


**RENEWABLE ELECTRICAL ENERGY PERMIT APPLICATION**

	<b>CITY OF NEWPORT</b> Community Development Dept. 169 SW Coast Hwy Newport, OR 97365 (541) 574-0629 (541)574-0644 Fax INSP: <a href="http://BuildingPermits.Oregon.gov">BuildingPermits.Oregon.gov</a> or phone: 1-888-299-2821	<b>Office Use only</b>	
		Permit #:	
		Parent Permit Applicable?	Yes      No
		Parent #:	

Applications may be obtained online at:  
[www.newportoregon.gov/business/formsAppsPermits.asp](http://www.newportoregon.gov/business/formsAppsPermits.asp)

Application **MUST** be complete for processing, or will be returned.

**1. Job Information (where work is taking place)**

Job Site Address: \_\_\_\_\_

**2. Owner's Name:** \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Is this installation being made on your own residential property by you (owner) or a member of your immediate family; and where the property is not intended for sale, exchange, lease, or rent?  
 Yes       No

**3. Applicant Information (owner or authorized agent)**

Mark if same as owner       Mark if same as contractor

Name of Applicant: \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

**4. Contractor Information (person/company performing work)**

Name of contractor: \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

OR CCB # (req'd): \_\_\_\_\_ Active?

Elec. Contr. Lic. (req'd) Type: \_\_\_\_\_

#: \_\_\_\_\_

City Business License # (req'd): \_\_\_\_\_

**5. Contact Person (receives permit correspondence)**

same as:  owner       contractor       applicant

Name of Contact: \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

**6. Full Description of work proposed:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**7. JOB INFORMATION – to be completed by Applicant:**

Construction Category: (check one)	Work Type: (check one)
<input type="checkbox"/> Commercial	<input type="checkbox"/> New
<input type="checkbox"/> Industrial	<input type="checkbox"/> Replacement
<input type="checkbox"/> One or Two-Family	<input type="checkbox"/> Alteration
<input type="checkbox"/> Multi-Family	<input type="checkbox"/> Repair
<input type="checkbox"/> Manufactured Home	

**RENEWABLE ENERGY PLAN REVIEW REQUIREMENTS**

Renewable Electrical Energy Systems in **excess of 25 kva** are considered complex by OAR 918-311-0040 & require two sets of plans to be submitted with this application for review.

FEE SCHEDULE				
Number of Inspections allowed per permit →				
Description	Qty	Each	Total	#
<b>SOLAR GENERATION SYSTEMS</b>				
5 kva or less		\$79.00		3
5.01 to 15 kva		\$94.00		3
15.01 to 25 kva		\$156.00		3
Base fee for solar generation systems in excess of 25 kva, Plus each add'l kva, or fraction thereof, over 25; not to exceed calc. for 100 kva		\$156.00 \$6.25		3
<b>WIND GENERATION SYSTEMS</b>				
5 kva or less		\$79.00		3
5.01 kva to 15 kva		\$94.00		3
15.01 to 25 kva		\$156.00		3
25.01 to 50 kva		\$204.00		3
50.1 to 100 kva		\$469.00		3
Over 100 kva (based on size of service) (see chart on next page*)				3
<b>Ea. Add'l inspection over allowable in any of the above</b>				
re-inspection fee per hr. (1 hr. minimum)		\$85.00		
<b>ELECTRICAL PERMIT FEES</b>				
A) Permit Subtotal (from above checklist)				
B) Minimum Permit Fee (only if Line A is less than \$60 = \$60.00)				
<b>C) Permit Total (A or B above)</b>				
Investigation fee – working without permits (\$65/hr. w/1-hr. min.)				
Plan Review (25% of permit subtotal = C x 0.25)				
State Surcharge (12% of permit subtotal = C x 0.12)				
<b>TOTAL PERMIT FEE</b>				

**\*Use table below to calculate fees for wind generation systems over 100 kva (insert total in appropriate space above)**

200 amps or less		<b>\$75.00</b>
201 to 400 amps		<b>\$95.00</b>
401 to 599 amps		<b>\$150.00</b>
600 amps		<b>\$150.00</b>
601 amps to 1,000 amps		<b>\$200.00</b>
Over 1,000 amps or volts		<b>\$440.00</b>
Service Reconnect Only		<b>\$60.00</b>

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**Note:** This permit becomes null & void if work authorized is not commenced within 180 days, or if work is suspended or abandoned for a period of 180 days at any time after work is commenced.

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*I hereby certify I have read & examined this application & know the same to be true & correct. All provisions of laws & ordinances governing this type of work will be complied with whether specified herein or not.*

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By attaching a signature, I certify herein that I have read, understood, and confirm all the statements listed above & throughout the application form. I agree: \_\_\_\_\_

**Authorized/Owner Signature:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_