

## APHIS SALES ORDER REQUEST FORM

State Office:	<input type="text" value="Oregon"/>	Date:	<input type="text" value="6/11/2020"/>
Agreement Number:	<input type="text" value="20-7341-6537-RA"/>	Amendment:	<input type="text" value="NO"/> Number <input type="text"/>
Cooperator Name:	<input type="text" value="CITY OF NEWPORT"/>		
Billing Address:	<input type="text" value="City of Newport&lt;br/&gt;169 SW Coast Highway&lt;br/&gt;Newport, OR, 97365Address"/>	FMMI Customer #	<input type="text"/>
Sales Order Type:	<input type="text" value="ROWE - non federal reimbursable agreements, no advance, ie CSAs"/>		
Budget Period:	<input type="text" value="20XX - No Year Funds"/>	FMMI PO (if a USDA Agency):	<input type="text"/>
WBS Element:	<input type="text" value="AP.RA.RX41.73.0164"/>	TAS:	<input type="text"/>
Agreement Performance Period:	<input type="text" value="July 1, 2020 – June 30, 2021"/>		
Amount of This SO Request:	<input type="text" value="\$ 5,000.00"/>	Total Amount to Date:	<input type="text"/>
Overhead Rate:	<input type="text" value="16.15%"/>	WS Pooled Job Costs:	<input type="text" value="11%"/> Frequency of Billing : <input type="text" value="Monthly"/>
Previously on OSEC Report?	<input type="checkbox"/>	OSEC Date:	<input type="text"/>

Additional Comments:

Species: Nutria  
POC: Steve Stewart

For WRO Use Only:

Received in WRO	OSEC Report	Overhead Calc.	<input checked="" type="checkbox"/>	Mail Distribution Date
6/17/2020	6/30/2020	ACMS	<input checked="" type="checkbox"/>	<input type="text" value="6/17/2020"/>
		Database	<input type="checkbox"/>	No. & State
		Agr. Spec.	<input checked="" type="checkbox"/>	<input type="text" value="1 - Scan"/>
<input type="checkbox"/> MIPR	<input type="checkbox"/> Agreement	<input type="checkbox"/> CSA	<input checked="" type="checkbox"/> WFP	<input type="text" value="7600"/>
<input type="checkbox"/> Mod	<input type="checkbox"/> Waiver	<input type="checkbox"/> DEOB	<input type="checkbox"/> Check	Attached <input checked="" type="checkbox"/>
				<input checked="" type="checkbox"/> MRP <input checked="" type="checkbox"/> SHC
Scan Date:	<input type="text" value="6/17/2020"/>	Sent to:	<input type="text" value="Kari"/>	

# ACMS Agreement Activity Codes Distribution Worksheet

AGREEMENT NUMBER

20-7341-6537-RA

COOPERATOR

City of Newport - Lincoln County

Performance Period

7/1/2020

6/30/2021

Instructions: Use the following worksheet to distribute estimated funds among the

ACMS Agreements Activity Description	Funds Distribution Percentage	Estimated Fund Allocation
Agriculture/Aquaculture		\$ -
Agriculture/Crops		\$ -
Agriculture/Livestock		\$ -
Airport Wildlife Hazards		\$ -
Aviation Training and Ops		\$ -
Beaver Management		\$ -
Dble Crested Cormorant Dmg to Aquaculture and Natural Resources		\$ -
Feral Swine		\$ -
Feral Swine/Aerial Operation		\$ -
Feral Swine/Special		\$ -
Forest & Range		\$ -
General		\$ -
Human Health & Safety		\$ -
Invasive Species	50%	\$ 2,500.00
Invasive Species/Brown Tree Snake		\$ -
Invasive Species/Nutria		\$ -
Methods Development		\$ -
Migratory Bird Mgmt		\$ -
Migratory Bird Mgmt/Gulls		\$ -
Migratory Bird Mgmt/Vultures		\$ -
Migratory Bird Mgmt/Waterfowl		\$ -
Migratory Birds/Blackbirds		\$ -
Natural Resources/Endangered Species		\$ -
Predator Control	40%	\$ 2,000.00
Protection of Property		\$ -
Rabies		\$ -
Rabies/Oral Rabies Vaccine		\$ -
Rabies/Trap-Vaccinate-Release, Field		\$ -
Research		\$ -
Surveillance Avian Health		\$ -
Symposium		\$ -
Threatened and Endangered Species		\$ -
Wildlife Disease Monitoring	10%	\$ 500.00

AGREEMENT AMOUNT

100% \$

5,000.00

## USDA APHIS WILDLIFE SERVICES WORK AND FINANCIAL PLAN

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<b>COOPERATOR:</b>	<b>CITY OF NEWPORT</b>
<b>COOPERATIVE AGREEMENT NO.:</b>	<b>20-7341-6537-RA</b>
<b>ACCOUNT WBS:</b>	<b>AP.RA.RX41.73.0164</b>
<b>AGREEMENT DATES:</b>	<b>July 1, 2020 – June 30, 2021</b>
<b>AGREEMENT AMOUNT:</b>	<b>\$5,000.00</b>

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Pursuant to Cooperative Service Agreement No. 17-7341-6537-RA between City of Newport and the United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services (APHIS-WS), this Work and Financial Plan defines the objectives, plan of action, resources and budget for cooperative wildlife services program.

### OBJECTIVES/GOALS

APHIS-WS objective is to provide professional wildlife management assistance to reduce or manage damage caused by nutria, predatory animals, and other nuisance wildlife to protect property and human health and safety.

Specific goals are:

1. To provide direct assistance for Cooperator from wildlife conflicts or damage.
2. To provide assistance in the form of educational information.

### PLAN OF ACTION

The objectives of the wildlife damage management program will be accomplished in the following manner:

1. APHIS-WS will provide technical assistance and or direct management at times and locations for where it is determined there is a need to resolve problems caused by wildlife. Lethal management efforts will be directed towards specific offending individuals or local populations. Method selection will be based on an evaluation of selectivity, humaneness, human safety, effectiveness, legality, and practicality.

Technical Assistance: APHIS-WS personnel may provide verbal or written advice, recommendations, information, demonstrations or training to use in managing wildlife damage problems. Generally, implementation of technical assistance recommendations is the responsibility of the resource/property owner.

Direct Management: Direct management is usually provided when the resource/property owner's efforts have proven ineffective and or technical assistance alone is inadequate. Direct management methods/techniques may include trap equipment, shooting, and other methods as mutually agreed upon.

2. APHIS-WS District Supervisor Brian Thomas in Salem, Oregon will supervise this project (503) 399-5814. This project will be monitored by David E. Williams, State Director, Portland, Oregon (503) 326-2346.
3. APHIS-WS will invoice Cooperator monthly for actual costs incurred in providing service, not to exceed \$5,000.00, provided there are billable expenses posted at the time of billing for the month of service. In some cases, the work is done during the period of performance but expenses post outside of the agreement end date, resulting in a final invoice one month after the period of performance has ended.
4. In accordance with the Debt Collection Improvement Act (DCIA) of 1996, bills issued by APHIS-WS are due and payable within 30 days of the invoice date. The DCIA requires that all debts older than 120 days be forwarded to debt collection centers or commercial collection agencies for more aggressive action. Debtors have the option to verify, challenge and compromise claims, and have access to administrative appeals procedures which are both reasonable and protect the interests of the United States.

### PROCUREMENT

Cooperator understands that additional supplies and equipment may need to be purchased under this agreement to replace consumed, damaged or lost supplies/equipment. Any items remaining at the end of the agreement will remain in the possession of APHIS-WS.

**STIPULATIONS AND RESTRICTIONS:**

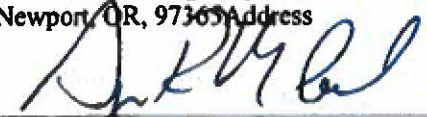
1. All operations shall have the joint concurrence of APHIS-WS and Cooperator and shall be under the direct supervision of APHIS-WS. APHIS-WS will conduct the program in accordance with its established operating policies and all applicable state and federal laws and regulations.
2. APHIS-WS will cooperate with the Oregon Department of Fish and Wildlife, the U.S. Fish and Wildlife Service, Oregon Department of Transportation, Oregon Fire marshal's Office, county and local city governments, and other entities to ensure compliance with Federal, State, and local laws and regulations.
3. Wildlife Damage Management: A Work Initiation Document for Wildlife Damage Management (WS Form 12A), a Work Initiation Document for Wildlife Damage Management - Multiple Resource Owners (WS Form 12B) or a Work Initiation Document for Management of Wildlife Damage on Urban Properties (WS Form 12C) will be executed between APHIS-WS and the landowner, lessee, administrator before any APHIS-WS work is conducted.

**COST ESTIMATE FOR SERVICES:**

Salary including possible overtime, benefits, vehicle, supplies and material costs charged at actual cost. The distribution of the budget for this work plan may vary as necessary to accomplish the purpose of this Agreement.

**AUTHORIZATION:**

City of Newport  
169 SW Coast Highway  
Newport, OR, 97365 Address



Representative, City of Newport

06-16-20

Date

UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE  
WILDLIFE SERVICES

**DAVID WILLIAMS**

David Williams, State Director, Oregon

**KEITH WEHNER**

Director, Western Region

Digitally signed by DAVID WILLIAMS  
DN: c=US, o=U.S. Government, ou=Department of Agriculture, cn=DAVID WILLIAMS,  
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Date: 2020.06.17 10:59:24 -07'00'

Date

Digitally signed by KEITH WEHNER  
DN: c=US, o=U.S. Government, ou=Department of Agriculture, cn=KEITH  
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Date: 2020.06.17 14:24:50 -06'00'

Date

## FINANCIAL PLAN

For the disbursement of funds from

City of Newport - Lincoln County

to

USDA APHIS Wildlife Services

for

Nutria and Wildlife Management

from

7/1/2020

to

6/30/2021

Cost Element		Full Cost
Personnel Compensation	\$	3,063.60
Travel	\$	-
Vehicles	\$	705.94
Other Services	\$	-
Supplies and Materials	\$	162.83
Equipment	\$	-

Subtotal (Direct Charges)	\$	3,932.36
Pooled Job Costs	11.00%	\$ 432.56
Indirect Costs	16.15%	\$ 635.08
Aviation Flat Rate Collection		\$ -
Agreement Total	\$	5,000.00

The distribution of the budget from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed: \$5,000.00

