


# COMMERCIAL ELECTRICAL PERMIT APPLICATION

|  |  |  |
|--|--|--|
|  | <b>CITY OF NEWPORT</b><br>Community Development Dept.<br>169 SW Coast Hwy<br>Newport, OR 97365<br>(541) 574-0629<br>(541) 574-0644 Fax<br>INSP: <a href="http://BuildingPermits.Oregon.gov">BuildingPermits.Oregon.gov</a> | <b>Office Use only</b><br><br>Permit #: _____<br><br>Parent Permit Applicable?      Yes      No<br>Parent #: _____ |
|--|--|--|

Applications may be obtained online at:

[www.newportoregon.gov/business/formsAppsPermits.asp](http://www.newportoregon.gov/business/formsAppsPermits.asp)

Application **MUST** be complete for processing, or will be returned.

**1. Job Information (where work is taking place)**

Job Site Address: \_\_\_\_\_

**2. Owner's Name:** \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

**3. Applicant Information (owner or authorized agent)**

☐ Mark if same as owner      ☐ Mark if same as contractor

Name of Applicant: \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

**4. Contractor Information (person/company performing work)**

Name of contractor: \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

**OR CCB # (req'd):** \_\_\_\_\_ **Active?** ☐

**Elec. Contr. Lic # (req'd):** Type: \_\_\_\_\_

#: \_\_\_\_\_

**City Business License # (req'd):** \_\_\_\_\_

**5. Contact Person (receives permit correspondence)**

same as: ☐ owner      ☐ contractor      ☐ applicant

Name of Contact: \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

**6. Full Description of work proposed:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**7. JOB INFORMATION – to be completed by Applicant:**

| Construction Category:<br>(check one)    | Work Type: (check one)              |   |
|--|-------------------------------------|---|
| <input type="checkbox"/> Commercial      | <input type="checkbox"/> New        | <input type="checkbox"/> Temp. Pole         |
| <input type="checkbox"/> Industrial      | <input type="checkbox"/> Addition   | <input type="checkbox"/> Reconnect Only     |
| <input type="checkbox"/> Mixed Use       | <input type="checkbox"/> Alteration | <input type="checkbox"/> Ltd. Energy Only   |
| <input type="checkbox"/> Multi-Family    | <input type="checkbox"/> Repair     | <input type="checkbox"/> Move               |
| <input type="checkbox"/> Non-residential | <input type="checkbox"/> Demolition | <input type="checkbox"/> Replacement        |
| <input type="checkbox"/> Sign            | <input type="checkbox"/> Other      | <input type="checkbox"/> Tenant improvement |

| FEE SCHEDULE   |     |          |       |   |
|--|-----|----------|-------|---|
| No. of inspections allowed per permit →  |     |          |       |   |
| <b>NEW Multi-Family Dwelling unit (3 units or more)</b>  |     |          |       |   |
| Total # of apartments: _____   |     |          |       |   |
| Sq ft of largest apartment: _____  |     |          |       |   |
| Description  | Qty | Each     | Total | # |
| <b>LARGEST APARTMENT:</b>  |     |          |       |   |
| 1,000 sq ft or less (per unit)   |     | \$175.00 |       | 4 |
| Each additional 500 sq ft or portion   |     | \$37.50  |       |   |
| <b>REMAINING APARTMENTS:</b>   |     |          |       |   |
| Total cost of largest apt. _____ x 50% for each additional unit                                |     |          |       | 4 |
| Multifamily, new construction — Limited Energy System — per floor (with above)                 |     | \$45.00  |       | 1 |
| Multifamily, new construction — Protective Signaling — per floor (with above)                  |     | \$63.00  |       | 1 |
| <b>Services or Feeders – installation, alteration, and/or relocation</b>                       |     |          |       |   |
| 200 amps or less   |     | \$93.50  |       | 2 |
| 201 amps to 400 amps   |     | \$118.50 |       | 2 |
| 401 amps to 600 amps   |     | \$187.20 |       | 2 |
| 601 amps to 1,000 amps   |     | \$250.00 |       | 2 |
| Over 1,000 amps or volts   |     | \$550.00 |       | 2 |
| Reconnect Only   |     | \$75.00  |       | 2 |
| <b>Temporary Services or Feeders – installation, alteration, and/or relocation</b>             |     |          |       |   |
| 200 amps or less   |     | \$75.00  |       | 2 |
| 201 amps to 400 amps   |     | \$87.50  |       | 2 |
| 401 amps to 600 amps   |     | \$156.00 |       | 2 |
| 601 amps to 1,000 amps   |     | \$237.25 |       | 2 |
| Over 1,000 amps or volts   |     | \$500.00 |       | 2 |
| <b>Branch Circuits – new, alteration, or relocation</b>  |     |          |       |   |
| A) Fee for branch circuits <b>with</b> above service or feeder, each branch circuit            |     | \$6.25   |       | 2 |
| B) Fee for branch circuits <b>without</b> above service or feeder, <b>first</b> branch circuit |     | \$75.00  |       | 2 |
| <b>Each Add'l</b> branch circuit (w/B above)   |     | \$8.75   |       | 2 |

| Miscellaneous (service or feeder <u>not</u> included)   |  |          |   |
|---|--|----------|---|
| Each pump or irrigation cycle   |  | \$62.50  | 2 |
| Each sign or outline lighting   |  | \$62.50  | 2 |
| Signal Circuit(s) or a limited energy system, alteration, or extension                                  |  | \$62.50  | 2 |
| Swimming Pool (incl panel, circuits and bonding)  |  | \$100.00 | 2 |
| <b>Ea. Add'l inspection over the allowable in any of the above, per inspection</b>                      |  |          |   |
| Each additional inspection, above allowable — per each  |  | \$75.00  | 1 |
| Inspections for which no fee is specifically indicated (as required) - <i>hourly</i> (minimum one hour) |  | \$75.00  | 1 |
| Inspection outside of normal business hours - <i>hourly</i> (min 2 hours)                               |  | \$150.00 | 1 |
| <b>ELECTRICAL PERMIT FEES</b>   |  |          |   |
| A) Permit Subtotal (from above checklist)   |  |          |   |
| B) Minimum Permit Fee ( <b>only if Line A is less than \$75 = \$75</b> )                                |  |          |   |
| <b>C) Permit Total (A or B above)</b>   |  |          |   |
| Investigation fee – working w/o permits (\$65/hr.; 1-hr. min.)  |  |          |   |
| Plan Review ( <b>30% of Permit Total = C x 0.30</b> )   |  |          |   |
| Additional Plan Review (per hour) = \$100/hr  |  |          |   |
| State Surcharge ( <b>12% of Permit Total = C x 0.12</b> )   |  |          |   |
| <b>TOTAL PERMIT FEE</b>   |  |          |   |

| For calculation of Limited Energy Panel fees   |   |
|--|---|
| * asterisks indicate work that is exempt from licensing  |   |
| <input type="checkbox"/> Audio stereo systems*   | <input type="checkbox"/> Audio stereo systems*          |
| <input type="checkbox"/> Boiler controls   | <input type="checkbox"/> Boiler controls                |
| <input type="checkbox"/> Clock systems   | <input type="checkbox"/> Clock systems                  |
| <input type="checkbox"/> Voice/Data/Video installations  | <input type="checkbox"/> Voice/Data/Video installations |
| <input type="checkbox"/> Fire Alarm installations  | <input type="checkbox"/> Fire Alarm installations       |
| <input type="checkbox"/> HVAC/Thermostat controls*   | <input type="checkbox"/> HVAC/Thermostat controls*      |
| <input type="checkbox"/> Instrumentation   | <input type="checkbox"/> Instrumentation                |
| <input type="checkbox"/> Garage door opener*   | <input type="checkbox"/> Garage door opener*            |
| (Insert total # from this section under "Miscellaneous: Signal Circuit(s) or a limited energy system, alteration, or extension.) |   |
| Total: _____   |   |

# COMMERCIAL PLAN REVIEW REQUIREMENTS:

| Two (2) sets of plans must be submitted & plan review fees paid if <u>any</u> boxes below are checked. Please check all that apply:  |  |
|--|--|
| <input type="checkbox"/> Service or feeder 400 amps or more where the available fault current exceeds 10,000 amps at 150 volts or less to ground, or exceeds 14,000 amps for all other installations | <input type="checkbox"/> Installation of 150 KVA or larger <u>separately derived</u> systems |
| <input type="checkbox"/> Fire Pump   | <input type="checkbox"/> Supply voltage for more than 600 volts nominal                      |
| <input type="checkbox"/> Emergency System  | <input type="checkbox"/> Building over 3 stories   |
| <input type="checkbox"/> Addition of new moto load of 100 HP or more   | <input type="checkbox"/> Recreational vehicle parks  |
| <input type="checkbox"/> 6 or more residential units   | <input type="checkbox"/> Emergency systems with a service or feeder 600 amps or more         |
| <input type="checkbox"/> Healthcare facilities   | <input type="checkbox"/> "A," "E," "1-2," "1-3" occupancy                                    |
| <input type="checkbox"/> Hazardous locations   | <input type="checkbox"/> Marinas, boatyards, floating buildings                              |

**Note:** This permit becomes null & void if work authorized is not commenced within 180 days, or if work is suspended or abandoned for a period of 180 days at any time after work is commenced.

I hereby certify I have read & examined this application & know the same to be true & correct. All provisions of laws & ordinances governing this type of work will be complied with whether specified herein or not.

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By attaching a signature, I certify herein that I have read, understood, and confirm all the statements listed above & throughout the application form. I agree: \_\_\_\_\_

Authorized/Owner Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_