Newport Police Department

BACKGROUND REQUEST BY CITY

Date _____

Requestor _____ Department _____

Applicant / Volunteer Name _____

Proposed Position With City _____

Date of Birth _____ Social Security # _____

Driver License # _____ State _____

☐ Background acknowledgement signed by subject or employment application with signed waiver on file.

Police Department Use

☐ LEDS ☐ CCH ☐ DMV ☐ OJIN ☐ RMS

☐ FI # _____

Results: ☐ Clear Background

☐ Minor Concerns ***
(minor driving record; distant past arrests; etc.)

☐ Major Concerns ***
(felony arrest/conviction; recent arrest; major driving record; moral turpitude arrest; etc.)

Research by _____ Date _____

*** Must check with City Manager or HR before proceeding.