in the country
- The City Council decided not to place on the ballot a local Psilocybin based on this measure passing in the City of Newport with 60% of voters approving this measure
- Authorized a letter support for Project Turnkey 2.0 funding for Northwest Coastal Housing to acquire a motel facility in Newport for use for supportive housing
- Approved additional funding for a storm drain realignment on NW Spring St.
- Heard a presentation on the comprehensive security assessment that was performed by the City of Newport by BPM in April and May of this year

- Council heard a report and accident history on US 101 and US 20 which would not make that intersection eligible for red light cameras. This concluded our discussion of moving forward with this type of traffic enforcement tool at any intersection
- Approved Ordinance No. 2197 regarding abandoned shopping carts in the City of Newport
- Approved Ordinance No. 2199 adopting the new transportation plan and related standards. This formalizes the adoption of the transportation plan
- Heard a report regarding the activities of the Oregon West Cascades Council of Governments services in Newport and Lincoln County
- Authorized City administration to take steps to sell the Abby Street Pier building. This was originally initiated prior to COVID-19. Based on the economic climate, the City did not pursue the sale of the building at that time
- Authorized an FAA grant in the amount of \$150,000 for design and construction of the airport obstruction removal project
- Authorized the new 911 Emergency Reporting Systems services agreement with the City of Salem, Oregon
- Authorized travel by Mayor Sawyer, and Counselors Hall and Parker who joined City Manager, Spencer Nebel, and City Engineer, Aaron Collett, on a trip to Washington D.C. to advocate for funding from the Water Resource Development Act (WRDA) reauthorization bill that was in Congress. The amount of \$60 million had been authorized in the House version of the Bill. The effort was to include \$60 million in the Senate version of this same Bill. In December, the Congress approved the WRDA Bill which included this authorization
- Held a town meeting at the water treatment plant on the Big Creek Dam. This meeting was preceded with a tour for the Yaquina Bay Economic Foundation and Council members
- Council discussed the role of the City in promoting childcare. A meeting of various entities involved in this discussion was held in December
- Heard a report and the creation of a youth advisory committee. Earlier this year, staff and a representative from the schools in Sweet Home, Oregon, met. Sweet Home has had a youth program for a while. We have not been able to get together with the schools to consider the next steps in this matter
- Approved Ordinance No. 2198 regulating camping in the City of Newport. The ordinance evolved over time, and included significant input from our liability insurer and their legal Counsel, to develop an ordinance that is compliant with current State law and Federal Court decisions.
- Provided a contribution to the friends of Otter Rock Marine Reserve since the City of Depoe Bay and Lincoln County provided support, as requested previously by the Council.
- Provided funding to the Nye Beach Neighborhood Association
- Heard a report on various efforts occurring with Oceanview Drive. A traffic study has been ordered for Oceanview Drive. It will be completed in 2023
- Heard a report on moving the vending location on the northeast corner of Hatfield Drive and Bay Boulevard across the street and onto the boardwalk
- Approved a water revolving loan fund grant in conjunction with Lincoln Soil and Water Conservation District
- Authorized the purchase of two new vehicles for the City Police Department
- Approved a labor agreement with the Newport Employees Association

- Awarded general recognition bonuses to employees of the City of Newport. This included exempt, non-exempt, and part-time employees, based on their service through COVID-19 and labor shortages
- Awarded a goods and services agreement with the Newport Chamber of Commerce to provide tourism promotional services for the next three years with two potential one-year extensions
- Authorized the upgrade of desktop computers and laptops in the amount of \$60,000
- Authorized a second master equity lease agreement with Enterprise Fleet Management for the lease and sale of additional City-owned vehicles
- Heard a report on the proposed South Beach Commercial/Industrial Comprehensive Plan and Zoning Amendments
- Heard a report on the Newport Housing Study Update
- Held a joint to work session with the Planning Commission to review materials associated with the future adoption of the housing capacity analysis component of the Newport Housing Study
- Heard from Daniel Myrick regarding homelessness in Lincoln County
- Accepted the Newport Parks and Recreation Department's five-year business plan
- Authorized the use of opioid settlement funds to assist in the construction and opening of the Samaritan Treatment and Recovery Services facility in the City of Newport
- Authorized the purchase of a crane truck for the wastewater collection crew in the amount of \$158,000
- Discussed various efforts relating to the collection of City revenues. The City has been limited in moving forward in these areas due to reduced staffing and changes in the Finance Department
- Authorized an agreement with The Oregon Water Resources Department for \$14 million in lottery bond funding for the Big Creek Dam project
- Approved an agreement with the Oregon Department of Forestry to participate in the Federal Excess Personal Property/Firefighter Property Program
- Authorized an order regarding restricted access to the Big Creek reservoirs during evening hours
- Approved work in the amount of \$54,350 to install two aerator shafts and couplers at the wastewater treatment plant
- Authorized the purchase of a pump for the influent pump station in the amount of \$136,178.21
- Discussed the possibility of utilizing the State of Oregon to collect transient room taxes for the City of Newport. Council requested additional information before making this decision
- Provided a report on the current low-income programs for youth utilizing the Recreation and Aquatics Centers
- Discussed the proposed prohibited uses in an ordinance implementing new zoning standards as part of South Beach US 101 Refinement Plan
- Conducted a ribbon cutting for the completion of the electric vehicle/EV chargers at City Hall and the Ernest Bloch Wayside
- Authorized a lease with purchase option to Pacific Seafood – Newport, LLC, for docks and upland areas adjacent to the City parking lot on Bay Boulevard across from Fall Street
- Accepted the final report of the Short-term Rental Ordinance Implementation Work Group.

- Heard a report on the feasibility of infilling sidewalk from Don and Ann Davis Park to Government Street along Elizabeth Street
- Authorized the design and construction of an engineering services agreement for an excess recirculating system at the water treatment plant in the amount of \$436,341
- Heard an annual report on Library activities
- Heard a report from Fire Chief Rob Murphy on building additional capacity with volunteer firefighters
- Reviewed the draft proposals for a Bayfront parking management system
- Conducted evaluations on the City Manager and City Attorney
- Adopted an ordinance amending the Newport Comprehensive Plan to incorporate the Yaquina Head Traffic Study
- Heard a report from the Police Advisory Committee regarding the establishment of a community outreach and mental health enhancement team to assist the City Police Department
- Approved an agreement with the Lincoln County Library District for financial support of the Newport Library. The Council also requested that the Library District consider re-incorporating the use of circulation as a basis for the funding and distribution to Libraries by the Library District
- Authorized the compensation adjustments with the Newport Police Association to address wage differences among area Police Departments
- Heard a report on proceeding with design engineering for improvements to the intersection at US 101/NE 57th Street and for an enhanced pedestrian crossing at US 101 NE 60th St.
- Authorized an agreement to conduct traffic studies and warrant analyses at various locations within the City of Newport
- Authorized an agreement to perform mechanical maintenance and repair work at the wastewater treatment plant
- Authorized the purchase of a bucket truck in the amount of \$95,055
- Authorized the replacement of alarm systems for various City facilities in the amount of \$68,250
- Heard a report on possible use of a trolley to move visitors and employees between Nye Beach, the Bayfront, and City Center
- Heard a report on the status of the new Integrated Pest Management Plan that will come before Council early in 2023
- Heard reports from Council and staff regarding information shared at the Annual League of Oregon Cities Conference
- Declared a limited emergency to replace service piping inside the pump station located on SE. 50th St.
- Authorized an agreement with HDR Engineering for a geotechnical investigation for the Big Creek Dam design in the amount of \$1,471,524
- Prepared a proclamation and welcome for Team Long Road, three individuals who walked from Boston to Newport on US Highway 20 to bring attention to recovery of those who are missing in action from foreign wars
- Accepted canvass of ballots for the November 8 City Council election. Congratulations to Mayor Sawyer, Councilors Parker, Hall and Kaplan on your return to the City Council!
- Discussed the modifications to the City Flag Policy
- Authorized amendment number three to the lease with Latta's of Oregon

- Heard a report on the work place culture initiative taking place in the City of Newport organization over the past 12 months
- Reviewed the budget calendar for the fiscal year beginning July 1, 2023
- Authorized an agreement to participate in a new records management system for the Police Department through the City of Salem
- Authorized \$100,000 to purchase materials for piping replacement at the influent pump station
- Authorized a second access road to be built in the Big Creek Dam Reservoir to facilitate test drilling in preparation for designing a replacement dam at Big Creek

HIGHLIGHTS OF ACTIVITIES BY CITY DEPARTMENTS

Community Development Department -- Derrick Tokos, Director

Wyndhaven Ridge Phase II. Market rate 1, 2 and 3-bedroom apartments at the intersection NE 31st and NE Harney Street. A total of 78 units will be constructed. Staff met with the developer on 2/10/22 to review frontage improvement requirements. Height adjustment application approved with no appeal. Building permits reviewed and issued. Developer installing on-site utilities and foundations. Buildings are being constructed in phases. Foundation inspections complete for Building No. 1 - No. 3, and Buildings No. 1 and No. 2 are being framed.

Wilder Phases 2C and 2D. A 26-lot residential subdivision. Developer upsized the outlet in the downstream storm drainage pond that the City recently acquired next to SE 40th Street, increasing its capacity. Improvement agreement with developer executed, and plat recorded 9/8/22. Fowler Homes will be the builder, and plans for the first three home sites were submitted for review on 12/19/22.

Starfish Cove Subdivision. Application for a 20-lot residential subdivision on the north side of Yaquina Head. Staff met with owner on 3/24/22 to discuss needed revisions. Developer withdrew their subdivision proposal on 9/9/22 citing poor market conditions.

Whaler Hotel Expansion. A new 25-unit hotel that is to be located immediately north of the existing Whaler Motel. Conditional use permit and design review approval granted by Planning Commission in May of 2021. Owner modified the design as plans progressed, and the Commission approved the design modifications at its 2/14/22 meeting. Building permit application submitted, reviewed, and corrections have been requested. Applicant is wrapping up the revisions. Plans for partial remodel of the existing Whaler submitted 9/12/22 have been reviewed and approved.

Lincoln County Animal Shelter. A new 12,000 sq. ft. animal shelter with 10,000 sq. ft. of storage use at the Newport Municipal Airport. Conditional use permit approved by the Planning Commission at its 1/24/22 meeting. Decision appealed to the City Council, who held an on the record hearing on 4/4/22. Commission's decision was upheld, with final order and findings to be adopted 4/18/22. City decision appealed to LUBA. Appeal is on hold while the County evaluates alternative sites.

Port of Newport Administration Building. A new 5,530 sq. ft. office building with flex space on the east end of Port Dock 7. Contractor is completing finish work, and call for final inspections is likely to occur soon.

Potential City of Newport / Department of Forestry Shared Use Facility. Memorandum of Understanding between the Oregon Department of Forestry and City of Newport approved in December and executed early January. ODF prepared an appraisal of the City's Northside Fire Station and has come to conceptual agreement with the City and an adjacent land owner who they will be acquiring property from. City approved ODF's minor replat application to reconfigure the properties and there was no appeal. Council approved transfer agreement and closing is anticipated to occur in January. Newport Fire Department will continue to occupy the existing building until the new facility goes under construction.

Oregon State University Seawater Intake Pier Replacement. Existing facility to be replaced with a new single-story pump house, wrap around catwalk, approach pier. Riprap to be repaired. Estuarine land use review completed September 2021. Building permit issued February 2022 and that work is complete. Riprap repair will occur 12/19-12/23 and 1-2 weeks in January.

Oregon Coast Aquarium Renovation Phase 2. This component of the project includes a remodel of the cafeteria, new exhibit space, and site improvements. Building plans reviewed, approved, and ready to issue. Aquarium to sequence work in a manner that minimizes impacts to guests.

South Beach Church Annexation. The South Beach Church acquired 11.98 acres of land along SE Harborton that they would like to annex into the city limits. The property will receive an R-3/“Medium Density Multi-Family Residential” zoning designation. An initial hearing before the Planning Commission is scheduled for 1/9/23. A hearing is required before the City Council as well. Once the property is annexed, they will seek conditional use approval to construct a church.

Toyota of Newport Dealership. A conditional use permit application has been submitted by Toyota of Newport to construct a new auto dealership building at their South Beach location. The existing dealership building and warehouses will be removed. A hearing before the Planning Commission is scheduled for 1/9/23.

Installation of Public Electric Vehicle Charging Stations. Urban renewal funded project. Three, dual port level two chargers are to be installed for public use for a fee. City will install two of them, one at City Hall and the other at the Ernest Bloch Memorial Wayside. Third charger is to be installed at the Oregon Coast Aquarium with reimbursement from the Urban Renewal District. Chargers at City Hall and Ernest Bloch Memorial have been installed and commissioned. Aquarium reimbursement agreement approved by the Council at its 3/7/22 meeting and aquarium staff will complete their install by the end of January.

SIGNIFICANT PLANNING/URBAN RENEWAL PROJECTS

Northside Transportation System Plan Update. Updated the City’s 1997 Transportation System Plan for areas north of the Yaquina Bay Bridge, including new transportation standards and project priorities for the next 20-years. The Plan will also inform how Northside Urban Renewal funding should be invested. TSP adopted at the close of the second City Council public hearing on 8/15/22 and became effective 9/15/22.

Implementation of South Beach US 101 Corridor Refinement Plan Recommendations. This plan, completed in November of 2021, includes recommendations for changing Comprehensive Plan Map and Zoning Map designations in South Beach along US 101. Commercial zoning to replace light-industrial from SE 32nd to former US 101/Ferry Slip intersection. Recommended changes also limit certain industrial uses, reduce highway setbacks and add landscape standards. Council adopted changes with Ordinance No. 2196 on 11/7/22. Changes effective 12/7/22.

City Center Revitalization Project. Project builds off of the Northside Transportation System Plan by identifying how private side development regulations in the City Center area should be modified to complement future transportation improvements and facilitate mixed use development (i.e. residential over retail). Project will also develop a framework for a building faced improvement grant/loan program. A TGM grant from the state has been secured and a scope of work has been developed. An RFP was issued and proposals were received and scored on 11/30/22. A preferred consulting team has been selected and is negotiating a contract with ODOT.

Redevelopment of Urban Renewal Agency's 2.3 acres US 101/SE 35th Street Property. This property, situated at the northeast corner of the US 101/35th Street intersection is being positioned for redevelopment now that the highway and signal improvements are completed. Agency is looking to attract retail/service uses. An RFP was issued in May of 2022 with proposals due in August. The Agency has identified, and is in negotiations with, a preferred developer.

South Beach / US 101 Island Annexation. Involves the annexation of about 150 acres in South Beach that is surrounded by the Newport city limits. Includes a rebate program to incentivize sewer connections once the annexation is complete. Council initiated the process in January. Will require a boundary survey, TPR analysis, owner outreach, and coordination with the Seal Rock Water District regarding outstanding bond debt. Work to begin in earnest in early 2023.

Newport HB 2003 Compliant Housing Capacity and Production Strategy. HB 2003 (2019) requires City's update their housing needs and buildable lands inventories to address a new series of benchmarks. The plan will take approximately 18 months to develop. City received a DLCD Grant in the amount of \$78,750 to cover a portion of the cost, and executed a contract with ECONorthwest for just under \$105,000 to assist with the work. Project kick-off held on 3/7/22 with the City Council, Planning Commission and stakeholders. Advisory Committee has held six meetings, reviewing the draft housing needs assessment, buildable lands inventory, and constructability assessment. Joint Council/Commission work session held in November. Community conversations (outreach) is ongoing. Planning Commission initiated the process to legislatively adopt the Housing Capacity Analysis component of the plan, with a hearing scheduled for 1/23/22.

Big Creek Watershed Forest Resource Assessment. While the City controls a significant amount of property within the watershed, it does not have a plan for how those lands should be managed nor has it taken steps to identify how best to prioritize future acquisitions. This project addresses both points by (1) inventorying the condition of forest resources on public and private lands within the Big Creek Watershed; (2) identifying management strategies for publicly owned lands that achieve high quality habitat and improve water quality; (3) developing a strategic action plan to inform implementation of management strategies and future land purchases; and (4) conducting outreach to landowners in the watershed to develop relationships and a mutual understanding of short- and long-term property management goals. A consulting forester will be hired to conduct a timber inventory on public lands and develop a high-level strategic forest management plan within the watershed. Findings and recommendations will be vetted with a working group of key stakeholders and agency topic area experts. The plan will be

used, and in some cases would be a prerequisite for, securing future grants for land acquisition. Full funding for the project was included in the FY 22/23 budget.

NE Harney Street and US 20/Moore Intersection Improvements. Project will include construction of sidewalk on the west side of NE Harney St. between US 20 and NE 3rd St., connecting to the crossing at US 20. It is part of a larger project where the City will be installing bike lanes on the east side of NE Harney between US 20 and NE 3rd St.; improving ADA access at the US 20, NE 3rd, and NE 7th Street intersections with NE Harney; and replacing standard bike lanes with buffered bike lanes on the east side of NE Harney St. between NE 3rd St. and NE 7th St. The City will build up to and tie into the US 20/Moore intersection improvement project that the state will be funding. City awarded \$1.3 million in Safe Routes to Schools funds. Total project cost \$2.18 million. Design in 2023 with construction 2024.

Parking Study Implementation. Effort will implement Ord. No. 2163 (2020) that calls for the use of meters coupled with annual permits to manage demand for available parking in a manner that improves turnover and safety. Ord. No. 2164 established a parking advisory committee to assist City staff with plan refinements. While metering is limited to the Bayfront, implementation of new permit parking requirements may extend to Nye Beach in addition to the Bayfront, depending upon the committee's recommendations. This project was deferred due to the pandemic. Advisory committee reviewed RFP for Bayfront Parking Management Solution and it was issued in November. Proposals due 1/6/23.

Yaquina Bay Estuary Management Plan Update. The State of Oregon, through its Department of Land Conservation and Development (DLCD), is partnering with Lincoln County, Newport, and Toledo to update the Yaquina Bay Estuary Management Plan. This plan provides land use and natural resource policy guidance for how development and related activities should occur within the bay and its estuarine areas. The existing plan is almost 40 years old and is sorely in need of an update. DLCD is the lead agency for this planning effort, with funding being provided by the National Oceanic and Atmospheric Administration. The end product of this planning effort will be used to inform updates to the City's Comprehensive Plan and land use regulations that apply to in-water development. The Steering Committee met on 9/1/22 and the Policy Advisory Committee met on 11/29/22 to review/discuss an assessment of needs and gaps in the existing estuary plan that need to be addressed.

COMMITTEE WORK, MEETINGS, CONFERENCES

In the last quarter of 2022, staff supported and/or attended meetings of the Newport City Council, Planning Commission, Bike and Pedestrian Committee, Housing Study Advisory Committee, Parking Advisory Committee, HB 4123 Advisory Board (Homelessness), Emergency Preparedness Committee, Lincoln County Realtors, Lincoln County Workforce Housing Recovery Team, STR Advisory Committee, League of Oregon Cities (LOC) Regional Housing Workshop, DLCD Leadership Roundtable, Fall Coastal Planners Meeting, LOC Transportation Policy Committee, and MidColumbia Gorge Regional Attainable Housing Meeting (Panelist).

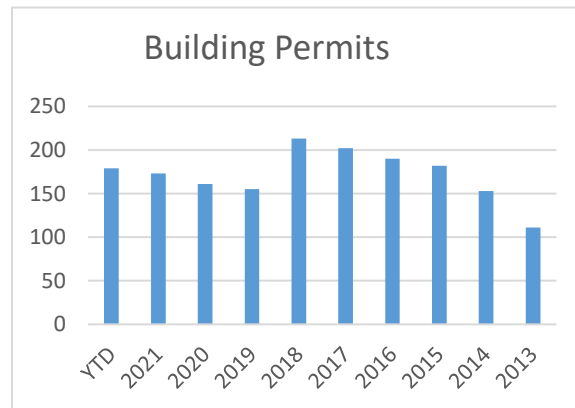
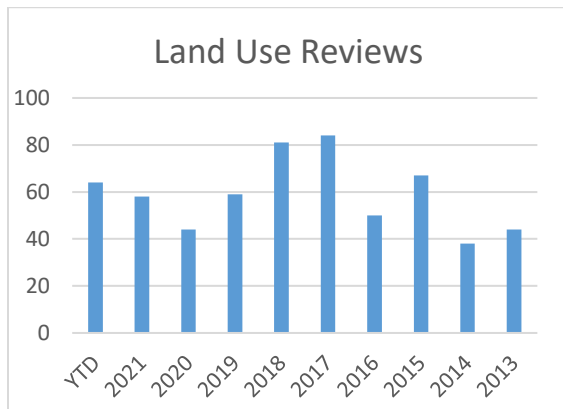
City of Newport Building Permit and Planning Land Use Actions (2013 to 2022)

	Building Permits ¹	Electrical Permits	Plumbing Permits	Mechanical Permits (Eff: 7/16)	Construction Value ²	Land Use Actions
2022 ³	179 (\$403,826.11)	317 (\$56,087.41)	78 (\$38,100.52)	165 (\$23,934.35)	\$42,010,382	64 (\$16,415.00)
2021	173 (\$267,293.60)	322 (\$39,625.88)	56 (\$7,117.72)	141 (\$16,465.12)	\$14,345,994	58 (\$23,980.00)
2020	161 (\$451,700.77)	285 (\$45,794.06)	72 (\$24,483.34)	161 (\$18,424.28)	\$21,200,985	44 (\$13,392.00)
2019	155 (\$269,840.32)	271 (\$52,560.87)	80 (\$36,110.39)	153 (\$16,416.32)	\$24,141,503	59 (\$24,803.00)
2018	213 (\$391,515.03)	298 (\$50,792.82)	84 (\$41,358.76)	147 (\$70,516.18)	\$30,142,999	81 (\$29,745.00)
2017	202 (\$384,598.23)	347 (\$67,162.20)	73 (\$13,951.66)	184 (\$23,235.95)	\$49,416,705	84 (\$22,006.00)
2016	190 (\$176,506.12)	330 (\$47,902.99)	77 (\$21,938.72)	83 (\$14,443.32)	\$19,980,329	50 (\$27,131.00)
2015	182 (\$184,602.72)	303 (\$39,558.07)	77 (\$14,778.82)	County	\$21,957,649	67 (\$31,870.00)
2014	153 (\$114,841.75)	304 (\$37,193.58)	87 (\$15,084.78)	County	\$13,248,480	38 (\$16,563.00)
2013	111 (\$68,843.48)	258 (\$28,809.30)	61 (\$12,220.12)	County	\$8,131,772	44 (\$11,979.00)

¹ Building permit totals include the base permit fee, plan review fee, fire and life safety review, State of Oregon surcharges and construction excise taxes. They do not include system development charge assessments.

² Construction value attributed to building permits only. Does not include values attributable to trade permits (i.e. electrical, plumbing, mechanical)

³ Current year figures are as of December 19, 2022 (the date this report was generated).



Public Works Department - David Powell, Director

2022 End of Year Report Highlights

WTP

This year the WTP produced over 725 million gallons of finished water without outages or setbacks. We also completed several strategic projects:

- Replaced Sodium Hydroxide bulk tank.
- Installed a stronger gate on Big Creek Rd for added night time security on the watershed
- Adding better marker on the Siletz pipeline.
- Executed design of the XR project.
- Created a usage spreadsheet for the water billing office to bill Seal Rock for water we provide to them through the intertie.



WWTP

This year the WWTP Crew completed several major construction projects, and initiated strategic planning and implementation of critical projects. In addition, we had 2 retirements and 1 new hire.

- New biosolids auger,
- Aeration basin refurbishment
- Clarifier #2 rebuild
- Initiated maintenance contract
- Wastewater Master Planning
- Northside dichlorination project
- Centrifuge replacement project

WW Collections

The Wastewater Collections Crew had a very busy year. We helped many customers with their sewer issues to get them back up and running. We took care of an aging system and made it perform as well as it could.



We have continued to do our maintenance in each zone (video and jetting). We have started a manhole inspection project. We have worked with Engineering and DEQ to get a pump station installed at the Schooner landing site. We have made the Collection system better with preventive maintenance and constant dedication to the system as a whole.

We have over 60 miles of sewer pipelines, 21 pump stations and 1400 manholes that we maintain with a new group of collection workers that are quickly learning how to operate and maintain our systems. We have helped the Wastewater Treatment plant with issues that they need help with as well.

A BIG thank you for the New Crane truck... WE NEEDED IT!! Collections will be asking for more money in the future to help our aging pump stations that need to be rebuilt as they become more maintenance intensive. We are looking forward to more progress in 2023.

Sample Projects:



SW 6th St Sewer extension project:

- Removed 42 feet of 6-inch Concrete Sewer main line
- Installed 44 feet of 3034 PVC pipe and reinstalled one sewer lateral that was defective
- Installed one cleanout at the end so there could be cleaning in our line
- This helped a customer get service back and she was very pleased with our work.
- This was a good job for the crew to get some training on as well.



Force main break at Bayfront Lift Station

- Hydro excavated down to Force main
- Worked with contractor to help repair force main
- Installed new cleanout to ground surface
- Worked with PUD to get Power moved
- Worked with DEQ to get all testing and results to them

This was good training as well for the crew even though we do not like this type of training.

Water Distribution

The Water Distribution Division successfully operated the distribution system this past year without and outages or major difficulties.



- Lots of Hydrant Maintenance!
- Exercised 115 valves on Hwy 101. (to make sure all valves will close and function properly).
- Completed 827 Field locates.
- Completed 892 Service orders.
- Completed many water service installations.
- Assisted and completed multiple repairs at the WWTP

Streets

Maintaining our street network is always a challenge. Potholes, gravel roadway maintenance, dust control, striping, and vegetation management are just a few. This past year was very busy:



- Oceanview trimming and signage improvements.
- Storm drain repair and maintenance.
- Cleanup of down trees from storms.
- Many asphalt patches.
- Crosswalk and stop bar painting.
- Gravel road maintenance.



One of the highlights this past year was installation of the Christmas Tree. Our new Bucket Truck really came in handy!



Facilities Maintenance

The Facilities Maintenance Division had a particularly challenging year because one of the two staff were out on extended leave and are still out as of December. Nonetheless, the FM Division accomplished a lot of work this past year:

- Assisted with homeless belongings cleanup
- Performed flag pole maintenance
- Continually monitored and adjusted the City Hall HVAC system.
- Initiated a strategy to determine what changes are needed in the City Hall HVAC system.
- Assisted with Halloween decorations
- Assisted with the Christmas Tree installation
- Gutter cleaning
- Elevator repairs at the VAC
- Discovered the generator control panel was defective. Replaced control panel.
- Assisted with vandalism repair at the PAC



Too many to list here! Looking forward to 2023!

Administration

This has been a very busy year for the Administration Division of Public Works. We have taken numerous items to City Council for consideration including:

- Aeration Basin improvements
- Big Creek Night Closure
- Bucket Truck Purchase
- Clarifier #2 Contract
- Crane Truck Purchase
- Dust Control
- Enterprise Fleet Management
- Influent Pump Station Repairs
- Oregon Meter Repair Contract
- WTP Pump #1 VFD Replacement
- Seal Rock Agreement
- Wastewater Master Plan Updates
- WTP XR System Contract Authorization

PW Administration also initiated and implemented a fleet management system through Enterprise Fleet Management and Transferred Title to Enterprise for SEVEN vehicles. These cars were replaced with new RAV4 Hybrids.

The next step is to replace another six vehicles with more efficient small truck. This process is on-going.

- Library: 2017 Toyota Prius v Two 5dr Wagon
- Engineering: 2008 Ford Escape XLS 2.3L 4dr Front-wheel Drive
- Community Development: 2010 Ford Escape Hybrid Base 4dr 4x4
- Airport: 2002 Dodge Durango
- WWTP: 2008 Chevrolet Colorado LS 4x2 Extended Cab 6 ft. box 126 in. WB
- WTP: 2008 Chevrolet Colorado LS 4x4 Extended Cab 6 ft. box 126 in. WB
- WWTP: 2008 Toyota Tundra Base 4.7L V8 2dr 4x2 Regular Cab

Engineering Department, City Engineer, Aaron Collett

Draft Engineering Department Function:

Engineering works closely with other departments providing the following core services:

1. Managing the assessment, planning, design and construction of the City's infrastructure (storm, sanitary, water, street) and facilities,
2. providing project and construction management services for the City's capital improvement projects,
3. monitoring public infrastructure improvements on privately funded development projects, and
4. managing permits for construction and other activities in the right-of-way.

Staff:

- Hired Senior Project Manager Chris Beatty - an engineer with over twenty years of design, project management experience. Chris grew up in Newport and moved back here from the Portland area.
- Hired Engineering Technician Ron Welsh - a senior inspector with over two decades of experience in a variety of construction-related and inspection roles. Ron has vacationed in Newport over the past several years and moved to Newport from Idaho.
- Project (Admin) Assistant - as part of the recent position description exercise, Engineering rewrote the former Administrative Assistant position. The new approach seeks someone who will become involved with projects and support projects as well as more general departmental functions. This position will post at the end of 2022/start of 2023.

General Notes:

- Executed agreement with Oregon Water Resources Department providing access to first \$4M of \$14M total lottery bond funds to be used for design, permitting, and water rights for replacement of Big Creek Dams.
- Authorization of \$60M in WRDA funds, creating pathway for possible appropriation of those funds to support construction of a new Big Creek Dam.
- Completed overlay of Moore Drive and Harney, including ADA improvements to several non-compliant ramps. Added sidewalk, improving connectivity and safe walkways near Yaquina View Elementary.

Project Activity:

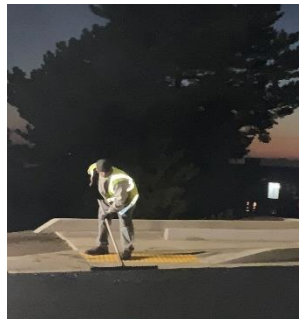
- 17018 - Computer Maintenance Management System (CMMS - AKA "Brightly")
 - Finished preliminary processes and now a Brightly annual software subscription. Project closed.
- 21019 - Harney/Moore Sidewalk, ADA Improvements & Harney/Moore Street Overlay
 - Paving and sidewalk completed. Addressing minor details (handrail, striping, etc.) and punch-list items to close out project in early 2023.
- 19016 - Solids Serpentix Belt Replacement
 - Project Complete.
- 21009 - Storm Drain Replacement on NW Spring Street
 - Project Complete.
- 21035 - 60+ Activity Center Roof Replacement
 - Project Complete.
- 21001 - Clarifier 2 Refurbishment
 - Project complete.
- 21042 - City Hall Vehicle charging station
 - Project Complete.
- 21050 - Install Pedestrian Activated Rapid Flashing Beacon at US 20 and Eads Street Crosswalk
 - Design complete. Project delayed during ODOT permit process due to requirement to add center island for RRFB which project team determined

would be detrimental to turning movements. Design team developed request for variance which has been approved. Permit submittal has resumed. Upon approval, project will be bid for construction.

- 15017 - Ferry Slip Road Utility Line Undergrounding (Phase 2)
 - Phase 2 (last year erroneously referenced Phase 2 as complete which should have been Phase 1) construction is nearly complete, scheduled to conclude early calendar year 2023.
 - Phase 3 design underway, will complete in 2023.
- 21053 - Big Creek Dam #2 Spillway Hazard Mitigation
 - Project ongoing. Initial phase of grout injection and mitigation complete in 2021.
 - Monitoring continued throughout 2022 (with unspent original budget).
 - Additional mitigation work occurred November 2022, sealing seeps and adding two additional underdrain grates.
 - Design of 30-inch and 90-inch pipes to be started early 2023 to achieve minimum 10-year life of pipes/dam while new dam is being designed/constructed.
- 13018 - RRFB at 32nd & US 101
 - Project delayed due to underground interference from buried foundation to traffic signal that was removed during prior ODOT project.
 - Interference and utility unknowns resolved December 2022, foundations for RRFB should be poured by end of calendar year and beacons to be installed early 2023.
- 20018 PAC Remodel & 21029 PAC HVAC Control System
 - Design completed in 2022
 - Bid documents complete in 2022.
 - Bidding project at end of 2022 and early 2023, construction to begin early 2023.
- 26-22039 - Schooner Landing Sewer Bypass
 - Design complete and updated per DEQ comments in 2022.
 - Bid documents complete by end of 2022 and project to bid by early 2023.
 - Construction in 2023.
- 21020 - Feasibility Study/Cost Estimate for Infill of Sidewalk on Elizabeth Street
 - Feasibility study and cost estimate completed per goal.
 - Council directed project to proceed into survey/preliminary design with existing funds.



Harney/Moore Sidewalk and Overlay



Yaquina View School Sidewalk



*New Sidewalk Construction
Harney St.*



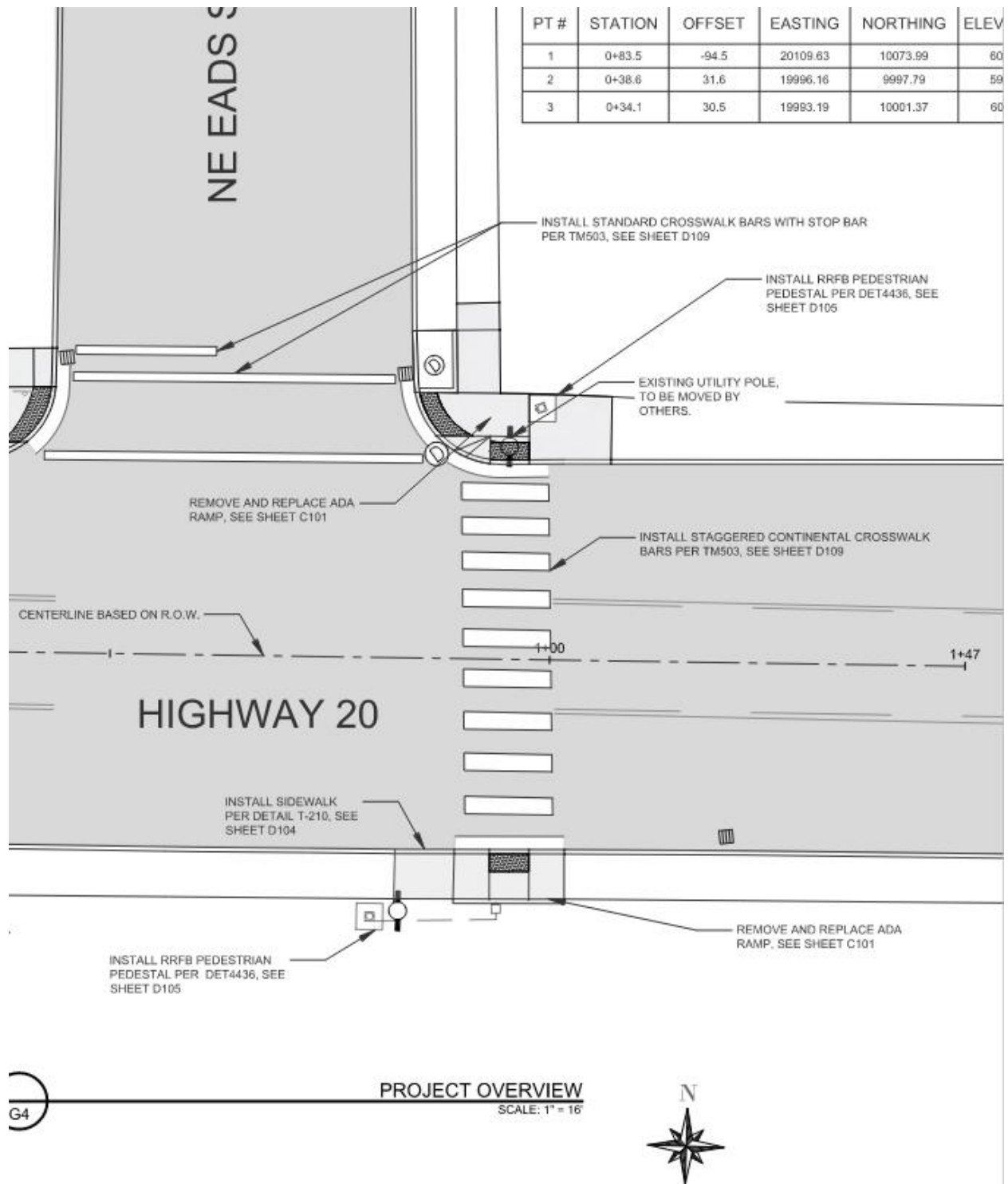
Seepage Repair John Moore Drive



Storm Drain Replacement NW Spring St.



Ribbon Cutting for the City Hall Vehicle Charging Station



PAC Remodel and HVAC Control System

The Newport Police Advisory Committee (PAC) reviewed and analyzed its community survey that was published in 2021. The PAC identified many action items to move forward with that stemmed from comments obtained from the survey. The PAC presented a report to City Council with their recommendation for the upcoming fiscal year. The PAC identified an improved response to mental health related calls as a priority.

In 2022, SB48 went into effect in July. SB48 is the pre-trial and bail reform measure. SB48 has an impact on persons that are lodged in jail. Prior to SB48, law enforcement operated under COVID-19 restrictions, which saw limited persons lodged in jail, and numerous citations in lieu of custody. Since the implementation of SB48, more persons that commit crimes are lodged in in jail.

For the month of October, all NPD staff displayed pink patches on uniforms to support the Pink Patch Project to bring attention to the fight against breast cancer and to support breast cancer research organizations in combating the devastating disease.

I attended the IACP Conference in Dallas, TX. The conference was very informative. I attended training sessions in homeless response, recruitment and retention, and common law enforcement trends. I also met with many vendors in the exhibiter hall and reviewed items such as new training equipment, software, and emergency response equipment.

NPD hosted our Oregon Accreditation Alliance re-accreditation visit. Our assigned reviewer conducted an onsite visit. Thanks to Accreditation Manager Lt. Brent Gainer, we successfully completed all requirements for re-accreditation. I anticipate we will receive our re-accreditation award at the annual Oregon Chief's Conference in April 2023.

Significant Events:

In January, Newport Officers responded to a bank robbery at TLC Fibre Credit Union. The suspect fled the area with an undisclosed amount of cash. No injuries were reported as a result of the incident.

In February, Newport Officers responded to a bank robbery at Washington Federal Bank. The male suspect gave a note to the bank teller that demanded all of the money be placed into a bag, which he handed her. The suspect then fled from the bank with an unknown disclosed amount of cash. The suspect is believed to have entered a black Mercedes sedan, or similar vehicle and fled south on Hwy 101. The case remains under investigation, however matches the description of similar bank robberies around Oregon.

In March, Officers responded to a local motel regarding a physical domestic disturbance. Upon arrival a Newport officer contacted and detained a male subject who was in the parking lot, and told officers he was involved. The subject admitted to stabbing his girlfriend. The victim was located and being assisted by citizens who were rendering aid to a large cut on the victim's neck. Further investigation revealed the victim and suspect were sharing a two-bedroom room at the location. Officers learned the suspect entered the victim's room and cut the victim's neck with a large fixed blade knife as she was lying on her bed. The victim was transported to the hospital, where she was receiving treatment. The suspect was arrested for Attempted Murder and Assault I.

In March, Officers responded to an alarm at City Hall. When officers arrived, they could smell cigarette smoke and found several items were damaged. A person was seen in the City Hall entry doors, but fled when she saw officers. Officers located the person a short time later and discovered she used a random code to gain access to City Hall. The person was arrested for Burglary 2, Reckless Burning and Criminal Mischief I.

In July, Officers received information of a subject selling substantial quantities of methamphetamine. Officers located the subject in his vehicle. Officer deployed K9 Zoey, and conducted a search of the subject's vehicle. Officers located a substantial quantity of methamphetamine and records of drug sales. The subject was arrested.

In October, Officers responded to a person calling for help in the area of the Yaquina Bay Bridge.

Officers located a female that had been assaulted, and their hands tied behind their back. Officers were able to free the victim and arranged for medical attention. Officers later found the suspect and he was taken into custody without incident. The suspect was taken into custody and charged with Assault, Kidnaping, Theft, and Unlawful Use of a Weapon.

Activity:

Officers continued to be busy, but NPD had less fully trained officers available in 2022. In reviewing officer activity and calls for service through December 16, 2022, Department stats are as follows:

- Calls for service were down in 2022 by 20% compared to 2021.
- Reports written by officers was up by 27%.
- Overall officer activity, including arrests was up 16%
- Traffic stops were down 11%
- Citations issued was down in by 14%.

The disparity in officer activity in 2022 compared to 2021 is attributed to an increase in reports written while having less officers to handle the calls for service. This translates into less available time for our officers to dedicate to unallocated patrol time, where officer activity is generally conducted.

NPD STATISTICS JANUARY - DECEMBER (YTD) 2021			NPD STATISTICS JANUARY - DECEMBER (YTD) 2022			PERCENTAGE
OFFICER ACTIVITY TOTALS			OFFICER ACTIVITY TOTALS			CHANGE
ARRESTS	676		ARRESTS	786		16%
DUII ARRESTS	58		DUII ARRESTS	58		0%
REPORTS WRITTEN	2,869		REPORTS WRITTEN	3,643		27%
TRAFFIC CITES	580		TRAFFIC CITES	497		-14%
TRAFFIC WARNINGS	256		TRAFFIC WARNINGS	169		-34%
TRAFFIC STOPS	2,090		TRAFFIC STOPS	1,851		-11%
CALLS FOR SERVICE	18,212		CALLS FOR SERVICE	14,575		-20%
SELECTED CALLS FOR SERVICE			SELECTED CALLS FOR SERVICE			
ALARM	321		ALARM	334		4%
ASSAULT	75		ASSAULT	91		21%
ASSIST OUTSIDE AGENCY	643		ASSIST OUTSIDE AGENCY	737		15%
BURGLARY	72		BURGLARY	67		-7%
DOMESTIC DISPUTE	411		DOMESTIC DISPUTE	352		-14%
MOTOR VEHICLE THEFT	72		MOTOR VEHICLE THEFT	60		-17%
NARCOTIC/DRUGS	60		NARCOTIC/DRUGS	40		-33%
ROBBERY	2		ROBBERY	8		300%
SEX OFFENSE	50		SEX OFFENSE	50		0%
SUSPICIOUS PERSON/ACTIVITY/VEHICLE	1,271		SUSPICIOUS PERSON/ACTIVITY/VEHICLE	1,031		-19%
THEFT	452		THEFT	431		-5%
TRESPASS/PROWLER	558		TRESPASS/PROWLER	491		-12%



NPD Cub Scout Tour



Shop with a Cop

Fire Department -Rob Murphy, Chief

Staffing

2022 was a year of incredible change and new and exciting challenges for the Fire Department. Over the past 7 months, our Department has hired 7 new staff members. In April 2022, The City Council approved 3 additional firefighter positions. In the following 2 months, 2 of our 3 existing Firefighters moved onto other departments. Starting in May, we have hired 6 new firefighters. 5 of the 6 have already started. The sixth will begin on January 13, 2023. In May, I hired a new Assistant Chief Tom Sakaris.



*Asst. Fire Chief Tom Sakaris
Oath of Office*



Newly Sworn Firefighters and Mayor Sawyer

Training

During 2022 Newport Fire Department had 9 volunteers start Firefighter 1 Academies with a total of 6 completing them. During the year NFD had 10 personnel attend “Live Fire” training, 2 personnel attend “Apparatus with a Pump” class and 2 personnel attend a “Mobile Water Supply” class. Newport Fire Department participated in several multi agency training opportunities during the year such as: Shipboard Firefighting with NOAA, Toledo Fire and other agencies. Apparatus Operator class with Depoe Bay Fire, along with Firefighter 1 Academies with Toledo fire and Central Coast Fire Department.

Newport Fire has implemented weekly training topics based on a “Standard Company Evolution” concept and will be continuing going forward with this concept as routine practice. Newport Fire Department submitted and received 14 certifications for personnel

through Oregon Department of Public Safety and Standards Training (DPSST) throughout the year. Newport Fire Department personnel documented 3,017 hours of training for the year which is up 47% from previous calendar year.



FF in Shipboard Training



Rope Rescue Team Training in the Lighthouse

Fire Prevention

Full-time Fire Prevention work started in late April 2022. Engineer Chris Rampley has been assigned to Fire Prevention as part of a long-term light duty assignment. Since April there have been 113 facility inspections and over 200 re-inspections. NFD has a close working relationship with the Oregon State Fire Marshal's office. This year we have conducted 42 joint inspections with OSFM.

Post-911 call follow up investigations have discovered fire sprinkler systems and fire alarm systems that were turned off and out of service. Overall fire protection systems have improved from 48% in fire code compliance in April 2022 to 77% in compliance in December. 331 Fire Protection System reports have been reviewed. These reports are filed online by fire alarm and sprinkler system contractors and our office reviews them and addresses any deficiencies noted.

Prevention - Plans Review

62 building plans and fire sprinkler plans have been reviewed this year in conjunction with the City Planning Department. In addition, we have held site visits with contractors, zoom meetings with design and architecture firms, and online building plans review.

Prevention - Enforcement

48 False Fire Alarm notices have been filed with three businesses for a total of \$13,225.00 in fines. The City allows 3 false fire alarms per year before a facility receives a fine. NFD has worked with building owners, business managers, and fire alarm service companies to reduce the number of false fire alarm calls.

Public Education

2022 saw a record number of school children reached by Fire Prevention Week programs. Historically the department has reached all children in grades K-3. This year all children in public school grades K-5 received age-appropriate presentations focusing on family escape plans. In addition, 3 private schools were visited covering children grades K-8. Engineer Andy Parker and several staff and volunteers put in the work to make this record year happen. A total of 725 children received fire prevention education.

Fire Investigation

The Lincoln County Fire Investigation Team conducted 24 fire investigations as of December 9th. An additional 22 requests for consultation were taken by phone. 19 were structure fires, 4 were RV fires, and 1 was a wildland fire. The team put in over 300 hours on investigations. In fall of 2022 the team resumed training post-COVID19 and conducted a test burn for an arson investigation.

Fire Investigation - Youth Misusing Fire

NFD has participated in 3 youth involved fires involving 7 children between the ages of 7 and 15. In November/December Chris completed the 16 hour course NFPA 1035 - Youth Misusing Fire. This will allow us the local ability to use the Oregon Youth Screening Tool and assist getting at-risk children the care they need when they are involved in misusing fire.

Fire Investigation - Training

In February 2022 Chris assisted Toledo Fire Department and OSFM with teaching a Vehicle Fire Investigation class. 16 students participated in classroom exercises and investigated 9 vehicles that were burned for the class. We also solved a cold vehicle fire investigation for a local logging company. Chris assisted DSFM Miller with instructing a FF1 class on Fire Investigations and an earlier Toledo Drill on Fire Investigations for the Fire Fighter.



South Beach Christian School Students with Firefighters

Statistics

2022 has been a busy year for Newport Fire Department. Year to date, we have responded to 2,159 calls for service. This is about 4% higher than YTD 2021. We have run 1,332 medical calls and 827 fire calls. With an increase in call volume we are seeing more simultaneous calls (i.e. more than one call at a time). In 2022 we had overlapping calls more than 23% of the time.

This is up slightly from 2021 (it was 22% of the time). Mutual aid this year is about the same as 2021. We have provided mutual aid 20 times and have received it 16 times. We gained 8 new volunteers this year and 9 volunteers left. Finally, of our 2,159 calls so far this year 301 were in Newport RFPD.

Summary

2022 really has been an exciting year. With new staff and our new revamped training program, there is a new level of energy. In 2023 we will continue our focus on training and serving our community. We remain dedicated to our mission to serve all of our community.



NFD Holiday Fire Engine



Emergency Management Annual Report 2022 A Year of FIRSTs!

The following highlights of events held in 2022 show how Newport is getting prepared. There are many benefits to planning ahead for disasters. The most important benefits are staying safe and helping yourself and your community recover. People and families that plan for emergencies will:

- Help keep people safe
- Limit property damage
- Know what to do during and after a disaster
- Better manage their savings
- Support community preparedness
- Help their community get back up and running after a disaster

Taking simple actions to protect against disaster helps you, your family, and your community. Make a Plan - Sign Up for Alerts - Practice your Plan.

FIRST DART exercise was held at the Newport Airport!



A Disaster Airlift Response Team (DART) exercise was held at the Airport. Volunteer Pilots flew emergency supplies across Washington and Oregon. Discovery Science Channel filmed the DART exercise and Newport CERT volunteers unloading planes. The documentary will show preparedness efforts across the region. An Emergency Triage and Mass Casualty drill was also held at Samaritan Hospital



EOC exercise and “on alert” for Distant Tsunami and Public Safety Power Shutoff



The City Emergency Operation Center was activated for the Cascadia Rising 22 community exercise. The City EOC used amateur radio to transmit Situational Status Reports and a Fuel request to the Lincoln County EOC. North and South Newport can now be reached by radio.

Spanish Resources provided at Centro De Ayuda and Community Events



Spanish Emergency Preparedness resources were provided at large community events with over 2,000 in combined attendance.

FIRST Cache at Sam Case, FIRST Big Creek Dam neighborhood meetings and signs



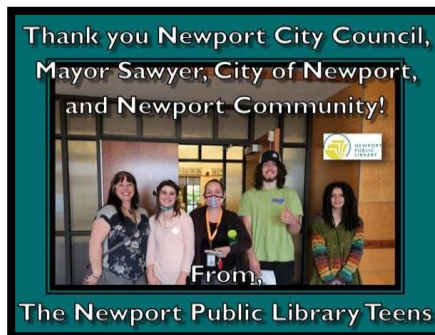
A new Community Cache of emergency supplies was purchased and installed at Sam Case school. Community meetings were held at the Newport water treatment plant for community members that live in the Dam failure inundation area. Eight signs were

installed identifying the Dam hazard area and Dam failure evacuation routes leading people to high ground.

Library -- Laura Kimberly, Director

Newport Public Library Teens

Library Staff and teen volunteers attending the Newport City Council meeting on June 20th. They had a short presentation discussing the teen volunteer program, teen room, teen programming, and what they enjoy about the library. It is a safe, inclusive, and welcome to everyone.



COVID-19 Antigen Rapid Tests

The Library has been distributing free at-home COVID-19 tests in partnership with Lincoln County Public Health! Limit one kit (with two tests) per household member. These kits are being distributed during Library open hours at the Circulation desk while supplies last. We have distributed over 2,100 COVID-19 Antigen Rapid Tests.

Hi from Japan!

We had a friend from Japan stop by the Library on their adventures through the west coast. They stopped by the Library for a reading break with their animal friends.

Newport's Diverse Paths to an American Dream: Join the Conversation

Newport's Diverse Paths to an American Dream: Join the Conversation took place on Thursday, May 19 in the lobby of the Newport Performing Arts Center. Alex Lluminquina was the moderator of the program. He was joined by panelists: Jose Hernandez-Hernandez, Kathy Sewell, Traci Flowers, and Dr. Karen Gray. The theme of the program was American Dreams, American Myths, American Hopes, which provided a framework to explore the origins and aspirations of Newport and how this has changed for different segments of our community, which impacts us all. The program included a panel discussion as well as refreshments and casual conversations with the panelists and moderator. The program provided an opportunity for meaningful conversations and community engagement. The program had 46 attendees. This program was made possible thanks to the support of Oregon



Humanities, the National Endowment for the Humanities, the Oregon Cultural Trust, The Standard, Stoel Rives LLP, the Oregon Coast Council for the Arts (OCCA), and the City of Newport.



Curiosity Cabinets Project at the Newport Public Library

The Newport Public Library Foundation received a Public Programming grant from Oregon Humanities to support this project. The Newport Public Library's Curiosity Cabinets offers an opportunity to be curious about different cultures through foods. Sharing foods, recipes, and ideas helps form bonds in the community with individuals from various cultural backgrounds.

Sharing and appreciating recipes, ideas, photos, videos, and knowledge related to food and culture encourages people to want to have a deeper understanding of other cultures as well as own culture. It can be started as a very simple curiosity such as, "How do I eat this?" or "What food do our neighbors eat?"

However, our Curiosity Cabinets installation is designed as an interactive work of art. Interaction or communication between people is the core concept of this work. Please take foods and/or microgreen seeds home to grow them. This is a way you can participate. If you have time, give us your feedback. You are a part of this creative and interactive art project.

We will have a microgreen display during the months of February and May of 2023 as part of the Curiosity Cabinets project. Also, we will have interactive cooking demonstrations starting in January 2023 at the Oregon State Extension Office, 1211 SE Bay Blvd., Newport, OR 97365. The Library is a Food Share of Lincoln County small pantry location.

This program was made possible in part by a grant from Oregon Humanities (OH), a statewide nonprofit organization and an independent affiliate of the National Endowment for the Humanities, which funds OH's grant program. Oregon Humanities offers programs and publications that help Oregonians connect, reflect, and learn from one another.



Summer Reading Kick-Off and Reopening of the Children's Department

Summer Reading 2022 at the Newport Public

Library kicked off with the Children's Department reopening on June 1st. Laura Kimberly, center, Director of the Newport Public Library is assisted by two young readers at the ribbon cutting celebration for the renovated Children's Department. The Children's Department was closed for the replacement of windows and repairs. The celebration also kicked off the start of the Library's summer reading program.



Clifford the Big Red Dog was on hand to welcome everyone back. The Library had robot crafts, cupcakes, fun with Clifford, prizes for the best storybook character costumer, and more fun. Activities started at 12 pm and continued until the Library closed at 6 pm. The Newport Police Department joined the celebration!

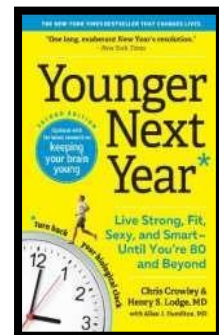


Officers Abraham Felix and Jerimiah Mangum helped celebrate the Newport Public Library's Summer Reading Kick-off by reading to kids in both English and Spanish.

Newport Community Health Reads

The Newport Recreation & Aquatic Center and the Newport Public Library are presenting a wonderful, collaborative program this spring! As a community, we will be reading "Younger Next Year: Live Strong, Fit, Sexy, and Smart--Until You're 80 and Beyond" by Chris Crowley and Henry S. Lodge, MD. This book read is free to all Lincoln county residents. It is geared towards adults 40 years and older.

The Newport Community Health Reads program kicked off Monday, February 14th and concludes Friday, May 13th, 2022. This includes two opportunities to attend a question & answer meeting led by Brenda Luntzel, the Fitness Specialist at the Newport Recreation Center.



Día de los



The Newport Public Library and Arcoiris Cultural celebrated Día de los Muertos, or Day of the Dead on Wednesday, November 2nd at 4:00pm in the McEntee Meeting Room.

Our celebration included crafts, calavera painting, and snacks!

Attendees also enjoyed watching the movie, *Coco*. The Library also set up an ofrenda. An ofrenda is the offering placed in a home altar during the annual and traditionally Mexican Día de los Muertos celebration.

Día de Los Muertos, or Day of the Dead, originates from Mexico and is a two-day celebration that runs from Tuesday, November 1, 200 through Wednesday, November 2, 2022. With roots in Aztec and Spanish culture, Día de los Muertos is celebrated today as a joyful event. The multi-day celebration involves family and friends gathering to pay respects to loved ones who have passed on. These celebrations are often fun and lively, as celebrants recall funny events about the departed.



¡Noche de Diversión en la Biblioteca! Fun at the Library!

The Newport Public Library hosted **¡Noche de Diversión en la Biblioteca! Fun at the Library!** on July 22 from 6-8 pm. We provided library tours, played Loteria, went over how to use the library computers, handed out library cards, and handed out bilingual books to children with the support of the Rotary Club of Newport. We also provided dinner to the attendees. We partnered with the OSU Extension Office and Arcoiris Cultural to help host this event. We had 77 people attend the event and were able to connect with our Hispanic and Ingenious community members about the Library. Our next ¡Noche de Diversión en la Biblioteca! Fun at the Library! event is scheduled on Friday, October 21st from 6-8 pm.



The Newport Public Library hosted its second Noche de Diversion/ Fun Night at the Library on Friday, October 21 from 6-8 pm. This event was bilingual in Spanish and English. Attendees had an opportunity to learn about what the library has to offer, participate in fun activities, eat free food, and enjoy a night of fun! The Oregon Coast Art Bus was also in attendance. We discussed the services the library has to offer, signed people up for a library card, and handed out free books to kids who attended this event. There were 77 attendees. This free Noche de Diversion/Fun Night at the Library event was sponsored PNW Staffing, OSU Extension, the Newport Public Library Foundation, The Newport Public Library, and The City of Newport.



Celebrate Hispanic Heritage Month with Newport Public Library!

The Newport Public Library celebrated Hispanic Heritage Month from September 15 to October 15. We offered bilingual events in Spanish and English, food, games, music, prizes, and free books at some of the events.

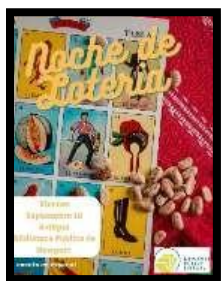


Piñata Making Party

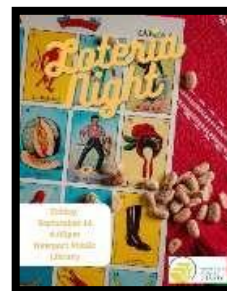
The piñata making party was for families and took place in two parts on Wednesday, September 28 and Friday, September 30. There were 66 participants.

Herencia Mexicana performed at Literacy Park on Saturday, October 1st, at 12:00 pm. There were 88 individuals who attended.

Chayaq en Familia performed on Tuesday, October 11th from 5:00-6:00 pm. There were 27 attendees.



Loteria Night was held at the Library on Friday, October 14th at 4:00 pm. There were 15 individuals who participated in this program.

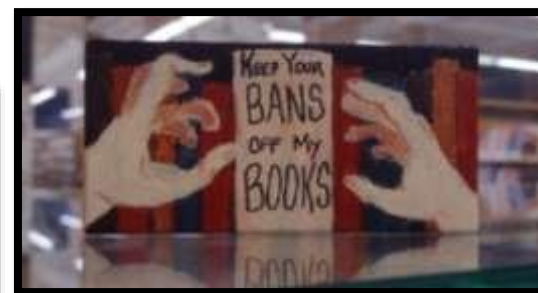


A Guatemalan Artisan Weaver demonstrated traditional Guatemalan weaving at the Library on Saturday, October 15th at 1:00 pm. There were 12 participants.

Spanish Movie Night was held at the Library on Wednesday, October 19th at 4 pm. The Library showed the movie *Selena*. There were 15 attendees.

[Newport Public Library Banned Books Tiny Art Show and Banned Books Week Library Card Design Contest](#)

Susan Schuytema is the winner of the Banned Books Tiny Art Show. Her art work will be made into an official library card. Look for it in April 2023, as part of our National Library Month celebration. Thanks to all of the amazing artists who participated.



Lincoln County READS 2022

Lincoln County read *Mexican Gothic* by Sylvia Moreno-Garcia this fall. All libraries in the county have books available. We had 28 attendees on zoom and in person for the author talk and 18 attendees for the Spanish language interview.



[Libros for Oregon](#)

Libros for Oregon began in July of 2016 as a two-year project entitled “Libros for Oregon: Collections Connect Communities.” Its goal is to increase access to high-quality Spanish language books for Oregon libraries, particularly smaller, rural libraries, by helping more libraries take advantage of the resources of the Guadalajara International Book Festival. Spanish is the second most-spoken language in Oregon. However, many Oregon libraries

lack easy access to high-quality, culturally relevant books in Spanish for our Hispanic/Latinx community members. Many such books, especially children's books, and others written originally in Spanish, are simply not available in the United States. The Guadalajara International Book Fair (FIL) is the largest Spanish language book fair in the world, providing access to high-quality materials not easily available through our usual channels in the United States.

The Newport Public Library was selected to participate in this year's Libros for Oregon cohort. Libros for Oregon (LfO) is a project that sends representatives to the Guadalajara Book Fair (FIL) annually on behalf of a cooperative of Oregon public and school libraries, to buy culturally appropriate books for their collections and community. During the nine days of the FIL, more than 806,000 people attended. The FIL had more than 775 writers



from 44 countries and the eyes of the publishing world fell on FIL. The materials purchased are published in Spanish, as opposed to books written in English and translated into Spanish. Every participating library submits plans for outreach activities to connect their Spanish language collection with their community. Vendors at the FIL ship the selected materials to the purchasing libraries and provide the invoices.

The Library Director was selected to be the Lead Traveler for the travel team for the Libros for Oregon cohort. There was one support traveler as well as a MLIS student traveler. The travel team's expenses were covered by the Oregon Library Association as well as the American Library Association's Free Pass Program. The materials purchased will start to arrive before Christmas. We are expecting 1,600 books to arrive for the Newport Public Library.



Examples of books that were purchased at the Guadalajara Book Festival (FIL)

Libros for Oregon representatives reviewing selected library materials and a picture of our Libros for Oregon representatives with Multicultural Books and Videos representatives

Partnership with Lincoln County Harm Reduction



Newport Public Library in partnership with Lincoln County Harm Reduction is piloting a new program to offer free, low-barrier naloxone kits to the community. Naloxone is a life-saving medication that temporarily reverses the effects of an opioid overdose; buying time for emergency personnel to respond to the scene. Lincoln County Harm Reduction provides free, no-barrier, ready-to-use naloxone kits to people at risk of an opiate related overdose. Naloxone kits include two 1 mL, single dose vials of injectable naloxone; 2 sterile syringes; a pair of latex gloves; and informational materials (a brochure on how to spot the signs of an overdose, a card about Oregon's Good Samaritan Law, an instructional pamphlet

detailing how to give someone an injection of naloxone, and a business card to connect with the Harm Reduction Program for more services). The Newport Public Library services a shared population with the Harm Reduction Program, and is an ideal place to provide naloxone kits and link people to the Community Harm Reduction Worker for additional services. Our aim through this partnership is to provide an access point where community members can receive low-barrier, free naloxone kits upon request from front desk library staff. **Our (Lincoln County Harm Reduction) ask does not involve or encourage library staff responding to overdose situations directly,** but rather utilizing library staff as a touchpoint for our shared client-base to access resources that can save lives. The pilot program kicked off on Tuesday, May 3. The Library has provided over 300 Naloxone kits and information packets to community members. Community members continue to thank the Library Staff and Lincoln County Harm Reduction for providing this valuable and lifesaving resource to our community.

2022 Newport Public Library Summer Music Series

The 2022 Newport Public Library Summer Music Series kicked off at the beginning of July and went through Labor Day. We held a variety of music and dance performances at Literacy Park and in the Library. Participants were encouraged to bring blankets, chairs, and the whole family to enjoy an afternoon of music, community, and fun. The 2022 Newport Public Library Music Series was sponsored by the Newport Public Library Foundation, City of Newport, and the Newport Public Library. We had over 1,000 attendees for the series.



From the Heart: Author Drawings by Rick Bartow

From the Heart: Author Drawings by Rick Bartow has been an exhibition-in-the-making for nearly 20 years. In 2000, Rick Bartow-Newport, Oregon's native son and internationally recognized visual artist donated a portfolio of seventeen small drawings to the Newport Public Library. A public reception was held to mark the donation. Local newspaper stories were written. But with the exception of a few works that were put on display in the early 2000s, the drawings remained stowed away from public view.

In 2018, *From the Heart: Author Drawings by Rick Bartow* makes its full debut, two years after the artist's passing. The singular collection premiered at the Newport Visual Arts Center in August 2018 and then traveled throughout Oregon in 2019 and 2020 then made its way back to the Newport Public Library for permanent installation starting in 2022.

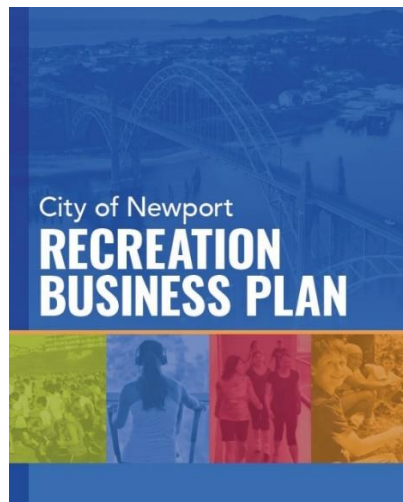
The community celebrated Rick Bartow, his author drawings, and his birthday with the exhibition, *From the Heart: Author Drawings by Rick Bartow* on Friday, December 16th from 4:30:00 pm at the Newport Public Library. The event was free, open to the public and light refreshments were served.



Parks and Recreation Center -- Mike Cavanaugh, Director

Administration

During the September 19, 2022 City Council Meeting, the 2022 Newport Parks and Recreation Business Plan was accepted. An updated business plan has been requested since 2016. In 2021, BerryDunn Consulting Firm was awarded the project. Recreation staff, community partners, and stakeholders worked diligently with the consultants to complete the plan in 2022.



Recreation Business Plan Cover



“Information That Works!”

Learning Resource Network

Nine recreation staff members attended the Learning Resources Network (LERN) Conference webinars November 14-17. Through this, four of our staff, Trish Cadwell, Jenni Remillard, Zach Koprowski, and Keeley Naughton were awarded their Certified Professional Planners designation. This is a certification recognized nationally in the recreation field. Session topics included marketing, promotion, brochures, pricing, programming, and more. This valuable training was offered online, making the training affordable for the department.

Aquatic Center

The Aquatic Center had a busy year. Despite ongoing staffing shortages, we continued to offer many programs to the community. Staff planned and executed 15 special events and taught 705 swim lessons in 2022.



Under the Sea Special Event



Swim Lessons

Recreation Center

On June 27, the Parks & Recreation Department presented the Beats and Eats event in the parking lot of the Performing Arts Center. The audience was treated to the sounds of the Pan Wizards steel drum band from the Seattle area. Food was also available from Lady Bird BBQ and Camp One Coffee and donuts. Everyone enjoyed the evening despite the cool weather.



Beats and Eat event

The annual Autumn Fest Art Show was held on November 12 with 79 vendors participating - which is almost double from our previous years. We used both the large and small gyms to hold all of the booths and give plenty of space for shoppers.



Autumn Fest Art Show



60+ Activity Center

- On April 28, 2022, the NISC board met and voted to approve the 60+ Activity Center for accreditation based upon favorable review from the peer-to-peer reviewers. On July 26, 2022, accreditation was celebrated at the 60+ Activity Center with a party attended by approximately 120 people.

Accreditation Celebration



The 60+ Activity Center collaborated with members of Leadership Lincoln and the Newport Salvation Army to provide more than 250 meals (2 seatings plus deliveries by Meals on Wheels) for the Community Thanksgiving meal on Sunday, November 20, 2022. The entire community chipped in to make this a true community celebration.



Community Thanksgiving Meal

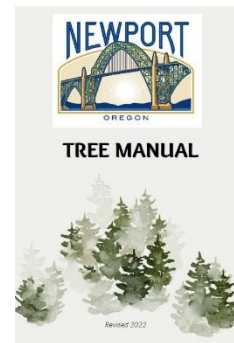
Park Maintenance and Custodial

The two best accomplishments by Anita Albrecht, the City's Landscape Specialist were:

- Arbor Day 2022
- Newport Tree Manual Revision



*Arbor Day event
Tree Manual 2022*



"The planting of a tree, especially one of the long-living hardwood trees, is a gift which you can make to posterity at almost no cost and with almost no trouble, and if the tree takes root it will far outlive the visible effect of any of your other actions, good or evil."
— George Orwell

Park Maintenance was asked to help keep the cost of field renovations down. The project general scope was regarding the outfield center to right field. There was significant settling happening which made the field unsafe. This project is a community effort with partnerships and contributions made by the Lincoln County School District, Newport Boosters Club, and the Newport Baseball Program.



Sports

In the short 6-month period that Zach Koprowsky, new Sports Program Coordinator, has spent working with the community, there have been many great experiences. While there have been many great interactions throughout the community the greatest is currently underway, youth basketball. This season of youth basketball consists of nearly 175 youth participants from Newport with 17 teams. This is proving to be a great community event for not only Newport but also with bring a total of 46 teams from all over Lincoln County to Newport. From the seasoned basketball player to the first-time participant, this league helps connect with the community and create lifelong memories.

Newport Municipal Airport - Lance Vanderbeck, Director

Calendar year 2022 highlights:

Here is a quick look at few revenue line items for the airport as of December 16, 2022.

Revenue collected for calendar year 2022, \$660,635

Jet-A	\$380,217
Av-gas	\$ 67,542
Leases	\$179,397
Rental car	\$ 27,654
Tie-down	\$ 5,825
<u>Total CY 2022</u>	<u>\$660,635</u>

Calendar 2022 number comparison to 2021 and 2020:

2020: 6,599 logged operations. 48,691 gallons pumped, 32,953 gallons Jet-A, 15,738 gallons AV gas. 213 crew cars and 420 rental cars. Jet traffic 107

2021: 6,966 logged operations. 84,316 gallons pumped, 65,101 gallons Jet-A, 19,215 gallons AV gas. 396 crew cars and 574 rental cars. Jet traffic 200

2022: December 14, 2022, 6,180 logged operations. 81,708 gallons pumped, 70,722 gallons of Jet-A, 10,986 gallons of AV-gas, 309 crew cars, and 536 rental cars. Total jet traffic is 183.

Airport Director Lance Vanderbeck was voted in as President of the Oregon Airport Managers Association (OAMA). The fall conference in October 2023 will be held in Newport. It should be a great event bringing roughly 100 participants to Newport.

Five new box hangars were built in 2022. The last hangar parcel to build on was leased out to build.

The City is in talks with a private developer to lease the land and build Condo T-hangars. This idea has been successful at the Port of Portland run airport of Hillsboro. This would lead to the first commercial land lease inside the AOA of airport.

City Staff is been working with FAA utilizing \$1.6 million from FAA Bipartisan Infrastructure funding to potential build hangars on the North end of the airport.

World Fuel is offering to provide \$15,000 in funding for a new FMU card reader at the av-gas self-serve tank with renewal of contract.

ESA finished Phase II of the environmental assessment for the upcoming obstruction removal project. The Airport will be focused on removing obstructions in City owned run way protection zones (RP). FAA AIP is planning on \$900,000 in funding.

Airport was awarded \$150,000 COAR Grant from the State of Oregon Department of Aviation to help with matching funds for the 48 storm pipe project.

FAA replace the glide slope antenna of the ILS system. This was done with 100% federal funding through the Eugene FAA maintenance.

Dani Williams organized a home school field trip to the airport. Life Flight, FedEx, USCG, Local pilots, and airport operations hosted about 50 kids for a tour of the airfield.

New 20 foot bat wing Land Pride mower deck was delivered to the airport.

Hosted Discover Channel film crew for Operation Whale Dump.





Human Resources Department - Barb James, Director

2022 Operational Highlights

Human Resources

Collective Bargaining

- Newport Police Department Wage Adjustments Finalized
- Newport Employees' Association Collective Bargaining Agreement Finalized
- Newport IAFF Collective Bargaining Agreement Finalized

New or Revised Policies Developed and Implemented

- Employee Electric Car Charging Policy
- COVID-19 Testing and Return to Work Policy revised in compliance with OSHA, Governor, and OHA requirements

2022 Recruitment Activity

- 69 positions filled
- 59 new requisitions opened
- 653 applications screened
- 30 current open requisitions - in various stages of the recruitment process
- 13 open job postings - currently posted

Job descriptions developed for new positions: Grant Manager, Urban Renewal Project Manager, HR Representative

2022 Training

- Diversity Training module implemented for all employees via SafePersonnel
- Supervisor Training facilitated by CIS legal
- Leadership Training coordinated for Department Head and Supervisor staff.
- EAP Training held for benefited staff by Canopy (EAP service provider)

Salary Study Initiated for all non-represented staff

First Draft of Employee Handbook completed

Implemented Third Party Background Checks - Vendor selected (AccuSource) and workflow process implemented

Participated in Workplace Culture Work Groups (Salary, Benefits, Training)

Safety

Salem Fire Alarm

Continuation of the consolidation and centralization of Fire alarm security, inspection, testing, monitoring, and maintenance services. Finalized outstanding compliance and maintenance issues that were long-standing with previous provider.

OSHA Safety Inspections

General Safety Inspection held at the Wastewater Treatment Plant

OSHA Health Inspections

Recreation Center and the Aquatic Center
Respiratory Protection - continued/Pool and Recreation Center
OSHA Exposure monitoring for pool

CDL Training

Changes in legal requirements regarding CDL training occurred in 2022 - Researched new training requirements for CDL's, coordinated and scheduled staff trainings for compliance.

Information Technology -- Richard Dutton, Director

Information Technology End of Year Report 2022

Customer Service

1. 2175 Helpdesk tickets
2. Website: 276k sessions, 160k users (+16% over last year)
3. Email: ~750k
4. 200 desktop, 30 tablet, 80 phone, 50 managed network devices
5. 17,000 page views of broadcasted public meetings; 7500 unique visitors (-45% over last year).

Innovative Technology

1. Full-time GIS Technician hired.
 - a. The power of GIS has really been brought to the forefront this last year with numerous completed projects, including:
 - i. Transportation System Plan (TSP) web map
 - ii. Authoritative data source access OEM and WVCC
 - iii. Newport Fire Department Map-books and Wall maps with county-wide accessibility.
 - iv. Combine hydrant data from Newport, Toledo, Lincoln City, Yachats, Waldport in county-wide collaborative effort.
 - v. Collaborative efforts between members of the CCGISUG (one of the best acronyms ever, I might add...)
 - vi. Connected, calibrated new GPS receiver to RTK network for 0.007m survey accuracy.
 - vii. Ordinance 2198 web application
 - viii. CDD web application ready to go.
 - ix. Migrated and restructured data for efficient utilization via ArcGIS Online using Field Maps and ArGiSPro.
 - x. Awesome Python automation scripts, enough to tie any snake in knots....
 - xi. Integration with *Brightly*
 - xii. Numerous tutorial workbooks.
 - xiii. Numerous edits and data clean-ups for Water, Stormwater and Sanitary/Sewer.
 - xiv. Big Creek Dam failure model, LiDAR data for inundation signage.
 - b. Continuing to develop and expand the integration of GIS into city operations remains a goal.

2. The goals tracking website had a major update this year, to include additional features for assigning city council goals & objectives to department, and reporting on progress. This will assist in tracking and transparency, especially since some goals/objectives span multiple years.
3. The Sound System at the Aquatic Center has been upgraded internally, saving the City considerable investment.
4. The Audio-Visual system in the council chambers has been upgraded to facilitate merging of Zoom meeting participants with live, in-person camera angles. The combined image is streamed live over the web, and broadcast live to the city's cable channel.
5. The Finance department implemented a new online water billing and monitoring solution.
6. The Fire department implemented a new online Burn Permit solution.

Connectivity

1. Uptime 99.98% with high availability architecture
2. Plan fiber-optic build from City Hall to ISP for redundant pathway for internet access, and other branches of the network.
3. Test failover to StarLink backup solution.
4. A hardware failure on one of the controllers on one of the Storage Area Networks provided an opportunity to test disaster recovery connectivity. Failover to the redundant SAN located at public works proved successful, and the city continued operation without downtime.
5. The Emergency Planning committee is looking in to the purchase of a mobile Compact Rapid Deployable (CRD) satellite-based communications appliance that would function in any number of emergency/disaster scenarios. Connectivity options include cellphone access for FirstNet Emergency Responders, Wi-Fi and wired connections.

Cyber Security

1. Security Assessment
 - a. The highlight of the year (besides the trip to NE) was undoubtedly the security assessment performed by BPM. This included a thorough assessment of external, internal and SCADA security, involving aspects such as network security, client/server security, social engineering attacks, voice system security, physical building security, and email and web security.
 - b. Deliverables included a comprehensive report, and presentation to City Council and Department Heads.
 - c. Resultant action steps include Security Awareness Training for all staff, especially in the realm of social engineering attacks.
 - d. The opportunity arose to speak at the summer conference of the Oregon Association of Government IT Managers on this subject.
2. Security Cameras and Access Control doors
 - a. A dozen or so more security cameras have been added to the system, including outlying pump stations.
 - b. Security Camera monitoring software will be upgraded shortly.

3. DarkTrace
 - a. The DarkTrace security monitoring appliance was introduced to the network this year and has proven exceedingly valuable. It has detected, in real-time, numerous threats and security anomalies, and responded in taking action to intervene where required. Frequent alerts provide detailed information on the current state of the network 24/7.
4. Multi-Factor Authentication
 - a. This year also saw the rollout of multi-factor authentication to improve the security posture of the City. Staff have a variety of means of completing authentication to systems.

Finance Department - Steve Baugher, Director

Below are the Finance Department highlights for the 2022 year:

1. 2019-20 Annual Comprehensive Financial Report (ACRF) was awarded to the City of Newport by the Government Finance Officers Association (GFOA) for excellence in financial reporting (see below copy of certificate). The 2020-21 ACRF was submitted to GFOA, but results may not be received until March 2023.



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**City of Newport
Oregon**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2020

Christopher P. Merrill
Executive Director/CEO

2. The 2022-23 budget process was started in January and completed on June 20, 2022.
3. The Finance Department is currently implementing GASB 87 (lease accounting standards) in order to complete the 2021-22 audit.
4. The Finance Department has been meeting all of its responsibilities and duties despite staff vacancies that occurred in 2021-22. The Utilities Clerk position was vacant until February 2022 and the Finance Director position is currently vacant since February 2022. Kay Keady was fulfilling the role of Accounts Payable Clerk and Utility Clerk from July 2021 until February 2022. Steve Baugher has been

fulfilling the role of Finance Director and Assistant Finance Director since February 2022.

5. Kay Keady officially retired in August 2022 and is helping the department on a part-time contractual basis through the end of the year. The Finance Department welcomes Rebecca Morrow (Utility Clerk) and Jozelle Cason (Accounts Payable Clerk) to the Finance team.
6. Watersmart (a web-based platform for customers to monitor their water usage) and Invoice Cloud (a web-based platform for customers to receive invoices online, set up autopay, and pay their bills online) was fully implemented in 2022. The Finance staff provided many hours of support helping customers sign up for the services. We currently have 52.6% of customers signed up for Watersmart/Invoice Cloud.
7. Dawn Smalley (Cashier Clerk/Court Clerk) has improved Court collections by 59% with the help of Valley Credit Service in 2022.



Respectfully submitted,

A handwritten signature in blue ink, appearing to read "S. R. Nebel".

Spencer R. Nebel
City Manager