

**CITY OF NEWPORT**

**ORDINANCE NO. 2168**

**AN ORDINANCE AMENDING SECTION 4.25.030(C)  
OF THE NEWPORT MUNICIPAL CODE REGARDING  
SHORT-TERM RENTAL LICENSING REQUIREMENTS**

**WHEREAS**, Chapter 4.25 of the Newport Municipal Code (NMC) sets out requirements for short-term rental business license endorsements, said Chapter having been created with the adoption of Ordinance No. 2144, effective May 7, 2019; and

**WHEREAS**, in the application of NMC Chapter 4.25 it has become evident that targeted revisions are needed to ensure the efficient and effective application of the business license endorsement and endorsement renewal approval standards; and

**WHEREAS**, the proposed revisions were reviewed by a Short-Term Rental Ordinance Implementation Work Group, created by Council Resolution No. 3857, and charged with collecting and evaluating information related to the implementation of Ordinance No. 2144; and

**WHEREAS**, at its June 8, 2020 meeting, the Short-Term Rental Ordinance Implementation Work Group recommended that the revisions contained herein be presented to the City Council for approval so that they may inform the short-term rental business license endorsement renewal period that begins July 1, 2020; and

**WHEREAS**, the continued peace, health, and safety of the citizens of the Newport is furthered by emergency adoption of this ordinance so that the changes are in effect at the beginning of said renewal period.

**THE CITY OF NEWPORT ORDAINS AS FOLLOWS:**

**Section 1.** The above findings are hereby adopted as support for the amendments, below.

**Section 2.** Section 4.25.030(C)(3), Notice to Neighbors, which presently reads as follows:

“The owner or authorized agent shall post a non-illuminated sign on the premises, between 1 and 2 square feet in size, containing the owner and/or representatives contact information. Such sign shall be placed in a location clearly visible from the adjacent street. In the event the City establishes a 24/7 hotline for dispatching calls to operators of short-term rentals, then the contact information contained on the placard or sign shall be that of the firm providing the dispatch service.”

Is hereby amended to read:

"The owner or authorized agent of a vacation rental shall post a non-illuminated sign on the premises, between 1 and 2 square feet in size, containing the owner and/or representatives contact information. Such sign shall be placed in a location clearly legible, from an adjacent street. In the event the City establishes a 24/7 hotline for dispatching calls to operators of short-term rentals, then the contact information contained on the placard or sign shall be that of the firm providing the dispatch service. For vacation rentals in condominiums, the number and placement of signs shall be as specified by the City."

**Section 3.** Section 4.25.030(C)(7), Proof of Use, which presently reads as follows:

"For vacation rental renewals, room tax remittance records must show that the unit has been rented at least 30 days within the 12 month fiscal year."


Is hereby amended to read:

"For vacation rental renewals, room tax remittance records must show that the unit has been rented at least 30 days within the 12 month fiscal year. The City Manager may reduce the required number of rental days, or set aside this provision entirely, in circumstances where a vacation rental, or group of rentals, cannot be rented for reasons beyond the control of the vacation rental owner."


**Section 4.** Declaration of Emergency. It is hereby adjudged and declared that existing conditions are such that this Ordinance is necessary for the immediate preservation of the public peace, health, and safety of the City of Newport, and an emergency is hereby declared to exist and this Ordinance, and all provisions modifying the Ordinance referred to herein, shall take effect in full force and effect when signed by the Mayor.

Date adopted and read by title only: June 29, 2020.

Signed by the Mayor on June 30, 2020.

  
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Dean H. Sawyer, Mayor

ATTEST:

  
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Margaret M. Hawker, City Recorder