

**CITY OF NEWPORT  
RESOLUTION NO. 3868**

**A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET ADJUSTMENT FOR  
FISCAL YEAR 2019/2020, MAKING APPROPRIATION/TOTAL REQUIREMENT  
CHANGES FOR SPECIFIC FUNDS**

**WHEREAS**, the City of Newport's 2019-2020 Fiscal Year budget requires changes of appropriation for the General, Room Tax, Street, Capital Projects - General, Reserve, Capital Improvements, Stormwater, and City Facilities funds due to unplanned circumstances and have complied with the provisions of ORS 294; and

**WHEREAS**, under the provisions of Oregon Local Budget Law, fund accounts are required to reflect sufficient authorized appropriations consistent with available resources; and

**WHEREAS**, ORS 294.473 requires a supplemental budget with a public hearing when the estimated expenditures differ by 10 percent or more from the most recent amended budget prior to the supplemental budget, the governing body may adopt the supplemental budget with a public hearing at a regular meeting.

**THE CITY OF NEWPORT RESOLVES AS FOLLOWS:**

**Section 1.** That this supplemental budget is hereby adopted and hereby provides for:

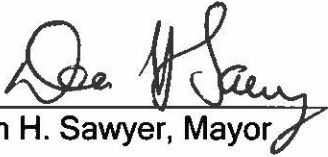
1. Adjustment to the General fund for revenues and expenditures related to the payroll related to the landscape specialist for the Beautification program, transfer of skate park donation to the Capital Improvement Skate Park Project and contingency transfer to cover the increased insurance cost for the Police, Fire, and Library. .
2. Adjustment to the Room Tax fund to show the transfer for the payroll for the landscape specialist for Beautification program, transfer of monies for the Skate Park Improvement project in the City Facility fund and a contingency transfer to the Sister City program.
3. Street fund: reduce insurance costs related to Stormwater and move to contingency.
4. Capital Project - record the transfer from the Street Overlay project to the SW 9<sup>th</sup> and SW 10<sup>th</sup> Street improvement project and the transfer of the Deco District Park to the Capital Improvement fund.
5. Reserve: - record transfer of Fire Reserve to related costs to complete outfitting heavy brush truck.

6. Capital Improvements fund: record setup of Deco District funds and fund for the Skate Park Improvement projects.
7. Stormwater fund: reduce contingency to cover annual general liability costs.
8. City Facilities: record the transfer of liability insurance costs (paid in the General Fund) for the Fire and Library programs to the contingency account.

**Section 2.** Attachment A sets forth the supplemental budgets listed here and such Attachment A is incorporated herein.

**Section 3.** This resolution will become effective immediately upon passage.

Adopted by the Newport City Council on August 19, 2019.



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Dean H. Sawyer, Mayor

Attest:



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Margaret M. Hawker, City Recorder

CITY OF NEWPORT, OREGON

NOTICE OF SUPPLEMENTAL BUDGET PUBLIC HEARING

A public hearing on a proposed Supplemental Budget for the City of Newport, Oregon and Urban Renewal Agency, for the fiscal year July 1, 2019 to June 30, 2020, will be held in the City Council Chambers at 169 SW Coast Hwy, Newport, Oregon. The hearing will take place on August 19, 2019 at 6:00 PM. The purpose of the hearing is to discuss the Supplemental Budget with interested persons.

A copy of the Supplemental Budget document may be inspected or obtained on or after August 14, 2019 at the City Finance Department, 169 SW Coast Hwy, Newport, Oregon between the hours of 8:00 AM to 5 PM.

SUMMARY OF PROPOSED SUPPLEMENTAL BUDGET CHANGES  
Amounts Shown Are Revised Totals In Those Funds Being Modified

General Fund - 101						
Resource	Changes	Amount	Expenditure	Budget	Changes	Amount
Beginning fund balance	1,236	1,865,990	General Fund departments- Not Modified	738,982		738,982
Revenues		13,989,008	City Administration	2,544,901	37,500	2,582,401
Transfers	37,500	584,693	Police	4,460,344	2,400	4,462,744
			Fire	2,425,685	22,500	2,448,185
			Library	1,212,094	1,200	1,213,294
			Transfers	2,870,317	1,236	2,871,553
			Contingency	444,880	(26,100)	418,780
			Reserve and ending fund balance	1,703,752		1,703,752
<b>Revised Total Resources</b>	<b>38,736</b>	<b>16,439,691</b>	<b>Revised Total Requirements</b>	<b>16,400,955</b>	<b>38,736</b>	<b>16,439,691</b>

Comments: Re-allocation of insurance from facilities fund to General fund for Police, Fire and Library offset by contingency. Transfer \$1,236 in skate park donations from General Fund to City Facility Project #18013. Move \$37,500 from Room Tax Beautification to General Fund for Landscape specialist position salary.

Room Tax Fund - 230						
Resource	Amount	Expenditure	Amount	Amount	Amount	
Beginning Fund Balance	3,440	600,047	Room Tax Programs	936,769	(32,500)	904,269
Revenues		2,011,000	Transfers out	1,526,093	40,940	1,567,033
Transfers			Capital Outlay			
			Contingency	93,677	(5,000)	88,677
			Unappropriated Reserve and Ending fund balances	51,068		51,068
<b>Revised Total Resources</b>	<b>3,440</b>	<b>2,611,047</b>	<b>Revised Total Requirements</b>	<b>2,607,607</b>	<b>3,440</b>	<b>2,611,047</b>

Comments: Reverse \$3440 previous transfer of remaining project funds from fund 405 project #18013. Move \$37,500 to General Fund for Landscape specialist position salary. Transfer \$5K from Contingency to Sister City Program due to cost of August 2019 visit.

Street Fund - 251						
Resource	Amount	Expenditure	Amount	Amount	Amount	
Beginning Fund Balance		376,106	Street programs	650,133	1,300	651,433
Revenues		1,188,077	Transfers out	480,601		480,601
Transfer in		140,000	Contingency	65,013	(1,300)	63,713
			Unappropriated Reserve and Ending fund balances	508,436		508,436
<b>Revised Total Resources</b>	<b>-</b>	<b>1,704,183</b>	<b>Revised Total Requirements</b>	<b>1,704,183</b>	<b>-</b>	<b>1,704,183</b>

Comments: Re-allocate general insurance from Street fund to Stormwater Fund

Capital Projects - General - 402						
Resource	Amount	Project Name	Project #	Budget	Change	Adjusted Budget
Beginning fund balance	(112,042)	S8-Street Overlay and Street Improvement Project	15003	473,888	(100,000)	373,888
Revenues	553,000	S14-SW 9th and SW 10th Street and Sidewalk Improvements	18007	358,860	100,000	458,860
Transfers in	1,603,950	Deco District Park	10006	112,042	(112,042)	-
Transfers in from URA	1,650,000					
		Other projects NOT adjusted		9,823,413		9,823,413
		Transfer out		-		-
		Note: Only adjusted projects are shown.		-		-
		Contingency		-		-
		Unappropriated Ending Fund Balance/Reserve		103,411		103,411
<b>Revised Total Resources</b>	<b>(112,042)</b>	<b>Revised Total Requirements</b>		<b>10,871,614</b>	<b>(112,042)</b>	<b>10,759,572</b>

Comments: Transfer \$100K from Project #15003 to Project #18007 for street and sidewalk improvements. Correct budget for Deco District Project which was previously moved to City Facilities Fund 405.

Reserve Fund - 404					
Resource	Amount	Expenditure	Budget	Changes	Amount
Beginning fund balance	1,202,311.00	Police	31,000		31,000
Revenues	18,800	Fire	419,000	25,000	444,000
Transfer in	1,007,500	Emergency Coordinator	47,650		47,650
		Library	1,565		1,565
		Information Technology	4,231		4,231
		Transfer out			
		Contingency			
		Unappropriated Reserve and Ending fund balances	1,725,165	(25,000)	1,700,165
<b>Revised Total Resources</b>	<b>-</b>	<b>Revised Total Requirements</b>	<b>2,228,611</b>	<b>-</b>	<b>2,228,611</b>

Comments: Transfer 25K from fire reserve to complete outfitting of heavy brush engine.

Capital Improvements - 405							
Resource	Amount		Expenditure	Project #	Budget	Change	Amount
Beginning Fund Balance	112,042	470,507	Skate Park Beautification, Drainage, and Safety Improvements	18013	-	4,676	4,676
Revenues		15,000	Deco District Park Project	18010	-	112,042	112,042
Transfer In	4,676	256,576	transfer out				-
			Contingency				-
			Other projects NOT adjusted		610,365		610,365
			Unappropriated Reserve and Ending fund balances		15,000		15,000
<b>Revised Total Resources</b>	<b>116,718</b>	<b>742,083</b>	<b>Revised Total Requirements</b>		<b>625,365</b>	<b>116,718</b>	<b>742,083</b>

Comments: Correct budget for Deco District Park budgeted in fund 402 instead of fund 405. Transfer \$1,236 from General Fund to skate park project #18013 and reverse previous transfer out of \$3,440 to room tax in FY18-19 of remaining project funds making these funds available for skate park improvements.

Stormwater Fund - 603							
Resource	Amount		Expenditure			Amount	
Beginning Fund Balance		-	Stormwater Maintenance	446,130	1,300		447,430
Revenues	1,160,902		Transfers out	671,800			671,800
Transfers in	34,741		Contingency, Reserve & ending fund balance	77,713	(1,300)		76,413
<b>Revised Total Resources</b>	<b>-</b>	<b>1,195,643</b>	<b>Revised Total Requirements</b>	<b>1,195,643</b>	<b>-</b>		<b>1,195,643</b>

Comment: Re-allocate insurance from Street fund to Stormwater

City Facilities - 711							
Resource	Amount		Expenditure			Amount	
Beginning Fund Balance	165,171		Facility Administration	387,894			387,894
Revenues	913,198		City Hall Facility	122,895			122,895
Transfer In	1,809,000		Fire Facilities	77,900	(25,100)		52,800
			Library Facility	79,225	(1,000)		78,225
Misc. Sales and Services			Parks Facilities & Grounds	487,595			487,595
			Custodial	117,118			117,118
			Piers & Boardwalks	8,125			8,125
			Performing Arts Center	775,222			775,222
			Visual Arts Center	125,335			125,335
			Street Lights	315,400			315,400
			Transfer to Capital Improvements	153,100			153,100
			Contingency Account	237,560	26,100		263,660
			Ending Balance	-			-
<b>Revised Total Resources</b>	<b>-</b>	<b>2,887,369</b>	<b>Revised Total Requirements</b>	<b>2,887,369</b>	<b>-</b>		<b>2,887,369</b>

Comments: Re-allocate insurance from Facilities Fund to General fund for Fire, and Library.

PUBUCATION DATE: August 14, 2019