


# RESIDENTIAL ELECTRICAL PERMIT APPLICATION

	<b>CITY OF NEWPORT</b> Community Development Dept. 169 SW Coast Hwy Newport, OR 97365 (541) 574-0629 (541) 574-0644 Fax INSP: <a href="http://BuildingPermits.Oregon.gov">BuildingPermits.Oregon.gov</a>	<b>Office Use only</b>  Permit #: _____  Parent Permit Applicable?      Yes      No  Parent #: _____
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Applications may be obtained online at:  
[www.newportoregon.gov/business/formsAppsPermits.asp](http://www.newportoregon.gov/business/formsAppsPermits.asp)

Application **MUST** be complete for processing, or will be returned.

**1. Job Information (where work is taking place)**

Job Site Address: \_\_\_\_\_

**2. Owner's Name:** \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Is this installation being made on your own residential property by you (owner) or a member of your immediate family; and where the property is not intended for sale, exchange, lease, or rent?

\_\_\_\_ Yes      \_\_\_\_ No

**3. Applicant Information (owner or authorized agent)**

☐ Mark if same as owner      ☐ Mark if same as contractor

Name of Applicant: \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

**4. Contractor Information (person/company performing work)**

Name of Contractor: \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

OR CCB # (req'd): \_\_\_\_\_ Active? ☐

Elec. Contr. Lic. (req'd): Type: \_\_\_\_\_

#: \_\_\_\_\_

City Business License # (req'd): \_\_\_\_\_

**5. Contact Person (receives permit correspondence)**

same as: ☐ owner      ☐ contractor      ☐ applicant

Name of Contact: \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

**6. Full Description of work proposed:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**7. JOB INFORMATION – to be completed by Applicant:**

Construction Category: (check one)	Work Type: (check one)			
____ Single-Family	____ New	____ Temp. Pole		
____ Two-Family	____ Addition	____ Reconnect Only		
____ Manufactured Home	____ Alteration	____ Ltd. Energy Only		
____ Townhouse	____ Repair	____ Move		
____ Other	____ Demolition	____ Replacement		
	____ Other			

FEE SCHEDULE				
No. of inspections allowed per permit →				
Description	Qty	Each	Total	#
<b>NEW 1 &amp; 2-Family Dwellings (Includes attached garage)</b>				
1,000 sq. ft. or less (per unit)		\$175.00		4
Each additional 500 sq. ft. or portion thereof		\$37.50		
Limited Energy, residential construction (with above)		\$22.10		1
Each manufactured home or modular dwelling service		\$93.50		2
<b>Services or Feeders – installation, alteration, and/or relocation</b>				
200 amps or less		\$93.50		2
201 amps to 400 amps		\$118.50		2
401 amps to 600 amps		\$187.20		2
601 amps to 1,000 amps		\$250.00		2
Over 1,000 amps or volts		\$550.00		2
Reconnect Only		\$75.00		2
<b>Temporary Services or Feeders – installation, alteration, and/or relocation</b>				
200 amps or less		\$75.00		2
201 amps to 400 amps		\$87.50		2
401 amps to 600 amps		\$156.00		2
601 amps to 1,000 amps		\$237.25		2
Over 1,000 amps or volts		\$500.00		2
<b>Branch Circuits – new, alteration, or relocation</b>				
A) Fee for branch circuits <b>with</b> above service or feeder, each branch circuit		\$6.25		2
B) Fee for branch circuits <b>without</b> above service or feeder, <b>first</b> branch circuit		\$75.00		2
<b>Each Add'l</b> branch circuit (w/B above)		\$8.75		2

Miscellaneous (service or feeder <u>not</u> included)				
Each pump or irrigation cycle		\$62.50		2
Each sign or outline lighting		\$62.50		2
Signal Circuit(s) or a limited energy system, alteration, or extension		\$62.50		2
Swimming Pool (incl panel, circuits and bonding)		\$100.00		2
<b>Ea. Add'l inspection over the allowable in any of the above, per inspection</b>				
Each additional inspection, above allowable — per each		\$75.00		1
Inspections for which no fee is specifically indicated (as required) - <i>hourly</i> (minimum one hour)		\$75.00		1
Inspection outside of normal business hours - <i>hourly</i> (min 2 hours)		\$150.00		1
Each additional inspection over the allowable in any of the foregoing for those not covered under residential inspection caps, per inspection		\$106.00		1
<b>ELECTRICAL PERMIT FEES</b>				
A) Permit Subtotal (from above checklist)				
B) Minimum Permit Fee (only if Line A is less than \$75 = \$75)				
<b>C) Permit Total (A or B above)</b>				
Investigation fee – working w/o permits (\$65/hr.; 1-hr. min.)				
Plan Review (30% of Permit Total = C x 0.30)				
Additional Plan Review (per hour) = \$100/hr				
State Surcharge (12% of Permit Total = C x 0.12)				
<b>TOTAL PERMIT FEE</b>				

For calculation of Limited Energy Panel fees	
* asterisks indicate work that is exempt from licensing	
<input type="checkbox"/> Audio stereo systems*	<input type="checkbox"/> Intercom & Paging systems
<input type="checkbox"/> Boiler controls	<input type="checkbox"/> Protective signaling/burglar alarm
<input type="checkbox"/> Clock systems	<input type="checkbox"/> Medical
<input type="checkbox"/> Voice/Data/Video installations	<input type="checkbox"/> Nurse calls
<input type="checkbox"/> Fire Alarm installations	<input type="checkbox"/> Landscape lighting & irrigation
<input type="checkbox"/> HVAC/Thermostat controls*	<input type="checkbox"/> Outdoor landscape lighting*
<input type="checkbox"/> Instrumentation	<input type="checkbox"/> Landscape irrigation control*
<input type="checkbox"/> Garage door opener*	<input type="checkbox"/> Vacuum systems*
<b>(Insert total # from this section under "Miscellaneous: Ltd. Energy Panel" on front of form.)</b>	
<b>Total: _____</b>	

**Note:** This permit becomes null & void if work authorized is not commenced within 180 days, or if work is suspended or abandoned for a period of 180 days at any time after work is commenced.

*I hereby certify I have read & examined this application & know the same to be true & correct. All provisions of laws & ordinances governing this type of work will be complied with whether specified herein or not.*

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By attaching a signature, I certify herein that I have read, understood, and confirm all the statements listed above & throughout the application form. I agree: \_\_\_\_\_

**Authorized/Owner Signature:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_