

**CITY OF NEWPORT
EMERGENCY ORDER NO. 2020-17**

**PROVIDING FOR REOPENING
OF SHORT-TERM RENTALS
IN THE CITY OF NEWPORT**

WHEREAS, the Governor of the State of Oregon declared a state of emergency for the state on March 8, 2020, finding that COVID-19 created a threat to the public health and safety and constituted a statewide emergency; and

WHEREAS, the City of Newport declared an emergency on March 13, 2020, which was ratified by the City Council at its March 16, 2020 meeting; and

WHEREAS, the President of the United States signed a proclamation declaring a national emergency concerning COVID-19 on March 13, 2020; and

WHEREAS, local, state, and national public health agencies have instituted guidelines, recommendations, and actions to curb the spread of the disease in an attempt to “flatten the curve” of the disease’s progression in the United States. Many of those recommendations have been adopted by states and local governments across the country. In Oregon, the Governor has issued Executive Orders 20-03 through 20-20, and 20-22, 20-24, and 20-25 to address COVID-19 closures and reopening of certain facilities, limiting public gatherings, higher education restrictions, and other requirements; and

WHEREAS, the Governor has directed Oregonians to “stay at home to stay healthy” through physical and social distancing guidelines and the elimination of non-essential travel; and

WHEREAS, on March 23, 2020, the City of Newport concurred with Lincoln County Order No. 3-23-85, which closed short-term rentals in the city for stays of less than 30 days, and the subsequent concurrence with Lincoln County Order No. 4-20-118 extending the closure of short-term rentals; and

WHEREAS, the closures were based on health evidence as provided by the Lincoln County Public Health Administrator and Local Health Officer, as outlined in Lincoln County Order No. 3-23-85; and

WHEREAS, in a joint meeting with all cities in Lincoln County, and the Lincoln County Commission, the City of Newport agreed to reopen transient lodging on May 23, 2020, based on the provisions included in Attachment A to this order.

I, Spencer R. Nebel, City Manager of the City of Newport, hereby order:

The reopening of short-term lodging on May 23, 2020, subject to the provisions in Attachment A.



Spencer R. Nebel, City Manager

Dated: May 18, 2020

ATTACHMENT A

TO CITY OF NEWPORT EMERGENCY ORDER NO. 2020-17

Provisions for the reopening of short-term rentals in the City of Newport, Oregon, which may begin on May 23, 2020, include:

Hotels Motels

- Remote check in if available
- Alternative: curbside check in with conditions below
- Touch free check-in instituted
- Barrier in place at check in - i.e. Plexiglas
- Hand sanitizer in lobby
- Owner/Employee wellness checks
 - Health questions and Temp checks - start of each day
- Breakfast
 - Grab and go / sealed items / room service
 - No public space consumption

STRS/VRDs

- Remote check in

RV PARKS / CAMPGROUNDS

- Remote check in or alternative as described above for Hotels/Motels
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SIGNAGE

Hotels Motels

- Covid health sign at entrances and check in. Sign templates to be provided.
- Public spaces closed (more detailed designation - - no public in pools, spas, gyms, lounges or seating areas) all cordoned off and signed appropriately)

STRS/VRDs, Homeshares and Bed and Breakfasts

- Covid health signage posted on front entrance. Sign templates to be provided.

RESTRICTIONS

Hotels Motels

- Owners/Employees required to wear face covering when in public areas when in presence of guests
- Guests encouraged to wear face covering in public places while in town per State of Oregon's guidance (Template language to be provided)
 - Communicated prior to arrival - electronically and via phone
- No stayover guest room service (daily room cleaning for multiple day stays)
- Pools, spas, gyms and any other recreational amenities stay closed unless otherwise authorized by the state
- A minimum 24 hours hold be maintained between check out and the time the room is cleaned and put out for rental again
- Staff must be able to maintain social distance from each other in work stations and meet all other business guidelines as set by the state or local health authority

STRs/VRDs, Homeshares and Bed and Breakfasts

- Owners/Employees required to wear face covering at all times when in presence of guests
- Guests required to wear a face covering when in shared spaces in Homeshares and Bed and Breakfasts--and encouraged to wear while in public via State of Oregon guidance
 - Communicated prior to arrival - electronically and via phone
- A minimum 24 hours hold be maintained between check out and the time the room is cleaned and put out for rental again
- Bed and Breakfasts and Homestays, no communal meals.

HOUSEKEEPING MINIMUMS FOR BOTH STRS/VRDS AND HOTELS

- Use of CDC/EPA approved disinfectant
 - Sanitizing all high touch items in guest rooms
 - Door handles, elevator buttons...
 - Gloves for housekeepers
- Linen washed with approved disinfectant chemicals at correct temperatures
- Removal of paper products
 - Any required items are laminated and cleaned or replaced
- Hair dryers removed from bag
 - Dryer cleaned at each checkout
- All unused linen and terry are removed and exchanged

Required clean up if Guest is suspected of having COVID 19 (positive, presumptive or symptomatic) for all lodging properties and types

- Clean room in accordance with OHA guidelines. Current guidelines shown in link below:
<https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/le2288y.pdf>

RV Parks and Campgrounds

- RV parks and Campgrounds
 - all group and public areas closed
 - camping allowed except no group tent camping in this phase
 - restrooms cleaned in accordance with state guidance; patrons bring own soap, hand sanitizer and toilet paper
 - check in and check out contact free
- Employees required to wear face covering at all times when in public areas when guests are present
- Guests encouraged to wear face coverings while in town per State of Oregon's guidance (Template language to be provided)
 - Communicated prior to arrival

PHASE 2

- Leisure travel resumes based on Phase 2 requirements - unless this changes
- Limitations on number of nights and occupancy lifted but cleaning practices remain except 24 hour minimum between cleaning
- Limitations on grouping (up to 50 persons and conferences)
 - Pools, spas other amenities open with appropriate restrictions

PHASE 3

- Limitations lifted except for state law requirements including but not limited to group size limitations (may apply to conferences, meetings, events, etc.)

Prior to reopening, each establishment shall submit a plan detailing how they will meet the minimum requirements established in this Order. The plans are to be sent to the City of Newport via email at s.marineau@newportoregon.gov, with "Operations Plan" in the subject line. Failure to adhere to the plan shall be grounds for revocation of permission to open and may subject owner/operator to other remedies available under state and local law.