

APPLICATION SUBMITTAL REQUIREMENTS

Subdivision Tentative Plan

The following information must be submitted with a City of Newport Land Use application for Subdivision Tentative Plan:

- 1. An original & fourteen (14) copies of the tentative plan.
- 2. A current 18" x 24" Lincoln County Assessor's tax map(s) showing the subject property and the notification area. The notification area is all properties within 150 feet of the subject property. (*Lincoln County Assessor's office is located in the Lincoln County Courthouse at 225 W Olive St, Newport*)
- 3. A list of names and addresses of property owners, as shown in the records of the Lincoln County Assessor, within the notification area described in #2 above.
- 4. Written findings of fact explaining how the proposed subdivision complies with the development criteria and how the developer will assure the completion of public improvements.
- 5. Letters from the following stating that utilities sufficient to serve the proposed subdivision are readily available to the site:
 - (a) Newport City Engineer
 - (b) Central Lincoln PUD (*PO Box 1126, Newport, OR 97365*
webmaster@cencoast.com)
 - (c) CenturyLink *ATTN: (Kerry Pozder, 60 W Grant St, Lebanon, OR 97355*
kerry.pozder@centurylink.com)
or Pioneer Telephone Cooperative (*ATTN: Gary Vick, PO Box 631, Philomath, OR 97370* garyvick@pioneer.net)
- 6. A preliminary title report, lot book report, subdivision guarantee report, or any other report that establishes ownerships and easements, together with copies of easement documents.
- 7. Fee of \$1,230.00 plus \$61.00 each lot.