



**AUTHORIZATION FOR  
AGREEMENTS, MOUs, OR  
OTHER DOCUMENTS OBLIGATING  
THE CITY**

All contracts, agreements, grant agreements, memoranda of understanding, or any document obligating the city (with the exception of purchase orders), requires the completion of this form. The City Manager will sign these documents after all other required information and signatures are obtained.

Document: Xerox Lease Date: 10-27-23

Statement of Purpose: Replace two worn out printers in Finance.

Department Head Signature: Adam Baylun

Remarks, if any: \_\_\_\_\_

City Attorney Review and Signature: see attached email Date: \_\_\_\_\_

Other Signatures as Requested by the City Attorney: \_\_\_\_\_

Signature \_\_\_\_\_ Name/Position \_\_\_\_\_  
Date: \_\_\_\_\_

Budget Confirmed: Yes ☒ No ☐ N/A ☐

Certificate of Insurance Attached: Yes ☐ No ☐ N/A ☒

City Council Approval Needed: Yes ☐ No ☒ Date: \_\_\_\_\_

After all the above requested information is complete and signatures obtained, return this form, along with the original document to the City Manager for signature. No documents should be executed prior to the City Manager's approval as evidenced by signature of this document.

City Manager Signature: [Signature] Date: 1-23-24

Once all signatures and certificates of insurance have been obtained, return this document, along with the original, fully-executed agreement, MOU, or other document to the City Recorder. A copy of grant agreement and all project funding documents, must be forwarded to the Finance Department for tracking and audit purposes.

City Recorder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date posted on website: \_\_\_\_\_

**Steve Baugher**

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**From:** David Allen  
**Sent:** Monday, October 30, 2023 8:32 AM  
**To:** Steve Baugher  
**Cc:** Spencer Nebel  
**Subject:** Re: Xerox Lease for Two Finance Printers

It would include the same/similar terms and conditions as those I looked at in the past. Nothing has changed. --David

---

**From:** Steve Baugher  
**Sent:** Friday, October 27, 2023 4:13 PM  
**To:** David Allen  
**Cc:** Spencer Nebel  
**Subject:** Xerox Lease for Two Finance Printers

Hi David,

Attached is a lease request for two printers. Two printers in Finance have worn out.

Thank you,

Steve Baugher, CPA, CGMA  
Finance Director  
City of Newport  
169 SW Coast Hwy  
Newport, OR 97365  
s.baugher@newportoregon.gov  
Phone: 541-574-0615  
Fax: 541-574-3355

## Lease Agreement

# xerox™

Customer: NEWPORT, CITY OF

BillTo: CITY OF NEWPORT

Install: CITY OF NEWPORT

169 SW COAST HWY  
NEWPORT, OR 97365-3806

State or Local Government Negotiated Contract : 072808000

### Solution

Item	Product Description	Agreement Information	Requested Install Date
1. B415DN (XEROX B415DN)		Lease Term: 48 months Purchase Option: FMV	9/4/2023
2. B415DN (XEROX B415DN)		Lease Term: 48 months Purchase Option: FMV	9/4/2023

### Monthly Pricing

Item	Lease Minimum Payment	Print Charges			Maintenance Plan Features
		Meter	Volume Band	Per Print Rate	
1. B415DN	\$18.25	1: Black and White Impressions	All Prints	\$0.0119	- Consumable Supplies Included for all prints - Pricing Fixed for Term
2. B415DN	\$18.25	1: Black and White Impressions	All Prints	\$0.0119	- Consumable Supplies Included for all prints - Pricing Fixed for Term
Total	\$36.50	Minimum Payments (Excluding Applicable Taxes)			

### Authorized Signature

Customer acknowledges receipt of the terms of this agreement which consists of 2 pages including this face page.		Thank You for your business! This Agreement is proudly presented by Xerox and <b>Rhonda Rogers</b> For information on your Xerox Account, go to <a href="http://www.xerox.com/AccountManagement">www.xerox.com/AccountManagement</a>	
Signer: <u>Springer, R. Nibel</u>	Phone: <u>541-574-0603</u>		
Signature: <u>[Signature]</u>	Date: <u>01-23-24</u>		

# Lease Agreement



Customer: NEWPORT, CITY OF

Bill To: CITY OF NEWPORT

169 SW COAST HWY  
NEWPORT, OR 97365-3806

Install: CITY OF NEWPORT

169 SW COAST HWY  
NEWPORT, OR 97365-3806

State or Local Government Negotiated Contract : 072808000

Solution			
Item	Product Description	Agreement Information	Trade Information
1. C8045H2 (SOT-XEROX C8045H OS2)	S/N 8TB572877 - Previously Installed	Lease Term: 36 months Purchase Option: FMV	None
	- 1 Line Fax - Office Finisher Lx - Convenience Stapler - Customer Ed - Analyst Services		9/7/2021
2. C8045H2 (SOT-XEROX C8045H OS2)	S/N 8TB641096 - Previously Installed	Lease Term: 36 months Purchase Option: FMV	None
	- 1 Line Fax - Office Finisher Lx - Convenience Stapler - Customer Ed - Analyst Services		9/7/2021
3. C8045H2 (SOT-XEROX C8045H OS2)	S/N 8TB574577 - Previously Installed	Lease Term: 36 months Purchase Option: FMV	None
	- 1 Line Fax - Office Finisher Lx - Convenience Stapler - Customer Ed - Analyst Services		9/7/2021

## Authorized Signature

<p>Customer acknowledges receipt of the terms of this agreement which consists of 8 pages including this face page</p> <p>Signer: <u>Spencer R. Nebel</u> Phone: <u>541-574-0601</u></p> <p>Signature: <u>[Signature]</u> Date: <u>09-14-21</u></p>		<p>Thank You for your business!</p> <p>This Agreement is proudly presented by Xerox and</p> <p><b>Dave Rogers</b></p> <p>For information on your Xerox Account, go to <a href="http://www.xerox.com/AccountManagement">www.xerox.com/AccountManagement</a></p>
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# Lease Agreement



## Solution (Cont'd)

Item	Product Description	Agreement Information	Trade Information	Requested Install Date
4. B9100 (PRIMELINK B9100)	<ul style="list-style-type: none"> <li>- Embedded 1-line Fax</li> <li>- Msi Bypass</li> <li>- 2 Tray High Cap Feed</li> <li>- Pr Standard Finisher</li> <li>- Convenience Stapler</li> </ul>	Lease Term: 36 months Purchase Option: FMV	- Xerox D95CP S/N BG2955677 Trade-In as of Payment 50	9/7/2021
5. C8045H2 (SOT-XEROX C8045H OS2)	S/N 8TB650809 - Previously Installed <ul style="list-style-type: none"> <li>- 1 Line Fax</li> <li>- Office Finisher Lx</li> <li>- Convenience Stapler</li> <li>- Customer Ed</li> <li>- Analyst Services</li> </ul>	Lease Term: 36 months Purchase Option: FMV	None	9/7/2021
6. B405DN (XEROX B405DN)	<ul style="list-style-type: none"> <li>- Customer Ed</li> <li>- Analyst Services</li> </ul>	Lease Term: 36 months Purchase Option: FMV	None	9/7/2021
7. B405DN (XEROX B405DN)	<ul style="list-style-type: none"> <li>- Customer Ed</li> <li>- Analyst Services</li> </ul>	Lease Term: 36 months Purchase Option: FMV	None	9/7/2021
8. B405DN (XEROX B405DN)	<ul style="list-style-type: none"> <li>- Customer Ed</li> <li>- Analyst Services</li> </ul>	Lease Term: 36 months Purchase Option: FMV	None	8/20/2021

## Monthly Pricing

Item	Lease Minimum Payment	Print Charges			Maintenance Plan Features
		Meter	Volume Band	Per Print Rate	
1. C8045H2	\$202.78	1: Black and White Impressions	All Prints	\$0.0061	- Consumable Supplies Included for all prints - Pricing Fixed for Term
		2: Color Impressions	All Prints	\$0.0450	
2. C8045H2	\$202.78	1: Black and White Impressions	All Prints	\$0.0061	- Consumable Supplies Included for all prints - Pricing Fixed for Term
		2: Color impressions	All Prints	\$0.0450	

# Lease Agreement

**xerox™**

## Monthly Pricing (Cont'd)

Item	Lease Minimum Payment	Print Charges			Maintenance Plan Features
		Meter	Volume Band	Per Print Rate	
3. C8045H2	\$202.78	1: Black and White Impressions	All Prints	\$0.0061	- Consumable Supplies Included for all prints - Pricing Fixed for Term
		2: Color Impressions	All Prints	\$0.0450	
4. B9100	\$800.46	1: Black and White Impressions	All Prints	\$0.0039	- Consumable Supplies Included for all prints - Pricing Fixed for Term
5. C8045H2	\$202.78	1: Black and White Impressions	All Prints	\$0.0061	- Consumable Supplies Included for all prints - Pricing Fixed for Term
		2: Color Impressions	All Prints	\$0.0450	
6. B405DN	\$28.79	1: Black and White Impressions	All Prints	\$0.0119	- Consumable Supplies Included for all prints - Pricing Fixed for Term
7. B405DN	\$28.79	1: Black and White Impressions	All Prints	\$0.0119	- Consumable Supplies Included for all prints - Pricing Fixed for Term
8. B405DN	\$28.79	1: Black and White Impressions	All Prints	\$0.0119	- Consumable Supplies Included for all prints - Pricing Fixed for Term
Total	\$1,697.95	Minimum Payments (Excluding Applicable Taxes)			

# Lease Agreement

xerox™

Bill To: CITY OF NEWPORT

Install: CITY OF NEW PORT

State or Local Government Negotiated Contract : 072808000

## Solution

Item	Product Description	Agreement Information	Requested Install Date
1. B405DN (XEROX B405DN) S/N 9HB976144 - Previously Installed - Customer Ed - Analyst Services		Lease Term: 36 months Purchase Option: FMV	9/7/2021
2. C7025T2 (XEROX C7025 TRAY OS2) S/N 3UA283555 - Previously Installed - Embedded 1-line Fax - Postscript 3 Kit - Customer Ed - Analyst Services		Lease Term: 36 months Purchase Option: FMV	9/7/2021

## Monthly Pricing

Item	Lease Minimum Payment	Meter	Print Charges Volume Band	Per Print Rate	Maintenance Plan Features
1. B405DN	\$28.79	1: Black and White Impressions	All Prints	\$0.0119	Consumable Supplies Included for all prints - Pricing Fixed for Term
2. C7025T2	\$115.05	1: Black and White Impressions 2: Color Impressions	All Prints All Prints	\$0.0066 \$0.0453	- Consumable Supplies Included for all prints - Pricing Fixed for Term
Total	\$143.84	Minimum Payments (Excluding Applicable Taxes)			

## Lease Agreement

# xerox™

BillTo: CITY OF NEWPORT

Install: CITY OF NEWPORT

State or Local Government Negotiated Contract : 072808000

### Solution

Item	Product Description	Agreement Information	Requested Install Date
1. C7030T2 (XEROX C7030 TRAY OS2)	S/N 3UA287671 - Previously Installed - Office Finisher Lx - Postscript 3 Kit - Customer Ed - Analyst Services	Lease Term: 36 months Purchase Option: FMV	9/7/2021

### Monthly Pricing

Item	Lease Minimum Payment	Meter	Print Charges		Maintenance Plan Features
			Volume Band	Per Print Rate	
1. C7030T2	\$130.44	1: Black and White Impressions 2: Color Impressions	All Prints All Prints	\$0.0066 \$0.0453	- Consumable Supplies Included for all prints - Pricing Fixed for Term
Total	\$130.44	Minimum Payments (Excluding Applicable Taxes)			



# Lease Agreement

**xerox™**

Bill To: CITY OF NEWPORT

Install: CITY OF NEWPORT

State or Local Government Negotiated Contract : 072808000

## Solution

Item	Product Description	Agreement Information	Requested Install Date
1. C7020S2 (XEROX C7020 STND OS2)	S/N 9TX221587 - Previously Installed	Lease Term: 36 months Purchase Option: FMV	9/7/2021
	- No Post Script - Customer Ed - Analyst Services		

## Monthly Pricing

Item	Lease Minimum Payment	Meter	Print Charges Volume Band	Per Print Rate	Maintenance Plan Features
1. C7020S2	\$76.47	1: Black and White Impressions 2: Color Impressions	All Prints All Prints	\$0.0066 \$0.0453	- Consumable Supplies Included for all prints - Pricing Fixed for Term
Total	\$76.47	Minimum Payments (Excluding Applicable Taxes)			

# Lease Agreement



BillTo: CITY OF NEWPORT

Install: CITY OF NEWPORT

State or Local Government Negotiated Contract : 072800000

Solution			
Item	Product Description	Agreement Information	Trade Information
1. C7025T2 (XEROX C7025 TRAY OS2)	<ul style="list-style-type: none"> <li>- Embedded 1-line Fax</li> <li>- Office Finisher Lx</li> <li>- Postscript 3 Kit</li> <li>- Customer Ed</li> <li>- Analyst Services</li> </ul>	Lease Term: 36 months Purchase Option: FMV	- Xerox 7225P S/N LX5602954 Trade-In as of Payment 56
2. C405DN (XEROX C405DN)	<ul style="list-style-type: none"> <li>- Customer Ed</li> <li>- Analyst Services</li> </ul>	Lease Term: 36 months Purchase Option: FMV	None
Requested Install Date			
			9/7/2021
			9/7/2021

Monthly Pricing					
Item	Lease Minimum Payment	Print Charges			Maintenance Plan Features
		Meter	Volume Band	Per Print Rate	
1. C7025T2	\$152.39	1: Black and White Impressions	All Prints	\$0.0066	- Consumable Supplies Included for all prints - Pricing Fixed for Term
		2: Color Impressions	All Prints	\$0.0453	
2. C405DN	\$41.01	1: Black and White Impressions	All Prints	\$0.0179	- Consumable Supplies Included for all prints - Pricing Fixed for Term
		2: Color Impressions	All Prints	\$0.0990	
Total	\$193.40	Minimum Payments (Excluding Applicable Taxes)			

## Terms and Conditions

**INTRODUCTION:**

**1. NEGOTIATED CONTRACT.** The Products are subject solely to the terms in the Negotiated Contract identified on the face of this Agreement, and, for any option you have selected that is not addressed in the Negotiated Contract, the then-current standard Xerox terms for such option.

**GOVERNMENT TERMS:**

**2. REPRESENTATIONS & WARRANTIES.** This provision is applicable to governmental entities only. You represent and warrant, as of the date of this Agreement, that: (1) you are a State or a fully constituted political subdivision or agency of the State in which you are located and are authorized to enter into, and carry out, your obligations under this Agreement and any other documents required to be delivered in connection with this Agreement (collectively, the "Documents"); (2) the Documents have been duly authorized, executed and delivered by you in accordance with all applicable laws, rules, ordinances and regulations (including all applicable laws governing open meetings, public bidding and appropriations required in connection with this Agreement and the acquisition of the Products) and are valid, legal, binding agreements, enforceable in accordance with their terms; (3) the person(s) signing the Documents have the authority to do so, are acting with the full authorization of your governing body and hold the offices indicated below their signatures, each of which are genuine; (4) the Products are essential to the immediate performance of a governmental or proprietary function by you within the scope of your authority and will be used during the Term only by you and only to perform such function; and (5) your payment obligations under this Agreement constitute a current expense and not a debt under applicable state law and no provision of this Agreement constitutes a pledge of your tax or general revenues, and any provision that is so construed by a court of competent jurisdiction is void from the inception of this Agreement.

**3. FUNDING.** This provision is applicable to governmental entities only. You represent and warrant that all payments due and to become due during your current fiscal year are within the fiscal budget of such year and are included within an unrestricted and unencumbered appropriation currently available for the Products, and it is your intent to use the Products for the entire term of this Agreement and to make all payments required under this Agreement. If (1) through no action initiated by you, your legislative body does not appropriate funds for the continuation of this Agreement for any fiscal year after the first fiscal year and has no funds to do so from other sources, and (2) you have made a reasonable but unsuccessful effort to find a creditworthy assignee acceptable to Xerox, in its sole discretion, within your general organization who can continue this Agreement, this Agreement may be terminated. To effect this termination, you must, at least 30 days prior to the beginning of the fiscal year for which your legislative body does not appropriate funds, notify Xerox in writing that your legislative body failed to appropriate funds and that you have made the required effort to find an assignee. Your notice must be accompanied by payment of all sums then owed through the current fiscal year under this Agreement. You will return the Equipment, at your expense, to a location designated by Xerox and, when returned, the Equipment will be in good condition and free of all liens and encumbrances. You will then be released from any further payment obligations beyond those due for the current fiscal year (with Xerox retaining all sums paid to date).

**SOLUTION/SERVICES:**

**4. OVERSIZE PRINTS.** Each print made on the following Equipment: C7020S2, C7025T2, C7030T2 and C8045H2, that is larger than 145 square inches (e.g., 11 x 17 = 187 square inches), but less than or equal to 491 mm in length, will register as two (2)

prints on the applicable (B&W/color) meter, and, for that Equipment with extra-long print capability, for any impressions greater than 491 mm will register up to four (4) prints on the applicable (B&W/color) meter.

**PRICING PLAN/OFFERING SELECTED:**

**5. FIXED PRICING.** If "Pricing Fixed for Term" is identified in Maintenance Plan Features, the maintenance component of the Minimum Payment and Print Charges will not increase during the initial Term of this Agreement.

**6. REFINANCE.** The "Amount Refinanced" is included in the amount financed under this Agreement. If the Amount Refinanced is under an agreement with a third party, you acknowledge you have the right to terminate the agreement and you will provide Xerox with a statement from the third party identifying the equipment at issue, the amount to be paid off and the payee's name and mailing address. If the Amount Refinanced is under an agreement with Xerox, the refinancing will render your prior agreement null and void. If you breach any of your obligations under this Agreement, the full Amount Refinanced will be immediately due and payable.

**GENERAL TERMS & CONDITIONS:**

**7. REMOTE SERVICES.** Certain models of Equipment are supported and serviced using product information that is automatically collected by Xerox or transmitted to or from Xerox by the Equipment connected to your network ("Remote Product Info") via electronic transmission to a secure off-site location ("Remote Transmission"). Remote Transmission also enables Xerox to transmit Releases of Software to you and to remotely diagnose and modify Equipment to repair and correct malfunctions. Examples of Remote Product Info include product registration, meter read, supply level, Equipment configuration and settings, software version, and problem/fault code information. Remote Product Info may be used by Xerox for billing, report generation, supplies replenishment, support services, recommending additional products and services, and product improvement/development purposes. Remote Product Info will be transmitted to and from you in a secure manner mutually agreeable to the parties. Remote Transmission will not allow Xerox to read, view or download the content of any of your documents or other information residing on or passing through the Equipment or your information management systems. You grant the right to Xerox, without charge, to conduct Remote Transmission for the purposes described above. Upon Xerox's request, you will (a) provide contact information for Equipment such as name and address of your contact and IP and physical addresses/locations of Equipment and (b) ensure that any Maintenance Release or Update released by Xerox to provide security patches, releases and/or certificates for the Remote Transmission and/or Software is promptly enabled by Customer upon notification by Xerox or by the Equipment or when otherwise made available on xerox.com. You will enable Remote Transmission via a method mutually agreeable to both parties, and you will provide reasonable assistance to allow Xerox to provide Remote Transmission. Unless Xerox deems Equipment incapable of Remote Transmission, you will ensure that Remote Transmission is maintained at all times Maintenance Services are being performed. If you are unable to maintain Remote Transmission, or if Xerox disables Remote Transmission from any Equipment at your request, or if you disable Remote Transmission from any Equipment, Xerox reserves the right to charge you a per device fee for such affected Equipment due to the increased service visits that will be required in order to (x) obtain such information, (y) provide such transmissions, and (z) provide such Maintenance Services and Consumable Supplies that otherwise would have been provided remotely and/or proactively.

# Lease Agreement

**xerox™**

Customer: NEWPORT, CITY OF

Bill To: CITY OF NEWPORT

Install:

State or Local Government Negotiated Contract : 072808000

## Solution

Item	Product Description	Agreement Information	Requested Install Date
1. C405DN (XEROX C405DN)	S/N 4HX956642 - Previously Installed	Lease Term: 36 months Purchase Option: FMV	9/7/2021
	- Customer Ed - Analyst Services		

## Monthly Pricing

Item	Lease Minimum Payment	Meter	Print Charges Volume Band	Per Print Rate	Maintenance Plan Features
1. C405DN	\$41.01	1: Black and White Impressions 2: Color Impressions	All Prints All Prints	\$0.0179 \$0.0990	- Consumable Supplies Included for all prints - Pricing Fixed for Term
Total	\$41.01	Minimum Payments (Excluding Applicable Taxes)			

## Authorized Signature

<p>Customer acknowledges receipt of the terms of this agreement which consists of 2 pages including this face page.</p> <p>Signer: <u>Spencer R. Nebel</u> Phone: <u>541-574-0601</u></p> <p>Signature: <u>[Signature]</u> Date: <u>09-14-21</u></p>		<p>Thank You for your business!</p> <p>This Agreement is proudly presented by Xerox and</p> <p><b>Dave Rogers</b></p> <p>For information on your Xerox Account, go to <a href="http://www.xerox.com/AccountManagement">www.xerox.com/AccountManagement</a></p>
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## Terms and Conditions

**INTRODUCTION:**

**1. NEGOTIATED CONTRACT.** The Products are subject solely to the terms in the Negotiated Contract identified on the face of this Agreement, and, for any option you have selected that is not addressed in the Negotiated Contract, the then-current standard Xerox terms for such option.

**GOVERNMENT TERMS:**

**2. REPRESENTATIONS & WARRANTIES.** This provision is applicable to governmental entities only. You represent and warrant, as of the date of this Agreement, that: (1) you are a State or a fully constituted political subdivision or agency of the State in which you are located and are authorized to enter into, and carry out, your obligations under this Agreement and any other documents required to be delivered in connection with this Agreement (collectively, the "Documents"); (2) the Documents have been duly authorized, executed and delivered by you in accordance with all applicable laws, rules, ordinances and regulations (including all applicable laws governing open meetings, public bidding and appropriations required in connection with this Agreement and the acquisition of the Products) and are valid, legal, binding agreements, enforceable in accordance with their terms; (3) the person(s) signing the Documents have the authority to do so, are acting with the full authorization of your governing body and hold the offices indicated below their signatures, each of which are genuine; (4) the Products are essential to the immediate performance of a governmental or proprietary function by you within the scope of your authority and will be used during the Term only by you and only to perform such function; and (5) your payment obligations under this Agreement constitute a current expense and not a debt under applicable state law and no provision of this Agreement constitutes a pledge of your tax or general revenues, and any provision that is so construed by a court of competent jurisdiction is void from the inception of this Agreement.

**3. FUNDING.** This provision is applicable to governmental entities only. You represent and warrant that all payments due and to become due during your current fiscal year are within the fiscal budget of such year and are included within an unrestricted and unencumbered appropriation currently available for the Products, and it is your intent to use the Products for the entire term of this Agreement and to make all payments required under this Agreement. If (1) through no action initiated by you, your legislative body does not appropriate funds for the continuation of this Agreement for any fiscal year after the first fiscal year and has no funds to do so from other sources, and (2) you have made a reasonable but unsuccessful effort to find a creditworthy assignee acceptable to Xerox, in its sole discretion, within your general organization who can continue this Agreement, this Agreement may be terminated. To effect this termination, you must, at least 30 days prior to the beginning of the fiscal year for which your legislative body does not appropriate funds, notify Xerox in writing that your legislative body failed to appropriate funds and that you have made the required effort to find an assignee. Your notice must be accompanied by payment of all sums then owed through the current fiscal year under this Agreement. You will return the Equipment, at your

expense, to a location designated by Xerox and, when returned, the Equipment will be in good condition and free of all liens and encumbrances. You will then be released from any further payment obligations beyond those due for the current fiscal year (with Xerox retaining all sums paid to date).

**PRICING PLAN/OFFERING SELECTED:**

**4. FIXED PRICING.** If "Pricing Fixed for Term" is identified in Maintenance Plan Features, the maintenance component of the Minimum Payment and Print Charges will not increase during the initial Term of this Agreement.

**GENERAL TERMS & CONDITIONS:**

**5. REMOTE SERVICES.** Certain models of Equipment are supported and serviced using product information that is automatically collected by Xerox or transmitted to or from Xerox by the Equipment connected to your network ("Remote Product Info") via electronic transmission to a secure off-site location ("Remote Transmission"). Remote Transmission also enables Xerox to transmit Releases of Software to you and to remotely diagnose and modify Equipment to repair and correct malfunctions. Examples of Remote Product Info include product registration, meter read, supply level, Equipment configuration and settings, software version, and problem/fault code information. Remote Product Info may be used by Xerox for billing, report generation, supplies replenishment, support services, recommending additional products and services, and product improvement/development purposes. Remote Product Info will be transmitted to and from you in a secure manner mutually agreeable to the parties. Remote Transmission will not allow Xerox to read, view or download the content of any of your documents or other information residing on or passing through the Equipment or your information management systems. You grant the right to Xerox, without charge, to conduct Remote Transmission for the purposes described above. Upon Xerox's request, you will (a) provide contact information for Equipment such as name and address of your contact and IP and physical addresses/locations of Equipment and (b) ensure that any Maintenance Release or Update released by Xerox to provide security patches, releases and/or certificates for the Remote Transmission and/or Software is promptly enabled by Customer upon notification by Xerox or by the Equipment or when otherwise made available on xerox.com. You will enable Remote Transmission via a method mutually agreeable to both parties, and you will provide reasonable assistance to allow Xerox to provide Remote Transmission. Unless Xerox deems Equipment incapable of Remote Transmission, you will ensure that Remote Transmission is maintained at all times Maintenance Services are being performed. If you are unable to maintain Remote Transmission, or if Xerox disables Remote Transmission from any Equipment at your request, or if you disable Remote Transmission from any Equipment, Xerox reserves the right to charge you a per device fee for such affected Equipment due to the increased service visits that will be required in order to (x) obtain such information, (y) provide such transmissions, and (z) provide such Maintenance Services and Consumable Supplies that otherwise would have been provided remotely and/or proactively.



# Lease Agreement

**xerox**™

Customer: NEWPORT, CITY OF

BillTo: CITY OF NEWPORT

Install: CITY OF NEWPORT

State or Local Government Negotiated Contract : 072808000

## Solution

Item	Product Description	Agreement Information	Requested Install Date
1. B405DN (XEROX B405DN)	S/N 9HB975987 - Previously Installed - Customer Ed - Analyst Services	Lease Term: 36 months Purchase Option: FMV	9/7/2021

## Monthly Pricing

Item	Lease Minimum Payment	Meter	Print Charges Volume Band	Per Print Rate	Maintenance Plan Features
1. B405DN	\$28.79	1: Black and White Impressions	All Prints	\$0.0119	Consumable Supplies Included for all prints - Pricing Fixed for Term
Total	\$28.79	Minimum Payments (Excluding Applicable Taxes)			

## Authorized Signature

<p>Customer acknowledges receipt of the terms of this agreement which consists of 2 pages including this face page.</p> <p>Signer: <u>Spencer R. Nobel</u> Phone: <u>541-574-0601</u></p> <p>Signature: <u>[Signature]</u> Date: <u>09-14-21</u></p>		<p>Thank You for your business!</p> <p>This Agreement is proudly presented by Xerox and</p> <p><b>Dave Rogers</b></p> <p>For information on your Xerox Account, go to <a href="http://www.xerox.com/AccountManagement">www.xerox.com/AccountManagement</a></p>
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**1. NEGOTIATED CONTRACT.** The Products are subject solely to the terms in the Negotiated Contract identified on the face of this Agreement, and, for any option you have selected that is not addressed in the Negotiated Contract, the then-current standard Xerox terms for such option.

**GOVERNMENT TERMS:**

**2. REPRESENTATIONS & WARRANTIES.** This provision is applicable to governmental entities only. You represent and warrant, as of the date of this Agreement, that: (1) you are a State or a fully constituted political subdivision or agency of the State in which you are located and are authorized to enter into, and carry out, your obligations under this Agreement and any other documents required to be delivered in connection with this Agreement (collectively, the "Documents"); (2) the Documents have been duly authorized, executed and delivered by you in accordance with all applicable laws, rules, ordinances and regulations (including all applicable laws governing open meetings, public bidding and appropriations required in connection with this Agreement and the acquisition of the Products) and are valid, legal, binding agreements, enforceable in accordance with their terms; (3) the person(s) signing the Documents have the authority to do so, are acting with the full authorization of your governing body and hold the offices indicated below their signatures, each of which are genuine; (4) the Products are essential to the immediate performance of a governmental or proprietary function by you within the scope of your authority and will be used during the Term only by you and only to perform such function; and (5) your payment obligations under this Agreement constitute a current expense and not a debt under applicable state law and no provision of this Agreement constitutes a pledge of your tax or general revenues, and any provision that is so construed by a court of competent jurisdiction is void from the inception of this Agreement.

**3. FUNDING.** This provision is applicable to governmental entities only. You represent and warrant that all payments due and to become due during your current fiscal year are within the fiscal budget of such year and are included within an unrestricted and unencumbered appropriation currently available for the Products, and it is your intent to use the Products for the entire term of this Agreement and to make all payments required under this Agreement. If (1) through no action initiated by you, your legislative body does not appropriate funds for the continuation of this Agreement for any fiscal year after the first fiscal year and has no funds to do so from other sources, and (2) you have made a reasonable but unsuccessful effort to find a creditworthy assignee acceptable to Xerox, in its sole discretion, within your general organization who can continue this Agreement, this Agreement may be terminated. To effect this termination, you must, at least 30 days prior to the beginning of the fiscal year for which your legislative body does not appropriate funds, notify Xerox in writing that your legislative body failed to appropriate funds and that you have made the required effort to find an assignee. Your notice must be accompanied by payment of all sums then owed through the current fiscal year under this Agreement. You will return the Equipment, at your

expense, to a location designated by Xerox and, when returned, the Equipment will be in good condition and free of all liens and encumbrances. You will then be released from any further payment obligations beyond those due for the current fiscal year (with Xerox retaining all sums paid to date).

**PRICING PLAN/OFFERING SELECTED:**

**4. FIXED PRICING.** If "Pricing Fixed for Term" is identified in Maintenance Plan Features, the maintenance component of the Minimum Payment and Print Charges will not increase during the Initial Term of this Agreement.

**GENERAL TERMS & CONDITIONS:**

**5. REMOTE SERVICES.** Certain models of Equipment are supported and serviced using product information that is automatically collected by Xerox or transmitted to or from Xerox by the Equipment connected to your network ("Remote Product Info") via electronic transmission to a secure off-site location ("Remote Transmission"). Remote Transmission also enables Xerox to transmit Releases of Software to you and to remotely diagnose and modify Equipment to repair and correct malfunctions. Examples of Remote Product Info include product registration, meter read, supply level, Equipment configuration and settings, software version, and problem/fault code information. Remote Product Info may be used by Xerox for billing, report generation, supplies replenishment, support services, recommending additional products and services, and product improvement/development purposes. Remote Product Info will be transmitted to and from you in a secure manner mutually agreeable to the parties. Remote Transmission will not allow Xerox to read, view or download the content of any of your documents or other information residing on or passing through the Equipment or your information management systems. You grant the right to Xerox, without charge, to conduct Remote Transmission for the purposes described above. Upon Xerox's request, you will (a) provide contact information for Equipment such as name and address of your contact and IP and physical addresses/locations of Equipment and (b) ensure that any Maintenance Release or Update released by Xerox to provide security patches, releases and/or certificates for the Remote Transmission and/or Software is promptly enabled by Customer upon notification by Xerox or by the Equipment or when otherwise made available on xerox.com. You will enable Remote Transmission via a method mutually agreeable to both parties, and you will provide reasonable assistance to allow Xerox to provide Remote Transmission. Unless Xerox deems Equipment incapable of Remote Transmission, you will ensure that Remote Transmission is maintained at all times Maintenance Services are being performed. If you are unable to maintain Remote Transmission, or if Xerox disables Remote Transmission from any Equipment at your request, or if you disable Remote Transmission from any Equipment, Xerox reserves the right to charge you a per device fee for such affected Equipment due to the increased service visits that will be required in order to (x) obtain such information, (y) provide such transmissions, and (z) provide such Maintenance Services and Consumable Supplies that otherwise would have been provided remotely and/or proactively.

# Lease Agreement

**xerox™**

Customer: NEWPORT, CITY OF

Bill To: NEWPORT SENIOR

Install: NEWPORT SENIOR

State or Local Government Negotiated Contract : 072808000

Solution			
Item	Product Description	Agreement Information	Trade Information
1. C7020T2 (XEROX C7020 TRAY OS2)	<ul style="list-style-type: none"> <li>- Embedded 1-line Fax</li> <li>- Postscript 3 Kit</li> <li>- Customer Ed</li> <li>- Analyst Services</li> </ul>	Lease Term: 36 months Purchase Option: FMV	- Xerox 7220P S/N LX5607040 Trade-In as of Payment 51
			Requested Install Date: 9/7/2021

Monthly Pricing					
Item	Lease Minimum Payment	Meter	Print Charges Volume Band	Per Print Rate	Maintenance Plan Features
1. C7020T2	\$136.56	1: Black and White Impressions	All Prints	\$0.0066	- Consumable Supplies Included for all prints - Pricing Fixed for Term
		2: Color Impressions	All Prints	\$0.0453	
Total	\$136.56	Minimum Payments (Excluding Applicable Taxes)			

Authorized Signature	
<p>Customer acknowledges receipt of the terms of this agreement which consists of 2 pages including this face page</p> <p>Signer: <u>Spencer R. Noel</u> Phone: <u>541-574-0601</u></p> <p>Signature: <u>[Signature]</u> Date: <u>09-14-21</u></p>	<p>Thank You for your business!</p> <p>This Agreement is proudly presented by Xerox and</p> <p><b>Dave Rogers</b></p> <p>For information on your Xerox Account, go to <a href="http://www.xerox.com/AccountManagement">www.xerox.com/AccountManagement</a></p>

**INTRODUCTION:**

**1. NEGOTIATED CONTRACT.** The Products are subject solely to the terms in the Negotiated Contract identified on the face of this Agreement, and, for any option you have selected that is not addressed in the Negotiated Contract, the then-current standard Xerox terms for such option.

**GOVERNMENT TERMS:**

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**3. FUNDING.** This provision is applicable to governmental entities only. You represent and warrant that all payments due and to become due during your current fiscal year are within the fiscal budget of such year and are included within an unrestricted and unencumbered appropriation currently available for the Products, and it is your intent to use the Products for the entire term of this Agreement and to make all payments required under this Agreement. If (1) through no action initiated by you, your legislative body does not appropriate funds for the continuation of this Agreement for any fiscal year after the first fiscal year and has no funds to do so from other sources, and (2) you have made a reasonable but unsuccessful effort to find a creditworthy assignee acceptable to Xerox, in its sole discretion, within your general organization who can continue this Agreement, this Agreement may be terminated. To effect this termination, you must, at least 30 days prior to the beginning of the fiscal year for which your legislative body does not appropriate funds, notify Xerox in writing that your legislative body failed to appropriate funds and that you have made the required effort to find an assignee. Your notice must be accompanied by payment of all sums then owed through the current fiscal year under this Agreement. You will return the Equipment, at your expense, to a location designated by Xerox and, when returned, the Equipment will be in good condition and free of all liens and encumbrances. You will then be released from any further payment obligations beyond those due for the current fiscal year (with Xerox retaining all sums paid to date).

**SOLUTION/SERVICES:**

**4. OVERSIZE PRINTS.** Each print made on the following Equipment: C7020T2, that is larger than 145 square inches (e.g., 11 x 17 = 187 square inches), but less than or equal to 491 mm in length, will register as two (2) prints on the applicable (B&W/color)

meter, and, for that Equipment with extra-long print capability, for any impressions greater than 491 mm will register up to four (4) prints on the applicable (B&W/color) meter.

**PRICING PLAN/OFFERING SELECTED:**

**5. FIXED PRICING.** If "Pricing Fixed for Term" is identified in Maintenance Plan Features, the maintenance component of the Minimum Payment and Print Charges will not increase during the initial Term of this Agreement.

**6. REFINANCE.** The "Amount Refinanced" is included in the amount financed under this Agreement. If the Amount Refinanced is under an agreement with a third party, you acknowledge you have the right to terminate the agreement and you will provide Xerox with a statement from the third party identifying the equipment at issue, the amount to be paid off and the payee's name and mailing address. If the Amount Refinanced is under an agreement with Xerox, the refinancing will render your prior agreement null and void. If you breach any of your obligations under this Agreement, the full Amount Refinanced will be immediately due and payable.

**GENERAL TERMS & CONDITIONS:**

**7. REMOTE SERVICES.** Certain models of Equipment are supported and serviced using product information that is automatically collected by Xerox or transmitted to or from Xerox by the Equipment connected to your network ("Remote Product Info") via electronic transmission to a secure off-site location ("Remote Transmission"). Remote Transmission also enables Xerox to transmit Releases of Software to you and to remotely diagnose and modify Equipment to repair and correct malfunctions. Examples of Remote Product Info include product registration, meter read, supply level, Equipment configuration and settings, software version, and problem/fault code information. Remote Product Info may be used by Xerox for billing, report generation, supplies replenishment, support services, recommending additional products and services, and product improvement/development purposes. Remote Product Info will be transmitted to and from you in a secure manner mutually agreeable to the parties. Remote Transmission will not allow Xerox to read, view or download the content of any of your documents or other information residing on or passing through the Equipment or your information management systems. You grant the right to Xerox, without charge, to conduct Remote Transmission for the purposes described above. Upon Xerox's request, you will (a) provide contact information for Equipment such as name and address of your contact and IP and physical addresses/locations of Equipment and (b) ensure that any Maintenance Release or Update released by Xerox to provide security patches, releases and/or certificates for the Remote Transmission and/or Software is promptly enabled by Customer upon notification by Xerox or by the Equipment or when otherwise made available on xerox.com. You will enable Remote Transmission via a method mutually agreeable to both parties, and you will provide reasonable assistance to allow Xerox to provide Remote Transmission. Unless Xerox deems Equipment incapable of Remote Transmission, you will ensure that Remote Transmission is maintained at all times Maintenance Services are being performed. If you are unable to maintain Remote Transmission, or if Xerox disables Remote Transmission from any Equipment at your request, or if you disable Remote Transmission from any Equipment, Xerox reserves the right to charge you a per device fee for such affected Equipment due to the increased service visits that will be required in order to (x) obtain such information, (y) provide such transmissions, and (z) provide such Maintenance Services and Consumable Supplies that otherwise would have been provided remotely and/or proactively.



# Executive Financial Summary - Current Expenses



City of Newport  
169 Sw Coast Hwy Newport OR 97365  
Aug 20th 2021

Current Equipment											
		Install Date	Equipment Status	Product Monthly Payment	Print Charges			Average Monthly Volume	Meter Charges	Supplies	Average Monthly Expenses
					Meter	Volume Band	Per Print Rate				
1	C8045 45 ppm Color Copier/Network Printer/Scanning/4 trays plus bypass/Finisher-stapler-stacker/Conv. Stapler/ Fax S/N 8TB572877	7/1/2018	37 of 60	\$234.00	1.BW 2. CLR	0 0	\$0.00787 \$0.05618	3806 5064	\$29.95 \$284.50	Included	\$548.45
2	C8045 45 ppm Color Copier/Network Printer/Scanning/4 trays plus bypass/Finisher-stapler-stacker/Conv. Stapler/ Fax S/N 8TB641096	3/5/2020	17 of 60	\$209.00	1.BW 2. CLR	0 0	\$0.007 \$0.05	3318 1964	\$23.23 \$93.20	Included	\$330.43
3	C8045 45 ppm Color Copier/Network Printer/Scanning/4 trays plus bypass/Finisher-stapler-stacker/Conv. Stapler/ Fax S/N 8TB574577	2/14/2018	31 of 60	\$218.00	1.BW 2. CLR	0 0	\$0.00787 \$0.05618	2465 2358	\$19.40 \$132.47	Included	\$369.87
4	C8045 45 ppm Color Copier/Network Printer/Scanning/4 trays plus bypass/Finisher-stapler-stacker/Conv. Stapler/ Fax S/N 8TB650809	5/1/2020	17 of 60	\$204.80	1.BW 2. CLR	0 0	\$0.007 \$0.05	2113 6850	\$14.79 \$342.50	Included	\$562.09
5	C405 37 ppm Color Copier/Network Printer/Scanning/1 tray plus bypass S/N 4HX556642	6/1/2020	14 of 48	\$38.00	1.BW 2. CLR	0 0	\$0.0179 \$0.109	56 43	\$1.00 \$4.69	Included	\$43.69

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## Executive Financial Summary - Current Expenses



		Install Date	Equipment Status	Product Monthly Payment	Print Charges			Average Monthly Volume	Meter Charges	Supplies	Average Monthly Expenses
					Meter	Volume Band	Per Print Rate				
5	B405 37 ppm Color Copier/Network Printer/Scanning/1 tray plus bypass S/N 9HB975987	6/1/2020	14 of 48	\$36.00	1.BW	0	\$0.0149	466	\$6.94	Included	\$42.94
7	B405 37 ppm Color Copier/Network Printer/Scanning/1 tray plus bypass S/N 9HB976144	3/16/2020	17 of 48	\$36.00	1.BW	0	\$0.0149	32	\$0.48	Included	\$36.48
8	C7025 25 ppm Color Copier/Network Printer/Scanning/Fax/ Postscript kit/4 tray plus bypass S/N 3UA283555	12/15/2017	44 of 60	\$138.15	1.BW 2. CLR	0 0	\$0.01 \$0.06629	250 181	\$2.50 \$12.00	Included	\$152.65
9	C7030 30ppm Color Copier/Network Printer/Scanning/Postscript kit/Office Finisher/4tray plus bypass S/N 3UA287671	10/4/2018	31 of 60	\$157.10	1.BW 2. CLR	0 0	\$0.01 \$0.06629	1756 2318	\$17.56 \$153.66	Included	\$328.32
10	C7020 20ppm Color Copier/Network Printer/Scanning/2 tray plus bypass S/N 9TX221587	7/24/2019	29 of 60	\$110.00	1.BW 2. CLR	0 0	\$0.00943 \$0.06254	199 381	\$1.88 \$23.83	Included	\$135.71
11	D95CP 95 ppm BW Copier/Network Printer/Scanning/4 trays plus bypass/HCF tray 6/Standard Finisher-stapler stacker/Conv. Stegler S/N BG2955677	7/12/2017	Leased 49 of 60	\$524.80	1.BW	0	\$0.0065	6.044	\$39.29	Included	\$564.09

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# Executive Financial Summary - Current Expenses



		Install Date	Equipment Status	Product Monthly Payment	Print Charges			Average Monthly Volume	Meter Charges	Supplies	Average Monthly Expenses
					Meter	Volume Band	Per Print Rate				
12	W7225PT 25 ppm Color Copier/ Network Printer/Scanner/Fax line/Office finisher-stapler-stacker/4 trays plus bypass S/N LX5602954	1/5/2017	Leased 55 of 60	\$120.30	1.BW 2. CLR	0 0	\$0.0085 \$0.0696	662 234	\$5.63 \$16.29	Included	\$142.22
13	W7220PT 20 ppm Color Copier/Network Printer/Scanning/Fax line/4 trays plus bypass S/N LX5607040	6/14/2017	Leased 50 of 60	\$91.94	1.BW 2. CLR	0 0	\$0.0085 \$0.0696	716 66	\$6.09 \$4.59	Included	\$102.62
14	6022NI 22 ppm Color Desktop Printer S/N P5A069559	9/16/2016	Own	\$5.00						No	\$5.00
15	6022NI 22 ppm Color Desktop Printer S/N P5A067446	9/16/2016	Own	\$8.00						No	\$8.00
16	3320DN S/N LA0097114	9/28/2016	Own	\$6.39	1.TOTAL	0	\$0.0372	69	\$2.57	Included	\$8.96
Total Monthly expense for all units				\$2,137.48							\$3,381.52

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## Executive Financial Summary - Proposed



City of Newport  
169 SW Coast Hwy Newport OR 97365  
Aug. 20th 2021

### Proposed Solutions

		Install Date	Lease Term	Product Monthly Payment	Print Charges			Average Monthly Volume	Meter Charges	Supplies	Average Monthly Expenses
					Meter	Volume Band	Per Print Rate				
1	C8045 45 ppm Color Copier/Network Printer/Scanning/4 trays plus bypass/Finisher-stapler-stacker/Conv. Stapler/ Fax S/N 8TB572877	9/7/2021	36 Months	\$202.78	1.BW 2. CLR	0 0	\$0.0061 \$0.045	3806 5064	\$23.22 \$227.88	Included	\$453.88
2	C8045 45 ppm Color Copier/Network Printer/Scanning/4 trays plus bypass/Finisher-stapler-stacker/Conv. Stapler/ Fax S/N 8TB641096	9/7/2021	36 Months	\$202.78	1.BW 2. CLR	0 0	\$0.0061 \$0.045	3318 1964	\$20.24 \$38.33	Included	\$311.40
3	C8045 45 ppm Color Copier/Network Printer/Scanning/4 trays plus bypass/Finisher-stapler-stacker/Conv. Stapler/ Fax S/N 8TB574577	9/7/2021	36 Months	\$202.78	1.BW 2. CLR	0 0	\$0.0061 \$0.045	2465 2358	\$15.04 \$106.11	Included	\$323.93
4	C8045 45 ppm Color Copier/Network Printer/Scanning/4 trays plus bypass/Finisher-stapler-stacker/Conv. Stapler S/N 8TB650809	9/7/2021	36 Months	\$202.78	1.BW 2. CLR	0 0	\$0.0061 \$0.045	2113 6850	\$12.89 \$308.25	Included	\$523.92
5	C405 37 ppm Color Copier/Network Printer/Scanning/1 tray plus bypass S/N 4HX956642	9/7/2021	36 Months	\$41.01	1.BW 2. CLR	0 0	\$0.0179 \$0.099	56 43	\$1.00 \$4.26	Included	\$46.27
6	B405 37 ppm Color Copier/Network Printer/Scanning/1 tray plus bypass S/N 9HB975987	9/7/2021	36 Months	\$28.79	1.BW	0	\$0.0119	466	\$5.55	Included	\$34.34

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# Executive Financial Summary - Proposed



		Install Date	Lease Term	Product Monthly Payment	Print Charges			Average Monthly Volume	Meter Charges	Supplies	Average Monthly Expenses
					Meter	Volume Band	Per Print Rate				
7	B405 37 ppm Color Copier/Network Printer/Scanning/1 tray plus bypass S/N 9HB976144	9/7/2021	36 Months	\$28.79	1.BW	0	\$0.0119	32	\$0.38	Included	\$29.17
9	C7025 25 ppm Color Copier/Network Printer/Scanning/4 tray plus bypass/Post Script kit/Fax S/N 3UA283555	9/7/2021	36 Months	\$115.05	1.BW 2. CLR	0 0	\$0.0066 \$0.0453	250 181	\$1.65 \$8.20	Included	\$124.90
8	C7030 30ppm Color Copier/Network Printer/Scanning/4 tray plus bypass/Postscript kit/Office Finisher-stapler-stacker S/N 3UA287671	9/7/2021	36 Months	\$130.44	1.BW 2. CLR	0 0	\$0.0066 \$0.0453	1756 2318	\$11.59 \$105.01	Included	\$247.04
10	C7020 20ppm Color Copier/Network Printer/Scanning/2 tray plus bypass S/N 9TX221587	9/7/2021	36 Months	\$76.47	1.BW 2. CLR	0 0	\$0.0066 \$0.0453	199 381	\$1.31 \$17.26	Included	\$95.04
11	B9100 100 ppm BW Copier/Network Printer/Scanning/4 trays plus bypass/HCF tray 6/Standard Finisher-stapler-stacker/Conv. Stapler New	9/7/2021	36 Months	\$800.46	1.BW	0	\$0.0039	6,044	\$23.57	Included	\$824.03
12	C7025PT 25 ppm Color Copier/ Network Printer/Scanner/Fax line/Office finisher-stapler-stacker/PS Kit/Office finisher/Conv. Stapler with side shell/4 trays plus bypass New	9/7/2021	36 Months	\$152.39	1.BW 2. CLR	0 0	\$0.0066 \$0.0453	662 234	\$4.37 \$10.60	Included	\$167.36
13	C7020PT 20 ppm Color Copier/Network Printer/Scanning/Fax line/4 trays plus bypass New	9/7/2021	36 Months	\$136.56	1.BW 2. CLR	0 0	\$0.0066 \$0.0453	716 66	\$4.73 \$2.99	Included	\$144.28

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# Executive Financial Summary - Proposed



		Install Date	Equipment Status	Payment Maintenance	Print Charges			Average Monthly Volume	Meter Charges	Supplies	Average Monthly Expenses
					Meter	Volume Band	Per Print Rate				
14	C405 37 ppm Color Copier/Network Printer/Scanning/1 tray plus bypass New	9/7/2021	36 Months	\$41.01	1.BW 2. CLR	0 0	\$0.0179 \$0.099			Included	\$41.01
		Install Date	Equipment Status	Monthly Maintenance	Print Charges			Average Monthly Volume	Meter Charges	Supplies	Average Monthly Expenses
					Meter	Volume Band	Per Print Rate				
15	B405 37 ppm Color Copier/Network Printer/Scanning/1 tray plus bypass New	9/7/2021	36 Months	\$28.79	1.BW	0	\$0.0119			Included	\$28.79
		Install Date	Lease Term	Product Monthly Payment	Print Charges			Average Monthly Volume	Meter Charges	Supplies	Average Monthly Expenses
					Meter	Volume Band	Per Print Rate				
16	B405 37 ppm Color Copier/Network Printer/Scanning/1 tray plus bypass New	9/7/2021	36 Months	\$28.79	1.BW	0	\$0.0119			Included	\$28.79
		Install Date	Equipment Status	Product Monthly	Print Charges			Average Monthly	Meter Charges	Supplies	Average Monthly
					Meter	Volume Band	Per Print Rate				
17	B405 37 ppm Color Copier/Network Printer/Scanning/1 tray plus bypass New	9/7/2021	36 Months	\$28.79	1.BW	0	\$0.0119			Included	\$28.79
Total Monthly expense for all units				\$2,448.46					\$1,004.48		\$3,452.94

Average Monthly Volumes are 6 month averages taken from your invoice statements & are not volume commitments. Pricing is all inclusive of service and supplies. No charge for the removal/disposal of equipment at end of lease.